

J-1 Requirements for State Approval

Physicians

- 1) Physicians need to submit the [Department of State data sheet](#) and \$120 processing fee (as of 9/30/24) to the U.S. Department of State in order to establish a case number prior to submission of applications to the Department of Health and include data sheet in application materials;
- 2) A signed employment contract between the facility and the physician to provide full-time patient care for at least three years, signed by the physician and the head of the facility;
- 3) A signed statement from the physician agreeing to the contractual requirements set forth in Section 214(l) of the Immigration Nationality Act as follows:
 - a. The alien demonstrates a bona-fide offer of “full-time” employment at a health facility, agrees to begin employment at such facility within 90 days of receiving such waiver, and agrees to continue to work in accordance with INA Section 214(l), paragraph (2), at the health care facility in which the alien is employed for a total of not less than 3 years.
 - b. The physician agrees to practice medicine in accordance with INA Section 214(l), paragraph (2) for a total of not less than 3 years only in the geographic area or areas which are designated by the Secretary of Health and Human Services as having a shortage of health care professionals; and
- 4) The physician’s curriculum vitae.
- 5) All DS-2019 forms (formerly I-94).
- 6) Exchange Visitor Attestation/Foreign Medical Graduate Statement.
- 7) Form G-28/Letter of Representation (if applicable).
- 8) DS-3035 and Supplementary Applicant Information Pages.
- 9) Statement of Reason (usually a part of the DS-3035).
- 10) Third Party Barcode Page.
- 11) Waiver Division Barcode Page (if available).

Facilities

- 1) A letter from the facility, on official letterhead, including telephone and fax number, that indicates a desire to hire the physician, to be submitted with the waiver application.
- 2) The letter should also state that the physician will provide services to all that present regardless of ability to pay and that the facility provides some sort of sliding fee scale for patients.
- 3) If the facility is in a non-designated shortage area, a statement of need justifying the placement of the physician in a non-designated shortage area. The statement should show how such a placement would benefit residents living in shortage area and why placement in a shortage area would be impractical.