

ADCC Name: West Maui ADCC-Lahaina

Community Ties of America, Inc
45-955 Kamehameha Highway, Suite 300
Kaneohe, HI 96744

Compliance Manager Name:

Terri Van Houten, RN

Address: 810 Kelaweia St
Lahaina, HI 96761
808-667-9252

**West Maui - Adult Day Care Center (ADCC)
Deficiency Report**

| 2/3/2023 | | Date Corrective Action Plan is Due: | 3/8/2023 |
|------------|--------------------------|---|--|
| Check Item | H.A.R. 17-1424 Chapter # | Chapter Heading | Rule # and Non-Compliance findings |
| OK | 3 | Application for Certificate of Approval | |
| OK | 11 | Administration | |
| | 12 | Personnel and Staffing | One staff member did not have evidence that an annual health evaluation and TB clearance had been completed in 2022 |
| | 13 | Admissions | Client #1's intake form included the name of the participant's physician, but did not include a phone number. Client #2 did not have evidence that a physical exam had been completed within the last 12 months. |
| OK | 14 | Participant Fees | |
| OK | 15 | Transportation | |
| OK | 16 | Services for Center Participants | |
| | 17 | Physical Location | The back exit which has been identified as an emergency exit was blocked by a rolling cart and a participant reclining chair. |
| | 18 | Fire Protection | ADCC was unable to produce documented evidence that fire drills were being completed monthly. Documentation was present for fire drills completed in February 2022 and December 2022 only. |
| OK | 19 | Other Disasters and Evacuations | |

The CTA Compliance Manager has reviewed the above items with me and has provided me with a copy of this form. It is my responsibility to correct all items listed above and provide a written plan of correction to CTA within the timeframe stated above.

If this box is checked then I understand that I met all requirements and no corrective action is required

PRINT NAME:

Margie Dela Cruz

SIGNATURE:

Margie Dela Cruz

Date: 2/8/2023

Compliance Manger Signature

Terri Van Houten

Date: 2/8/2023

**Adult Day Care Center (ADCC)
Written Corrective Action Plan (CAP)
Chapter 11-800**

Name on ADCC Certificate: _____

West Maui Adult Day Care Center

(PLEASE PRINT)

ADCC Physical Address: _____

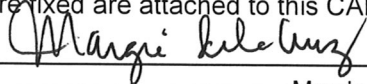
810 Kelaweia Street, Lahaina HI 96761

(PLEASE PRINT)

| Rule Number | Corrective Action Taken – How was each issue fixed for each violation? | Date each violation was fixed | Prevention Strategy – How will you prevent each violation from happening again in the future? |
|-------------|---|-------------------------------|--|
| 12 | All updates of the physicians and TB clearances were submitted except for one Annual TB clearance screening form of which she made an appt. to do it on March 10, 2023. Chest X-ray was done on 11/8/2021. | 2/8/2023 | Reminders to update annual physician and TB clearances are given to staff at least 3 months in advance but due to covid making an doctor's appointment is harder to make. Follow-up reminders are also given to them as it get closer to the due date. |
| 13 | Intake form was from a client that never started day care, followed up with family but there was no response, no call back. Transferred the file and put it under inactive for now. This client did not attend day care since the pandemic but she is back now and her files are all updated. | 2/17/2023 | If inactive for 3 months, files should be put under inactive after few attempts of calling the family. |
| 17 | Re-arranged the room, therefore, all exit doors are now cleared and not blocked of anything | 2/7/2023 | Constant reminder of staff to not block the doorway. A sign "DO NOT BLOCK THE DOORWAY" is posted. |
| 18 | March 2022-December 2022 fire drills were placed in a different folder but are now in the original folder under "Fire Drills" | | All staff should make sure know where things are being filed and where things are located especially when the lead staff are not there. Regularly keep reminding the staff on this matter at the weekly staff meeting. |

All items that were fixed are attached to this CAP

ADCC Signature: _____



ADCC PRINT Name: _____

Margie Dela Cruz

Date: 3/6/2023

CTA has reviewed all corrected items