

Address: 1515 Pensacola St.
 Honolulu, HI 96814

**Adult Day Care Center (ADCC)
 Deficiency Report**

Date of Review: 7/10/2017		Date Corrective Action Plan is Due: 8/10/2017	End Date: 8/6/17
Check Item	H.A.R. 17-1424 Chapter #	Chapter Heading	Rule # and Non-Compliance findings
OK	3	Application for Certificate of Approval	
X	11	Administration	11(c3) - No Daily menu present
OK	12	Personnel and Staffing	
X	13	Admissions	13(5) - No specific hours of the day the participant will be attending the ADCC along side the days of the week on the Application form. 13(5)(c) - No interview date on Application form.
OK	14	Participant Fees	
OK	15	Transportation	
X	16	Services for Center Participants	16(a)(4) - No policy for isolation when symptoms of a communicable disease are evident. 16(a)(6)(b), (c) - No location of where medication will be kept. No policy to keep medications in original container with prescription label.
OK	17	Physical Location	
OK	18	Fire Protection	
OK	19	Other Disasters and Evacuations	

The CTA Compliance Manager has reviewed the above items with me and has provided me with a copy of this form. It is my responsibility to correct all items listed above and provide a written plan of correction to CTA within the timeframe stated above.

If this box is checked then I understand that I met all requirements and no corrective action is required

PRINT NAME: MELISSA IMAZUKA

SIGNATURE: [Signature] Date: 7/10/17

Compliance Manger Signature: [Signature] Date: 7/10/17



IKOI NO BA – Japanese Style Adult Day Care Center
1319 Pensacola Street Honolulu, Hawaii 96814 Phone: (808) 219-1767 IkoInoBa@unhoo.com

August 6, 2017

Subject: Corrective Action Plan (CAP)

Dear Mr. Ayling,

The Ethnic Adult Day Care Center, LLC has modified its Policy & Procedure Manual, General Information Sheet, and Application for Enrollment Form as the means of Corrective Action Plan to complete the required regulations listed in the Deficiency Report as follows:

1. #11 – Administration: 11(c3) – No Daily menu present.
CAP: 11(c3) - Weekly bento lunch orders are placed on Wednesdays to DOH licensed restaurants (currently with Musubi Café Iyasume). Daily menu is posted on the bulletin board. This is added to our Policy & Procedure and sent to CTA
2. #13 – Admissions: 13(5) – No specific hours of the day the participant will be attending the ADCC alongside the days of the week on the Application form.
CAP: 13(5) - Hours/days of the week for contact attendants have been added to our General Information Sheet and sent to CTA. There is no half-day rate.

13(5)(c) – No interview date on Application form.
CAP: 13(5)(c) – The Interview date has been added to our “Application For Enrollment” form and sent to CTA.
3. #16 – Services for Center Participants: 16(a)(4) – No policy for isolation when symptoms of a communicable disease are evident.
CAP: 16(a)(4) – Isolation policy for symptoms of a communicable disease have been added to our Policy and Procedure Manual and sent to CTA.

16(a)(6)(b), (c) – No location of where medication will be kept. No policy to keep medications in original container with prescription label.
CAP: 16(a)(6)(b), (c) – Sent photo of a new cabinet with a lock and a key for medication storage to CTA. Information requiring medications to be kept in the original container with prescription label is added to our General Information sheet.



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To the best of my knowledge, The Ethnic Adult Day Care Center, LLC has completed its Corrective Action Plan and is in compliance to the Community Ties of America Regulations.

Melvin Inatsuka
Print Name

Director
Title


Signature

August 6, 2017
Date