

ADCC Name: Aged to Perfection

Compliance Manager Name:

Phone: /

Fax: 877-576-0711

Community Ties of America, Inc
45-955 Kamehameha Highway, Suite 300
Kaneohe, HI 96744

Date of Review: 3/16/15		Last Date Items below must be submitted to CTA:	
Check Item	H.A.R. 17-1424 Chapter #	Chapter Heading	Item(s) Required To Meet Compliance
OK	3	Application for Certificate of Approval	
OK	11	Administration	
X	12	Personnel and Staffing	12(b)(4) - Staff members, and need current TB clearances. <i>OK</i>
OK	13	Admissions	<i>5/23/16</i>
OK	14	Participant Fees	
OK	15	Transportation	
OK	16	Services for Center Participants	
OK	17	Physical Location	
X	18	Fire Protection	17-1424-18 - ADCC needs a current fire inspection. <i>OK 5/23/16</i>
OK	19	Other Disasters and Evacuations	

The CTA Compliance Manager has reviewed the above items with me and has provided me with a copy of this form. It is my responsibility to correct all items listed above and provide proof of same to CTA within the timeframe stated above.

I understand that all items should be submitted to CTA all at one time before the due date.

If this box is checked then I understand that I met all requirements and no corrective action is required

PRINT NAME: Harrison F. Peters

SIGNATURE: *Harrison F. Peters* Date: 3/16/2016

I can fax, email or mail the items to the CTA compliance manager using contact information given to me.



Aged to Perfection

ADULT DAY SERVICES

May 23, 2016

RE: Corrective Action for HAR 17-1424

12(b)(4) – We have sent CTA current TB clearances for staff members, _____, _____, and _____ on 5/23/16.

18(a) - We have sent CTA a current Fire Inspection report for Aged to Perfection, Wahiawa location, on 5/23/16.

We have created an excel spreadsheet listing all staff members and all expiration dates for physical exam, TB clearance, APS/CAN, CPR, and First Aid. From now on we will update this form and retain the documentation for each item noted at least every other month.

Respectfully,

Executive Director