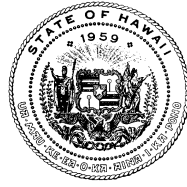


JOSH GREEN, M.D.
GOVERNOR OF HAWAI'I
KE KIA'ĀINA O KA MOKU'ĀINA 'O HAWAI'I



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In reply, please refer to:
File:

NEUROTRAUMA ADVISORY BOARD (NTAB)

MEETING MINUTES

October 23, 2025

Present: BJ Wade, Molly Trihey, Valerie Yamada, Bill Rodrigues, Stella Wong, TJ Donayri, Matt Wells, Dr. Kent Yamamoto

Absent: Scott Sagum

Others: Ryan Tamashiro, Pacific Disabilities Center; Troy Furutani, UH HCAMP; Jamie Higa, UH HCAMP; Nicole Gustie, QMC Stroke; Erik Swartz, UH HCAMP; Angie Enoka, Survivor

DOH Staff: Donovan Casison, Community Resources Branch; Michele Tong, Neurotrauma Program

- I. Call to Order** - Meeting called to order at 1:33 pm by NTAB board member, Bill Rodrigues/STBIAB chair - Quorum was established. Dr. Erik Swartz attending for the first time, introduced himself. Erik is a new faculty member director of HCAMP in the Department of Kinesiology and Rehabilitation Science at UH.
- II. Statement from Public and Written Testimonies Submitted** - No public or written testimonies submitted
- III. Approval of Minutes from August 28, 2025** - Board member, Stella Wong, motioned to accept the minutes with no changes or edits. Board member, BJ Wade, seconded the motion. All board members present at the time of voting voted in

favor of the minutes being accepted with no further discussion, questions, or edits.
Voting to accept the minutes: Ayes 7, Nays 0, Abstentions 0

IV. Old Business

A. Update Neurotrauma Strategic Plan Fiscal Year 2025-2030

- Neurotrauma Program connected with other organizations working on some form of a medical passport to improve communication between patients and medical staff. For the last year, MindSource in Colorado has been developing a comprehensive web-based resource manual that covers a person's history, providers, insurance, financials, etc. The implementation plan for the manual once completed is not yet clear. MindSource will periodically share information and updates on their manual. Next week, NTP is scheduled to meet with Camden Coalition in New Jersey. Camden Coalition provides technical assistance to improve an organization's processes and has done work in the area of addressing cases of complex medical care.
- The board was asked to share their thoughts on "What value the Neurotrauma Program brings to partner agencies and the community." Two things members highlighted as valuable were NTP as an umbrella organization and funding to support organizations working in the field of neurotrauma. As an umbrella organization, NTP is the hub for the community to access information on neurotrauma resources and organizations. Through the Neurotrauma Special Fund (NSF), funds supporting the organizations along with providing materials and resources help agencies make a bigger impact. The NSF has funded important research such as that done by Hawaii Stroke Coalition who have gone on to offer

expertise to other agencies and overall build a better system of care. Members emphasized the importance of collaboration, breaking down silos between organizations, and expanding our bandwidth to reach more people. One member expressed concern for people exiting acute care and not knowing how to navigate life with an injury, mentioning the need for resources to be more accessible, maybe through a road map or 1:1 assistance. There was a suggestion to create a centralized website that lists all neurotrauma related organizations. Another concern was the need for discharge options for houseless persons. Although they no longer require hospitalization, many houseless individuals cannot be discharged due to a lack of a residence/safe environment to continue healing.

- The Partner Agency Workgroup (PAW) met for the first time this past Tuesday. The team decided to develop standard questions for potential partners asking about the work they do, their needs, and gaps they see in state services. Once PAW members finalize the questions, partners will be contacted and as many PAW members as are available will attend the interview. This process may change according to PAW needs/findings. The NSF budget for FY25 and estimated budget for FY26:

	FY25 (Actual)	FY26 (Estimated)
Beginning Cash Balance	\$934,086	\$1,169,688
Revenue	\$396,811	\$450,000

Expenditures (Payroll / Operational)	\$161,209	\$550,000
Ending Cash Balance	\$1,169,688	\$1,068,688

- Expenditures for FY26 reflect funds expected to be encumbered for the Hawaii Neurotrauma Registry. Due to the declining revenues over the last several years, members questioned the sustainability of the Neurotrauma registry. One member requested budget updates at every meeting. NTP staff advised the budget does not change much from month to month and budget updates twice a year are probably sufficient.

B. University of Hawaii College of Education – BrainSpace contract

- HCAMP provided an update on the BrainSpace curriculum and videos being developed. Concussion education materials are being updated to match current concussion guidelines. Filming is done and the videos are now in the production phase with the expectation they will be ready by mid to late November. The timeline of the project was delayed due to the tsunami warning in late July followed by production team illnesses. The new BrainSpace videos will be hosted online making it accessible to persons residing on the neighbor islands and in our rural communities.

V. New Business - No items for New Business

VI. Open Forum

- A. Neurotrauma news and announcements from across the state.**

- Highlighted activities from member organizations:
 - November 1, 2025, BIHi fundraiser, at the Pacific Club
 - October 25, 2025, BIOSG Halloween event at Catholic Charities
 - October 28, 2025, QMC Wellness Showcase at Aulani
 - November 1, 2025, Hawaii Parkinson Association Walk at Magic Island
 - November 22, 2025, Mayor's Craft and Country Fair at Blaisdell Center
- Catholic Charities Hawaii is working with Governor Josh Green to roll out a new relief program aimed at helping families affected by the federal government shutdown resulting in federal furloughs and cuts to SNAP food assistance. The program will help qualified families pay housing and utilities expenses freeing up household budgets to cover other expenses such as food, insurance, medication, childcare, etc. The program is being funded by accessing a \$400,000,000 store of TANF funds. Applications to participate in the program will become available next week Wednesday, October 29, 2025. There are additional eligibility requirements and preference will be given to households with children.
- B. Public comment on issues not on the agenda for consideration at the next meeting. No comments for consideration.

VII. Next Neurotrauma Advisory Board Meeting

- Date: December 11, 2025
- Time: 1:30 pm to 4:00 pm
- Location: Diamond Head Health Center and Zoom

2025 NTAB Meeting Dates - February 27, April 24, June 26, August 28, October 23,
December 11

Meeting Adjourned at 3:30pm

DRAFT