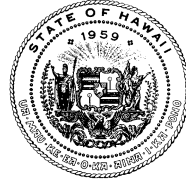


DAVID Y. IGE  
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HONOLULU, HI 96801-3378

In reply, please refer to:

File:

**STATE TRAUMATIC BRAIN INJURY ADVISORY BOARD (STBIAB)  
MEETING MINUTES**

**DATE: November 10, 2020**

Present: Rita Manriquez, William Rodrigues, Wayne Parsons, Lisa Dau,  
Brendalee Ana, Dorothy Ali'ilua

Absent: Kawena Young, Stephanie Yee

Excused: n/a

Others: Dr. Violet Horvath, Pacific Disabilities Center (PDC); Dr.  
Allison Tsuchida, UH-College of Education-Hawaii  
Concussion Awareness Management Program; Troy Furutani,  
UH-COE-HCAMP; Roxanne Bolden, Aloha Independent  
Living; Tina Donayri, Queen's Medical Center; Lydia Hardie,  
Hawaii Disability Rights Center; Karen Klemme, Kona Brain  
Injury Group

DOH Staff: Chelsea Ko, Neurotrauma Program; Christel Magallanes,  
Neurotrauma Program

- I. **Call to Order** – Meeting was called to order at 1:43 pm by Chair William Rodrigues. Quorum present.
- II. **Approval of Minutes from the September 8, 2020 meeting** – Board Member Rita Manriquez motioned to accept the minutes as written. Board Member Lisa Dau seconded the motion. All Board Members present voted in favor of minutes being accepted as written. No questions or discussions.
- III. **Review of Agenda** – All Board Members present voted in favor of accepting the agenda. No questions or discussions.

#### IV. **New Business:**

##### A. Window Falls Presentation – Wayne Parsons

Presentation highlighted the severity of traumatic brain injuries in children due to window falls. According to Mr. Parsons, children are more likely to die or be severely injured from window-related falls than any other kinds of product-related falls. Pursuant to a lawsuit led by Mr. Parson on behalf of the English family, Evan’s law passed in 2016 mandating the installation of window fall protection devices in military housing. In 2017-2018, building codes were amended to include windowsills 24 inches above from the floor. Currently, the law applies to military residential housing only.

In efforts to create public awareness and education of window falls in young children, Mr. Parsons is working to acquire more data, advocating to modify reporting requirements, talk with builders, and seek congressional inquiry.

According to Ms. Lisa Dau, there are no window fall protection products available in Hawaii. Assistance is needed on finding ways to get the

products to Hawaii and make them available to the general public. Ms. Dau underlined the need to educate families.

Dr. Violet Horvath suggested to reach out to the children's council or the boys/girls club to teach older kids about window fall protection and to take home information to family members. Ms. Rita Manriquez advised to reach out to the commissioner for the disabilities community.

#### B. March 2021 Brain Injury Awareness Month

Neurotrauma Program is proposing a 3-part TV ad series (30 seconds each) to air on local network during Brain Injury Awareness month in March. Ideas include survivor storytelling, prevention tips, helmet wearing, a webinar featuring a panel of survivors, and professionals such as football players.

Further suggestions/ideas can be emailed to Christel Magallanes at [christel.magallanes@doh.hawaii.gov](mailto:christel.magallanes@doh.hawaii.gov)

#### C. STBIAB members as a Permitted Interaction Group (PIG) for Survivor Subcommittee

##### **PIGs Established to Investigate**

Two or more members of a board, but less than the number of members which would constitute a quorum, may be assigned to investigate a matter relating to the official business of their board.

At the **FIRST** meeting of the full board, the scope of the investigation and the scope of each member's authority are defined. The PIG may then conduct its investigation.

At a **SECOND** meeting of the full board, findings and recommendations of the PIG are presented to the board, but the board cannot discuss or act on the report at this meeting.

If the board would like to discuss, deliberate, or make any decisions regarding the PIG's report, it must do so only at a **THIRD** meeting.

SCOPE OF INVESTIGATION:

Contribute to discussions and offer possible options to meet Goals and Objectives.

Interaction is limited to Survivor Subcommittee meetings and email/phone communications with NT staff.

SCOPE OF AUTHORITY:

Represent the interests of the neurotrauma community and Board at all subcommittee meetings.

Decisions if any will be brought back to the Board.

DOH staff Chelsea Ko called for a vote in favor of forming a PIG for the NT survivor subcommittee. All Board Members present voted in favor of forming the PIG. No questions or discussions.

**V. Old Business:**

A. Project Head, Neck, Spine (HNS) Update:

One additional high school on Hawaii island is now using the online curriculum. HNS reported an enrollment increase of middle school students

due to a teacher who is using the curriculum for a second time. An elementary school is set to start the curriculum with four 3<sup>rd</sup> grade teachers. A Maui teacher is currently introducing the online curriculum to 150 students but will not be using the testing platform. HNS is continuously reaching out to school administrators and teachers about the project. According to Dr. Tsuchida, there are roughly 1,300 students, 14 teachers, and 10 home-schooled students participating in Project HNS.

B. Brain Injury Association of Hawaii Update (BIA-HI):

Updated contact information is now posted on BIA-HI social media accounts and website. Agencies interested in posting their contact information on the website should contact President Dorothy Ali'ilua.

Voting has commenced to select new officers for the BIA-HI board. Ballots are accepted until November 30, 2020.

Group meets every fourth Friday of the month at REHAB Hospital. Ms. Ali'ilua is exploring ways to connect with members via Zoom.

BIA-HI is currently accepting donations to help with group member needs. Board Member Lisa Dau advised to search organizations that can help financially. Board Member Rita Manriquez suggests waiving registration fees for anyone interested in joining BIA-HI.

C. TBI News from around the State:

Kauai – none

Oahu – none

Hawaii – Kona Brain Injury Support Group – to attend or become a member, please contact Karen Klemme at [kklemme@hawaii.rr.com](mailto:kklemme@hawaii.rr.com)

D. DOH Update:

The data subcommittee, facilitated by DOH Staff Chelsea Ko, is currently reviewing a potential proposal for the Neurotrauma registry.

VI. **Announcements:**

none

VII. **Next STBIAB Meeting:**

Date: January 12, 2021

Time: 1:30 pm – 4:00 pm

Via Zoom: <https://zoom.us/j/575890360>

VIII. **2021 Meeting Date**

January 12, March 9, May 11, July 13, September 14, November 9

Meeting Adjourned at 3:00 pm