

How to Correct an Application in the DOH 329Registry Patient Application System

Detailed Instructions

for Patients and their Caregivers

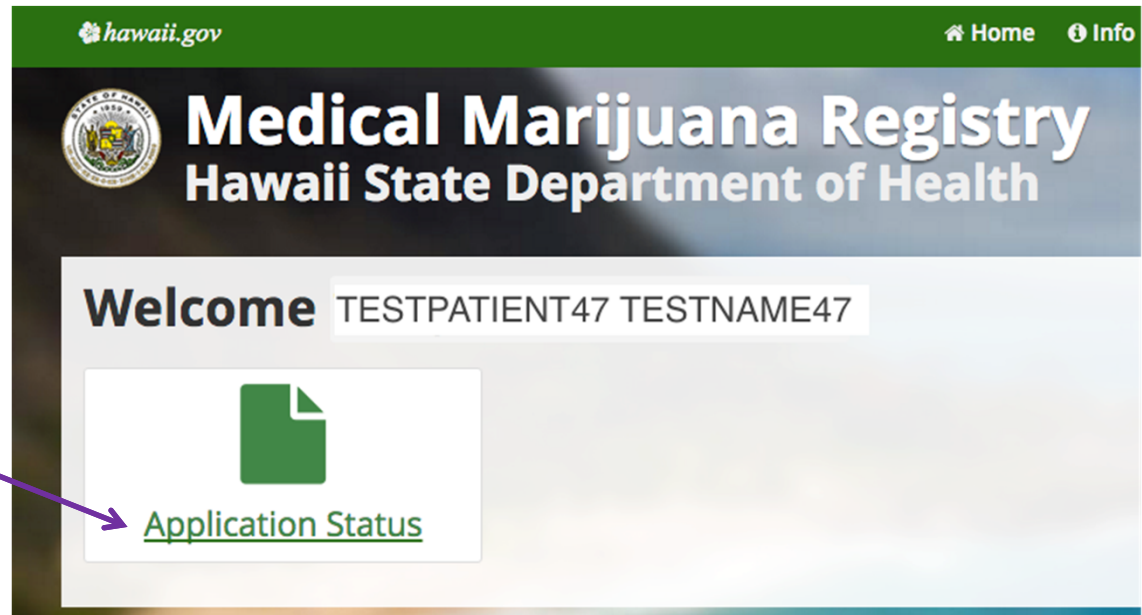
Viewing & Corrections to the Electronic Application

1. Viewing - Once submitted to your physician, you'll be able to login and see the progress of your application from your account
2. Corrections - If you need to change what you submitted to the doctor, the application can be returned to you prior to approval by DOH – at no cost. Once the 329 Card is issued, a fee will be required to make any changes or to replace the card.

Note: Physicians can NOT edit your information and you can NOT edit the physician information.

1. View Application

You can now view the Application at any time by logging in at <https://medmj.ehawaii.gov> and clicking 'Application Status'.



1. View Application

Clicking the 'View Required Docs' button that displays after you have submitted your application allows you to see what required documents must be submitted to the DOH. Remember, these documents must be **UPLOADED** to the application electronically.

DO NOT mail hard copies of any documents to DOH unless specifically requested by DOH staff.

You can download and print any required documents that need to be signed and uploaded.

If you are unable to upload documents, please check with your physician to see if they can upload on your behalf and if so, bring them to your doctor's appointment.



2. Correcting An Application

DOH will notify you via email if there is a problem with your application (i.e. INCOMPLETE) that requires corrections.

There is NO FEE to resubmit the application, assuming it is resubmitted within 30 days from the date DOH notifies you that it is incomplete.

Log in to your account, click 'Application Status' and you will see the screen with text 'Returned to patient by doctor'. (or by DOH).

Click on the word 'Edit', make your correction, certify again, and resubmit. The screens are the same as for your original submission.

The application will be returned automatically to the doctor or DOH, as applicable.



The screenshot shows the 'Medical Marijuana Registry' website for the 'Hawaii State Department of Health'. The page title is 'Application Status'. A red arrow points to a green 'Edit' button in the 'Action' column of a table. A red text annotation above the arrow says 'Click 'Edit' to correct your application.' The table has columns for 'Application No.', 'Status', 'Action', and 'Req'd Documents'. The first row shows application number '123943x' and status 'Returned to Patient by Doctor'. Below the table is a 'Registration' section.

Application No.	Status	Action	Req'd Documents
123943x	Returned to Patient by Doctor	Edit	View Req'd Docs

Thank you for learning about
the DOH 329 Registry
Patient Application System!