



## Medical Marijuana Dispensary License Application

Department of Health, Office of Health Care Assurance

[Home \(/mmjdisp/index.html\)](#) [My Account](#) [Log Out \(/mmjdisp/logout\)](#) ▶ [REDACTED]

**Criteria 1. Ability to operate a business, including but not limited to education, knowledge, and experience**

**Criteria 2. Plan for operating a medical marijuana dispensary in the county for which the applicant is seeking a license, including but not limited to a timeline for opening a retail dispensing location**

**Criteria 3. Proof of financial stability and access to financial resources**

**Criteria 4. Ability to comply with the security requirements of this chapter and section 329D-7, HRS**

**Criteria 5. Capacity to meet the needs of qualifying patients**

**Criteria 6. Ability to comply with criminal background check requirements pursuant to this chapter and sections 329D-7, 329D-12, and 846-2.7, HRS**

**Criteria 7. Ability to comply with the requirements in this chapter and chapters 329 and 329D, HRS, for inventory tracking, security, and dispensing limits for qualifying patients**

**Criteria 8. Ability to maintain confidentiality of a qualifying patient's medical condition, health status, and purchases of marijuana or manufactured marijuana products**

**Criteria 9. Ability to conduct or contract for certified laboratory testing on marijuana and manufactured marijuana products pursuant to this chapter and sections 329D-7 and 329D-8, HRS**

**Criteria 10. Ability to comply with requirements for packaging, labeling, and chain of custody of products**

**Criteria 11. A plan for secure disposal of marijuana and manufactured marijuana products**

**Criteria 12. Ability to ensure product safety, in accordance with this chapter and sections 329D-8, 329D-10, 329D-11, HRS**

**Criteria 13. No history of having a business license revoked.**

**Total Merit Criteria Points Awarded to Applicant**

### HELPFUL INFORMATION FOR FILLING OUT THIS FORM:

1. You can save your work on this form by checking the 'Save my progress and resume later' box and then clicking the 'Save form and resume later' button **IMPORTANT: Remember to do this every time you leave your application or you will lose the information you have entered.**

2. To keep your information secure, remember to log out of your application each time you finish working on it.

3. Use a current version of Google Chrome or Firefox browser when completing this form.

4. Save the form every 20 minutes to avoid timing out. When entering information in a spreadsheet, save and exit the form first.

5. Do not include single or double quote marks (' or ") or more than one period (.) in your document names.

### INSTRUCTIONS FOR THE MEDICAL MARIJUANA DISPENSARY LICENSE APPLICATION

Before applying for a medical marijuana dispensary license, applicants must acknowledge that they have read the statute and administrative rules on medical marijuana and be redirected to the statute and administrative rules.

Hawaii Revised Statute (HRS) 329D

I acknowledge that I have read [Chapter 329D, HRS \(http://health.hawaii.gov/content/blogs.dir/93/files/2015/12/2015-329D-HRS.pdf\)](http://health.hawaii.gov/content/blogs.dir/93/files/2015/12/2015-329D-HRS.pdf), and I am aware of the applicable licensing requirements.

Hawaii Administrative Rules (HAR) Chapter 11-850

I acknowledge that I have read [HAR, Chapter 11-850 \(http://health.hawaii.gov/content/blogs.dir/93/files/2015/12/Dispensary-Rules-Chapter-11-850-signed-by-licensing-requirements.pdf\)](http://health.hawaii.gov/content/blogs.dir/93/files/2015/12/Dispensary-Rules-Chapter-11-850-signed-by-licensing-requirements.pdf).

Disclaimer:

I understand that the use and possession of marijuana is illegal under federal law, including the Controlled Substances Act, and state law, including Chapters 329 and 329D, HRS.

**MINIMUM REQUIREMENTS**

All individual applicants and applying entities must meet the requirements listed below or the application will not be accepted. Applicants must attach proof sections.

**INDIVIDUAL APPLICANT**

- \* Individual applicant shall be at least 21 years old.
- \* Shall be a legal resident of the State of Hawaii for at least five (5) uninterrupted years immediately preceding the date of the license application.
- \* Shall not have any felony convictions or any other disqualifying background history.
- \* Shall be authorized by the applying entity to submit an application for a dispensary license, and act as the primary point of contact with the department.

**APPLYING ENTITY**

- \* The applying entity must be organized under the laws of the State of Hawaii.
- \* Have a Hawaii tax identification number.
- \* Have a Department of Commerce and Consumer Affairs Business Registration Division number and suffix.
- \* Have a federal employer identification number.
- \* Not be less than fifty-one percent held by Hawaii legal residents or entities wholly controlled by Hawaii legal residents who have been legal residents for no application was submitted.
- \* Have financial resources under its control of not less than \$1,000,000 for each license applied for, plus not less than \$100,000 for each retail dispensing location bank statements or escrow accounts, and those financial resources shall have been under the control of the applying entity for not less than ninety days immediately preceding the date of the application.
- \* Be composed of owners, principals, or members, each of whom is not less than twenty-one years of age and has no felony convictions or any other disqualifying background history.

**APPLICATION FEE**

The license application fee of \$5,000 by certified check or cashier's check payable to the State of Hawaii, Department of Health, is part of the minimum required fee. Send to: Medical Marijuana Dispensary Licensing, Room 337, 601 Kamokila Blvd., Kapolei, HI 96707 or be postmarked by 4:30 pm Hawaii Standard Time on the last day of the month.

Please note the application number on the check. This is found in the heading of the email confirmation you receive upon submittal, and is also visible when you receive your license.

---

**NOTE: ALL QUESTIONS MUST BE ANSWERED TO SUBMIT YOUR APPLICATION UNLESS OTHERWISE INDICATED.**

**SECTION A: APPLICATION FOR COUNTY**

**NOTE:** An applicant may apply for a license for more than one county, but may only receive one license. Indicating here that you are applying for a license for a county other than the one you are currently residing in; separate applications must be submitted. The applicant and applying entity must complete a separate application with all required information for each county. The financial resources required (\$1,000,000 plus not less than \$100,000 for each retail dispensing location) will only apply toward one license, if granted.

|  |                                     |
|--|-------------------------------------|
| 1. For which county are you requesting a license?  | City & County of Honolulu           |
| 2. Are you also applying for a dispensary license in another county?   | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> YES, what other county or counties are you applying for a license?<br>(NOTE: A separate application and check will be required for each county.) |                                     |

**SECTION B: INDIVIDUAL APPLICANT INFORMATION****GENERAL INFORMATION**

|                            |                      |
|----------------------------|----------------------|
| 3. Legal Name of Applicant | Mr. Charles Lee Long |
|----------------------------|----------------------|

---

**4. Upload Proof of Legal Name of Applicant**

Scan and submit a certified copy of AT LEAST ONE (1) of the following:

- \* Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;
- \* Valid, unexpired U.S. passport [inside cover and first page only] or U.S. passport card;
- \* Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Department of State;
- \* Valid, unexpired permanent resident card (Form I-551) issued by the Department of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
- \* Unexpired employment authorization document issued by the DHS, Form I-766 or Form I-688B;
- \* Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a DHS admittance stamp on the passport;
- \* Certified copy of the Certificate of Naturalization issued by DHS, Form N-550 or Form N-570;
- \* Certificate of citizenship, Form N-560 or Form N-561, issued by DHS;
- \* Court-issued, certified copy of a divorce decree;
- \* Certified copy of a legal change of name order

---

**5. Date of Birth (must be at least 21 years old)**

---

**6. Upload Proof of Date of Birth of Applicant**

Scan and submit a certified copy of AT LEAST ONE (1) of the following:

- \* Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;
- \* Valid, unexpired U.S. passport [inside cover and first page only] or U.S. passport card;
- \* Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Department of State;
- \* Valid, unexpired permanent resident card (Form I-551) issued by the Department of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
- \* Unexpired employment authorization document issued by the DHS, Form I-766 or Form I-688B;
- \* Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a DHS admittance stamp on the passport;
- \* Certificate of naturalization issued by DHS, Form N-550 or Form N-570;
- \* Certificate of citizenship, Form N-560 or Form N-561, issued by DHS;
- \* Valid, unexpired driver's license or government issued photo identification card.

---

**7. Social Security No. or Identifier No. (last 4 digits only):**

---

**8. Applicant's Address**

---

**9. Daytime Phone No.**

---

**10. Fax No.**

---

**11. Email**

---

**CRIMINAL HISTORY INFORMATION**

12. Has the individual applicant ever been convicted of a felony? If YES, STOP, you are not an eligible applicant.

13. Has the individual applicant ever been convicted of a crime?

13a. If YES, please describe (e.g., conviction, date, disposition, etc.)

14. Has the individual applicant ever been arrested?

14a. If YES, please describe (e.g., date, disposition, etc.)

---

---

Obtain a Criminal History Report

Copy the Validation code from an eCrim report for the individual applicant generated by the Hawaii Criminal Justice Data Center no earlier than December 12, 2015 at 8:00 a.m. (Hawaii-Aleutian Standard Time). [REDACTED]

Visit [eCrim.ehawaii.gov \(https://ecrim.ehawaii.gov/ahewa/\)](https://ecrim.ehawaii.gov/ahewa/) to obtain the eCrim report.

15. Enter the eCrim Validation Code here:

16. NOTICE: Pursuant to Chapter 329D HRS and Chapter 11-850 HAR, applicants are required to provide consent to a background check, including fingerprinting, to be conducted by the Department of Health or its designee.

I consent

Further information and instructions will be provided on <http://health.hawaii.gov/medicalmarijuana/>. If the information and instructions are not yet posted, please check the website often.

RESIDENCY INFORMATION 17. Is the Applicant a legal resident of the State of Hawaii for at least five years? If NO, STOP, you are not an eligible applicant. [REDACTED]

18. Upload Proof of Hawaii Residency:

Scan and submit AT LEAST ONE (1) of the following source documents as proof of Hawaii state residency for at least five years:

- \* State of Hawaii tax return Form N-11 without schedules, worksheets, or attachments, and redacted to remove all financial information and all but the last four digits of the individual's social security number;
- \* Evidence of voter registration;
- \* Ownership, lease, or rental documents for place of primary domicile;
- \* Billing statements including utility bills; or
- \* Vehicle registration.

19. Authorized to Act on Behalf of Applying Entity

Scan and submit evidence of the authority of the individual to act on behalf of the applying entity, and supporting documentation (e.g. corporate resolution, bylaws, articles of incorporation): [REDACTED]

**SECTION C: APPLYING ENTITY INFORMATION**

20. Name of Applying Entity

Hawaii Pacific Care, LLC

21. Applying Entity's Business Address

[REDACTED]

22. Entity Phone #

[REDACTED]

23. Entity Email

[REDACTED]

24. Entity Fax #

[REDACTED]

25. Is the applying entity organized under the laws of the State of Hawaii? If the answer is 'NO', STOP, you are not an eligible applicant. [REDACTED]

26. Upload Applying Entity Incorporation or Business Status Documentation:

Upload a certified copy of applying entity's incorporation documents in the State of Hawaii. [REDACTED]

Visit [Hawaii Business Express](https://hbe.ehawaii.gov/documents/search.html) (<https://hbe.ehawaii.gov/documents/search.html>) for available documents.

27. Provide the entity's Hawaii Department of Commerce & Consumer Affairs Business Registration Division Number & Suffix (file number).

Visit [Hawaii Business Express - Business Name Search](https://hbe.ehawaii.gov/documents/search.html) (<https://hbe.ehawaii.gov/documents/search.html>) to locate your entity's file number. [REDACTED]

28. Upload a copy of the entity's Certificate of Good Standing from the Department of Commerce and Consumer Affairs.

29. Hawaii Tax Identification Number:

Provide the number along with a copy of the State of Hawaii Tax Identification Number (see question immediately below).

Visit [Tax ID Search](https://dotax.ehawaii.gov/tls/app) (<https://dotax.ehawaii.gov/tls/app>) for this information.

30. Upload a copy of the entity's State of Hawaii Tax Identification document.

31. Federal Employer Identification Number: Provide the Federal Employer Identification Number.

32. Upload a copy of the entity's Federal Employer Identification Number document.

#### OWNER(S), PRINCIPAL(S), & MEMBER(S) INFORMATION

33. Enter the total number of Owner(s), Principal(s), and Member(s) of the applying entity here:

2

34. Upload Owner, Principal, and Member Information Spreadsheet

INSTRUCTIONS: Download the EXCEL spreadsheet below, enter the following information in the format required, and upload it to attach it to your application.

Information to be provided:

##### 1) List of Owners, Principals, and Members of the Applying Entity

For each Owner, Principal, and Member of the Applying Entity:

- A) Name, Address, Phone number, and Email Address
- B) Each individual's percent interest in the company
- C) State of primary residence
- D) Number of years each person has lived in Hawaii (the most recent, uninterrupted number of years that the person has been a resident), and
- E) A criminal background check for each Owner, Principal, and Member.

Copy the validation code from an eCrim report for the individual generated by the Hawaii Criminal Justice Data Center no earlier than December 12, 2015 at 8:00 a.m. (Hawaii-Aleutian Standard Time).

Visit [eCrim.ehawaii.gov](https://ecrim.ehawaii.gov) (<https://ecrim.ehawaii.gov/rhewa/>) to obtain the eCrim report.

Please include a signed statement by each Owner, Principal, or Member certifying that the information is complete and accurate. Upload the signed statements in the following question (35.)

##### 2) Other Businesses Holding an Interest

If there are businesses that hold an interest in the company, list the business names and percent interest on a separate tab on the spreadsheet.

[Download Owner Principal Member Information Spreadsheet](#)  
(/mmjdisp/templates/Owner Principal Member Report.xls)

---

35. Upload Proof of Name, Date of Birth, and Residency for each Officer, Principal, or Member listed on the spreadsheet

1) Proof of Legal Name of Each Owner, Principal, and Member:

Scan and submit a certified copy of AT LEAST ONE (1) of the following:

- \* Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;
- \* Valid, unexpired U.S. passport [inside cover and first page only] or U.S. passport card;
- \* Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Department of State;
- \* Valid, unexpired permanent resident card (Form I-551) issued by the Department of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
- \* Unexpired employment authorization document issued by the DHS, Form I-766 or Form I-688B;
- \* Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a DHS admittance stamp on the passport;
- \* Certificate of naturalization issued by DHS, Form N-550 or Form N-570;
- \* Certificate of citizenship, Form N-560 or Form N-561, issued by DHS;
- \* Court-issued, certified copy of a divorce decree;
- \* Certified copy of a legal change of name order;

2) Proof of Date of Birth

Scan and submit a certified copy of AT LEAST ONE (1) of the following:

- \* Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;
- \* Valid, unexpired U.S. passport [inside cover and first page only] or U.S. passport card;
- \* Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Department of State;
- \* Valid, unexpired permanent resident card (Form I-551) issued by the Department of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
- \* Unexpired employment authorization document issued by the DHS, Form I-766 or Form I-688B;
- \* Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a DHS admittance stamp on the passport;
- \* Certificate of naturalization issued by DHS, Form N-550 or Form N-570;
- \* Certificate of citizenship, Form N-560 or Form N-561, issued by DHS;
- \* Valid, unexpired driver's license or government issued photo identification card.

3) Proof of Hawaii Residency:

Scan and submit AT LEAST ONE (1) of the following source documents as proof of Hawaii state residency for at least five years:

- \* State of Hawaii tax return Form N-11 without schedules, worksheets, or attachments, and redacted to remove all financial information and all but the last four digits of the individual's social security number;
- \* Evidence of voter registration;
- \* Ownership, lease, or rental documents for place of primary domicile;
- \* Billing statements including utility bills; or
- \* Vehicle registration.

Document size limit is 2 MB. Up to 10 documents may be attached.

---

SECTION D: FINANCIAL INFORMATION

---

**36. FINANCIAL RESOURCES GENERAL INFORMATION**

**INSTRUCTIONS:** Download the EXCEL spreadsheet below, enter the following information in the format required, and upload it to attach it to your application.

**Information to be provided:**

1) Financial Resources the applying entity has under its control. List each financial resource, amount of the resource (round to nearest dollar, no cents), and verifying information (account type, account number, account name, name of financial institution, applicant contact information) as shown on the spreadsheet

2) Date Resource/Dollar amount under the applying entity's control

[Download Financial Resources General Information Spreadsheet  
\(/mmjdisp/templates/Financial\\_Resources\\_General.xls\)](#)

Upload the completed Financial Resources General Information Spreadsheet

**37. Upload Financial Resources General Information Supporting Source Documents**

Upload supporting source documents, i.e. bank statements, escrow account information, balance sheets etc. Supporting source documents for Financial Resources General Information must be provided as proof of the financial resources.

Document size limit is 10 MB. Up to 5 documents may be attached.

---

**38. FINANCIAL RESOURCES -  
RETAIL DISPENSING LOCATION INFORMATION**

**INSTRUCTIONS:** Download the EXCEL spreadsheet below, enter the following information in the format required, and upload it to attach it to your application.

**Data to be provided:**

1) Financial Resources the applying entity has under its control for each retail dispensing location allowed (2 locations maximum)

2) Dollar Amount (total aggregate for each retail dispensing location shall be not less than \$100,000, or \$200,000 for 2 locations)

3) Date Resource/Dollar amount under the applying entity's control (resources have been under the Applying Entity's control for not less than 90 days)

[Download Financial Resources - Retail Dispensing Location Information  
Spreadsheet  
\(/mmjdisp/templates/Financial\\_Resources\\_Retail\\_Dispatching\\_Location.xls\)](#)

Upload the completed Financial Resources - Retail Dispensing Location Information Spreadsheet

**39. Upload Retail Dispensary Location Supporting Source Documents**

Upload supporting source documents, i.e. bank statements, escrow account information, balance sheets etc. Supporting source documents for retail dispensary locations must be provided as proof of the financial resources.

Document size limit is 10 MB. Up to 5 documents may be attached.

---

**SECTION E: MERIT INFORMATION - OPTIONAL**

Responses for each criteria shall be no longer than specified for each criteria, double spaced, font size no smaller than 12, and margins no less than 1 inch ↴

---

- 
- (1) Ability to operate a business, including but not limited to education, knowledge, and experience with:
- (A) Regulated industries;
  - (B) Agriculture or horticulture;
  - (C) Commercial manufacturing;
  - (D) Pharmaceutical companies;
  - (E) Operating or working in a medical marijuana dispensary business;
  - (F) Creating and implementing a business plan, including a timeline for opening a business;
  - (G) Creating and implementing a financial plan;
  - (H) Retail sales;
  - (I) Secure inventory tracking and control;
  - (J) Protecting confidential customer information;
  - (K) Owning or managing a business that required twenty four hour security monitoring; and
  - (L) Any other experience the applicant considers relevant;

Response to (1) shall be no longer than five (5) pages.

**Upload Response to (1)**

- (2) Plan for operating a medical marijuana dispensary in the county for which the applicant is seeking a license, including but not limited to a timeline for opening a retail dispensing location;

Response to (2) shall be no longer than five (5) pages.

**Upload Response to (2)**

- (3) Proof of financial stability and access to financial resources, including but not limited to:
- (A) Legal sources of finances immediately available to begin operating a dispensary;
  - (B) A summary of financial statements in businesses previously or currently owned or operated by the applicant;
  - (C) A financial plan for operating a medical marijuana dispensary in Hawaii;
  - (D) Good credit history; and
  - (E) History of bankruptcy by the applicant or entities owned or operated by the applicant;

Response to (3) shall be no longer than five (5) pages.

**Upload Response to (3)**

- (4) Ability to comply with the security requirements of Chapter 11-850 and Section 329D-7, HRS;

Response to (4) shall be no longer than five (5) pages.

**Upload Response to (4)**

- (5) Capacity to meet the needs of qualifying patients, including but not limited to:
- (A) Educating patients on how marijuana can be used to assist patients with debilitating medical conditions and about the marijuana and manufactured marijuana products that will be available in the applicant's retail dispensing locations;
  - (B) Producing and maintaining a supply of marijuana that is sufficient to meet the needs of qualifying patients;
  - (C) Providing safe, accessible retail dispensing locations; and
  - (D) Measuring and improving customer satisfaction;

Response to (5) shall be no longer than five (5) pages.

**Upload Response to (5)**

- (6) Ability to comply with criminal background check requirements pursuant to Chapter 11-850 and Sections 329D-7, 329D-12, and 846-2.7, HRS;

Response to (6) shall be no longer than three (3) pages.

**Upload Response to (6)**

---

(7) Ability to comply with the requirements in Chapter 11-850 and Sections 329 and 329D, HRS, for inventory tracking, security, and dispensing limits for qualifying patients;

Response to (7) shall be no longer than five (5) pages.

Upload Response to (7)

(8) Ability to maintain confidentiality of a qualifying patient's medical condition, health status, and purchases of marijuana or manufactured marijuana products;

Response to (8) shall be no longer than three (3) pages.

Upload Response to (8)

(9) Ability to conduct or contract for certified laboratory testing on marijuana and manufactured marijuana products pursuant to Chapter 11-850 and Sections 329D-7 and 329D-8, HRS;

Response to (9) shall be no longer than three (3) pages.

Upload Response to (9)

(10) Ability to comply with requirements for packaging, labeling, and chain of custody of products;

Response to (10) shall be no longer than three (3) pages.

Upload Response to (10)

(11) A plan for secure disposal of marijuana and manufactured marijuana products;

Response to (11) shall be no longer than five (5) pages.

Upload Response to (11)

(12) Ability to ensure product safety, in accordance with Chapter 11-850 and Sections 329D-8, 329D-10, 329D-11, HRS.

Response to (12) shall be no longer than five (5) pages.

Upload Response to (12)

(13) No history of having a business license revoked.

Response to (13) shall be no longer than three (3) pages.

Upload Response to (13)

#### SECTION F: CERTIFICATION AND SUBMITTAL

Certification

I hereby certify under penalty of law that the information submitted as part of this application is true and accurate to the best of my knowledge.

By checking the box above and entering the individual applicant's name below, the applicant has electronically signed this application.

Applicant Name

Mr. Charles Lee Long

If you have previously submitted an application and this is a revision, enter the unique entry number(s) of your previous submission(s) here.

User ID

[REDACTED]

User Email

[REDACTED]

Entry Info

Date Created

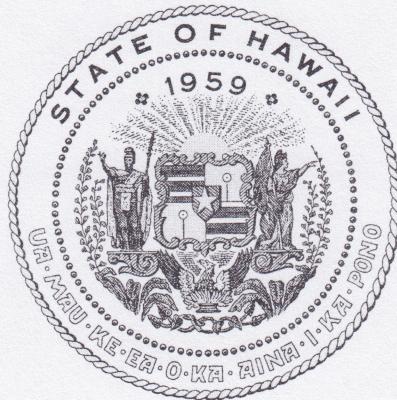
[REDACTED]

Date Updated

[REDACTED]

IP Address

[REDACTED]



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that according to the records of this Department,

HAWAII PACIFIC CARE, LLC

was organized under the laws of the State of Hawaii on 10/27/2015 ; that it is an existing limited liability company in good standing and is duly authorized to transact business.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2016

A handwritten signature in black ink, appearing to read "Cathleen P. Ovalle-Cohen".

Director of Commerce and Consumer Affairs

**Affidavit**

State of Hawaii, County of Honolulu

My current legal name is Cynthia Campbell Foster, and my current occupation is Manager/  
Principal of Hawaii Pacific Care, LLC. I am presently [REDACTED] and my current address of  
[REDACTED]

I certify that the information contained within the applying entity HPC, LLC, "Owner, Principal  
and Member Information Sheet is complete and accurate..

I hereby state that the information above is true, to the best of my knowledge. I also confirm that  
the information here is both accurate and complete, and relevant information has not been  
omitted.

Signature of Individual

Date

**Response to criteria #1**

A. Regulated industries:

- Mr. Charles Long, the first of two principals in Hawaii Pacific Care, LLC (“HPC”), is a retired State of Hawaii Deputy Sheriff. He currently owns and operates Private Security Group, Inc. (“PSG”), which has been in operation for over thirty consecutive years, providing a wide range of security services including regulated certification classes for: Occupational Safety & Health Administration (OSHA), Hazardous Waste, Emergency Response CPWR, and Adult CPR First Aid and AED (NSC). PSG employs 120+ employees, locally.
- Ms. Cynthia Campbell-Foster, the second of two principals in HPC, is the founding member, shareholder, angel investor and active board member for multiple public and private companies. Ms. Campbell-Foster has capitalized and forged the successful implementation of companies such as Kona Red, Lucid Technologies and Buckley Farms; two of these entities operate locally and all three operate within strict regulatory environments..
- CFCF, a cannabis-specific consulting firm, is a licensed entity in the Kentucky State Department of Agriculture’s highly regulated Industrial Hemp Research Pilot Program. Additionally, CFCF maintains licenses in regulated Oregon and Washington Marijuana Programs as well as operating multiple non-profit collectives in California.
- Mr. Richard Jenks serves as the Controller. He contributes his vast accounting and regulatory compliance expertise gained through his experiences with the State of Hawaii DOH and the FDA. Mr. Jenks is also a retired Veteran Sergeant Major in the Army Corp

## Hawaii Pacific Care, LLC

of Engineers Branch Battalion Command. In his capacity as Sergeant Major he was responsible for over 650 soldiers. His 23 years of service immersed him in governmental regulation protocol.

- Dr. Shawna Brizzolara, MD, serves as the Medical Director of HPC. She is a well known physician and educator in Hawaii. She has earned considerable recognition for excellence in her medical practice and teaching career. Her expertise with compliance adherence in the heavily regulated medical and pharmaceutical industries provides significant benefits to HPC.

### B. Agriculture or horticulture:

- Dr. Blair Carter is President of Alchemical Earth Designs, Inc., Blair earned his B.A. in Ecopsychology from Prescott College, his M.A.(2000), Integral Ecology from The California Institute of Integral Studies(2003) and his PhD in the Humanities with an emphasis in Integral Ecology from CIIS (2013). He has been an adjunct faculty member with CIIS and John F. Kennedy University. Dr. Carter's addition to HPC's advisory board adds tremendous credibility and value to HPC's success within this program.
- Dr. Daniel K. Harder, PhD. is a key member of the advisory committee. He specializes in plant health. He holds two degrees in Botany; a B.S. degree from the Univ. of Wisconsin, Madison, and a Doctorate of Philosophy degree from the Univ. of California, Berkeley. Dr. Harder has over thirty years of cannabis-specific-botanical-experience. As an executive member of the Board of Directors for the "Wo/Men's Alliance for Medical Marijuana (WAMM)", Dr. Harder has provided leadership to the nation's first medical cannabis collective.
- Ms. Foster co-owned "Beckley Farms" (Na Pua O Hawaii) for more than ten years.

C. Commercial manufacturing:

- Mr. Richard Jenks' mastery of the HACCP plan and manufacturing supply chain management in the regulated seafood industry greatly ensures HPC's success.

D. Pharmaceutical companies:

- Dr. Shawna Brizzolara, MD, HPC's Medical Director, provides HPC with more than 30 years of medical and pharmaceutical experience. A key contribution to HPC is her knowledge gained through her studies of product efficacy and patient symptom improvement. Dr. Brizzolara will work closely with the advisory committee to understand and guide the pharmaceutical applications of cannabis. To further enhance her competencies Dr. Brizzolara earned her *MMJ: Pain, Nausea, Adolescent & Oncology certification*.

- Eric Kurhts, inventor of 30 issued patents. Eric has developed and licensed novel proprietary diagnostic biomarkers, major sports supplement products, numerous OTC drug products, drug delivery systems, and new biopharmaceutical formulations in cardiovascular and anti-inflammatory field. Eric, has extensive experience in the development of new drugs that require FDA approval via new drug application (IND/NDA) submissions. Eric is a key member of HPC's advisory committee. He's involved in M&R related to pharmaceuticals, diagnostics, and consumer products. [REDACTED]

[REDACTED]

[REDACTED]

- The American Herbal Pharmacopoeia identified Dr. Harder's doctorate in Botany and extensive cannabis expertise as a valuable resource and asked him to provide two chapters to the "Cannabis Monograph and Therapeutic Compendium" The Compendium

## Hawaii Pacific Care, LLC

defines standards for the national medical cannabis industry in testing, cultivation, identification, medical use, and safety.

### E. Operating or working in a medical marijuana dispensary business:

- HPC's lead cannabis-specific advisory firm CFCF, developed, cultivates and maintains the most exclusive and sought after plant brand in the cannabis realm. (G.S.C. - proprietary cultivar- occupies more ‘top-shelf’ dispensary space per capita than any other cultivar in the nation.) Their multiple licensed dispensaries, “theBakeree”(s) located in California, Oregon and Washington are highly successful. They attribute their success to their consistency in meeting and exceeding the regulations in various market jurisdictions.

### F. Creating and implementing a business plan, including a timeline for opening a business:

- Mr. Long’s significant level of expertise operating multiple high-profile security company engagements, combined with the advisory committees’ expertise will insure HPC's efficiency/effectiveness in developing and implementing a successful business.

### G. Creating and implementing a financial plan:

- Mr. Richard Jenks, Controller, has decades of valuable experience implementing and maintaining financial plans. [REDACTED]

[REDACTED]

### H. Retail sales:

- Mrs. Anna Shreeve, Operations Manager of “the Bakeree”will provide critical consulting and practical expertise gained from years of experience operating successful CFCF cannabis operations in California, Oregon and Washington.

Hawaii Pacific Care, LLC

I. Secure inventory tracking and control:

- HPC has engaged BioTrackTHC and MJ Freeway (MJF) for software and professional consulting services and onsite training in inventory tracking and control.

J. Protecting confidential customer information:

- Mr. Long's strict protocol continues to protect the safety and privacy of his clients.
- Dr. Brizzolara has protected patient privacy for more than 30 years by following HIPAA privacy practices and requirements.
- The combination of BioTrackTHC and MJF's state-of-the-art software controls, physical security measures, and HIPAA best practices ensures complete, compliant, protection of confidential information and patient data.

K. Owning or managing a business that required twenty-four-hour security monitoring:

- Mr. Long's profession involves owning and operating SPG, a 24-hour Security business.

L. Any other experience the applicant considers relevant:

HPC is *100% Hawaiian Owned*. The four pillars of our foundation are ***Ola*(Health), *Kōkua* (Relief), *Pae Āina*(The Islands of Hawaii) and *'Ohana*(Family)**. HPC is committed to hiring *Local Union Building Trades* to manage and construct our facilities, supporting local economic growth. HPC is committed to utilizing energy efficient *advanced LED lighting technology*. HPC is erecting its own *solar farm* to offset energy consumption while minimizing energy demand.

HPC's focus of *environmental ethics* and *energy consciousness* are in direct alignment with "*The Hawaii Clean Energy Initiative*", partnering with the state of Hawaii' to minimize external dependence and to achieve 100% clean energy by 2045. Our innovative and practical approach to energy conservation will ensure *low-cost medicine for all of our patients*.

**Response to criteria #2**

Once awarded a license, HPC will begin to acquire appropriate permits in to initiate construction on the [REDACTED] HPC production centers where HPC will propagate, cultivate and process cannabis, and manufacture cannabis extractions and formulate proprietary product infusions. Production begins once the facility has been inspected and receives clearance by the Department of Health. HPC will ensure this happens at least 30 days prior to commencing operations by submitting the proposed location's address, tax map key, and lease or title per regulation **11-850-32(a)**.

[REDACTED]

[REDACTED]

[REDACTED]. These products will be transported to HPC's two off-site retail dispensing locations for sale to registered patients in accordance with regulation **11-850-31(b)**.

Sales will begin once the retail dispensing facility has been established and passes inspection by the Department of Health. HPC ensures this will happen at least 60 days prior to commencing operations by submitting the proposed location's address, tax map key, and lease or title per **11-850-33(a)**. With product availability based on a production facility's output, retail dispensing locations will need not be established until 3- 5 months following the commencement of operations at the production facility. The first harvest at the cultivation facility is not expected for a minimum of 4 months. It takes 2 weeks to bring plants from cuttings or seeds forward to the vegetative stage, and another 3 weeks in the vegetative phase before the plants move to the flowering stage. The flowering stage, due to strain differences, varies between 8-10 weeks. .

## Hawaii Pacific Care, LLC

Once harvested, the process to dry, trim, cure, and package the product will take between 2-3 weeks. Manufactured marijuana products created through extraction and infusion processes can add another 1-2 weeks to the timeline of readied product creation. Due to these variables, it can take 16-20 weeks, or approximate 4-5 months for the medicine to be ready for patients. HPC will ensure that the 5-month goal for production is met by employing its advisory board and consultant's proven perpetual cultivation, processing and manufacturing procedures,.

All dispensary facilities (production and retail) will be indoors, professionally secured, surveilled, and systematically monitored at all times utilizing both technology and personnel. All facilities will have HPC's dispensary license visibly posted. Only licensed employees and approved visitors will be allowed specific access in accordance with **11-850-32(c); 11-850-33(c)**.

All visitors will be signed in, monitored through video, and accompanied by a licensed employee at all times. Only licensed employees will be allowed to handle or touch any cannabis material.

No cannabis or products containing cannabis will be transported, sold, exchanged, or accepted from any other licensee, entity, or individual within the state of Hawaii or elsewhere.

The retail dispensing locations will operate between the hours of 8:00am to 8:00pm every day of the week except Sundays and state and Federal holidays. Upon entry, patients will be required to show security personnel a valid medical marijuana use card, provided by a licensed medical doctor unassociated with HPC and a valid government-issued photo ID. Once verified by security personnel and checked in; the patient will be granted access to the locked sales floor.

All cannabis and cannabis containing products will be kept secure in a safe or behind the sales counter and out of reach of the patient in compliance with **11-850-33(c)**. No smoking paraphernalia, smoking accessories, or cannabis prepared to smoke, such as pre-rolled joints will

Hawaii Pacific Care, LLC

be offered for sale. In addition and in compliance with **11-850-33(d)**, no free samples will be given to any person at any time. HPC will employ Hawaii residents aged 21 years or older. All employees, before hire, will be subjected to and must pass a background check in accordance with **11-850-17(a)-(d)**. All names will be submitted to the state upon hire, and prior to training. In compliance with **11-850-34(b)-(c)** each employee will be required to wear a company-issued photo ID at all times while on the premises— and during training. Written policies and procedures have been established governing the qualifications, recruitment, hiring, and training of operators, employees, and subcontractors of HPC's production centers and retail dispensary locations. All employees will receive training related to operations, policies and procedures designed to maintain regulatory compliance. They will also be educated to specifically focus on the health, safety and sanitation standards relevant to the industry, as well as security procedures, prohibitions and enforcement actions as set forth by the Department of Health in accordance with **11-850-34(d)**. All employees' subsequent knowledge will be tested to insure strict adherence to protocols. HPC will utilize a time-clock management system to track hours worked by each employee. The HID Global Access Control System will also track and record the specific time, day, month, and year of all employee ingress and egress to the facility. Employees will be trained, and tested, on procedures mandating the utilization of said time-clock-system(s). HID's Access Control System's key cards, while limiting access to sensitive parts of the operation, also indicate each employee's foot traffic while at the facility. Employee training records, as well as hours worked, will be maintained onsite, in a secure document storage area, and will also be digitized and backed up offsite per **11-850-34(f)-(h)**.

## Hawaii Pacific Care, LLC

HPC will only transport cannabis and cannabis infused products to its other facilities or to a licensed testing facility. The transportation process will begin with packaging the shipment, in full view of video surveillance and initiating a transport manifest on a form prescribed by the Department of Health (“Department”). This transport manifest will outline all required trip details as well as the exact products and quantities contained within the shipment. As it is being packed, the shipment will be reviewed against the travel manifest and the shipping label before being properly secured for transport. No products will be transported that do not appear on the travel manifest. The secure, opaque, tamper-evident shipping container will have one copy of the manifest sealed inside the container, and an additional copy affixed to the exterior of the same container. Favorable environmental conditions will be maintained within the transport vehicle and within the secure shipping container during the transport to ensure product safety.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Any discrepancies between the

initially shipped quantities and the received quantities will be identified and reported to the Department in a timely manner. Cannabis will not be transported to any patient or caregiver, outside the City and County of Honolulu, or off the island of Oahu. Transportation will not occur to, from, or within any Federal fort or arsenal, national park or forest, any other Federal enclave, or any other property possessed or occupied by the Federal government per

**11-850-36(a)-(k).** [REDACTED] HPC will be prepared to receive any number of unannounced inspectors from the Department at any time during ongoing operations. Inspectors will be granted full access to any facility location or area within a facility. HPC shall submit quarterly reports on the 15<sup>th</sup> day into the next new quarter, unless that day is a weekend or a holiday, whereby the report will be submitted on the next business day per **329D-23(a)(1)**. The quarterly report will include the amounts of marijuana produced, manufactured, offered for sale, and actually sold, broken down by product category/designation. These same report criteria will be used for destroyed product. The report will include logs of all foot traffic in and out of each facility, a summary of financial information, lab results of all tests performed and any breach or halt in the security system or the tracking system per **329D-23(a)(2)**. HPC will retain for six years, in both the original form and digital backup, all inventory tracking, transport, manufacturing, sales data records, financial records including income, expenses, bank deposits, withdrawals, audit reports, logs of entry and exit for dispensary facilities and employee records per **11-850-41(a)**. All security recordings will be backed up and kept for a minimum of one year per **11-850-41(b)**. Specific procedures for handling and disposing of waste have been created for each facility. These procedures will include managing unused, unsold, contaminated, expired marijuana or manufactured marijuana products and waste products resulting from the cultivation or manufacturing processes. Waste will be managed securely, in view of video surveillance, and will be rendered unrecognizable and unusable through a grinding, bleaching, and mixing process. Waste will be finally disposed of into a locked container on site. All waste will be managed by an Narcotics Enforcement Division (“N.E.D.”) approved Reverse Disposal Company (“RDC”).

**Response to criteria #3**

A. Proof of Financial Stability:

HPC easily maintains and controls, in excess, all the funds needed to operate two dispensaries as well as the production facilities in a professional and stable manner.

HPC has detailed extensively its' financial resources in the spreadsheets required for numbers **36** and **38** in the Financial Resources section and has uploaded all pertinent and verifiable proof required for section **5 - #37 and #39**.

Below, for ease of use, is a simple summary of the cash on hand and liquid assets available to HPC:

- [REDACTED]
- | [REDACTED] Additional Supporting documentation has been uploaded and HPC has detailed extensively its' financial resources in the spreadsheets required for numbers **36** and **38** in the Financial Resources section and has uploaded all pertinent and verifiable proof required for section **5 - #37 and #39**.
- [REDACTED]. Additional Supporting documentation has been uploaded and HPC has detailed extensively its' financial resources in the spreadsheets required for numbers **36** and **38** in the Financial Resources section and has uploaded all pertinent and verifiable proof required for section **5 - #37 and #39**.

Hawaii Pacific Care, LLC

**B. Consolidated Summary of Corporate Finances:**

As stated above in (A) all supporting documentation has been uploaded in numbers **37 and 39** of the Financial Resources section. Additional Supporting documentation has been uploaded and HPC has detailed extensively its' financial resources in the spreadsheets required for numbers **36** and **38** in the Financial Resources section and has uploaded all pertinent and verifiable proof required for section **5 - #37 and #39.**

**C. Financial Plan to Operate Medical Marijuana Dispensary:**

The following pages detail the Financial Plan for operating the medical marijuana facilities. The plan is based on the following assumptions; The full worksheet was uploaded to number 36 of the Financial Resources Section

- The projections assume the operation of two dispensaries and a production facility capable of supplying the necessary medicines for the patients.
- Based on the State of Colorado's statistics, approximately 2.2% of the overall general population holds a medical marijuana recommendation. Based on the current population counts of where the two dispensaries will be located the dispensaries should be ready and committed to serve a combined patient count of approximately 3,637. For conservative purposes the financial projections below utilize a normalized patient count approximately equal to seventy five percent of this number.
- - The projections assume that the dispensaries will be providing a full line of the products allowed to be developed for the patient - Flower, oils, tinctures, creams, etc..

Hawaii Pacific Care, LLC

- - The salary projections take into consideration dollar amounts in line with union wages.
- - The build out costs include full year costs for all consumables used by both the production facility - examples being; bulbs, soil, nutrients, etc..

**\*\*\*For spacing considerations the financial plan is found at the end of the document\*\*\***

**D. Proof of Good Credit History:**

Credit Scores have been uploaded in numbers **37 and 39** of the Financial Resources Section.

**Full reports are available upon request. Principals ask that for security purposes this is understood and respected.**

**E. History of Bankruptcy:**







Hawaii Pacific Care, LLC

## Response to criteria #4

11-850-51(a)(1) Video Surveillance

A series of 18 horizontal black bars of varying lengths, arranged vertically from top to bottom. The bars are all the same width but differ in length, creating a visual effect of decreasing size or frequency.









## Hawaii Pacific Care, LLC

### Response to criteria #5

(A) HPC is committed to excellence in educating patients with debilitating medical conditions, on the use of marijuana and to provide them with pertinent information about marijuana and manufactured marijuana products available in HPC's retail dispensing locations. As part of this commitment, HPC's Medical Director will develop an 'evidence based' training program to educate and prepare staff for communicating critical information to patients and accurately answer patient questions about the recommended products.

It is HPC's understanding that the Department of Health will be establishing a training or certification program for dispensary employees and it will be a requirement of employment with HPC. All patient-facing staff will have detailed knowledge of the health effects of cannabinoids and the conditions the cannabinoids are recommended to treat. Additionally, they will provide information about the appropriate methods of administration for these conditions as recommended by the primary physician. Patient-facing staff will not be making medical recommendations beyond reinforcing the information and recommendations of the physician specialist managing the patient.

HPC, under direction of the Medical Director, will make available to all patients general medical cannabis knowledge and available dosage guidelines, as well as written health and safety related informational handouts placed in convenient locations in the patient waiting room and at locations where the patient sale is completed. The supply of these handouts will be reviewed for content and accuracy and replenished on a regular basis. The handouts will include contact information in case a customer needs to call the dispensary during business hours or wishes to

## Hawaii Pacific Care, LLC

submit their query via email. The information found on these handouts will also be made available on HPC's website and, where appropriate, links to State Department of Health's resources, national guidelines and current literature. Best practices, evidence based indications and contraindications where available, will be included in the literature to both the prescribing physicians and their patients. Depending on perceived need, educational seminars geared to patients, health care workers, or physicians, and collaborations with the Department of Health will be sought in order to disseminate information that is appropriate for those audiences.

It is HPC's understanding that the Department of Health shall employ a staff person to provide medical marijuana health education. The Task Force recognizes that adequate education is crucial to the success of the medical marijuana dispensary program. It was noted that "Department of Health plans to conduct educational outreach to patients, physicians, dispensary owners and employees, medical marijuana producers, youth, and the general public, aligning with the goals of preventing substance abuse and furthering public knowledge about medical marijuana and these efforts will be supported." (*From the HRC 48 Final Task Force 15.01.23*)

The aforementioned efforts will be supported by HPC.

The Medical Director anticipates attending national and international conferences and CME with respect to medical cannabinoids to keep abreast of new developments and provide this information in the form of newsletters, web based, email or social media to regularly prescribing physicians. The Medical Director will actively pursue research collaboration with local and regional universities with the vision of conducting clinical and bench research. We have had some early interest in the concept of collaborative research and potential consultative services

## Hawaii Pacific Care, LLC

(e.g., growing technology, chemical composition of cannabis, medical response to therapy, laboratory evidence of cellular benefit, sociological outcomes of medical marijuana, etc). This activity would include contracted reports and/or specific research. At present, to avoid any potential conflict of interest we have elected to hold off such discussions until awarded a license and we have no formal affiliation with any institution. We hope to forge a positive working relationship with the Department of Health to provide data and useful information to bridge ties and continuously improve outcomes for patients making use of medical marijuana and cannabinoids for their health care needs.

(B) Using the proven cultivation method outlined in this application, HPC will produce and maintain a consistent supply of cannabis to support registered patients in the City and County of Honolulu. HPC will begin operations with one production facility, with plans to expand to a second production facility at a different location within a year. The cultivation area of the production facility will maintain the maximum plant count of 3,000 plants and will harvest five times in the first year. After the first year of operations, HPC plans to harvest six times per year. Based on this plant count and number of harvests, HPC will produce approximately 2085 pounds within the first year. Additionally, HPC will convert the marijuana byproduct, often referred to as trim and shake, into extractions and infusions at the same production facility. Based on the specific marijuana strain genetics that HPC plans to cultivate, trim byproduct yields will be upwards of 30% of the total flower yields. This additional 600 to 650 pounds will be extracted at an expected 15% extraction rate, which would produce over 44,000 grams of concentrated marijuana. Because individual doses of infused products must be limited to 10mg per , the amount of concentrated marijuana would produce over 4,000,000 doses for patients.

## Hawaii Pacific Care, LLC

In addition to production volume, product sales will be evaluated to ensure HPC remains current with patient needs with regard to product offerings of differing forms of administration. The types of medical marijuana products that will be manufactured and distributed will be limited to capsules, lozenges, pills, oils/oil extracts, tinctures, ointments, skin lotions, and any other products allowable, as specified by the Department. As the industry continues to shift towards low dosage concentrate administration, HPC will perform regular sales audits to ensure the proper ratio of product requiring different methods of administration such as ingestion, sublingual, and skin topical are consistently available. Should a greater percentage of extracts be needed, HPC will process the flower in the same manner as the byproduct. Flower produces higher extraction yields than byproduct. HPC will review patient symptom evaluations on a quarterly basis in order to collect the data that will determine future product availability. Desired and undesired correlations will be identified between product, method of administration, and progress towards treating the symptom, which may shift the availability of certain products, as outlined below in section (D). This will allow the company to identify patient needs, as well as patient desires, to ensure those two factors are in line with each other.

With the ability to produce sufficient volume as well as quickly shift between product offerings based on patient needs, HPC will maintain a consistent, high quality product offering to the patient base of Oahu. With an estimated patient base of 9,100 patients, HPC's projected production numbers will ensure the availability of marijuana and manufactured marijuana products per patient per month, to the percentage of patients equaling HPC's market share based on the number of licenses available on Oahu.

(C) [REDACTED]

[REDACTED] The security guards will be professionally trained and certified. Patient safety will be the foremost concern of security personnel, whose primary post will be at the entry to the facility in order to view and interact with each patient and non-patient visitor. HPC will provide ample parking at its retail dispensing locations in order for enough spaces to be available during peak business periods. The entrance to the retail facility will be wheelchair-accessible, and HPC will follow all Americans with Disabilities Act (ADA) Accessibility Guidelines related to wheelchairs. The service area of the retail dispensary will be designed based on best practices from previous dispensary experiences of CFCF.

(D) HPC is committed to excellence in measuring and improving customer satisfaction. The first way in which this will be accomplished is through the offering of a Patient Symptom Tracker via MJF. This functionality is designed to give both the patient and the dispensary a historical overview of symptoms and their severity as well as the type of marijuana or infused product that the patient consumed. Over time, these data points will lead to a better understanding of what works for each patient, thus improving patient satisfaction. The second way in which HPC will ensure excellence in measuring and improving customer satisfaction is through a patient feedback survey which will be offered in both print at the dispensary and online using a free, secure survey service such as SurveyMonkey.com. HPC will analyze survey results quarterly and update its “Satisfaction Improvement Plan” after each analysis. HPC will also establish a phone number and email address that will be dedicated to answering any questions or concerns associated with product and patient safety and improving patient satisfaction. These inquiries will be answered by an informed agent as soon as possible.

**Response to criteria #6**

**Background and Reference Checks:**

HPC's Managers, Members, Special Security Group Division and Compliance Officer acknowledge, agree and will ensure that individual applicants, all officers, directors, shareholders with at least twenty five percent ownership interest or more, members, and managers of HPC are well qualified and have passed all background and reference checks in accordance with 329D-7 & 12 to ensure that HPC maintains a safe and productive work environment. . It is further mandated within HPC's SOP's and Employee Handbooks that any and all employment at its medical marijuana dispensaries, and production centers is contingent upon the prospective employee(s) passing a background check to the standards set forth in section **11-850-17**.

Background checks will include verification of all information detailed on the applicant's government issued identification, social security card, fingerprint records, eCrim reports and resume or application form. All offers of employment are conditional upon receipt of a background check report that is in strict compliance with the Department and meet the criteria and standards documented within all State, Department and Medical Marijuana Dispensary rules, regulations, codes and sub-sections, thereto.

All background checks will be conducted in conformity with **11-850-17 (1)-(8)**, the Federal Fair Credit Reporting Act, the Americans with Disabilities Act, and state and federal privacy and anti discrimination laws. Reports will kept confidential and will only be viewed by HPC agents and or representative individuals involved in pre-employment vetting, the hiring process and the Department and or its agents operating within their official capacity.

## Hawaii Pacific Care, LLC

If information obtained in a background check leads HPC to deny employment, a copy of the report will be provided to the applicant, and the applicant will have the opportunity to dispute the report's accuracy. However, all final determinations will be made by HPC in accordance with **846-2.7(24)** as well as the Department's definitive and irrefutable decision.

Background checks will include a criminal record check—any criminal conviction defined within **11-850-17 (8)(b)(1-6)** will automatically bar the entity, applicant or employee/subcontractor from receiving or renewing their Medical Marijuana Dispensary License and/or employment.

HPC written SOP's details the systematic protocol and rights to conduct a background check for current employees to determine eligibility for promotion or reassignment in the same manner as described above.

It is further mandated by HPC that it will notify the Department immediately of any arrest or conviction for an offense listed in **11-85017 (a)**. HPC recognizes and acknowledges that pursuant to **329D-15(a)(4)** and **329D-16(a)(3)** anyone permitted to enter and remain within the cultivation, manufacturing, packaging, distribution and dispensing facilities shall be subject to background checks conducted by the department or its designee, including but not limited to criminal history record checks in accordance with **846-2.7**. It further mandated that the person undergoing the background check shall provide written consent and all applicable processing fees to the Department or its designee to conduct said background checks.

**Response to criteria #7**

**Inventory Tracking:**

HPC will use Franwell's RFID ("FRFID"), BioTrackTHC ("BTTHC") and MJ Freeway ("MJF") as its' inventory tracking systems and business management platforms. MJF offers an API integration with BTTHC, the State of Hawaii inventory control system, the same system used by several other states including CA, OR, WA, NM, IL, NV, MA, and FL, where BTTHC and MJF are already integrated.

HPC's inventory control plan is designed to ensure safekeeping of marijuana throughout the lifecycle of the product. At the foundation of HPC's inventory control plan are both BTTHC and MJF. Their robust enterprise software platforms are designed specifically for the regulated cannabis industry. This technology will enable HPC to track every action performed on each plant from its creation (i.e. from seed, clone, or tissue) to finished cannabis product, as well as to track every movement of the inventory, patient sales and all inventory transformations (e.g. extractions and infusions). All actions performed in BTTHC and MJF are tracked to the personnel that performed the action and timestamped. Reconciliation ability will allow HPC to check inventory on a daily basis, for all aspects of the operation. This will include plants, harvested weight of flower and byproduct, processed weight, inventory levels at each facility, and waste. Processes where weight changes significantly, such as the harvest drying process and the byproduct extraction process, will be analyzed to make sure the shrinkage is within the standard ranges as expected. All marijuana, and marijuana infused products will be barcoded with labels generated from BTTHC and MJF. This barcode label will have a unique package ID and will be able to be reconciled, transferred, and sold through the use of the barcode. This

## Hawaii Pacific Care, LLC

technology also captures batch and lot numbers throughout the entire process to ensure the security and traceability of all inventory at all times. This all-encompassing process is commonly referred to as “seed-to-sale” tracking. HPC will quarantine inventory, physically and within the software, prior to being tested. This will ensure that no products are released for sale until “passing” test results have been received. HPC plans to initiate the cultivation process with several proprietary cultivars/strains of marijuana. HPC will also cultivate several strains that are high in CBD relative to THC. HPC offerings will be limited to capsules, lozenges, pills, oils/oil extracts, tinctures, ointments, skin lotions, and any other products allowable, as specified by the Department. Each batch of each product type will be tested prior to being released for sale. HPC will not sell any smoking accessories or ready-to-smoke cannabis, such as pre-rolled joints. For the creation of concentrate needed for infusions, HPC will use a [REDACTED] which will be implemented by an extraction expert with experience in the cannabis industry and extensive extraction experience outside of the cannabis industry. Waste will also be logged into the tracking system. The waste methodology of grinding, mixing, and bleaching will be tracked in the software, allowing HPC to reconcile the waste process for completeness at any point.

### Dispensing Limits:

The inventory tracking tools and methodologies implemented by HPC will ensure that HPC is able to avoid the sale or provision of marijuana or manufactured marijuana products that involve the following: 1) product obtained by unauthorized persons, qualifying patients or primary caregivers in quantities that exceed limits established; 2) any use or consumption of marijuana or manufactured marijuana products on the premises of a retail dispensing location or production

## Hawaii Pacific Care, LLC

center, and; 3) the distribution of marijuana or manufactured marijuana products for free on the premises of a retail dispensing location or production center.

HPC will submit quarterly reports on the 15<sup>th</sup> day into the next new quarter, unless that day is a weekend or a holiday, in which case the report will be submitted on the next business day. The quarterly report will include the amounts of marijuana produced, manufactured, offered for sale and actually sold, and broken down by product category/designation. These same report criteria will be used for destroyed/discarded marijuana and marijuana infused products. The report will include logs of all foot traffic in and out of each facility, a summary of financial information, results of all lab tests performed, and any breach or halt in the security system or the tracking system.

### Security:

HPC will implement extensive controls, both physical and logistical, to track and reconcile the entire seed-to-sale process. Only licensed employees will be allowed unaccompanied access to the facility, and limited via HID Access Controls only to their areas and facilities needed to carry out their job functions. All visitors will be signed in, accompanied, and monitored during the visitation. Procedures for inspection will give full access to all areas of all facilities to any number of inspectors for scheduled and unannounced inspections and to officials acting within their official capacity. [REDACTED]

[REDACTED]. Video recordings will be backed up and kept for at least one full year after the date of recording. [REDACTED]

[REDACTED]. [REDACTED]

[REDACTED] Retail locations will have extensive exterior

## Hawaii Pacific Care, LLC

lighting. At the retail location, visiting patients will be greeted by PSG security guards at the front door and required to go through a check-in process prior to being allowed to the sales floor. Each patient will be required to show a valid medical marijuana use card as well as a valid government issued ID. All inventory on the sales floor will be kept behind the counter, out of the reach of patients. In order to control traffic, patients will be called to the sales floor in the order they were checked in, and only two patients per sales associate will be allowed on the sales floor. There will be a locked door separating the reception area from the sales floor. All product movement, within a facility or from one facility to another, will require two licensed employees and will be tracked in the software. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The manifest will be positioned within the container and affixed to the outside of said container. The MJF system will alert to shipments that are late or past the expected arrival time through the implementation [REDACTED]. Additionally, our security equipment will monitor all activities 24x7x365.

Logistical controls, data backup and data integrity are extremely important to HPC and because of their strengths in this area HPC selected MJF as its tracking and business software platform. MJF utilizes geographically diverse, tier-3 data centers to house all computing infrastructure. All data centers have passed compliance audits including HIPAA, HiTech, and PCI-DSS. The protection provided by geographically diverse centers ensures uptime even in the event of a full regional power failure. All employees will be trained on BTTHC and MJF in all workflows.

## Hawaii Pacific Care, LLC

relating to their job duties. Specific training and certification segments will include data entry, security, and integrity. This will include everything from secure login training, 60 day password changes, logging out requirements when leaving a computer station, and restricted access. Restricted access is based on job responsibility as well as physical location. With MJF, HPC can control which users login from a specific location and users can be prevented from accessing the web-based platform from all unauthorized locations. Data logs will be maintained and backed up, allowing for easy audit of any action taken within the system.

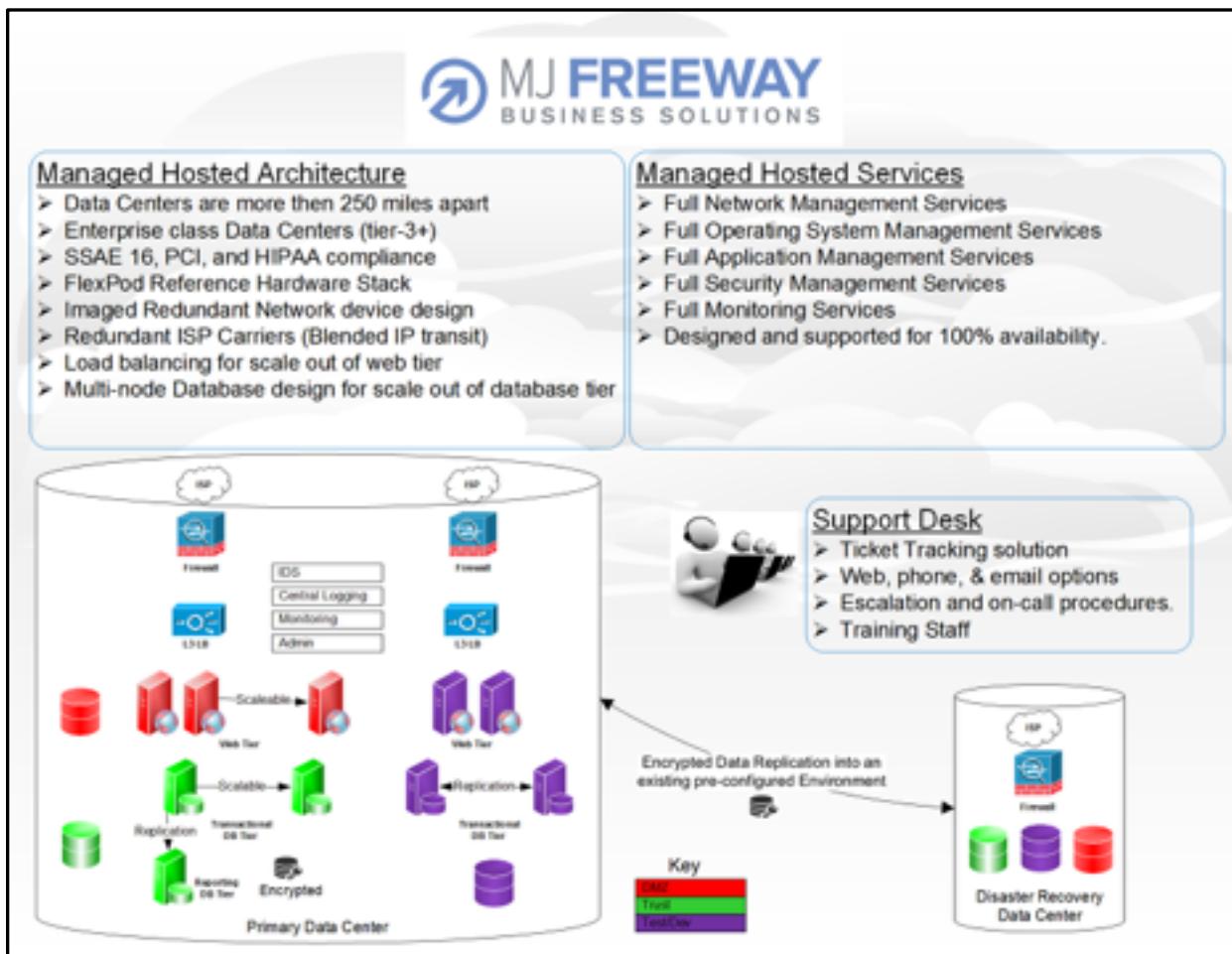
### Purchasing:

HPC will enforce the patient purchase limits set by the Department. This allows a patient to purchase, or a caregiver to purchase on a patient's behalf, up to four ounces (113.4 grams) in any consecutive 15-day period or up to eight ounces (226.8 grams) in any consecutive 30-day period. Flower will be sold in increments based on a gram scale. Each gram of flower purchased by a patient will count as one gram purchased. For cannabis extracts and infusions, a calculation will be made to determine that product's flower equivalency weight. This will be defined by the amount of raw cannabis material, by weight, used to create the number of milligrams of THC contained within the concentrate or infused product. For instance, if a cannabis infused product contains 100mg of THC, it likely required roughly one gram of flower to create that 100mg. When purchased, that infused product will result in one gram being added to the patient's purchase limit. This data will be captured through MJF and sent to the state system via the API, resulting in a report of cumulative purchase totals. This will allow HPC to enforce cumulative purchase limits while providing the Department the ability to audit the same.

### **Response to criteria #8**

For both confidentiality and integrity of patient data, MJF takes the following measures:

- Guarding information from everyone except those with rights to it, and adopting data classification standards which define how to treat data throughout the IT infrastructure
- Limiting access to systems and applications that house confidential data to only those authorized to use it
- Employing cryptology techniques to protect confidential information, encrypting data that crosses the internet and data stored within the database, and implementing an industry-leading IT Security Policy Framework:



## Hawaii Pacific Care, LLC

- Employing intrusion detection systems (IDS), which are used to identify common attack and malicious intent patterns
- Employing intrusion prevention systems (IPS), which are used block IP data streams identified as malicious. They can also end the actual communication session, filter by source IP address, and block the address to the targeted host
- Requiring multiple user access controls, such as complex password requirements, mandating password changes over time, secure password reset processes, account lock-out threshold policies, and role-based access rights

HPC will ensure the confidentiality of a qualifying patient's medical condition, health status, and purchases of marijuana or manufactured marijuana products via several best practices including the use of BTTHC and MJF to electronically and securely record and track all patient data in order to comply with **11-850-40(a)**. MJF's hosted infrastructure is enterprise-class and of the highest caliber available in the seed-to-sale marijuana tracking industry. The MJF platform is hosted via a secure tier-3+ data center, certified SSAE16, and uses a Converged Infrastructure solution, which allows for rapid growth and expandability. More specifically, the hardware within the data center is a FlexPod Reference Architecture, incorporating a fully redundant network hardware solution, a fully redundant NetApp hardware solution, and a fully redundant Cisco blade hardware solution. The business continuity and disaster recovery data center is connected via private line with VPN encryption and is situated over 250 miles away from the primary facility. The use of multiple, geographically disparate hosting sites, combined with mirrored data capabilities, allows for rapid failover scenarios with extremely quick mean time to repair (MTTR) and recovery time objectives (RTO).

## Hawaii Pacific Care, LLC

MJF is based on web services and is innately designed for both rapid and simple horizontal and vertical scalability. McAfee Secure is employed for real-time intrusion detection, anti-malware scanning, and antivirus scanning.

In addition to the best practices for the hosted electronic storage of all patient information, HPC will include physical best practices as part of its employee education as follows:

- All paper documents containing patient information will be shredded if not otherwise secured in locked storage
- No paper documents will be left face-up
- Nothing will be left on the photocopier
- Staff will not verbally use the patient's last name in general dispensary areas

Dispensary agents will be able to communicate with patients in a space that is a suitable distance from others to ensure privacy. HPC will clearly mark the area in which patients are served one at a time.

**Response to criteria #9**

HPC will contract with a single lab for all marijuana testing. All finished products intended for sale, including marijuana extracts and infusions, will be tested for content, consistency, and contamination per **11-850-85(c)**. Currently there is no testing facility that tests heavy metals on Oahu. To ensure regulatory compliance HPC has sought out and developed a relationship with a company that will be building a marijuana testing facility capable of meeting all testing requirements, including heavy metals testing.

After plants are harvested, the cultivation manager will visually inspect the marijuana for any signs of debris or contamination. After inspection, HPC will secure up to one-half ounce for testing and sample retention. Once inspected, a five-gram sample will be packaged and transported to the testing lab per **11-850-85(g)**. HPC will test every five-pound unit that is produced from each batch. This will result in multiple tests being performed per batch in cases where a batch yields more than five pounds. Multiple testing will provide and ensure knowledge and confidence that each batch, regardless of the size, is homogenous throughout.

HPC will also test at the completion of each manufacturing extraction process. This means that raw, extracted oil will be tested for potency prior to being infused into additional products. This testing is critical to maintain product consistency, and efficacy, in concentrate dosing during the infusion process.

Test results will be compared against results from previous batches of the same product to ensure consistency of the same products, from batch to batch.

Procedurally, HPC will physically and logically quarantine all untested marijuana as well as all marijuana currently awaiting test results. Product will not be released from quarantine until

## Hawaii Pacific Care, LLC

passing test results have been received, at which point the product will be taken out of quarantine per **11-850-85(i)**.

Testing results and marijuana profiles will be sent directly into HPC's inventory management system through the MJF testing results API, which will remove the incidence of data entry errors and ensure the integrity of the results per **11-850-85(h)**.

HPC will also hold retention samples from each batch in secure storage. This will allow HPC to retest the product with a sampling from the original production batch in the event of any product recalls or questions about the integrity of the product. To provide data in the event of a recall alert, the retention sample will have been kept in reserve until the entire product is sold and is used. Once a product is flagged for potential recall, the suspect product and a sample from the retention product will be sent to the lab for contaminant testing. If the retention sample is negative for contamination, then the Department will be consulted prior to issuing a full recall for product.

Should any of the product tested not conform to the testing standards set forth by regulation **11-850-85(c)**, it will undergo retesting in order to confirm or refute the original result per **11-850-85(d)**.

If any retested product does not meet the specified standards, then the entire batch from which the testing sample was taken will be destroyed, per HPC's standard operating procedures for dealing with waste material per **11-850-85(j)**.

**Response to criteria #10**

**Packaging and Labeling 329D-11**

At HPC, the packaging process will only occur after favorable test results are received, a quality assurance inspection has been completed, and validation and reconciliation of the quantities in the system prior to distribution has been completed. All marijuana-infused capsules, lozenges, or pills will be packaged so that one dose, serving or single-wrapped item will contain no more than ten milligrams of tetrahydrocannabinol. Upon completion of the packaging process, the inventory manager will reconcile the quantity of packaged units. The Inventory Manager will update the BTTHC and MJF tracking software, which will generate alerts for any discrepancies between the weight given to the packaging employees and the total packaged weight returned by the employees. MJF software will be used to generate product labels with black lettering on a white background, containing no pictures or graphics, and display the net weight in grams, flower weight equivalency, cannabinoid profile, licensee number and processing center name, batch number and date of packing, a barcode generated by inventory tracking software, the “use by” or “expiration date,” instructions for use, and all required disclosures and warnings. Once the employee returns the finished project to the inventory manager, the inventory manager will spot check the labels, the packages, and tamper-evident tape to ensure all labeling requirements have been met in both display and completeness of information.

For shipments, HPC will package the entirety of each transport order into one tamper-evident opaque shipping container and create a travel manifest where the quantity for each product in the shipment will be entered, and the secure shipping container will be readied for transport. The transportation manifest also contains details for the destination location and delivery route,

## Hawaii Pacific Care, LLC

expected timing of the delivery, identity of the driver and vehicle, and a trackable unique identification number. Copies of the completed Department-approved travel manifest will be placed within the sealed shipping container and affixed to the exterior of said container. The Company's policy will require two transportation agents to affect a shipment of product and prohibits unscheduled stops, unless in compliance with law enforcement activities. All travel information, including responsible parties at both ends of the shipment, will be recorded on the State-prescribed travel manifest. Patient labels will be printed at the point of sale and attached to the product at the time of purchase and will include the patient name, physician and/or caregiver, and the date and time of sale.

### Tracking Requirements 850-61

Upon propagation, each plant is assigned a unique trackable identification number. The number is affixed to that specific plant via FRFID and is managed via the Manage Plants module in MJF, where individual plants or groups of plants can be selected and acted upon, and traceability events are recorded up to and including the harvest process. The post-harvest process, which includes the drying, manicuring, curing, testing, packaging, and distribution processes is tracked via a unique batch identification number. Upon distribution, both a transportation manifest and a virtual (software) transfer are created, which establishes a chain of custody between locations and responsible parties at each location.

Upon receiving a transfer from the grow site, the shipping and receiving parties remain engaged until the sent quantities are reconciled with the received quantities. Any variance in these quantities will be reported to the Department. The manifest will be signed by both the

## Hawaii Pacific Care, LLC

transporting and receiving agents. The receiving agent will enter the time of receipt, scan in the physical copy of the manifest and retain a copy for physical files.

When a patient arrives at the retail dispensary, the check-in process will ensure that only valid patients are allowed onto the sales floor. All marijuana and marijuana infused products on the sales floor will be kept behind the counter, out of reach of patients and visitors.

Returns or recalls will be tracked and destroyed according to regulations. Any product reported to cause illness or suspected of being contaminated will be quarantined, re-rested, and evaluated before being destroyed. Tests results showing contaminants or contagions will prompt a recall process. All inventory affected by a recall will be quarantined immediately and all patients affected by recalled product will be notified via four methods: a public notice will be placed in a conspicuous place within the retail facility, a text-message and e-mail will be sent to the contact information on the patient's profile, and patients will be notified in person while visiting the dispensary for a minimum of 45 days after the recall is affected.

The MJF system will interface with the Marijuana Inventory Control Tracking System (MICTS) in real time via the Application Program Interface (API), which will allow for key traceability functions. It will create the ability for the retail facility to query MICTS to obtain the patient's purchase limit capability,s allowing the dispensary to enforce patient purchase limits, and enable the Department to obtain all traceability information from the dispensary.

In the event of a breach or failure of the tracking system, HPC will suspend operations dependent upon the tracking system until the tracking system is fully operable. HPC will notify the Department immediately upon the breach or failure, and again when it resumes operations.

**Response to criteria #11**

Waste is created at several points in the plant lifecycle and HPC will develop procedures to collect, transport, reconcile, grind, and combine waste in a 1:1 ratio with an inert ingredient to render the waste unrecognizable and unusable. HPC's waste procedures will have several objectives. Constant cleaning and waste removal will ensure a sanitary environment crucial to the production, storage, and sale of consistent medication for the patient. Detailed transportation and storage protocols will ensure the safe and secure movement of cannabis waste with steps to prevent potential diversion at each step in the process. Finally, these steps detail the processes needed to destroy and render the cannabis unusable and unrecognizable. These waste management procedures will ensure that HPC securely and responsibly collects, transports, stores, destroys, and disposes of all controlled hazardous and/or cannabis material waste.

Cannabis waste will come in two main forms: finished product waste and raw material waste. Finished product waste may occur due to failed testing results, recall, damage, and expiration. Although the waste procedure for finished products is similar, finished product waste is considered to have a much higher potential for diversion and will therefore be treated accordingly. Once any finished product waste is identified, it will be quarantined in a separate area of waste disposal until administrative approval is given for the destruction. Prior to this, a detailed inspection of the product may occur and a report will be created explaining the reason for destruction.

Every area of the operation that contains any cannabis material will have a green waste container. These 'trap door' containers will allow waste to be inserted but not removed. Each green waste container will be emptied daily, or twice daily, depending on the volume and activity in the area.

## Hawaii Pacific Care, LLC

All waste collection activities will be performed by two employees. The collection and transportation of the waste to the waste area will be monitored and recorded on video. Daily waste will be transported to the waste area and locked until waste processing takes place. Waste will be processed in the dedicated waste area. The waste area will be locked at all times and the waste area will have an additional secured quarantine area to hold finished product waste until destruction. A Minimum of two employees will be present for all waste processing. The first step will be grinding the waste to a fine mulch. Once this is performed, mulched waste will be treated with a low strength bleaching solution. Finally, the waste will be mixed with an inert material in a ratio of 1:1. The inert material will be any non-cannabis waste such as used grow medium or office paper. Once processed, waste will be put into opaque bags and sealed. As part of closing procedures and as needed throughout the day, waste will be transported to the locked waste storage container. This process will require a minimum two employees. Both employees will sign out the keys to the dumpster and then both employees will transport waste to the dumpster, locking it afterwards. Both employees will check the dumpster lock before returning inside. The locked dumpster will be located within the securely locked confines of the facility.

All marijuana and marijuana manufactured waste will be collected by an N.E.D. Approved Reverse Disposal Company (“RDC”), such as Hawaii Bio-Waste Systems, Inc.  
[www.hawaibiowaste.com](http://www.hawaibiowaste.com))

Waste will be recorded in, both, BTTHC and MJF inventory tracking systems. This will allow HPC to identify where all waste came from, where waste is sent, which employees had interaction with the waste, and the amounts and quantities of waste, by weight or count depending on the type of waste. Processing of waste will also be recorded in MJF to ensure that

## Hawaii Pacific Care, LLC

all waste is handled appropriately. Waste logs will be audited once a month by management to identify any potential variances from normal daily waste volumes or missed steps in any waste disposal process.

Should any marijuana or marijuana product test positive for any contamination that could negatively impact patient health and product safety, HPC will destroy the product and not allow it to be sold. The destruction or disposal of any contaminated product or material will be recorded by management in MJF, where it will be removed from inventory. A manager will also record within MJF the exact reason for destruction and disposal, date of event, and the weight of the disposed material or product. In addition to disposal necessitated by contamination, destruction and disposal of unused plant parts (waste), diseased plants, or contaminated flower and cannabis products is a necessary part of the process of delivering quality, safe medical marijuana.

### **MJF: Record of Destruction**

Destroyed Plant Weight:  
89.5

UOM:  
grams

Reason for destruction: \*  
suspected early mildew

Cancel      **Destroy Plants Now**

## MJF: Tracking the Transfer of Waste

| TRANSFER FROM                     |               |                 |               |               |                |
|-----------------------------------|---------------|-----------------|---------------|---------------|----------------|
| Scan Package ID:                  |               |                 |               |               |                |
| Inventory Item:                   | Current Qty:  | Qty:            | UOM:          |               |                |
| Fan Leaves - BULK                 | 250.00 GR     | 250             | GR            |               |                |
| Pkg ID:                           | Pkg Addtl ID: | Batch Addtl ID: | Harvest Date: | Package Date: | Exp Date:      |
| 1-1542 (250 GR, Batch 5624ec)     |               |                 |               |               |                |
| Inventory Item:                   | Current Qty:  | Qty:            | UOM:          |               |                |
| Inert Material - BULK             | 0             | 250             | GR            |               |                |
| <a href="#">+ Add Item</a>        |               |                 |               |               |                |
| TRANSFER TO                       |               |                 |               |               |                |
| Target Item:                      | UOM:          | Net Wt          | Gross Wt      | Pkg ID:       | Additional ID: |
| Waste - BULK                      | GR            | 500             |               |               | Total: 500     |
| <a href="#">Assign Package ID</a> |               |                 |               |               |                |

Only N.E.D. approved RDC companies will be used for the removal of hazardous and or cannabis waste. All details will be recorded including, but not limited to quantity, weight, date of event, status, and destination address.

## MJF: Disposal Details

|  |                        |
|--|------------------------|
| Name: *  | Disposal 7-19-15       |
| Status: *  | In Transit             |
| <input type="checkbox"/> Transfer to GramTracker |                        |
| Wholesale Customer:                              | Waste Disposal Company |
| DESTINATION ADDRESS                              |                        |
| Street:  |                        |

## Hawaii Pacific Care, LLC

HPC will contract with Oahu's Hawaii Bio-Waste Systems, Inc. Hawaii Bio-Waste Systems, Inc. provides superior waste disposal products and exceptional service that will ensure that HPC is in full compliance with all regulatory agencies. Their employees are fully trained in all aspects of medical waste treatment and removal.

Furthermore, Hawaii Bio-Waste Systems, Inc. utilizes their state of the art Pyrolytic Destructor in accordance with Hospital/Medical/Infectious Waste Incinerators (HWIMI), 40 CFR Part 60. This process used in compliance with regulatory standards is pyrolysis. USEPA defines pyrolysis as follows: "Pyrolysis means the endothermic gasification of hospital waste and /or infections waste using external energy". Hawaii Bio-Waste Systems, Inc., was issued a non-covered resource permit for the Model 550 Pyrolytic Destructor™ and installation of the equipment was completed in March 2001. All air and efficacy testing has been performed and all test results validate the performance of the equipment. The Pyrolytic Destructor™ has proven to be extremely reliable, low in maintenance and reduces volume by 90%. The resulting carbon residue undergoes a TCLP test and deposited in the landfill. The Pyrolytic Destructor™ also has a cogeneration system that captures the heat given off by the process. This heat is used to create steam to create energy that is used within the plant to power other equipment.

**Response to criteria #12**

**Testing 329D-8:**

Testing and quality assurance (for content, contamination, and consistency) ensures that HPC will produce the safest and highest quality marijuana and manufactured marijuana products. In order to ensure the highest level of quality and consistency, HPC will test every five-pound batch produced from each harvest batch by taking two samples. One sample, of no less than three grams, will be sent to a Department-certified laboratory and the other sample, of no less than nine grams, will be quarantined onsite and stored as a retention sample until all products from that batch have been sold. HPC will contract with an independent lab to perform all required tests and will make all test results available to the public.

Packages containing samples will be tracked and reconciled in the BTTHC and MJF software. In the software, a batch related to a testing sample is “locked” and unavailable for distribution until passing test results are received from the testing facility.

A batch that fails testing will be evaluated by the quality assurance team and retested. If a batch fails a second test, the batch will be quarantined for destruction and the Department will be notified.

Before the destruction process begins, a detailed explanation of the reason for destruction, cause or possible causes, a picture of the inventory with the label visible, and signatures from both the facility manager and quality assurance will be generated.

Packaging will occur on stainless steel, food-grade tables. HPC will develop sanitation procedures, such as a working uniform and shoes, gloves, and any needed hair or beard

## Hawaii Pacific Care, LLC

coverage. Each table will be thoroughly cleaned after the complete packaging of each batch of product.

### Types of Infusions 329D-10

Oil extractions will be performed using a [REDACTED], with only lab-approved harvest batches, and each extraction batch will be internally tested prior to being used in the infusion process. BTTHC and MJF's software will retain all batch information used in the extraction and infusion processes enabling complete historical accounting, and traceability, for the raw material used to create any product. The batch information for the raw material is captured and linked to a unique batch identification number for the extracted oil that is used during the infusion process, thus maintaining traceability back to the source batch of the raw material.

The types of medical marijuana products that will be manufactured and distributed will be limited to capsules, lozenges, pills, oils/oil extracts, tinctures, ointments, skin lotions, and any other products allowable, as specified by the Department.

### Packaging 329D-11

Packaging of a batch will only occur after favorable test results are received and a quality assurance inspection has been completed. Once all marijuana requiring packaging from a specific batch has been transported to the packaging room (monitored on video surveillance cameras), the batch will be reconciled by weighing the total flower and the total byproduct separately, and then recording the weights in BTTHC and MJF's tracking software. Strictly observing sanitation and hygiene practices, the packaging agent will package each pound on a stainless steel food-grade table. Packages will be opaque, vacuum-sealed, child resistant, and tamper-evident.

## Hawaii Pacific Care, LLC

In the case of a manufactured marijuana product, a listing of the equivalent physical weight of the marijuana used to manufacture the amount of the product that is within the package will also be listed, pursuant to section **329D(c)**.

Any capsule, lozenge, or pill containing marijuana, or its principal psychoactive constituent tetrahydrocannabinol, will be packaged so that one dose, serving or single-wrapped item will contain no more than ten milligrams of tetrahydrocannabinol (provided that no manufactured marijuana product that is sold in a pack of multiple doses, servings, or single-wrapped items nor any containers of oils, shall contain more than a total of one hundred milligrams of tetrahydrocannabinol per pack or container).

Packaging agents will apply tamper-evident tape to completed packages. Byproduct for the same batch will be packaged in increments equal to the size of the extraction machine vessels for later extraction.

Upon completion of the packaging process, the packaging agent will return the packaged units to the inventory manager, who will then reconcile the quantity of units and populate the MJF tracking software. The tracking software will be used to generate alerts for any discrepancies between the weight given to the packaging employee and the total packaged weight returned by the employees to include the allowable margins for/of cannabis byproduct waste.

HPC will package the entirety of each transport order into one, tamper-evident, opaque shipping container. At this point, travel manifest will be populated and the package will be ready for transport.

MJF software will be used to generate product labels. The labels will have only black lettering on a white background with no pictures or graphics and be clearly marked “For Medical Use

## Hawaii Pacific Care, LLC

Only” and “Not for Resale or Transfer to Another Person.” The MJF software will create compliant labels that display the net weight in grams, flower weight equivalency, cannabinoid profile, licensee number and processing center name, batch number and date of packing, a barcode generated by tracking software, the “use by” or “expiration date,” instructions for use, and all required disclosures and warnings.

Once a packaging agent finishes packaging all inventory for a given project, the packaging agent will affix the correct product label to each package, as well as apply tamper-evident tape.

Once the employee returns the finished project to the inventory manager, the inventory manager will spot-check the labels and tamper-evident tape to ensure all labeling requirements have been met in both display and completeness of information.

MJF’s testing feature logically segregates the related batch until test results are received by the testing facility. Testing results can be scanned, electronically attached to the tested batch, and retrieved on demand. Test result labels, which include specific performance, type of test, date of test and result, and information about the batch are permanently attached to the batch, and all products derived from the batch inherit the test results.

HPC will include labeling and manifests within the final transport shipping container and also affix said labels to the exterior of said container. This label will be conspicuously placed on the shipping container as well as within its confines, and will detail each item within the shipment, shipping and receiving addresses, the unique shipping identification number, and the name and signature of the licensed agent(s) that prepared the final package.

HPC will use shipping labels that are both constructed of, and printed with, weather resistant materials. These tamper-evident and tear-resistant labels will be printed in a manner that ensures

## Hawaii Pacific Care, LLC

resistance to long term exposure to ultraviolet radiation, moisture, and/or temperature variations. The printing process will involve thermal transfer ribbons to impart the printed data onto the label.

Copies of the completed computer-generated travel manifest will be both placed within the sealed shipping container and affixed to the exterior of the shipping container. The transportation manifest will clearly display the date and time of the sealing of the package, name and address of the shipping licensee, shipment identification number, a detailed list of all products in the container, and the name, address, and license number of the receiving licensee. Additionally, the manifest will identify vehicle make/model, license plate number, expected travel route, and both departure and expected arrival times.

Patient labels will be printed and attached to the product at the time of purchase and will include the patient name, physician and/or caregiver name, and the date and time of sale.

Hawaii Pacific Care, LLC

**Response to criteria #13**

Mr. Long and Ms. Foster have successfully operated a multitude of local businesses in Hawaii for more than 30 years. [REDACTED]

[REDACTED] This is a reflection of the constant adherence to compliant and transparent business practices on the part of both individuals and the managers who assist in running their businesses.

[REDACTED]  
[REDACTED] As Hawaii residents, both Mr. Long and Ms. Foster are in good standing in the community. Both, truly embrace the islands traditions of Family and Community.

Mr. Long and Ms. Foster are both established Hawaii residents and share a passion for helping their fellow citizens. [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
In Support of these applicants' community connections, community support and the applying entity, Hawaii Pacific Care, LLC, we are proud to offer to you the following Letters of Support and Letters of Character Reference. Please see said attachments below:



# Hawaii Pacific Care, LLC



Hawaii State Department of Health  
Office of the Director of Health  
c/o: Medical Marijuana Dispensary Program  
1250 Punchbowl Street Suite # 423  
Honolulu, HI 96813

January 19, 2016

Re: Hawaii Pacific Care, LLC

Dear Director Pressler, M.D.:

As CEO of Cyber Zone, Inc., I write in support of Hawaii Pacific Care, LLC, as they submit their application for a Medical Marijuana Dispensary License.

As a neighbor/associate of Hawaii Pacific Care, LLC, I am pleased in this application. I know they have the resources and means for what it takes to make it in the medical marijuana industry and serve the needs of the community in our state. I understand the difficulties that arise in operating a large scale business and the needs to both serve a community and remain in business to continue serving that community.

Because of their individual histories and businesses, Hawaii Pacific Care, LLC has already shown its dedication to our community. The collective owners and operators of Hawaii Pacific Care, LLC are responsible corporate citizens. Their business ventures and experience will influence and enhance their ability to operate a premier Medical Marijuana Dispensary, here, in the State of Hawaii.

Hawaii Pacific Care, LLC's proposal to open dispensing facilities throughout the county will allow them to serve the needs of Hawaii's patients in addition to serving the needs of their immediate communities. This along with the techniques that Hawaii Pacific Care and their partners have proposed for growing and harvesting medical marijuana and the techniques they propose to use for creating medical marijuana products are process that had great success within the industry. I am confident that Hawaii Pacific Care, LLC will succeed because of their teams' know-how and professionalism coupled with their dedication to great industry business practices and processes.

Sincerely,  
Henry d.  
CEO, C.  
President of Rotary Club of Hawaii Kai, 2010 - 2011

Hawaii State Department of Health  
Office of the Director of Health  
Director Virginia Pressler, M.D.  
c/o: Medical Marijuana Dispensary Program  
1250 Punchbowl Street  
Suite #423  
Honolulu, HI 96813

Date: January 17, 2016

Er: Hawaii Pacific Care, LLC

Dear Director Pressler, M.D.:

The CEO of Lighter Tropical Hardwoods Consulting is providing this letter of support to the applicant, Hawaii Pacific Care, LLC, for their application for a license in the state of Hawaii.

The Passage of HB221 Relating to Medical Marijuana. Commonly, ACT 241 Medical Marijuana Dispensary License in Hawaii will impact our communities. It is of utmost importance that the Department award certificates only to those applicants proposed to work successfully with the partners in the locations that will be awarded these licenses, including local business owners, local governments, and officials, and other law enforcement to make sure these changes are positive ones.

Hawaii Pacific Care, LLC, through its partners, has a proven track record of working in tandem with local communities and community leaders. Hawaii Pacific Care, LLC, has committed to our office that they have a plan to work with the community to improve the employment rate, employment conditions, and otherwise, increase the quality of living for local workers, in such a way that the overall welfare of the community will benefit. We believe that allowing Hawaii Pacific Care, LLC into our community would be a much needed boost.

In addition to a history of cooperation evidenced by the demonstrated success of Sun Bulb Inc.'s partners, the company has developed thorough plans to ensure a healthy working relationship with



Hawaii State Department of Health  
Office of the Director of Health  
c/o: Medical Marijuana Dispensary Program  
1250 Punchbowl Street Suite # 423  
Honolulu, HI 96813

January 19, 2016

Re: Hawaii Pacific Care, LLC

Dear Director Pressler, M.D.:

As CEO of Cyber Zone, Inc., I write in support of Hawaii Pacific Care, LLC, as they submit their application for a Medical Marijuana Dispensary License.

As a neighbor/associate of Hawaii Pacific Care, LLC, I am pleased in this application. I know they have the resources and means for what it takes to make it in the medical marijuana industry and serve the needs of the community in our state. I understand the difficulties that arise in operating a large scale business and the needs to both serve a community and remain in business to continue serving that community.

Because of their individual histories and businesses, Hawaii Pacific Care, LLC has already shown its dedication to our community. The collective owners and operators of Hawaii Pacific Care, LLC are responsible corporate citizens. Their business ventures and experience will influence and enhance their ability to operate a premier Medical Marijuana Dispensary, here, in the State of Hawaii.

Hawaii Pacific Care, LLC's proposal to open dispensing facilities throughout the county will allow them to serve the needs of Hawaii's patients in addition to serving the needs of their immediate communities. This along with the techniques that Hawaii Pacific Care and their partners have proposed for growing and harvesting medical marijuana and the techniques they propose to use for creating medical marijuana products are process that had great success within the industry. I am confident that Hawaii Pacific Care, LLC will succeed because of their teams' know-how and professionalism coupled with their dedication to great industry business practices and processes.

Sincerely,  
Henry d.  
CEO, C.  
President of Rotary Club of Hawaii Kai, 2010 - 2011



Hawaii State Department of Health  
Office of the Director of Health  
c/o: Medical Marijuana Dispensary Program  
1250 Punchbowl Street Suite # 423  
Honolulu, HI 96813

January 19, 2016

Re: Hawaii Pacific Care, LLC

Dear Director Pressler, M.D.:

As President of The Foster Foundation, I write in support of Hawaii Pacific Care, LLC, as they submit their application for a Medical Marijuana Dispensary License.

As a neighbor/associate of Hawaii Pacific Care, LLC, and the principals in this application, it is important to note that Hawaii Pacific Care, LLC will be successful in the medical marijuana industry. Charles Long and Cindy Foster and their associates have served the needs of the community for years and years and will continue to serve the needs of the community in future Hawaii endeavors. They have a plan to work with the community to easily resolve the critical issues that arise in operating a large scale business and continue to both serve the community and remain in business to continue serving that community.

Because of their individual histories and businesses, Hawaii Pacific Care, LLC principals has already shown their dedication to our community. As a principle in Gift of Giving Hawaii, Charles has been a leader in our community and has come together to help the medical citizens. Cindy and he have raised funds and rallied people to meet these needs. Their solutions are practical, workable and successful for the Hawaii audiences in need. The collective owners and operators of Hawaii Pacific Care, LLC are responsible corporate citizens. Their business ventures, experience, and resources will influence and enhance their ability to operate a premier Medical Marijuana Dispensary, here, in the State of Hawaii.

Hawaii State Department of Health  
Office of the Director of Health  
c/o: Medical Marijuana Dispensary Program

January 19, 2016

Re: Hawaii Pacific Care, LLC

Page 2

Hawaii Pacific Care, LLC's proposal to open dispensing facilities throughout the country will allow them to serve the needs of Hawaii's patients in addition to serving the needs of their immediate communities. This, along with the techniques that Hawaii Pacific Care and their partners have proposed for growing and harvesting medical marijuana and the techniques they propose to use for creating medical marijuana products are process that had great success within the industry. I am confident that Hawaii Pacific Care, LLC will succeed.

It is not just a company applying, but people with proven successful business knowledge, funds, personnel, professionalism and personal dedication. The principles in this entity set standards for great industry business practices and processes.



Hawaii State Department of Health  
Office of the Director of Health  
Director Virginia Pressler, M.D.  
c/o: Medical Marijuana Dispensary Program  
1250 Punchbowl Street  
Suite #423  
Honolulu, HI 96813

Date: January 17, 2016

Er: Hawaii Pacific Care, LLC

Dear Director Pressler, M.D.:

The CEO of Lighter Tropical Hardwoods Consulting is providing this letter of support to the applicant, Hawaii Pacific Care, LLC, for their application for a license in the state of Hawaii.

The Passage of HB221 Relating to Medical Marijuana. Commonly, ACT 241 Medical Marijuana Dispensary License in Hawaii will impact our communities. It is of utmost importance that the Department award certificates only to those applicants proposed to work successfully with the partners in the locations that will be awarded these license, including local business owners, local governments, and officials, and other law enforcement to make sure these changes are positive ones.

Hawaii Pacific Care, LLC, through its partners, has a proven track record of working in tandem with local communities and community leaders. Hawaii Pacific Care, LLC, has committed to our office that they have a plan to work with the community to improve the employment rate, employment conditions, and otherwise, increase the quality of living for local workers, in such a way that the overall welfare of the community will benefit. We believe that allowing Hawaii Pacific Care, LLC into our community would be a much needed boost.

In addition to a history of cooperation evidenced by the demonstrated success of Sun Bulb Inc.'s partners, the company has developed thorough plans to ensure a healthy working relationship with