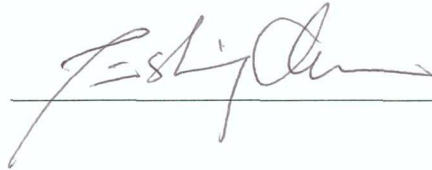


**HSERC MEMBERS OR THE VOTING REPRESENTATIVES'
SIGN-IN SHEET FOR APRIL 2, 2009**

Robert A. Boesch
Pesticides Program Manager
Pesticides Branch, Dept. of Agriculture
Board of Agriculture

Tin Shing Chao
Manager
Occupational Safety and Health Division
Department of Labor and Industrial Relations



Henry Silva
Hawaii Representative/LEPC Chairperson
Hawaii County Fire Department

Captain Carter Davis
Honolulu Representative/LEPC Chairperson
Honolulu Fire Department



Clifford Ikeda
Kauai Representative/LEPC Chairperson
Kauai Civil Defense

Scott Kekuewa
Maui Representative/LEPC Chairperson
Maui Fire Department



Laurence K. Lau
Deputy Director, Environmental Health
Department of Health

Katherine P. Kealoha
Director
Office of Environmental Quality Control



**HSERC MEMBERS OR THE VOTING REPRESENTATIVES' SIGN-IN
SHEET FOR APRIL 2, 2009**

Gary Moniz
Chief of Enforcement
Department of Land and Natural Resources

Chris Takeno
Hazardous Materials Officer
Department of Transportation

Edward Teixeira
Vice Director
State Civil Defense
Department of Defense

Jay Maddock, Ph.D.
Director
Office of Public Health Studies
University of Hawaii at Manoa

For:

A handwritten signature in black ink, appearing to read "Edward Teixeira", written over a horizontal line.

~~next HSEERC April 2~~

For Official Use Only (FOUO)

Major Strengths

The major strengths identified during this exercise are as follows:

- Communications protocols are well established for notifying first responders (police, fire, and EMS) and the follow-on support emergency response personnel (HEER, State Police, FBI, etc).
- Current tactical communications among disciplines are capable of supporting a large response; however an increase in satellite phones would enhance communications in the event primary communications become unavailable.
- Inter-agency coordination between local and state responders was evident.

Primary Areas for Improvement

The following opportunities for improvement in response to the incident were identified. Recommendations also are included:

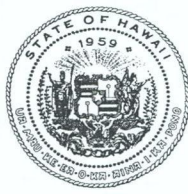
- A uniform mutual aid agreement (MAA) or memorandum of understanding (MOU) does not exist among counties and possibly other non-government organizations and private industry.
- Develop a comprehensive sample transportation protocol to include moving samples from the outer islands to Oahu, and then from the HNL airport to the State Laboratories. Additionally, include moving samples on Oahu from incident scenes to the laboratories.
- Local, state, and federal agencies should identify existing systems that can support the needs and functions of other agencies for intelligence, operations, etc. Of particular interest is the capability of the medical disease/symptomology reporting capability to “pull” information to support FBI and others in intelligence gathering.
- A single unified incident management system is not in place.

Without question, the *Chemical-Biological-Radiological Emergency Response Tabletop Exercise* was successful. Four islands (Hawaii, Oahu, Kauai, and Maui) participated along with representatives of 36 federal, state, local, and non-governmental agencies. Discussions related to the plans of agencies for a response at this level were informative to all participants. Areas for improvement and specific outcomes to achieve were documented.

Participants agreed that a sequence of exercises should continue, leading to a full-scale exercise. They indicated on feedback forms and in conversation that the mass casualty aspect of the plans should be tested. The next level of exercise would be functional, leading to either a drill or full-scale exercise focused on the objectives identified herein, plus intelligence gathering—identified as very important on Oahu—and medical response to mass casualties.

LINDA LINGLE
GOVERNOR OF HAWAII

LEUTENANT GOVERNOR'S
OFFICE



STATE OF HAWAII
DEPARTMENT OF HEALTH

P.O. BOX 3378
HONOLULU, HAWAII 96801

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

In reply, please refer to:
HEER OFFICE

'09 MAR 27 P4:06

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #74

Thursday, April 2, 2009 from 9:00 a.m. to 12:00 p.m.

Department of Health
919 Ala Moana Boulevard, Fifth Floor
Honolulu, Hawaii 96814

AGENDA

- 1) 9:00 Call to Order
Approval of Minutes from Mtg #73
Laurence Lau, Deputy Director for Environmental Health
- 2) 9:15 LEPC Updates
Henry Silva, Hawaii LEPC Representative
Clifford Ikeda, Kauai LEPC Representative
Scott Kekuewa, Maui LEPC Representative
Carter Davis, Oahu LEPC Representative
- 3) 9:45 EPA Update
Mike Ardito, USEPA Region 9
- 4) 10:00 HMEP Update
David Smith, State Civil Defense
- 5) 10:15 HSERC Financial Report
Tier II Division of Funds
Vote on Division of Funds
Curtis Martin, HEER
LEPCs, HEER
- 6) 10:30 Break
- 7) 10:45 HEPCRA
Administrative Rules Update
And Decisions
HEER
- 8) 11:00 Proposal of HMEP Project
Vote On Project
Henry Silva, Hawaii County LEPC
HSERC
- 9) 11:15 Presentation
Virtual Command Center
Discussion on other IT Systems
Carter Davis
HSERC
- 10) 11:45 Other Business
- 11) 12:00 Schedule next HSERC meeting

HSERC Meeting April 2, 2009

- ✓ Could we do the budget before you leave??
- ✓ Carter will complete meeting for you.
- ✓ Jan has confirmed that June 18th would be fine for the next meeting. You maybe in Chicago on June 4th for a meeting. June 11 is a holiday and June 25 is the State Benefit Program, all day meeting.
- ✓ Mike Ardito is not here, has sent handout.
- ✓ Sharon will do HEPCRA Rules Update, very, very short.

LINDA LINGLE
GOVERNOR OF HAWAII



CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

ORIGINAL

STATE OF HAWAII
DEPARTMENT OF HEALTH
P.O. Box 3378
HONOLULU, HAWAII 96801-3378

In reply, please refer to:
File: EHA/HEER Office

09-218SL

April 2, 2009

LEPC Chairs:

At the HSERC meeting held on April 2, 2009, the TIER II funds in the amount of \$67,908.00 that is presently available to the LEPCs has been approved by the HSERC membership to be dispersed in the following manner: a base of \$3,000 and the balance on the percentage of TIER II funds collected in each emergency planning district for the 2007 calendar year. The following is the distribution to the nearest dollar:

Honolulu	$\$3,000 + .4493 (55,908) = \$3,000 + \$25,120 = \$28,120$
Hawaii	$\$3,000 + .2464 (55,908) = \$3,000 + \$13,776 = \$16,776$
Maui	$\$3,000 + .1739 (55,908) = \$3,000 + \$9,722 = \$12,722$
Kauai	$\$3,000 + .1304 (55,908) = \$3,000 + \$7,290 = \$10,290$

If there is any additional distribution of funds, it shall be approved by the HSERC committee members.

Please invoice the HEER Office for your respective LEPC funds. The invoices should not be dated prior to July 2009 and will not be processed until the start of the new fiscal year.

One of the conditions in receiving funding requires the LEPC to conduct quarterly meetings. Please send a tentative schedule of your FY09-10 quarterly LEPC meetings to Sharon Leonida via postal mail or email.

If there are any questions, please call (808) 586-4249.

Sincerely,

C. Curtis Martin
Emergency Preparedness and Response/Prevention Section

March 25, 2009

HAWAII STATE EMERGENCY RESPONSE COMMISSION

Draft FY10 LEPC FUNDS DISTRIBUTION

After deduction of HSERC operational expenses, the balance of the TIER II funds in the amount of \$67,908.00 are proposed to be dispersed in the following manner: a base of \$3,000.00 and the balance on the percentage of TIER II reporting facility in each emergency planning district.

Honolulu $\$3,000 + .4493 (55,908) = \$3,000 + \$25,120 = \$28,120$

Hawaii $\$3,000 + .2464 (55,908) = \$3,000 + \$13,776 = \$16,776$

Maui $\$3,000 + .1739 (55,908) = \$3,000 + \$9,722 = \$12,722$

Kauai $\$3,000 + .1304 (55,908) = \$3,000 + \$7,290 = \$10,290$

**FY10 LEPC BUDGET SPLIT
FINAL March 23, 2009**

Straight percentage split:

Honolulu	$\$67,908 \times 44.93\% = \$30,511$
Hawaii	$\$67,908 \times 24.64\% = \$16,733$
Maui	$\$67,908 \times 17.39\% = \$11,809$
Kauai	$\$67,908 \times 13.04\% = \$ 8,855$

With a \$3,000 base (utilized in previous years):

Honolulu	$\$55,908 \times 44.93\% + \$3,000 = \$28,120$
Hawaii	$\$55,908 \times 24.64\% + \$3,000 = \$16,776$
Maui	$\$55,908 \times 17.39\% + \$3,000 = \$12,722$
Kauai	$\$55,908 \times 13.04\% + \$3,000 = \$10,290$

With a \$2,000 base:

Honolulu	$\$59,908 \times 44.93\% + \$2,000 = \$28,917$
Hawaii	$\$59,908 \times 24.64\% + \$2,000 = \$16,761$
Maui	$\$59,908 \times 17.39\% + \$2,000 = \$12,418$
Kauai	$\$59,908 \times 13.04\% + \$2,000 = \$9,812$

With a \$1000 base:

Honolulu	$\$63,908 \times 44.93\% + \$1,000 = \$29,714$
Hawaii	$\$63,908 \times 24.64\% + \$1,000 = \$16,747$
Maui	$\$63,908 \times 17.39\% + \$1,000 = \$12,113$
Kauai	$\$63,908 \times 13.04\% + \$1,000 = \$9,334$

March 19, 2009

HAWAII STATE EMERGENCY RESPONSE COMMISSION

DRAFT FY10 BUDGET

Collections from the TIER II Reports: \$74,600

HSERC Expenses:

To attend LEPC Meetings:	\$1,992.00
HazMat Explo 2009:	\$2,075.00
NASTTPO 2010 Conference in TBA	\$2,625.00

Funds available for distribution to the LEPCs:

\$74,600
-1,992
-2,075
-2,625

\$67,908.00

TIER II Reporting Facilities by Counties (based on Tier2Submit 2008):

City & County of Honolulu:	341	44.93%
County of Hawaii	187	24.64%
County of Maui	132	17.39%
County of Kauai	99	13.04%

Planning Grant

The planning grant funds will be used for the following activities.

1. Annual HazMat Exercises for each of the LEPCs.
2. Update of Emergency Operation Plans
3. LEPC Support
4. HazMat Explo 2009 Convention in Las Vegas, Nevada, October, 2009
5. National Association of SARA III Program Officials (NASTTPO) Convention in TBA, 2010

Since Hawaii is an island state, meeting to share and discuss information involves substantial traveling.

HSERC meetings are held quarterly. Each LEPC should follow a similar schedule. A representative from each of the LEPCs attends each HSERC meeting. The HEP CRA Coordinator attends each LEPC meeting. Each county encompasses different islands. The only way to reach another island, in a timely manner, is by air. In the Fiscal Year 10-11, a one-way coupon cost approximately \$100.00; a car rental coupon cost \$36.00; meal allowance of \$20.00 and parking of \$10.00.

LEPC Meetings

Airfare: We are planning for four meetings annually. There are four counties. One HEER representative flies to twelve of the sixteen meetings (4 of which are on Oahu). $1 \times 12 \times \$100 = \$1,200.00$
Rental Car: $12 \text{ meetings} \times \$36 = \$432.00$
Meal Allowance: $1 \times 12 \times \$20 = \240.00
Parking: $12 \times \$10 = \120.00
Total: \$1,992.00

HazMat Explo 2009 Convention in Las Vegas, Nevada, October, 2009

Airfare: \$640.00
Registration: \$150.00
Mid-Year Meeting Fee for NASTTPO: \$50.00
Per diem: $7 \times \$145.00 = \1015.00
Luggage Charge = \$30.00 (R/T)
Fare from airport to hotel: $2 \times \$20.00 = \40.00
Estimated lodging is \$110.00 per day. Excess expense for lodging: $6 \times \$25.00 = \150.00
Total: \$2,075.00

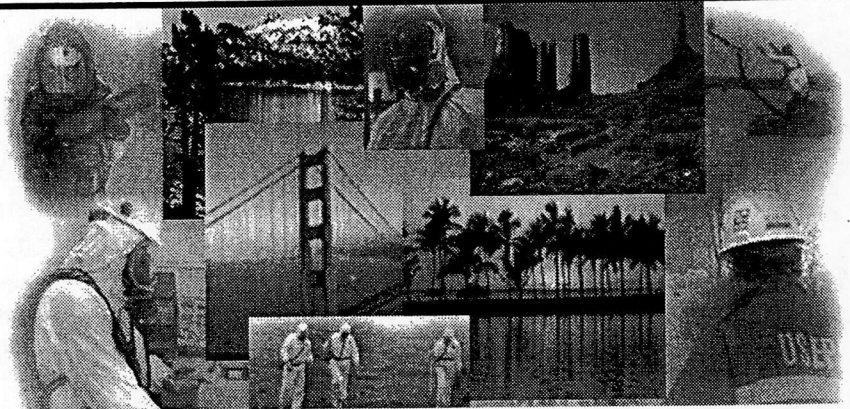
National Association of SARA III Program Officials (NASTTPO) Convention in TBA, 2010

Airfare: \$1000.00
Registration: \$300.00
Per diem: $7 \times \$145.00 = \1015.00
Luggage Charge = \$30.00 (R/T)
Fare from airport to hotel: $2 \times \$20.00 = \40.00
Estimated lodging is \$125.00 per day. Excess expense for lodging: $6 \times \$40.00 = \240.00
Total: \$2,625.00

The total cost for the HSERC and LEPC activities for the year is \$6,692.00.



United States
Environmental Protection Agency
Pacific Southwest Region



**EMERGENCY PREVENTION, PREPAREDNESS, AND RESPONSE
PROGRAM UPDATE FOR HAWAII SERC
MEETING IN HONOLULU ON APRIL 2, 2009**

PREVENTION, PREPAREDNESS AND RESPONSE ACTIVITIES

Risk Management Plan Resubmissions for 2009

The federal Risk Management Plans (RMPs) from required facilities must be fully updated and resubmitted at least every five years. The five-year anniversary for most of the approximately 8,000 facilities nationwide will be June 2009. The facilities will need to resubmit their RMPs online via EPA's secure Web site. This RMP eSubmit program became available in mid-March 2009. For more information, please check the Web site: <http://www.epa.gov/emergencies/rmp>. The old "RMP Submit" software and diskettes used since 1999 are being phased out. The 2009 RMP resubmissions will be Web-based reporting through EPA's Central Data Exchange (CDX). This will improve data quality, timeliness, accessibility and security for facilities and the government.

FACT SHEET: A Checklist for Submitting Your Risk Management Plan (RMP) for Chemical Accident Prevention was issued in March 2009 – including instructions on completion of the Electronic Signature Agreement (ESA) that needs to be mailed to the US EPA.

Emergency Preparedness Meetings for 2009

The National Association of SARA Title III Program Officials (NASTTPO) will hold its annual meeting in Boise, Idaho the week of April 20. The NASTTPO "mid-year" meeting will again be held during HazMat Explo returning to the Orleans Hotel and Conference Center in Las Vegas the week of October 19. This will be in collaboration with the annual EPA Western Regions' Emergency Prevention and Preparedness combined conference agenda for October 20 – 22. All SERC and LEPC members are invited to attend. More information and the draft agendas will be posted on the NASTTPO Web site at: www.NASTTPO.org. (More information about HazMat Explo can be found on its Web site at: www.hazmatexplo.org.)

EPA Pacific Southwest Regional Annual Progress Report 2009

The annual progress report 2009 for the EPA Pacific Southwest Region's environmental programs is expected to be posted to our Web site around April 20 during Earth Week at: www.epa.gov/region9/annualreport. (over)

EPA Exempts Air Emissions from Animal Waste

The U.S. EPA announced a final rule on December 12, 2008 that provides an exemption for reporting air releases from sources of animal waste at farms of any hazardous substance at or above the reportable quantity for those hazardous substances. The EPA is indicating that these reports are unnecessary because there is no reasonable expectation that a Federal response would be made as a result of such reports. The final rule (originally effective January 20, 2009) reduces the burden of complying with the Comprehensive Environmental Response Compensation, and Liability Act (CERCLA) and to a limited extent, the Emergency Planning and Community Right-to-Know Act (EPCRA) reporting requirements on the regulated community.

A fact sheet completed in February 2009 and more information can be found on the EPA's Office of Emergency Management Web site (www.epa.gov/emergencies) about this regulation: "CERCLA / EPCRA Administrative Reporting Exemption for Air Releases of Hazardous Substances from Animal Waste at Farms."

Toxic Release Inventory (TRI) Reporting Requirement Changes

The Toxic Release Inventory (TRI) reporting requirements changed recently as a result of a change in the federal law. The 2009 Omnibus Appropriations Act signed by President Barack Obama on March 11, 2009, returned TRI reporting requirements back to the rules in effect prior to December 22, 2006. These changes affect TRI reports due July 1, 2009.

The change requires that all reports on persistent, bioaccumulative, and toxic (PBT) chemicals be submitted on "Form R," the more detailed form. For all other chemicals the shorter form, "Form A" may be used only if the "annual reporting amount" is 500 pounds or less and that the chemical was manufactured, processed or otherwise used in an amount not exceeding 1 million pounds during the reporting year.

EPA will issue a rule shortly revising the regulatory text in the Code of Federal Regulations to reflect these changes. TRI-ME software and other reporting assistance materials are being revised and will be available soon.

EPA understands that due to the timing of the legislation, facility owners and operators, including many small businesses, will not have as much time as usual to prepare TRI estimates, and they may not have acquired or retained the relevant data from 2008. Owners or operators of facilities may use readily available data, or where such data are not available, reasonable estimates, of the amounts involved in completing the Form R. TRI reports for 2008 are due on July 1, 2009. If you have any questions about reporting requirements, please contact the EPA / TRI Information Center at:

(800) 424-9346 - select option 3

(800) 553-7672 - TDD

EPA Issues Latest Report on Toxic Chemical Releases in Hawai'i

Toxic releases into the environment from facilities operating in Hawai'i increased less than one percent in 2007 when compared with 2006, according to the latest data made available from EPA's Toxic Release Inventory on March 19, 2009.

In Hawai'i, almost three million pounds of toxic chemicals were released into the environment. The majority of releases resulted from electric power generation – accounting for 67 percent of TRI chemical releases and 83 percent of the TRI air releases.

Total releases include toxic chemicals discharged by facilities to air, water, land, underground, and the amount transferred off-site for disposal. Reporting facilities must comply with environmental standards set by local, state and federal agencies.

Data from 2007 in Hawai'i shows:

- On-site land releases decreased by 33,000 pounds or 19 percent, led by the U.S. Army Pohakuloa training area range facility, which had a decrease of 28,000 pounds.
- Water releases increased 89,000 pounds, a 25 percent change. The U.S. Navy Pearl Harbor Naval Complex reported an increase of 70,000 pounds over the previous year.
- Approximately 81,000 pounds of total lead releases were reported. The military facilities released the largest amounts of reported lead, releasing 77,000 pounds.

Annual Toxic Release Inventory reporting began in 1987. In 2000, TRI expanded to include persistent bioaccumulative and toxic chemicals, or PBTs, at ranges from 0.1 grams to 100 pounds. PBT pollutants are toxic chemicals that remain in the environment and food chain, posing risks to human health and the ecosystems.

Nationwide there was a 5 percent decrease in total disposal or other releases into the environment nationwide from 2006 to 2007. Lead drives overall PBT statistics with 98 percent of total releases in 2007. Lead showed a less than 1 percent increase (3.5 million pounds) from 2006-2007. Mercury releases increased by 38 percent (1.9 million pounds).

For the full EPA news release on March 19, 2009 for each state, please visit:

<http://www.epa.gov/region09/> and click on the particular state, such as HI for Hawai'i.

For Hawai'i TRI highlights and details, please visit the Web sites:

<http://www.epa.gov/triexplorer> and

<http://www.epa.gov/enviro>

State fact sheets are available at: <http://www.epa.gov/triexplorer/statefactsheet.htm>.

Also, here is the link to the EPA's Hawai'i TRI State Report produced by EPA Region 9:

<http://www.epa.gov/region09/toxic/tri/report/07/HiStateReport-2007.pdf>

(Page 3)

(over for recent U.S. EPA news briefs for Hawai'i)

Recent News Briefs from U.S. EPA for Hawai'i

- The U.S. EPA recently completed work to clean up and remove hazardous substances on a Hakimo Road property in Leeward Oahu that was the subject of a search and inspection done last year. EPA's emergency response staff led the clean up and removal of more than 1,000 tons of solid and hazardous wastes, lead acid batteries and contaminated soil, at a cost of more than \$500,000. The action was part of a September order that required the owner and operator of the property to perform specific work under the direction of the EPA to clean up the property. The State of Hawai'i Department of Health continues to work on the site to address any remaining solid waste issues.

In May of 2008, special agents with the EPA's Criminal Investigation Division, along with numerous federal, state and local law enforcement agencies, executed a federal search warrant on the ten-acre parcel property. For more information about the criminal case, the full news release was issued on March 13, 2009 and is available on the Web at: www.epa.gov/region09 .

- The U.S. EPA last December issued an order to the Estate of James Campbell and Sogo Hawai'i, Inc., to cleanup and secure the former Chem-Wood wood treatment site in Ewa, Oahu. The order issued under both the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and the Resource Conservation and Recovery Act (RCRA) laws required the removal of equipment, tanks, and containers with hazardous materials. Also required was increased efforts to further secure the property. Last October, vandals broke into the Chem-Wood property to remove metal from tanks and containers to sell for recycling. In the course of doing so, approximately 300 pounds of copper chromated arsenic was spilled from the tank at the site.

Updates to CAMEO's MARPLOT and ALOHA

A dramatically updated version of the Computer Aided Management of Emergency Operation's (CAMEO's) MARPLOT (version 4) was made available in late March for downloading, along with a maintenance upgrade to ALOHA version 5.4.1.1. For more information and to download MARPLOT 4.0 mapping go to the CAMEO Web site at: www.epa.gov/emergencies/content/cameo/marplot.htm . For the ALOHA air modeling, which includes an updated chemical library, go to download at: www.epa.gov/emergencies/content/cameo/aloha.htm .

EPA Pacific Southwest EPP Program Contact

For more information about the U.S. EPA's Emergency Prevention and Preparedness program for Hawai'i, you may contact the liaison, Mike Ardito, at (415) 972-3081 or by email at ardito.michael@epa.gov .



Hazardous Materials Emergency Preparedness (HMEP) Grants Program

Working Group Effective Practices

ABOUT THE HMEP WORKING GROUP

Regulating the safety of hazardous materials transportation is a federal responsibility, yet it is typically *local* communities and their emergency services that must respond to hazmat incidents. The public's health and safety depends on the ability of thousands of local agencies to respond appropriately to the many different kinds of threats posed by hazardous materials, which in turn requires planning and specialized training.

The Hazardous Materials Emergency Preparedness (HMEP) Grants Program provides technical and financial assistance to states, territories, and Indian tribes and their subdivisions to prepare and train for hazardous materials incidents. Since its inception, the program has distributed approximately \$125 million and supported thousands of emergency-plan updates, hazmat exercises, and commodity flow studies.

In summer of 2006, the Office of Hazardous Materials Safety (OHMS) convened an HMEP Working Group, consisting of volunteers from seven grantees, to suggest ways of making the program even more effective—and particularly to address issues identified by the federal Office of Management and Budget. Through the Working Group, state-level program managers shared their own experiences and effective practices with each other, with the goal of making this information available to all grantees.

The Working Group's discussions were coordinated by the Pipeline and Hazardous Materials Safety Administration. Additional details can be found in the full reports; see the back cover for contact information.

This brochure summarizes the Working Group's recommendations, giving concrete examples of the effective practices they employ. It is designed to help HMEP grantees identify relevant practices developed by their peers that could be beneficial for their own programs.

TRACKING LEPCs' PROGRESS AND PRIORITIZING PROJECTS

Local Emergency Planning Committees (LEPCs) were established by the Emergency Planning and Community Right-to-Know Act (EPCRA) as the basic local unit of planning for hazmat incidents. Working Group members stressed the importance of tracking LEPCs' activities and progress. This allows them to keep tabs on whether a particular LEPC is active and performing its duties under EPCRA and provides valuable information about local accomplishments: plans updated, exercises conducted, and studies completed.

A systematic program for tracking these outcomes can be set up using annual checklists. Arizona's checklist, shown below, uses the basic requirements of EPCRA §301 and §303 as its measures, also tracking LEPC meetings, exercises, and compliance with the National Incident Management System.

These checklists can also become one component of an objective, goal-driven process for prioritizing requests for HMEP planning funds (when local requests exceed available funds, as is often the case). This kind of transparent process promotes procedural fairness, helps to ensure that limited HMEP funds are targeted to meritorious projects, and rewards LEPCs for conscientiousness in performing their duties. As the Arizona example shows, points can be assigned to the LEPC activity checklists, with the resulting numbers used as one component of the prioritization. The other components of Arizona's scoring system are compliance with the State Emergency Response Commission's (SERC's) administrative requirements and evaluation of LEPC risk factors and capabilities.

Each of these criteria has a numerical point-value range, and applications are scored on a matrix that produces a composite score for each project. Projects that score the highest receive funding. Evaluating several aspects of a proposed project and LEPC ensures that funding will reach the best projects for maximum impact. Several other Working Group members use a similar process.

OUTREACH TO LEPCs

Communication and outreach among state agencies, SERC, LEPCs, and local governments is an excellent way to share information and expertise, including "best practices" that can help LEPCs to improve their effectiveness.

Among the effective outreach practices identified by Working Group members are:

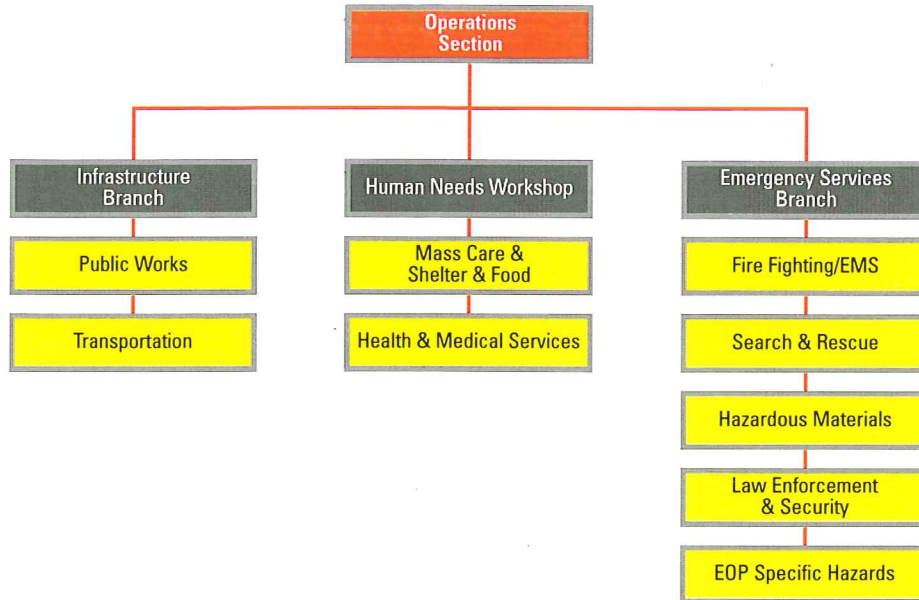
- On-site outreach meetings and staff assistance visits
- HMEP guidebooks
- Sample planning guides and plan templates
- Multistakeholder coordination meetings

As an example, Vermont provides a response plan template to its localities. This helps them to overcome any inertia involved in creating or updating a local hazmat emergency plan while ensuring a measure of consistency and compatibility among the plans in the state. By providing a comprehensive list of planning activities, responsibilities, and scenarios that need to be addressed, the templates also ensure that local agencies do not overlook any important areas in the development of their plans.

Example of LEPC Performance Tracking Being Used to Prioritize Projects (Arizona)

	LEPC Meetings & Minutes	Hazmat Exercise	LEPC Response Plan Reviewed at Public Meeting	LEPC Response Plan Updated	Response Plan	Total	%	Rank
0=low 5=high	2 points per meeting, 10 points maximum (0 ineligible for funding)	Proof of exercise (minimum 1 every 2 years)	0-Not eligible for funding (documented in LEPC minutes)	FFY 2006	Incorporated with EOP, compliant with NIMS	30	0 - 100	
County 1	8	5	5	5	5	28	93.3	2
County 2	10	5	5	5	5	30	100	1
County 3	2	5	5	0	5	17	56.7	3

Excerpt from Vermont Local Response Plan Template



The Inter Tribal Council of Arizona (ITCA) also provides its local partners with a template emergency plan. ITCA's program manager has found that, with the sometimes large turnover in tribal leadership, a basic plan from which to build is crucial to hazmat planning in the member tribes. ITCA also distributes a guide that details EPCRA requirements for LEPC bylaws, meetings, and minutes. The guide has a seven-step program for emergency planning that, along with the template, helps to create a consistent approach among the member tribes. Tribal staff members who are new to emergency planning can follow the defined program to quickly get up to speed on their hazmat planning roles and responsibilities.

Excerpt from the Planning Guide Created by the Inter Tribal Council of Arizona

STEP 1

Tribal Leader Establishes a Tribal Emergency Response Commission (TERC)

- SARA Title III, Section 301, 302, 303. The Tribal Chief Executive Officer operates as the TERC when a TERC is not established or a cooperative agreement is not developed.

IMPROVING RECORDKEEPING AND ANALYSIS

Many members of the Working Group are moving toward computerized recordkeeping of funded activities, as this provides quicker access to information, greater opportunities for analysis of outcomes and performance, and the potential to reduce administrative costs.

California's Office of Emergency Services (OES) has an efficient computerized recordkeeping system that allows for various types of HMEP project tracking. Using basic desktop software tools (spreadsheets and word processing), OES staff maintain four sets of electronic records to track aspects of the program:

- A workplan summary (example on next page), prepared at the beginning of each fiscal year, that provides a one-line summary of each approved project, showing the grant recipient, project title, HMEP funding share, and budget
- A quarterly invoicing sheet that tracks the amounts invoiced by each of these projects on a quarterly basis
- A report checklist tracking quarterly report submission
- A year-end closing report that provides a narrative summary of each project undertaken and a reference to the final deliverable or other proof of completion

California OES staff stated that their computerized record-keeping system brings a number of benefits. In particular, it allows them to actively monitor progress throughout the year, helping to ensure that local projects stay on track and reducing the risk of forfeiting grant funds due to project lapses. It also promotes the sharing of information and innovative project ideas among LEPCs (through quarterly statewide reports generated by the system) and facilitates OES's ability to respond to information requests, both internal and external. For example, the year-end summary report is used

as the basis for preparing the state's annual summary report to OHMS, detailing the number of plans updated, studies and exercises conducted, and LEPCs supported with HMEP funds during the year.

Several grantees mentioned that they are making preparations for the online grants process via Grants.gov and that electronic recordkeeping complements and supports this move.

California Workplan Summary by LEPC and Project

Reg.	Proj. #	Applicant	Project	HMEP Share	Invoiced YTD	Remaining
I						
	001	[City A] Fire Dept.	Shelter in Place, Education Materials Distr.	23,069	16,254	6,815
	002	[City B] Fire Dept.	Emergency Response, Planning & High Risk Assessment	32,000	29,758	2,242
			Total	55,069	46,012	9,057
II						
	003	County C	Commodity Flow Study	36,800	18,758	18,042
			Total	36,800	18,758	18,042
III						
	004	[City D] Fire Dept.	Hazmat GPS Mapping Study	33,377	32,989	388
	005	[County E] Public Health Dept.	Area Plan Update-Phase 1	17,840	8,556	9,284
			Total	51,217	41,545	9,672

FOR MORE INFORMATION

For more information on the HMEP Working Group, copies of reports on effective practices, or individual technical assistance, please contact:

Director
 Office of Hazardous Materials Planning and Analysis
 Pipeline and Hazardous Materials Safety Administration
 400 7th Street SW
 Washington, DC 20590
 (202) 366-4484

NATIONAL EXERCISE PROGRAM

**After Action Report and
Improvement Plan**

Chemical-Biological-Radiological (CBR)
Emergency Response Tabletop Exercise (TTX)

State Laboratories Division, Laboratory Emergency Response Program –
Biological/Chemical Response Laboratories and
The Office of Hazard Evaluation and Emergency Response (HEER)
Department of Health
State of Hawaii



Exercise Date: 9/24/2008

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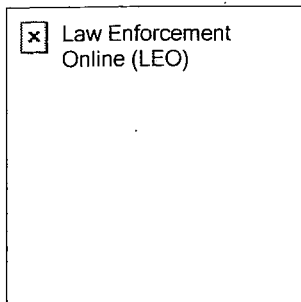
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Law Enforcement Online (LEO)



So you're a police officer in Topeka, Kansas who's looking for information about gangs in your state. Or an intelligence analyst in the U.K. who wants to chat with peers about the latest counterterrorism trends. Where do you turn?

One important answer: to **Law Enforcement Online, or LEO.**

LEO is a secure, Internet-based communications portal for law enforcement, first responders, criminal justice professionals, and anti-terrorism and intelligence agencies around the globe. LEO catalyzes and strengthens collaboration and information-sharing by providing access to sensitive but unclassified information and various state-of-the-art communications services and tools. It is available to vetted users anywhere in the world around the clock and is offered free of charge to members.

LEO started in 1995 as a small dial-up service with just 20 members. Now, it has more than 100,000 members across the world and a host of features and capabilities offered through a Virtual Private Network on the Internet.

What does LEO offer specifically? Here's a rundown:

A national alert system directing members to the LEO site for information during emergencies (like the London bombings, for example);

Some 540 Special Interest Groups (SIG) that allow members who share expertise or interests to connect with each other, including sections on terrorism, street gangs, and bombs;

Access to important and useful databases, like those run by the [National Center for Missing and Exploited Children](#);

E-mail services, which enable members to submit fingerprints to the FBI for processing by our [Integrated Automated Fingerprint Identification System](#); A Virtual Command Center (VCC)—an information sharing and crisis management tool that allows the law enforcement community to use both local and remote sites as an electronic command center to submit and receive information and intelligence;

Distance learning, with several online learning modules on topics like terrorism response, forensic anthropology, and leadership; and

A multimedia library of publications, documents, studies, research, technical bulletins, and other reports of interest to LEO users.

If you work for a law enforcement, criminal justice, or public safety agency, you

file:///C:/Documents and Settings/sleonida/Local Settings/Temp/Federal Bureau of Investigat... 4/2/2009

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LAW ENFORCEMENT ONLINE INFORMATION SHARING NETWORK

Law Enforcement Online (LEO) is a global virtual private network provided by the Federal Bureau of Investigation to all levels of the law enforcement, criminal justice, and public safety communities. Provided to its membership free of charge, LEO is an “anytime and anywhere” system for secure dissemination of Sensitive But Unclassified information. Accordingly, LEO is used to support investigative operations, to send notifications and alerts, and to provide an avenue to remotely access a wide variety of law enforcement and intelligence systems and resources. The following is a list of the assets that LEO can provide to the law enforcement community:


- **24/7 Support** – The LEO Support Center provides help desk services, website support and design, and membership services 24 hours a day, 7 days a week by calling 888-334-4536
- **Special Interest Groups (SIGS)** – Multi-level access areas for members to participate in communities of specialized interests to securely share information, database resources, applications, specialized training, and access to other partnering networks
- **National Alert System (NAS)** – provides immediate disbursement of critical information to designated LEO members
- **Virtual Command Center (VCC)** – provides an Internet-based real-time tool that allows LEO members to monitor a complex event in a secure environment
- **Chat** – provides the ability to have real-time secure electronic “discussions” among users
- **Listserv** – group e-mail related to specialized topics
- **Forum (E-Bulletin Board)** – provides categories of discussion by topic or by LEOSIG
- **Calendar** – provides national, state and LEOSIG calendars for posting upcoming dates of interest for conferences, meetings, training courses, seminars, etc.
- **E-mail** – provides capability to send and receive electronic mail and attachments between LEO users and any e-mail address. E-mail sent between LEO members is secure
- **Search** – enables members to query the LEO secure website
- **Multimedia Library** – provides a multimedia repository on a broad range of publications, documents, studies, research, technical bulletins, and reports of interest to law enforcement, criminal justice, and public safety personnel
- **Network Partners** – provides connectivity to other systems
- **External Connectivity** – LEO continues to identify and interface with other secure networks to enhance information and intelligence sharing initiatives
- **Certified and Accredited Network** – FBI accredited system
- **E-Learning** – Access to online law enforcement related training



Mufi Hanneman, Mayor
City & County of Honolulu



**HONOLULU LOCAL
EMERGENCY PLANNING
COMMITTEE**
March 24, 2009



Carter Davis, Chair

HONOLULU LEPC
March 24, 2009

- Call to Order
 - Introductions & Announcements
 - Approval of 11/20/08 Meeting Minutes
- Old Business
 - 2nd Quarter FY 09 Budget Report

HONOLULU LEPC
March 24, 2009

2nd Quarter FY 09 Budget Report

- Balance - 9/30/08 \$ 39,480.68
 - Account Activity
 - Meeting Notice, Hot Zone, Waipahu Project completion and payment
 - Balance - 2/28/09 \$ 51,866.83

Obligations, NASTTPO Conference, Office Supplies & Office Expenses, Continuing Challenge

HONOLULU LEPC

March 24, 2009

- New Business
- HSERC Meeting, 12/18/08
 - LEPC Updates
 - Big Island - Five nominees as new members, motion made and adopted to designate
 - Kauai - nothing to add
 - Maui - nothing to add
 - Oahu - reported on Nov, 08 meeting - GASCO membership adopted as voting member

HONOLULU LEPC

March 24, 2009

- HSERC Meeting, 12/18/08
 - EPA Update by Mike Ardito
 - EPA finalized several changes to EPCRA on Oct 15, 2008
 - EPA's 2008 LEPC National Survey can be found at www.epa.gov/emergencies
 - Risk Management Plan Resubmission for 2009 - Facilities must update and resubmit every 5 years. 2009 RMP submission is web-based via EPA Central Data Exchange (CDX) - www.epa.gov/emergencies/rmp
 - There is also an electronic system for companies to Self-Disclose Environmental Violations. Pilot project called eDisclosure www.epa.gov/compliance/incentives/auditing/edisclosure.html

HONOLULU LEPC

March 24, 2009

- HSERC Meeting, 12/18/08
 - EPA Ordered Owners/Operators of Hakimo Road property to cleanup site. In May of 2008, numerous hazardous substances on property.
 - Commission acknowledged Leland Nakai's outstanding contributions and achievements with the Honolulu LEPC and providing the community and emergency responders with crucial information and data.
 - HEPRA Administrative Rules - clarification on issues was needed, draft rules accepted, proceeding to public hearing
 - Chemical/Biological Table Top held on September 24, 2008 was successful, attended by over 100 representatives from fed, state, counties. A Conference Report should be finalized soon.

HONOLULU LEPC

March 24, 2009

- HSERC Meeting, 12/23/08
 - Proposed Planning Grant by Hawaii County LEPC
 - Tracking Incoming HazMats into Harbor and to their destination
 - Would use the study to identify training needs, and development of emergency response plans
 - Performed in steps over 3 years or less depending on funding requirements
 - Would also like to conduct similar area analysis like Honolulu LEPC had done

HONOLULU LEPC

March 24, 2009

- HSERC Meeting 12/23/08
 - Chair Lau reported DOH is confronted with language barriers when public information needs to be disseminated. State law passed last year requires government agencies to provide information in different languages, i.e. Waikiki sewage spill. Discussion followed on how on various methods for providing timely information in various languages
 - Next HSERC Meeting - April 1 or 2, 2009

HONOLULU LEPC

March 24, 2009

- State Civil Defense - Training Activities & HMEP Grant Update
 - David Smith


HONOLULU LEPC
March 24, 2009

- CLEAN UPDATE
 - Dan Fullenwider, Vice President, CLEAN

HONOLULU LEPC
March 24, 2009

- AR-AFFF and Alcohol Fire Preparedness
 - Earl Nishikawa, Chevron Hawaii Refinery
- Gasoline Tank Truck Spill on H-1 Freeway
 - Carter Davis, HFD

- REBECCA BREYER | The Honolulu Advertiser



HONOLULU LEPC
March 24, 2009

- DEM HazMat Officer/LEPC Coordinator
- NASTTPO Conference, Boise, ID
- Other Business/Open Discussion
 - Awareness Training Needs ?
- Next Meeting?
- After Adjournment:
 - Fire Museum
 - Fire Headquarters Tour

L. Nakai mentioned that Act 87, the amendment to HRS 128-E, was signed on May 21, 2008. A. Rivera of Tetra Tech updated the HSERC on the progress on developing Hawaii Administrative Rules. The HSERC decided to make reporting of temporary storage locations of Hazardous Materials under active shipping papers required by the HAR. In response to a question by D. Poma, the LEPC was informed that this reporting requirement does not apply to hazardous waste shipments.

L. Nakai gave a presentation on E-Plan to the HSERC, and recommended that the State of Hawaii consider its adoption. There was general agreement on the potential value of E-Plan, but no definitive guidance was issued.

The next HSERC meeting will be on December 18, 2008.

HAZMAT EXPLO/NASTTPO MID-YEAR/EPA WESTERN REGION CONFERENCES

L. Nakai provided the following highlights from the Hazmat Explo Conference, NASTTPO Mid-Year Conference, and the EPA Western Region Conference held in Las Vegas, NV during November 3-6, 2008.

Terrorist Threat: Recent terrorist activity (London, Spain, etc) now indicate the following: decentralized control; many are "home grown"; and there are no stereotypes. Good, meaningful training is required, and training shortcuts often result in training "scars".

DOT HMEP Program: The increased HMEP program funding from \$12.8M to \$21.8M will mean additional scrutiny by Congress and the need to articulate the value of the program. There will also be an initiative to focus on rural communities. Following the recent increase in Federal hazmat shipping fees, DOT will be studying state hazmat shipping fees to identify the entire fee structure facing hazmat shippers. The DOT will also be collecting national commodity flow data, focusing on stronger enforcement, electronic shipping papers, and has jointly developed a multi-modal hazmat intelligence portal with several other federal agencies.

International Association of Fire Chiefs (IAFC) Hazmat Programs/Projects include: Ethanol Emergency Response Coalition; National Hazmat Capability Analysis; Bio-diesel emergency response; DOT Emergency Response Guidebook video; and the Hazmat Fusion Center.

Transportation Security Agency (TSA): Many initiatives to increase rail and highway security, to include a national tracking system of rail items, risk reduction and security for buses.

LEPC Issues: Limited public preparedness is linked to a lack of information on the program. SERC/LEPCs should not be constrained by EPCRA and are encouraged to get involved with the DHS Chemical Facility Anti-Terrorism Security Program. The recent LEPC Survey showed that most of the responding LEPCs were rural, lacked funding, and need assistance with public outreach.

EPA Update: Final rules on several issues were presented, along with final guidance on EPCRA 311 & 312 reporting options.

Response to California Wildfires and Environmental Health: A presentation on recent San Diego wildfires and their effects on the environment was given by the Chair of California LEPC Region 6.

Chemical Safety Board: John Bresland, Chair discussed the board and recent investigations. Very informative videos of each formal investigation are posted on the Board's website.

DOT/Pipeline & Hazardous Materials Safety Agency (PHMSA): PHMSA will be focusing on the auto parts industry, due to many recent shipping violations.

National Response Center (NRC): A presentation on the National Response Center, its organization, functions, and workload was given.

EPA UPDATE

M. Ardito, EPA Region IX, provided an update on EPA activities and issues. He also announced that L. Nakai was presented with the 2008 Pacific Southwest Region Emergency Prevention and Preparedness Lifetime Achievement Award at the recent meeting in Las Vegas, NV.

C.L.E.A.N. UPDATE

L. Nakai provided an update on projected C.L.E.A.N. activities for 2009. C.L.E.A.N. will sponsor another emergency preparedness seminar for CIP businesses next spring, and will again be supporting attendance by HFD Hazmat personnel at the Continuing Challenge Hazmat Workshop.

CONTINUING CHALLENGE HAZMAT WORKSHOP

Captain Clint Nuuanu briefed the LEPC on the recent Continuing Challenge Hazmat Workshop. There were 105 classes, 130 instructors, 120 vendors and over 950 participants from around the world at this workshop. The Honolulu LEPC and C.L.E.A.N. sponsored 11 HFD personnel at this workshop, and Captain Sonny Maguire served on the workshop committee and as the Master of Ceremony. A team from HFD earned second place in the Hazmat Olympics event.

HOT ZONE CONFERENCE

C. Davis provided information of the Hot Zone Conference, which took place during October 16-19, 2008 in Houston, TX. Approximately 600 responders from around the country attended this conference. The Honolulu LEPC and C.L.E.A.N. sponsored four HFD personnel at this conference. An Intermodal Tour of Houston Harbor highlighted the huge quantities and varieties of hazardous materials that transit through the Port of Houston.

HSERC INITIATIVES

L. Nakai informed members that HB 3150 HD2 SD1 was signed into law on May 21, 2008, and is now Act 87.

L. Nakai then reviewed the progress of the Hawaii Administrative Rules (HAR) development. The issue of reporting the temporary storage locations of hazardous materials under active shipping papers was discussed at the last HSERC meeting, and the decision was to include the requirement to report these materials in the HAR. The final draft of the HAR is expected to begin Departmental review shortly, to include a formal Public Meeting, with finalization expected in early 2009.

FUTURE TRAINING EVENTS

L. Nakai mentioned the LSU Cameo courses - a beginning WMD Cameo course during November 18-20, 2008 and an advanced Train-the-Trainer Cameo course during November 24-26, 2008. Attendees are from HFD, Federal Fire, Kauai Fire, Oakland Fire, DOH HEER Office, and GIS personnel from the C&C of Honolulu and Maui.

WAIPAHA PROJECT

Roz Selbach gave a presentation on the Waipahu Project. Six hundred surveys were mailed and 200 businesses responded. Thirty six of these reporting businesses were studied. Toxic materials, inert gases, and flammables were characterized utilizing EPA Risk Management methodology, modeled with Cameo, Aloha and Landview software, and potential threat zones were depicted on aerial photographs.

IV. OTHER BUSINESS/SCHEDULE NEXT MEETING

Mayor Hannemann's letter to the HSERC nominating the Gas Company as a voting member of the Honolulu LEPC will be considered at the December meeting of the HSERC. L. Nakai announced his planned retirement at the end of December 2008 and thanked LEPC members for their support.

C. Davis mentioned 3 focus areas for 2009: Pipeline Safety Oversight, Hot Asphalt Spills on Highways, and Ethanol Fuels.

The next LEPC meeting is tentatively scheduled sometime in March 2009. The meeting was adjourned at 10:35 A.M.

Respectfully Submitted,



Leland A. Nakai
LEPC Coordinator

Attachment

HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
NOVEMBER 20, 2008

ATTENDANCE LIST

VOTING MEMBERS:

Carter Davis	HFD
Leland Nakai	DEM
Andy Keith	HECO
Alex Leong	BWS
Jason Lorenzo	ENV
Georgene Wakui	DPR
Dave Smith	SCD
Lope Salvatierra	ENT
Earl Nishikawa	Chevron
Freitas, Mike	CSD
Nakamatsu, Tricia	COR
Ogata, Steven	Agriculture
Ogawa, Garrett	DFM

NON-VOTING MEMBERS:

Beryl Ekimoto	HEER
Sharon Leonida	HEER
Paul Chong	HEER
Jeff Farris	HFD
Clint Nuuanu	HFD
Dan Fullenwider	Gas Company
Michele Chang	MCBH
Nathan Kapule	Young Bros.
Kitty Courtney	Tetra Tech
Roz Selbach	Tetra Tech
William Flynn	93d CST
Elisa Hammer	HAFB
Guy Cruz	HAFB
Robert Feeman	HAFB
Bethany Wernle	USAG HI
Scott Morse	USCG
Steven Craig	USCG
Crystal Vanbeelen	DFM
Ardito, Mike	EPA



Hawai'i County Local Emergency Planning Committee

c/o Hawai'i District Health Office
1582 Kamehameha Avenue
Hilo, Hawai'i 96720

March 31, 2009

To: Mr. Laurence K. Lau, Chair
Hawaii State Emergency Response Commission
Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

From: Henry G. Silva, HSERC Commissioner
Hawaii County LEPC
c/o Hawaii District Health Office
1582 Kamehameha Avenue
Hilo, Hawaii 96720

Subject: HMEP Planning Grant

Aloha Mr. Laurence K. Lau,

The Hawaii County LEPC request that any fund remaining in the HMEP grant to be used to hold 160- hour HazMat Technician training for Hawaii County. Hawaii County LEPC in working closely with local emergency responders has identified the need for more trained technicians. David Smith from Hawaii State Civil Defenses is aware of Hawaii County LEPC plan. He is willing to work with Hawaii County LEPC and Fire Department in facilitating this request to move any remaining monies from the planning side of the grant into training. This training will be held later this calendar year.

Please call me at (808)935-1661 if you have any question or require further clarification.

Sincerely,

Henry G. Silva
Coordinator, Hawaii County LEPC

C.L.E.A.N. Emergency Response Seminar
Filipino Community Center
May 29, 2009

- 9:00 – 9:15 Introduction - Welcome
Annie Lam, President, CLEAN
- 9:15 – 10:00 Hazardous Chemicals Overview
Dan Fullenwider, Vice President, CLEAN
- 10:00 – 10:20 Reporting Requirements under HRS 128D, Hawaii Environmental
Response Law
Curtis Martin, Hazard Evaluation & Emergency Response Office
- 10:20 – 10:30 Break
- 10:30 – 11:15 Managing Hazardous Material
Dan Ford, General Manager Bureau Veritas
- 11:15 – 12:15 Responding to Chemical Emergencies
Jeff Farris, Battalion Chief Honolulu Fire Department
Lt Dan Ford, Honolulu Police Department
- 12:15 – 1:00 Lunch
- 1:00 – 1:30 Preparing for Natural Emergencies
Ken Gilbert, Department of Emergency Management
- 1:30 – 2:00 Recovering from Natural Emergencies
Ken Gilbert, Department of Emergency Management
- 2:00 – 2:15 Break
- 2:15 – 3:00 Hurricane Outlook for 2009
Jim Weyman, Director/Meteorologist In-Charge, National Weather Service

Sponsored by: Campbell Local Emergency Action Network
To register or for more information, contact:
Dan Fullenwider at 594-5569 or email dfullenw@hawaiiigas.com

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE
MEETING**

9:00 A.M. – 11:00 A.M.
March 24, 2009

Emergency Operating Center
Department of Emergency Management
650 South King Street
Honolulu, Hawaii 96813

AGENDA

1. Call to Order

- Opening Remarks & Introductions
- Discussion/Approval of Minutes from November 20th, 2008 Meeting

2. Old Business

- LEPC Budget Report, 2nd Quarter FY 2009

3. New Business

- HSERC Meeting (12/18/08)
- Training Activities & HMEP Grant update
- 2009 Tier II Submission Update
- CLEAN Update
- ARAFFF and Alcohol Fire Preparedness, Earl Nishikawa, Fire Chief, Chevron Hawaii Refinery
- MC306 Tank Truck Spill on H-1 Freeway
- DEM HazMat Officer/LEPC Coordinator status
- NASTTPO Conference, Boise, ID

4. Other Business/Open Discussion

5. Schedule Next LEPC Meeting/Adjournment

Leonida, Sharon L

From: Selbach, Rosiland [rosiland.selbach@ttemi.com]
Sent: Wednesday, April 01, 2009 10:40 AM
To: Leonida, Sharon L
Cc: Rivera-Vicente, Ariel; Phillips, Dave
Subject: HEPCRA update for HSERC 4/2

Aloha Sharon,

Here are the answers to your questions:

- 1.) The AG has reviewed the Rules and needs some things clarified. We plan on getting the review from the AG within the next couple weeks.
- 2.) The earliest we could go to public hearing is June and that's what we are aiming for.


I believe this addresses your questions. Please let me know if there's anything else that I can assist with.

Sincerely,
Roz Selbach

Rosiland Selbach | Environmental Professional

Tetra Tech EM Inc.
737 Bishop St., Suite 3010 | Honolulu, HI 96813
Main: 808.441.6600 | Direct: 808.441.6609 | Fax: 808.836.1689

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 Live Green, Work Green, Save Green

Leonida, Sharon L

From: Hasegawa, Jan K.
Sent: Thursday, April 02, 2009 8:10 AM
To: Leonida, Sharon L
Subject: RE: DATE IN JUNE FOR NEXT HSERC MEETING

Thanks Sharon!

June 18th looks good.

Are you passing out the final minutes (of the last meeting) at the meeting? Or did I miss it?

Thanks,
Jan ☺

Jan Hasegawa
Secretary for
Laurence K. Lau
Deputy Director for Environmental Health
State of Hawaii, Department of Health
Ph. (808) 586-4424, Fax (808) 586-4368
jan.hasegawa@doh.hawaii.gov <<mailto:jan.hasegawa@doh.hawaii.gov>>

From: Leonida, Sharon L
Sent: Thursday, April 02, 2009 8:06 AM
To: Hasegawa, Jan K.
Subject: RE: DATE IN JUNE FOR NEXT HSERC MEETING

Hi Jan, I got the message this morning. I will ask Carter Davis, since he is doing a presentation, he could continue and do the second half. I will ask him when he comes in. So, do you think June 18th is okay??

Sharon

-----Original Message-----

From: Hasegawa, Jan K.
Sent: Thursday, April 02, 2009 7:36 AM
To: Leonida, Sharon L
Subject: RE: DATE IN JUNE FOR NEXT HSERC MEETING

Sorry, I take back the 4th. He might be in Chicago for the Climate Registry Board meeting, we are not sure if he is going yet.

Thanks,
Jan ☺

Jan Hasegawa
Secretary for
Laurence K. Lau
Deputy Director for Environmental Health
State of Hawaii, Department of Health
Ph. (808) 586-4424, Fax (808) 586-4368
jan.hasegawa@doh.hawaii.gov <<mailto:jan.hasegawa@doh.hawaii.gov>>

From: Hasegawa, Jan K.
Sent: Thursday, April 02, 2009 7:35 AM
To: Leonida, Sharon L
Subject: RE: DATE IN JUNE FOR NEXT HSERC MEETING

Hi Sharon,
So far, the 4th or the 18th looks good in the am.

Also, did you get our messages from yesterday afternoon?

Larry asks that you get someone to cover the 2nd half of the HSERC meeting today. He will open it open it up, stay awhile, but then he will have to leave, maybe half way through.

Please advise.

Thanks,
Jan ☺

Jan Hasegawa
Secretary for
Laurence K. Lau
Deputy Director for Environmental Health
State of Hawaii, Department of Health
Ph. (808) 586-4424, Fax (808) 586-4368
jan.hasegawa@doh.hawaii.gov <<mailto:jan.hasegawa@doh.hawaii.gov>>

From: Leonida, Sharon L
Sent: Thursday, April 02, 2009 7:29 AM
To: Hasegawa, Jan K.
Subject: DATE IN JUNE FOR NEXT HSERC MEETING
Importance: High

I know its real early, BUT, when is larry free in JUNE for next HSERC MEETING. The 4th or 18th looks good. June 11th is King Kam day and on June 25th has the state benefits workshop, all day. It has to close to the 3 month period. Quarter meeting stated in the 128E law. For the next period it should been April, May, June. Thank You Thank You Thank You. You can call and leave message with the clerks if you would like to.

Sharon



Hawai'i County Local Emergency Planning Committee

*c/o Hawai'i District Health Office
1582 Kamehameha Avenue
Hilo, Hawai'i 96720*

March 31, 2009

To: Mr. Laurence K. Lau, Chair
Hawaii State Emergency Response Commission
Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

From: Henry G. Silva, HSERC Commissioner
Hawaii County LEPC
c/o Hawaii District Health Office
1582 Kamehameha Avenue
Hilo, Hawaii 96720

Subject: HMEP Planning Grant

Aloha Mr. Laurence K. Lau,

The Hawaii County LEPC request that any fund remaining in the HMEP grant to be used to hold 160- hour HazMat Technician training for Hawaii County. Hawaii County LEPC in working closely with local emergency responders has identified the need for more trained technicians. David Smith from Hawaii State Civil Defenses is aware of Hawaii County LEPC plan. He is willing to work with Hawaii County LEPC and Fire Department in facilitating this request to move any remaining monies from the planning side of the grant into training. This training will be held later this calendar year.

Please call me at (808)935-1661 if you have any question or require further clarification.

Sincerely,

Henry G. Silva
Coordinator, Hawaii County LEPC

LINDA LINGLE
GOVERNOR

MAJOR GENERAL ROBERT G. F. LEE
DIRECTOR OF CIVIL DEFENSE

EDWARD T. TEIXEIRA
VICE DIRECTOR OF CIVIL DEFENSE




PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF CIVIL DEFENSE
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

March 30, 2009

TO: Mr. Laurence K. Lau, Chair
Hawaii State Emergency Response Commission

FROM: Edward T. Teixeira 
Vice Director of Civil Defense

SUBJECT: HSERC Meeting – April 2, 2009

I am unable to attend the April 2, 2009, HSERC meeting due to a conflicting schedule.

I hereby appoint David Smith from State Civil Defense to represent me at the above meeting with all the rights as a voting member.

Leonida, Sharon L

From: Gary.D.Moniz@hawaii.gov
Sent: Wednesday, March 25, 2009 9:00 AM
To: Lau, Laurence K.
Cc: Matsumoto, Andy; Henry Silva; Clarice Chung (E-mail); TinShing Chao (E-mail); Chris Takeno; Clifford Ikeda; David Smith; Lake, Elaine; Ed Teixeira; Carter Davis (E-mail); Hasegawa, Jan K.; Jay Maddock Ph. D. (E-mail); Kealoha, Katherine P.; Sunada, Kelvin H; Robert A. Boesch (E-mail); Scott Kekuewa (E-mail); Leonida, Sharon L
Subject: RE: Draft Agenda for HSERC Meeting # 74 - IT

Aloha

By way of the e-mail I would like to inform you that I am retiring after 30 ++years in government. My last day of state employment will be Tuesday, March 31, 2009.

I would like to thank you and the HSERC members for all the help and assistance that I received as a HSERC member. It would be my guess that our communities do not know of the pro-active measures taken on a daily basis by HSERC members and their respective agencies to protect the public and ensure our safety. I take away a better understanding of the HSERC and how so many dedicated individuals are working to better protect the people of Hawaii.

Please express my gratitude and Aloha to the HSERC members.

gdm

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Mahalo (thank you)

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December 18, 2008

MEMORANDUM

TO: Laurence K. Lau, Chair
Hawaii State Emergency Response Commission

FROM: Katherine Puana Kealoha *KPK*
Director

SUBJECT: Hawaii State Emergency Response Commission (HSERC)

There may be times when I am unable to attend the HSERC meetings due to a conflicting schedule. I hereby appoint Rebecca Alakai from my staff to represent me at the December 18, 2008 meeting and all future meetings as a voting member.