

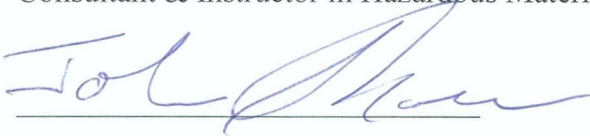
**HSERC MEMBERS OR THE VOTING REPRESENTATIVES'
SIGN-IN SHEET FOR MARCH 22, 2007**

Rapper new

John Harrison
Environmental Coordinator
UH Environmental Center

Robert A. Boesch
Pesticides Program Manager
Pesticides Branch, Dept. of Agriculture
Board of Agriculture

John Ross
Hawaii Representative/LEPC Chairperson
Consultant & Instructor in Hazardous Materials



Captain Carter Davis
Honolulu Representative/LEPC Chairperson
Honolulu Fire Department

was at meeting

Clifford Ikeda
Kauai Representative/LEPC Chairperson
Kauai Civil Defense



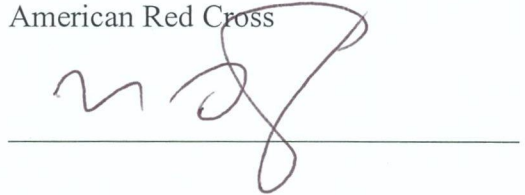
Scott Kekuewa
Maui Representative/LEPC Chairperson
Maui Fire Department



Laurence K. Lau
Deputy Director, Environmental Health
Department of Health



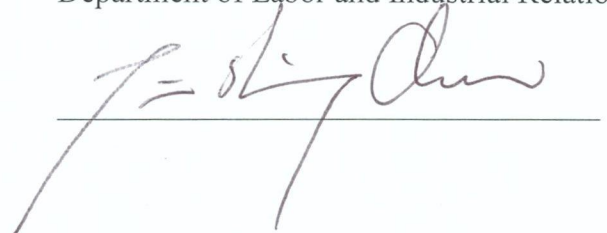
Maria Lutz
Manager, Disaster Services
American Red Cross



Gary Moniz
Chief of Enforcement
Department of Land and Natural Resources

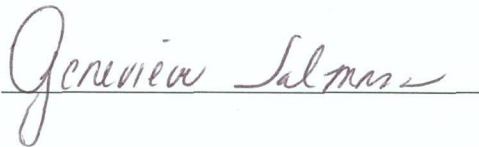


Tin Shing Chao
Manager
Occupational Safety and Health Division
Department of Labor and Industrial Relations



HSERC MEMBERS OR THE VOTING REPRESENTATIVES' SIGN-IN SHEET FOR MARCH 22, 2007

Genevieve Salmonson
Director
Environmental Quality Control Ofc.




Chris Takeno
Hazardous Materials Officer
Department of Transportation



Thomas J. Smyth
Business Services Division
Dept of Business, Econo Dev. & Tourism

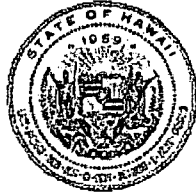
Edward Teixeira
Vice Director
State Civil Defense
Department of Defense


KEN LESPERANCE BY
PROXY

LINDA LINGLE
GOVERNOR

MAJOR GENERAL ROBERT G. F. LEE
DIRECTOR OF CIVIL DEFENSE

EDWARD T. TEIXEIRA
VICE DIRECTOR OF CIVIL DEFENSE




PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF CIVIL DEFENSE
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

March 22, 2007

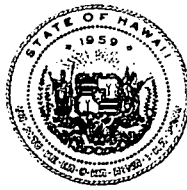
TO: Mr. Laurence K. Lau, Chair
Hawaii State Emergency Response Commission

FROM: Edward T. Teixeira 
Vice Director of Civil Defense

SUBJECT: MARCH 2007 HSERC MEETING

I am unable to attend the March 22, 2007, HSERC meeting due to a conflicting schedule.

I hereby appoint Ken Lesperance from State Civil Defense to represent me at the above meeting with all the rights as a voting member.



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

P.O. BOX 3378
HONOLULU, HAWAII 96801

In reply, please refer to:
HEER OFFICE

LIEUTENANT GOVERNOR'S
OFFICE

'07 MAR 14 8:31

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #66

Thursday, March 22, 2007 from 9:00 a.m. to 12:00 p.m.
Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

AGENDA

- 1) 9:00 Call to Order Laurence K. Lau, Deputy Director for Environmental Health
Opening Remarks
Approval of Minutes from Mtg #65
- 2) 9:15 LEPC Updates John Ross, Hawaii LEPC Representative
Clifford Ikeda, Kauai LEPC Representative
Scott Kekuewa, Maui LEPC Representative
Carter Davis, Oahu LEPC Representative
- 3) 9:45 EPA Update Mike Ardito, USEPA Region 9
- 4) 10:00 HMEP Training Classes Ken Lesperance, SCD
- 5) 10:10 Re-distribution of Unused Monies for HMEP Projects
- 6) 10:15 FY 08 Budget from Tier II Collections Curtis Martin, HEER
- 7) 10:30 Revised MOA between SCD and DOH Curtis Martin, HEER
- 8) 10:35 SOSOC's Island Swapping Curtis Martin, HEER
- 9) 10:45 EPA's Visit in January and February '07 Beryl Ekimoto, HEER
- 10) 10:50 Other Business
- 11) 10:55 Schedule next HSERC meeting

Ekimoto, Beryl Y

From: Nakai, Leland A [LNakai@honolulu.gov]
Sent: Thursday, January 11, 2007 12:32 PM
To: Ekimoto, Beryl Y
Subject: RE: nasttpo letter

Good job. Recommend this & MOA as agenda items for the next HSERC meeting. Also, the legal interpretation issue & Janice's visit should be on the agenda.

From: Ekimoto, Beryl Y [mailto:beryl.ekimoto@doh.hawaii.gov]
Sent: Thursday, January 11, 2007 9:32 AM
To: Nakai, Leland A
Subject: nasttpo letter

just to let you know
larry just signed the letter this morning:)
see you



Agenda Items

Ekimoto, Beryl Y

From: Leonida, Sharon L
Sent: Wednesday, March 07, 2007 7:48 AM
To: Ekimoto, Beryl Y
Subject: FW: Parking Pass

-----Original Message-----

From: klepc [mailto:klepc@scd.hawaii.gov]
Sent: Tuesday, March 06, 2007 1:07 PM
To: Leonida, Sharon L
Cc: Curtis Martin; Elton Ushio
Subject: RE: Parking Pass

I have a letter in the mail requesting placement of agenda items for the next meeting (see attached). We can cover the amount due from SCD under Item 7; and, we could discuss use of HMEP training funds during our report. As no voting will be needed for the two items of concern, we'll go with the agenda as attached.

From: Leonida, Sharon L [mailto:sharon.leonida@doh.hawaii.gov]
Sent: Tuesday, March 06, 2007 12:54 PM
To: klepc
Cc: Ekimoto, Beryl Y
Subject: RE: Parking Pass

Clifford I have attached the draft agenda, for your use. Make sure he has a letter stating he is at the meeting in your place.

-----Original Message-----

From: klepc [mailto:klepc@scd.hawaii.gov]
Sent: Monday, March 05, 2007 1:17 PM
To: Leonida, Sharon L
Cc: Elton Ushio
Subject: Parking Pass

Parking pass requested for Elton USHIO who will be attending the HSERC Meeting on 22-March-2007 in lieu of myself.

We will need an announcement ASAP advising of the meeting date so we may process our travel request. Thank you.

CLIFFORD IKEDA

FY08 LEPC BUDGET SPLIT
FINAL March 19, 2007

Straight percentage split:

Honolulu	$\$40,301 \times 43.93\% = \$17,704$
Hawaii	$\$40,301 \times 26.63\% = \$10,732$
Maui	$\$40,301 \times 16.93\% = \$6,832$
Kauai	$\$40,301 \times 12.52\% = \$5,046$

With a \$3,000 base (utilized in previous years):

Honolulu	$\$28,301 \times 43.93\% + \$3,000 = \$15,433$
Hawaii	$\$28,301 \times 26.63\% + \$3,000 = \$10,537$
Maui	$\$28,301 \times 16.93\% + \$3,000 = \$7,791$
Kauai	$\$28,301 \times 12.52\% + \$3,000 = \$6,543$

With a \$2,000 base:

Honolulu	$\$32,301 \times 43.93\% + \$2,000 = \$16,190$
Hawaii	$\$32,301 \times 26.63\% + \$2,000 = \$10,602$
Maui	$\$32,301 \times 16.93\% + \$2,000 = \$7,469$
Kauai	$\$32,301 \times 12.52\% + \$2,000 = \$6,044$

With a \$1000 base:

Honolulu	$\$36,301 \times 43.93\% + \$1,000 = \$16,947$
Hawaii	$\$36,301 \times 26.63\% + \$1,000 = \$10,667$
Maui	$\$36,301 \times 16.93\% + \$1,000 = \$7,146$
Kauai	$\$36,301 \times 12.52\% + \$1,000 = \$5,545$

March 14, 2007

HAWAII STATE EMERGENCY RESPONSE COMMISSION

DRAFT FY 08 BUDGET

Collections from the TIER II Reports: \$61,821

HSERC Expenses:

To attend LEPC Meetings:	\$5,832.00
HazMat Explo11 2007:	\$2,030.00
NASTTPO Conference 2008, TBA	\$2,906.00
20% Match for the HMEP Planning Grant: (Based on last year's grant of \$43,006.00)	\$10,752.00

Funds available for distribution to the LEPCs:

\$61,821
-5,832
-2,030
-2,906
-10,752

\$40,301.00

TIER II Reporting Facilities by Counties (based on Tier2Submit 2006):

City & County of Honolulu:	358	43.93%
County of Hawaii	217	26.63%
County of Maui	138	16.93%
County of Kauai	102	12.52%

March 14, 2007

To: Curtis Martin
From: Beryl Y. Ekimoto
Subject: FY 08 HSERC Budget

Collections from the TIER II Reports: \$61,821

HSERC Expenses:

To attend LEPC Meetings:	\$5,832.00
HazMat Explo11 2007:	\$2,030.00
NASTTPO Conference 2007, TBA	\$2,906.00
20% Match for the HMEP Planning Grant: (Based on last year's grant of \$43,006.00)	\$10,752.00

Funds available for distribution to the LEPCs:

\$61,821
-5,832
-2,030
-2,906
-10,752

\$40,301.00

TIER II Reporting Facilities by Counties (based on Tier2Submit 2006):

City & County of Honolulu:	358	43.93%
County of Hawaii	217	26.63%
County of Maui	138	16.93%
County of Kauai	102	12.52%

March 20, 2007

HAWAII STATE EMERGENCY RESPONSE COMMISSION

DRAFT FY08 LEPC FUNDS DISTRIBUTION

After deduction of HSERC operational expenses, the balance of the TIER II funds in the amount of \$40,301.00 are proposed to be dispersed in the following manner: a base of \$2,000.00 and the balance on the percentage of TIER II reporting facility in each emergency planning district.

Honolulu	$\$2,000 + .4393 (32,301) = \$2,000 + \$14,190 = \$16,190$
Hawaii	$\$2,000 + .2663 (32,301) = \$2,000 + \$8,602 = \$10,602$
Maui	$\$2,000 + .1693 (32,301) = \$2,000 + \$5,469 = \$7,469$
Kauai	$\$2,000 + .1252 (32,301) = \$2,000 + \$4,044 = \$6,044$

August 20, 2007

HAWAII STATE EMERGENCY RESPONSE COMMISSION

DRAFT FY 08 BUDGET, REVISED

Collections from the TIER II Reports: \$61,821

HSERC Expenses:

To attend LEPC Meetings:	\$5,832.00
HazMat Explo 2007:	\$2,030.00
NASTTPO 2008 Conference in Savannah, Georgia	\$3,095.00
20% Match for the HMEP Planning Grant:	\$10,752.00
(Based on last year's grant of \$43,006.00)	

Funds available for distribution to the LEPCs:

\$61,821
-5,832
-2,030
-3,095
-10,752

\$40,112.00

TIER II Reporting Facilities by Counties (based on Tier2Submit 2006):

City & County of Honolulu:	358	43.93%
County of Hawaii	217	26.63%
County of Maui	138	16.93%
County of Kauai	102	12.52%

LINDA LINGLE
GOVERNOR OF HAWAII



CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH
P.O. Box 3378
HONOLULU, HAWAII 96801-3378

In reply, please refer to:
File: EHA/HEER Office

07-204bye

March 27, 2007

LEPC Chairs:

At the HSERC meeting held on March 22, 2007, the TIER II funds in the amount of \$40,301 that is presently available to the LEPCs has been approved by the HSERC membership to be dispersed in the following manner: a base of \$2,000 and the balance on the percentage of TIER II funds collected in each emergency planning district for the 2007 calendar year. The following is the distribution to the nearest dollar:

Honolulu	$\$2,000 + .4393 (32,301) = \$2,000 + \$14,190 = \$16,190$
Hawaii	$\$2,000 + .2663 (32,301) = \$2,000 + \$8,602 = \$10,602$
Maui	$\$2,000 + .1693 (32,301) = \$2,000 + \$5,469 = \$7,469$
Kauai	$\$2,000 + .1252 (32,301) = \$2,000 + \$4,044 = \$6,044$

If there is any additional distribution of funds, it shall be approved by the HSERC members.

Please invoice the HEER Office for your respective LEPC funds.

One of the conditions in receiving funding requires the LEPC to conduct quarterly meetings.

Please call (808) 586-4249 if there are any questions.

Sincerely,

C. Curtis Martin
Emergency Preparedness and Response/Prevention Section



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

**STATE OF HAWAII
DEPARTMENT OF HEALTH**

P.O. BOX 3378
HONOLULU, HAWAII 96801

In reply, please refer to:
HEER OFFICE

**HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #65**

Thursday, December 7, 2006 from 9:06 a.m. to 10:57 a.m.

Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

Draft Meeting Summary
Attendees

Voting

Leland Nakai, Honolulu LEPC
Laurence Lau, Department of Health
Ken Lesperance, Department of Defense, Civil Defense Division
Scott Kekuewa, Maui LEPC
Thomas Smyth, Department of Business, Economic Dev. & Tourism
Genevieve Salmonson, Environmental Quality Control Office
Tin Shing Chao, Department of Labor and Industrial Relations
Tracy S. Aruga, Hawaii County LEPC
Clifford Ikeda, Kauai Civil Defense, Kauai LEPC
Chris Takeno, Dept. of Transportation

Non-Voting

Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office
Paul Chong, Department of Health, Hazard Evaluation and Emergency Response Office
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Ardito, U.S. EPA Region 9
Shirley Zhai, Brewer Environmental Industries Hawaii
Cynthia Pang, U.S. Navy

1) Larry Lau called the meeting to order at approximately 9:30a.m.

1.1 No opening remarks by Larry Lau.

1.2 A motion was made and seconded to accept the minutes from meeting #64.

1.3 Attendees introduced themselves.

1.4 Larry Lau spoke about continuity of operations plans, regarding earthquakes. Motion to approve, Scott, seconded, Tin Shing, adopted.

1) Local Planning Committee (LEPC) Updates

2.1 Hawaii

Tracy Aruga:

1) LEPC meeting was held on December 5.

2) LEPC Provided \$3,000 to update reference publication for the Hazmat stations with trucks.

3) Hazmat team would like to thank the HEER Office and Mike Cripps for the Chemlab training.

4) Shortage of Tier II reports, hopes to resolve this with hiring of new HEPCRA person

5) LEPC sent 2 Hazmat team members and 1 representative to HAZMAT EXPO training.

6) At conference some LEPC members mentioned that they ID persons who requested Tier II information. Some cases need to be restricted. Media representative warned that it may violate Freedom of Information Act, also violate other Federal and State laws. How do other counties handle this.

Larry: Call for comments.

Clifford: Tell requestors to go to Federal Building Library.

Leland: Consultants request by letter, he provides information. No request to see information in person. Will suggest they go to Federal Building to see files.

Larry: If information is available from the federal government, its hard for State to argue information not available. If it jeopardizes public safety we should say so, specific laws can be pointed out. Check with Attorney.

Sharon: Attended a workshop provided by Office of Information Practices. State does not want us to use Federal rules, we need to check with them and they will make a decision. Tracy should check with his Corp Council or Attorney.

Larry: State law is broad. Talk to OIP or County Attorney.

Leland: Anything that concerns Critical Infrastructure information is looked over by legal and Law-enforcement, they will then handle request.

Tom: In case of legal issues, Attorney is the best person to talk to.

Larry: State rules, have 10 days to response to request for documents. OIP publishes a lot of opinions.

Problems may occur. Once information is out, it can't be taken back. Leland: Example of student requesting information and how he handled request.

Larry: After 911 have security concerns.

Clifford: After 911, didn't we agree to take information off web. We agreed to have people go to Federal Building.

Curtis: That was for the Risk Management Plan.

Mike Ardito: Reading room at Federal building is setup for Risk Management Plan. Need to make request to use room.

Clifford: It's up to us, local and State, to develop a plan.

Curtis: We do it on a case by case basis. If there is a need to see records they can request and come in to see records.

Larry: Makes common sense, should review on how to handle request. Report back next meeting, important issue. Need to work on this issue.

7) Tracy: Hawaii County LEPC not on list of recognized committees for county of Hawaii. County Chair and former Chair will talk to Corp Council to discuss problem. Committee is reviewing by-laws.

8) CST and fire to run joined exercise week of March 12.

9) Next meeting March 7,2007.

10) Larry: Announcement, Dept adopted interim rules, for Meth lab cleanup. Contains cleanup interim guidelines. By status, must be finalized by end of 2007. Formal rule making will be in 2007. Legislature gave 90 day deadline.

2.2 Kauai

Clifford Ikeda:

- 1) LEPC meeting Dec.2. Schedule LEPC meeting for all of next year. Will forward list.
- 2) Requests parking pass for all HSERC meetings.

2.3 Maui

Scott Kekuewa:

- 1) LEPC meeting Sept 20. The next LEPC meeting will be held on the Dec. 13.
- 2) Agenda item #3, members list. Don't have it with him.
- 3) Waiting for return letter from Mayor about changes made. Does not know who will be signing letter, new mayor or old mayor.

Larry: New mayor takes office Jan. 2, 2007.

Scott: She was the representative to council before she resigned to run for mayor.

Larry: Was she interested in LEPC?

Scott: Very interested. Looking for new counsel member to support them. That is Joe's job.

2.4 Oahu

Leland Nakai:

1) Carter is unable to be here, sends his regrets. LEPC meeting was held on Dec. 5, 2006. (HANDOUTS) The CLEAN representative gave an update. They sent 5 Firefighter to Continuing Challenge. Capt McGuire gave presentation. Thanks Clean for support.

2) CIP Resource guide is on CD only, no hard copy.

3) Promote Fire Pal CD to Kapolei schools. Meet with DOE complex area supervisor in January 2007. Goal is to make a copy for each student in complex.

4) CLEAN, OCD and Fire working on evacuation plan for CIP. Procedures to use in case of lockdown. How to keep track of people, help businesses that run 24 hour operations. St Francis West has joined in to help in this planning.

5) HAZMAT EXPLO/Mid-Year NASTTPO/EPA

Keynote speaker John Sewell, CEO Chalrretta Medical Center, St Bernard Parish, LA.

Give his experience during Hurricane Katrina. Lessons learned from this experience. Don't expect Federal government to come to your aid. IED devices used in Iraq. Retired 1st Sgt give talk. Getting more violent, targeting 1st responders.

NASTTPO forming like "RRT", Rapid Response Team. Addressing national issues such as the Federal register. Charley Rogoff, DOT representative, told of 70% increase in funding. Can be juggled by each State for FY 08 Electronic Grants Process, grant must be done on line. All funding, includes HMEP. Other states have advised that the system is hard to use. Need to get an early start on using this system.

Leland: suggests HMEP representative be sent to conference. Beneficial to have first hand information and details on the new process. Needs to get information from Charley Rogoff. Make motion to draft a letter to be reviewed by HSERC to send a HMEP grantee to attend NASTTPO conference, letter will be sent to Ed Teixeira

Larry: Asked for clarification on motion.

Leland: Draft letter to have HMEP grantee attend NASTTPO conference to gain knowledge on how to do on line application for HMEP grants. We can lose up to 1 to 2 years of grants because of not filing correctly.

Tom: Send letter to Adjutant General also.

Ken: Thank Leland for bring back power point, he tried, not able to get on system.

Larry: Understands how hard it is to apply, he has to do application for grants to EPA.

Ken: He has less and less knowledge on this subject as time goes on and is unable to do much.

Larry: Motion to have Leland draft letter to have HMEP grantee attend NASTTPO Conference. 1. Leland
2. Scott.

E-85, is 85 % Ethanol, 15 % gasoline. One-third of the States are using ethanol. Bear Agriculture is manufacturer. Most Ethanol producers in U.S. are small farms. Not major oil companies. Why is that?

FEMA NIMS Integration Center. Hazmat program not active for a while. No money available. RMP Facilities are decreasing according to Mary Wesling. Accidents are also down.

Carter Davis given Lifetime Achievement Award.

6) HEER/LEPC Team: Visit sites not reporting to HEPCRA. Twelve, 12, facilities to date. Planning Future visits.

7) EHS and Honolulu Harbor Project update used Homeland Security funds. Completed Oct 2006. Used Dixon Risk Services, Inc.

8) Kakaako-Waikiki Project: Hazard Analysis for this area, used Dixon Risk Services. Survey of 1,700 businesses using mailout. Prescreening done, then mailout, identify extremely hazardous substance. (Discussion Tom, Leland, Larry)

Tom: Area covered?

Leland: Makua of Nimitz highway

Tin: The business that did not respond. Did they get checked?

Leland: Follow up phone calls, site visits.

Tom: If someone said they did not have a substance and they did, how to check this? Example: Dry Cleaners. Most sites in hotels, offered to help with hotels. Will call to get list.

Leland showed list of responding businesses. NOTE: Original approval was \$24,000. Only \$22,200 used, \$1,800 given back for redistribution.

9) Kailua-Kaneohe Project: Jan 2007 start, completed by Sept 2007. Using Dixon Risk Services.

10) LSU WMD Cameo course, Nov 27-30, 2006.

CST, Fire, OSC attended. First day spent reviewing. One of our GIS guys attended and has a better understanding of what we need, he will supply more information. We will be having better road information to use on Marplot.

Ken: Asked for basic Cameo Course.

Leland said it is available

Ken: Need to add course, not approved yet.

Leland: Work with Ken, next April should have course, LSU Bio-Terrorism course.

11) Larry: attended workshop 12/6/06 DOD Regulatory Agency Meeting. "Hawaii Environmental Forum Agency. Schofield Garrison presentation, Goal "Zero End Waste." Efforts to help endanger species make a comeback. "Sustainability Issue", Tier II filers, way to get less harmful chemicals. Reduce the amount of generated waste.

Tom: Visited housing being built, privatization of military housing, 8,000 homes. Housing has to be kept for 50 years. Builder doing the upkeep. Different mindset from just building and letting someone else do repairs.

Larry: Trend is to reuse materials. Take apart and reuse part of building. In Europe car is given back to dealer after use. Dealer has to work with builder to do disposal.

3) Maui LEPC

Up-dated Membership List. Scott did not have it.

4) EPA Update

Mike Ardito:

1) Handout on table

2) EPA on earthquakes.

Two Federal OSCs sent to Oahu after Oct. 16, earthquake. Able to demobilize within a week.

Incident Command Training 300/400. Training that was scheduled for July-Aug of 2006, rescheduled for Big Island for week of Feb 5-9, 2007. Seats available, contact information in handout.

Tier II Submit: Software now available, information in handout..

Celebration of EPCRA's 20 Anniversary in Arizona. Other announcements.

Congratulations to Carter Davis for award.

3) Presentation on Murphy Oil Spill. Power point

Murphy Oil Spill-1 million gallons of crude oil. (3 HANDOUTS)

In St. Bernard Parish, 1,800 homes contaminated with oil. Tank farm underwater, 25,100 barrels released, 72 % recovered. Only 1 tank dislodged. Canals help spread oil, not from refinery itself. Discussion on damage with Tom, Mike A., Curtis given example of secondary containment. Example: for collection, Ala Wai Canal.

Larry: How did EPA and Community work? How did agencies deal with problems?

Mike: Joint command center. Liaisons officials deal with state/local representatives and EPA Region 6.

5) HMEP Training Classes and Exercises

Ken Lesperance: HMEP training. Nothing new, asked if there are any other classes that group would like to have training in. Chemistry and Tactics Course will be scheduled for Maui-15 seats for county and 5 each for other counties. If no one wants to apply, seats return to Maui.

6) New HSERC/HEPCRA Coordinator

Curtis introduced Sharon Leonida as new HSERC person

7) HMEP Funding: Redistribution of HMEP Project Funds. (Discussion Ken, Leland, Curtis, Larry)

Ken: Only Honolulu has requested money for projects. Money has to be spent now, not last minute.

Leland: If no other projects, HEPCRA 20% could be redistributed to LEPC.

Curtis: Yes, if by the next meeting no other projects come up, money could be redistributed to LEPC.

Ken: Wants HMEP money used. (Discussion on pre-planning money)

Clifford: Used \$20,000 for his project.

Ken: Other project can use money, must be completed by Sept. 30, 2007. All training money used.

Clifford: Money can be used to pay for preliminary planning needed for 2 year project?

Ken: Yes, you can. You need to use 2007 money by Sept 30, 2007. It can be a multi year project. They encourage doing multi year project.

Larry: Doing project in phases.

8) MOA between HDOH and SCD

Curtis: Draft MOA from Leland, if you want to response, deadline is Jan. 1, 2007. Send them to Curtis or Beryl.

Larry : Looks like two MOAs

Curtis: One is generic, can be changed.

Ken: Every project should have an MOA. Project used for Travel for training or Fire Pal. That way it would have to be followed, it would be a contract.

9) EPCRA Reporting

Beryl: She has more time to do inspections. Would like to thank Chris Takeno, doing reporting for DOT. Problems with potential filers. Example: Consultants come to HEER Office and claim clients don't have to file. Questions on rules, waiting for Kathy Ho. Triple F Site, supplier for CO2. Major distributors for soda dispensers. Refuses to believe that they need to file.

Larry: Advised Beryl to go to Attorney for interpretation, legal advice needed. May end up in court.

Leland: When businesses go to renew their paperwork they should be directed to check off boxes that apply to them.

Beryl: Checked into this, City referred her to the State.

Tom: Eleven types of business in city that have City Finance Department license, Police usually do check of these business that file with city. Most business not in that category

Larry: Wastewater has online permitting, maybe other offices can use this system.

Tom: 1. Business Action Center, DCCA function can have them check forms when they come in to start business. Make sure they do Tier II. When they renew, only several offices doing permitting.

2. Look at renewal process at agency. If we can tie it in with NAICS codes on line it could flag something and be noticed.

10) Other Business

Curtis: DOH, Fire, in coordination with American College of Medical Toxicology, having a one-day workshop on Feb 5 or 6, 2007. Leslie Au in charge, in Honolulu. Looking for a bigger location.

Liz: Pictures that were passed out at the beginning of meeting. It is a "mooring mine", found at Paula Drive, same place as vials. She was cleaning the yard. Hopefully last thing there.

Larry: 1. Sustainability, 2. 2-sided copies, 3. Activate for life – walk, take the stairs.

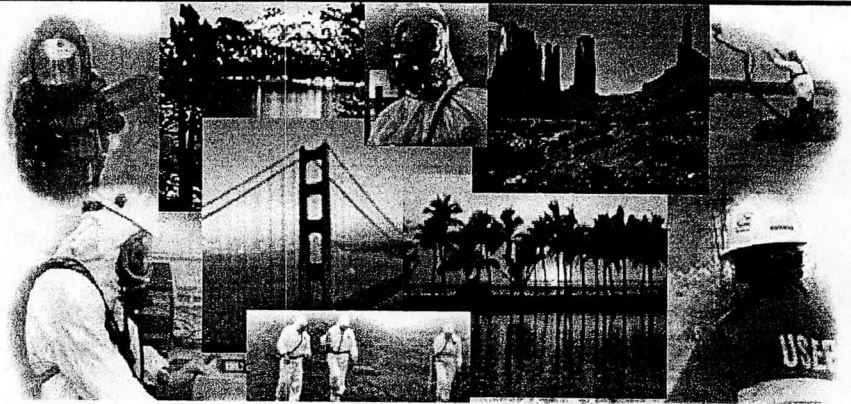
11) Schedule next HSERC meeting.

The next HSERC meeting will be tentatively held on Thursday, March 22, 2007.

The meeting was adjourned at 11:00 a.m.



United States
Environmental Protection Agency
Pacific Southwest Region



**EMERGENCY PREVENTION, PREPAREDNESS, AND RESPONSE
PROGRAM UPDATE FOR HAWAII SERC
MEETING IN HONOLULU ON MARCH 22, 2007**

PREVENTION, PREPAREDNESS AND RESPONSE ACTIVITIES

Nationwide Survey of LEPCs in 2007

For the first time since 1999, the EPA is planning to conduct a nationwide survey of Local Emergency Planning Committees (with a series of approximately 50 questions approved by the federal Office of Management and Budget). The LEPC survey is expected to be issued in June or July. The survey questions will be available electronically for at least a month on EPA's national Web site. The survey results are expected to be tabulated by the end of September. Before the survey is administered, the EPA regions need to provide EPA Headquarters with the most current and most preferred email address for each LEPC. Those email addresses will be used as the "log-on" to complete the survey.

ICS 300 Classes Scheduled for Maui and Big Island

To meet this year's deadlines for National Incident Management System (NIMS) training requirements, and based upon requests from some Hawaii LEPCs, the U.S. EPA and the U.S. Coast Guard are co-sponsoring two deliveries of the Incident Command System 300 class this May. The class for appropriate federal, state, local and fire department personnel on Maui will be held May 7 - 9 at the Maui Electric Company training room. The ICS 300 class for the Big Island will be held May 14 - 16 at the Hawaii Air National Guard near the Hilo airport. Registrations for the classes will be handled through the U.S. Coast Guard's Clyde "Bud" Johnson. If interested in attending, please register through his email address at Clyde.E.Johnson@uscg.mil. Please provide your name, government agency, work telephone and work email address. His phone number is 808-541-2162. Class registrations are being taken on a "first-come, first-serve" basis prior to Friday, April 20 (last day to register). Only 30 class attendee slots are available per venue. Further class information will be provided to the class registrants.

Executive Order 13423

President Bush issued Executive Order 13423 on January 26, 2007. Further written guidance is expected soon as to what this order exactly means for environmental compliance by federal agencies and facilities. The new order consolidates and replaces five executive orders issued between 1998 and 2000.

Update of Title III List of Lists

The EPA's EPCRA / SARA Title III "List of Lists" was updated last fall and the Web version is now posted and available on the EPA's national Web site at www.epa.gov/oem.

Dates Changed for Annual HazMat Explo

This year, the 11th annual HazMat Explo will be held at the Tuscany Hotel and Conference Center in Las Vegas, Nevada from November 5 – 8. Please note there is a date change from the usual third week of November to the first full week of November. Concurrent with HazMat Explo, the “mid-year” national meeting for National Association of SARA Title Three Program Officials (NASTTPO) combined with the annual EPA Western Regions’ Emergency Prevention and Preparedness conference will be held Tuesday, November 6 through Thursday, November 8 at the Tuscany Hotel. More details will be provided later.

Oceania Regional Response Team Meeting for Hawai’i

The next Oceania Regional Response Team meeting for Hawai’i, co-chaired by the U.S. EPA, is scheduled for June 5 – 7 in the U.S. Coast Guard’s 9th floor conference room at the federal building, 300 Ala Moana Blvd. in Honolulu.

New Versions of CAMEO Suite Available

As of February 12, new versions of the CAMEO suite became available (that include minor changes and bug fixes) at <http://www.epa.gov/ceppo/cameo/request.htm> :

- CAMEO *fm* has been upgraded to version 1.2
- It was updated to allow import of Tier2 Submit 2006 files
- Minor changes were made to the Reactivity Report
- MARPLOT has been upgraded to version 3.3.3
- ALOHA has been upgraded to version 5.4.1
- The suite has an updated Chemical Library with the latest TEEL values (Temporary Emergency Exposure Limits) when Emergency Response Planning Guidelines are not available
- Macintosh versions now runs on OS X

CAMEO Suite Components are:

CAMEO *fm*: Computer-Aided Management of Emergency Operations (data management, relational database software)

ALOHA: Areal Locations Of Hazardous Atmospheres (air dispersion modeling software)

LandView / MARPLOT: Mapping Application for Response, Planning and Operational Tasks; which includes digital map viewer software; map information database of census, U.S. Geological Survey and EPA data / mapping. You may download LandView 5 files from <http://www.atlas.lsu.edu/landview5> .

For more information on the CAMEO components suite or other EPA software programs such as Tier 2 Submit, RMP*Submit, and RMP* Comp, in EPA Region 9, you may contact Janice Witul at witul.janice@epa.gov or by phone at (415) 972-3089.

Pacific Southwest EPP Program Contact

For more information about the U.S. EPA’s Emergency Prevention and Preparedness program for Hawai’i, you may contact the liaison, Mike Ardito, at (415) 972-3081 or by email at ardito.michael@epa.gov .



FEMA

Fact Sheet

March 1, 2007
NIMS Integration Center
202-646-3850

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) INTEGRATION CENTER

NIMS COMPLIANCE REQUIREMENTS FOR LOCAL EMERGENCY PLANNING COMMITTEE'S

Since October 1, 2005, all 56 States and Territories were required to meet NIMS implementation requirements to be eligible to receive Federal preparedness assistance in the form of grants, cooperative agreements and direct contracts. Local Emergency Planning Committee's (LEPC's) participate in the communities within the States by assisting in the preparation of emergency response plans to prepare for and respond to chemical emergencies.

- **What is a Local Emergency Planning Committee?**

Local Emergency Planning Committees were established under the Emergency Planning and Community Right-to-Know Act. LEPCs are non-profit community organizations that must include in their membership, at a minimum, local officials including police, fire, civil defense, public health, transportation, and environmental professionals, as well as representatives of facilities subject to the emergency planning requirements, community groups, and the media. LEPCs must assist in the development of emergency response plans, conduct annual reviews at least annually, and provide information about chemicals in the community to citizens.

- **What are the required elements of a community emergency response plan that is developed by an LEPC?**

- Identify facilities and transportation routes of extremely hazardous substances;
- Describe emergency response procedures, on and off site;
- Designate a community coordinator and facility coordinator(s) to implement the plan;
- Outline emergency notification procedures;
- Describe how to determine the probable affected area and population by releases;
- Describe local emergency equipment and facilities and the persons responsible for them;
- Outline evacuation plans;
- Provide a training program for emergency responders (including schedules); and,
- Provide methods and schedules for exercising emergency response plans.

- **What actions must LEPCs take to comply with National Incident Management compliance requirements?**

- **LEPC Emergency Response Plans:** The Governor of each State has designated a State Emergency Response Commission (SERC) to implement EPCRA statewide. The SERCs, in turn, have appointed about 3,500 local emergency planning districts and appointed an LEPC for each district. The SERC supervises and coordinates the activities of the LEPC and reviews the local emergency response plans. LEPC developed emergency response plans are local emergency operations plans. Incorporation of NIMS into ALL Emergency Operations Plans (EOPs) within the State is a specific requirement for States to be NIMS compliant. Therefore, LEPC emergency response plans must be NIMS compliant. For more information on plan development, LEPCs should reference the NIMS Guide: *Local and Tribal NIMS Integration: Integrating the National Incident Management System into Local and Tribal Emergency Operations Plans and Standard Operating Procedures, Version 1.0*. This guide can be downloaded at:

http://www.fema.gov/pdf/emergency/nims/eop-sop_local_online.pdf

Fact Sheet

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)
INTEGRATION CENTER

March 1, 2007

FS:

NIMS Integration Center
202-646-3850

- **What courses must LEPC members complete to comply with National Incident Management compliance requirements for FY 2007?**
 - **Train on NIMS National Standard Curriculum:** State and local personnel with a direct role in emergency response or incident management must complete training in ICS 100, ICS 200, IS 700 and IS 800. Many members of the LEPC who have jobs that deal with incident management or response will be required to take these courses. LEPC members who do not perform specific response or incident management functions are not required to take these courses. However, the NIMS Integration Center encourages ALL LEPC members to familiarize themselves with NIMS.
- **LEPC's receive grant funds under the Department of Transportation's Hazardous Materials Emergency Preparedness Program. Will the LEPC lose those funds if all of the LEPC members have not taken ICS training?** No. DHS does not require LEPC members who do not function as emergency responders or incident managers to take ICS courses in order for the LEPC to receive grant funds. However, some States may impose stricter requirements for local recipients of Federal preparedness grant funds. LEPCs should check with their respective SERCs for guidance.
- **How can DHS make rules for grant programs that are managed by other federal agencies?** The NIMS Integration Center was established under the Homeland Security Presidential Directive – 5 (HSPD-5) *Management of Disasters*. HSPD-5 established and designated the NIMS Integration Center to lead in Federal coordination of NIMS implementation. HSPD-5 also specifies that all recipients of Federal preparedness awards implement the NIMS. The NIMS Integration Center has established a Federal Partners Workgroup to ensure NIMS is implemented across federal agencies in a similar manner. One of the program goals is to have federal agencies with emergency preparedness grant programs provide information on NIMS compliance to their grantees. All federal agencies with emergency preparedness grant programs are members of this workgroup. It is the responsibility of all Federal agencies that administer preparedness grants and awards to monitor NIMS implementation in their respective programs.
- **Are LEPCs going to be subject to grant monitoring by DHS?** No. LEPC's would never be directly monitored by DHS. DHS monitors the 56 States and Territories implementation of NIMS through the State Homeland Security Grant Program. States monitor local recipients of State Homeland Security Grants within their respective State.

Tab G Project Narrative for Upcoming Activities

Planning Grant

The planning grant funds will be used for the following activities.

1. Annual HazMat Exercises for each of the LEPCs.
2. Update of Emergency Operation Plans
3. LEPC Support
4. HazMat Expo11 2007 Convention in Las Vegas, Nevada, November 2007
5. National Association of SARA III Program Officials (NASTTPO) Convention in 2007, TBA

Since Hawaii is an island state, meeting to share and discuss information involves substantial traveling.

HSERC meetings are held quarterly. Each LEPC should follow a similar schedule. A representative from each of the LEPCs attends each HSERC meeting. The HEPSCRA Coordinator, and a State On Scene Coordinator with primary responsibility for the county, attends each LEPC meeting. Each county encompasses different islands. The only way to reach another island, in a timely manner, is by air. In the Fiscal Year 07-08, a one-way coupon cost \$100.00; a car rental coupon cost \$36.00; meal allowance of \$20.00 and parking of \$10.00.

LEPC Meetings

Airfare: We are planning for four meetings annually. There are four counties. Two HEER representatives fly to twelve of the sixteen meetings. $2 \times 12 \times \$200 = \$4,800.00$
Rental Car: $12 \text{ meetings} \times \$36 = \$432.00$
Meal Allowance: $2 \times 12 \times \$20 = \480.00
Parking Fee: $12 \times \$10 = \120.00
Total: \$5,832.00

HazMat Expo11 2007 Conference in Las Vegas, Nevada, November 2007

Airfare: \$640.00
Registration Fee for Conference: \$150.00
Mid-Year Meeting Fee for NASTTPO: \$50.00
Per diem: $7 \times \$130.00 = \910.00
Fare from airport to hotel: $2 \times \$20.00 = \40.00
Estimated lodging is \$110.00 per day. Excess expense for lodging: $6 \times \$40.00 = \240.00
Total: \$2,030.00

National Association of SARA III Program Officials (NASTTPO) Conference in 2007, TBA

Airfare: \$1350.00
Registration Fee for Conference: \$300.00
Per diem: $7 \times \$130.00 = \910.00
Fare from airport to hotel: $2 \times \$20.00 = \40.00
Estimated lodging is \$116.00 per day. Excess expense for lodging: $6 \times \$51.00 = \306.00
Total: \$2,906.00

The total cost for the HSERC and LEPC activities for the year is \$10,768.00.



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

**STATE OF HAWAII
DEPARTMENT OF HEALTH**

In reply, please refer to:
HEER OFFICE

P.O. BOX 3378
HONOLULU, HAWAII 96801

**HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #65**

Thursday, December 7, 2006 from 9:06 a.m. to 10:57 a.m.

Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

Draft Meeting Summary
Attendees

Voting

Leland Nakai, Honolulu LEPC
Laurence Lau, Department of Health
Ken Lesperance, Department of Defense, Civil Defense Division
Scott Kekuewa, Maui LEPC
Thomas Smyth, Department of Business, Economic Dev. & Tourism
Genevieve Salmonson, Environmental Quality Control Office
Tin Shing Chao, Department of Labor and Industrial Relations
Tracy S. Aruga, Hawaii County LEPC
Clifford Ikeda, Kauai Civil Defense, Kauai LEPC
Chris Takeno, Dept. of Transportation

Non-Voting

Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office
Paul Chong, Department of Health, Hazard Evaluation and Emergency Response Office
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Ardito, U.S. EPA Region 9
Shirley Zhai, Brewer Environmental Industries Hawaii
Cynthia Pang, U.S. Navy

1) Larry Lau called the meeting to order at approximately 9:30a.m.

1.1 No opening remarks by Larry Lau.

1.2 A motion was made and seconded to accept the minutes from meeting #64.

1.3 Attendees introduced themselves.

1.4 Larry Lau spoke about continuity of operations plans, regarding earthquakes. Motion to approve, Scott, seconded, Tin Shing, adopted.

1) Local Planning Committee (LEPC) Updates

2.1 Hawaii

Tracy Aruga:

1) LEPC meeting was held on December 5.

2) LEPC Provided \$3,000 to update reference publication for the Hazmat stations with trucks.

3) Hazmat team would like to thank the HEER Office and Mike Cripps for the Chemlab training.

4) Shortage of Tier II reports, hopes to resolve this with hiring of new HEPCRA person

5) LEPC sent 2 Hazmat team members and 1 representative to HAZMAT EXPO training.

6) At conference some LEPC members mentioned that they ID persons who requested Tier II information. Some cases need to be restricted. Media representative warned that it may violate Freedom of Information Act, also violate other Federal and State laws. How do other counties handle this.

Larry: Call for comments.

Clifford: Tell requestors to go to Federal Building Library.

Leland: Consultants request by letter, he provides information. No request to see information in person. Will suggest they go to Federal Building to see files.

Larry: If information is available from the federal government, its hard for State to argue information not available. If it jeopardizes public safety we should say so, specific laws can be pointed out. Check with Attorney.

Sharon: Attended a workshop provided by Office of Information Practices. State does not want us to use Federal rules, we need to check with them and they will make a decision. Tracy should check with his Corp Council or Attorney.

Larry: State law is broad. Talk to OIP or County Attorney.

Leland: Anything that concerns Critical Infrastructure information is looked over by legal and Law-enforcement, they will then handle request.

Tom: In case of legal issues, Attorney is the best person to talk to.

Larry: State rules, have 10 days to response to request for documents. OIP publishes a lot of opinions.

Problems may occur. Once information is out, it can't be taken back. Leland: Example of student requesting information and how he handled request.

Larry: After 911 have security concerns.

Clifford: After 911, didn't we agree to take information off web. We agreed to have people go to Federal Building.

Curtis: That was for the Risk Management Plan.

Mike Ardito: Reading room at Federal building is setup for Risk Management Plan. Need to make request to use room.

Clifford: It's up to us, local and State, to develop a plan.

Curtis: We do it on a case by case basis. If there is a need to see records they can request and come in to see records.

Larry: Makes common sense, should review on how to handle request. Report back next meeting, important issue. Need to work on this issue.

7) Tracy: Hawaii County LEPC not on list of recognized committees for county of Hawaii. County Chair and former Chair will talk to Corp Council to discuss problem. Committee is reviewing by-laws.

8) CST and fire to run joined exercise week of March 12.

9) Next meeting March 7,2007.

10) Larry: Announcement, Dept adopted interim rules, for Meth lab cleanup. Contains cleanup interim guidelines. By status, must be finalized by end of 2007. Formal rule making will be in 2007. Legislature gave 90 day deadline.

2.2 Kauai

Clifford Ikeda:

- 1) LEPC meeting Dec.2. Schedule LEPC meeting for all of next year. Will forward list.
- 2) Requests parking pass for all HSERC meetings.

2.3 Maui

Scott Kekuewa:

- 1) LEPC meeting Sept 20. The next LEPC meeting will be held on the Dec. 13.
- 2) Agenda item #3, members list. Don't have it with him.
- 3) Waiting for return letter from Mayor about changes made. Does not know who will be signing letter, new mayor or old mayor.

Larry: New mayor takes office Jan. 2, 2007.

Scott: She was the representative to council before she resigned to run for mayor.

Larry: Was she interested in LEPC?

Scott: Very interested. Looking for new counsel member to support them. That is Joe's job.

2.4 Oahu

Leland Nakai:

1) Carter is unable to be here, sends his regrets. LEPC meeting was held on Dec. 5, 2006. (HANDOUTS) The CLEAN representative gave an update. They sent 5 Firefighter to Continuing Challenge. Capt McGuire gave presentation. Thanks Clean for support.

2) CIP Resource guide is on CD only, no hard copy.

3) Promote Fire Pal CD to Kapolei schools. Meet with DOE complex area supervisor in January 2007. Goal is to make a copy for each student in complex.

4) CLEAN, OCD and Fire working on evacuation plan for CIP. Procedures to use in case of lockdown. How to keep track of people, help businesses that run 24 hour operations. St Francis West has joined in to help in this planning.

5) HAZMAT EXPLO/Mid-Year NASTTPO/EPA

Keynote speaker John Sewell, CEO Chalrretta Medical Center, St Bernard Parish, LA.

Give his experience during Hurricane Katrina. Lessons learned from this experience. Don't expect Federal government to come to your aid. IED devices used in Iraq. Retired 1st Sgt give talk. Getting more violent, targeting 1st responders.

NASTTPO forming like "RRT", Rapid Response Team. Addressing national issues such as the Federal register. Charley Rogoff, DOT representative, told of 70% increase in funding. Can be juggled by each State for FY 08 Electronic Grants Process, grant must be done on line. All funding, includes HMEP. Other states have advised that the system is hard to use. Need to get an early start on using this system.

Leland: suggests HMEP representative be sent to conference. Beneficial to have first hand information and details on the new process. Needs to get information from Charley Rogoff. Make motion to draft a letter to be reviewed by HSERC to send a HMEP grantee to attend NASTTPO conference, letter will be sent to Ed Teixeira

Larry: Asked for clarification on motion.

Leland: Draft letter to have HMEP grantee attend NASTTPO conference to gain knowledge on how to do on line application for HMEP grants. We can lose up to 1 to 2 years of grants because of not filing correctly.

Tom: Send letter to Adjutant General also.

Ken: Thank Leland for bring back power point, he tried, not able to get on system.

Larry: Understands how hard it is to apply, he has to do application for grants to EPA.

Ken: He has less and less knowledge on this subject as time goes on and is unable to do much.

Larry: Motion to have Leland draft letter to have HMEP grantee attend NASTTPO Conference. 1. Leland
2. Scott.

E-85, is 85 % Ethanol, 15 % gasoline. One-third of the States are using ethanol. Bear Agriculture is manufacturer. Most Ethanol producers in U.S. are small farms. Not major oil companies. Why is that? FEMA NIMS Integration Center. Hazmat program not active for a while. No money available. RMP Facilities are decreasing according to Mary Wesling. Accidents are also down. Carter Davis given Lifetime Achievement Award.

6) HEER/LEPC Team: Visit sites not reporting to HEPCRA. Twelve, 12, facilities to date. Planning Future visits.

7) EHS and Honolulu Harbor Project update used Homeland Security funds. Completed Oct 2006. Used Dixon Risk Services, Inc.

8) Kakaako-Waikiki Project: Hazard Analysis for this area, used Dixon Risk Services. Survey of 1,700 businesses using mailout. Prescreening done, then mailout, identify extremely hazardous substance. (Discussion Tom, Leland, Larry)

Tom: Area covered?

Leland: Makua of Nimitz highway

Tin: The business that did not respond. Did they get checked?

Leland: Follow up phone calls, site visits.

Tom: If someone said they did not have a substance and they did, how to check this? Example: Dry Cleaners. Most sites in hotels, offered to help with hotels. Will call to get list.

Leland showed list of responding businesses. NOTE: Original approval was \$24,000. Only \$22,200 used, \$1,800 given back for redistribution.

9) Kailua-Kaneohe Project: Jan 2007 start, completed by Sept 2007. Using Dixon Risk Services.

10) LSU WMD Cameo course, Nov 27-30, 2006.

CST, Fire, OSC attended. First day spent reviewing. One of our GIS guys attended and has a better understanding of what we need, he will supply more information. We will be having better road information to use on Marplot.

Ken: Asked for basic Cameo Course.

Leland said it is available

Ken: Need to add course, not approved yet.

Leland: Work with Ken, next April should have course, LSU Bio-Terrorism course.

11) Larry: attended workshop 12/6/06 DOD Regulatory Agency Meeting. "Hawaii Environmental Forum Agency. Schofield Garrison presentation, Goal "Zero End Waste." Efforts to help endanger species make a comeback. "Sustainability Issue", Tier II filers, way to get less harmful chemicals. Reduce the amount of generated waste.

Tom: Visited housing being built, privatization of military housing, 8,000 homes. Housing has to be kept for 50 years. Builder doing the upkeep. Different mindset from just building and letting someone else do repairs.

Larry: Trend is to reuse materials. Take apart and reuse part of building. In Europe car is given back to dealer after use. Dealer has to work with builder to do disposal.

3) Maui LEPC

Up-dated Membership List. Scott did not have it.

4) EPA Update

Mike Ardito:

1) Handout on table

2) EPA on earthquakes.

Two Federal OSCs sent to Oahu after Oct. 16, earthquake. Able to demobilize within a week.

Incident Command Training 300/400. Training that was scheduled for July-Aug of 2006, rescheduled for Big Island for week of Feb 5-9, 2007. Seats available, contact information in handout.

Tier II Submit: Software now available, information in handout..

Celebration of EPCRA's 20 Anniversary in Arizona. Other announcements.

Congratulations to Carter Davis for award.

3) Presentation on Murphy Oil Spill. Power point

Murphy Oil Spill-1 million gallons of crude oil. (3 HANDOUTS)

In St. Bernard Parish, 1,800 homes contaminated with oil. Tank farm underwater, 25,100 barrels released, 72 % recovered. Only 1 tank dislodged. Canals help spread oil, not from refinery itself. Discussion on damage with Tom, Mike A., Curtis given example of secondary containment. Example: for collection, Ala Wai Canal.

Larry: How did EPA and Community work? How did agencies deal with problems?

Mike: Joint command center. Liaisons officials deal with state/local representatives and EPA Region 6.

5) HMEP Training Classes and Exercises

Ken Lesperance: HMEP training. Nothing new, asked if there are any other classes that group would like to have training in. Chemistry and Tactics Course will be scheduled for Maui-15 seats for county and 5 each for other counties. If no one wants to apply, seats return to Maui.

6) New HSERC/HEPCRA Coordinator

Curtis introduced Sharon Leonida as new HSERC person

7) HMEP Funding: Redistribution of HMEP Project Funds. (Discussion Ken, Leland, Curtis, Larry)

Ken: Only Honolulu has requested money for projects. Money has to be spent now, not last minute.

Leland: If no other projects, HEPCRA 20% could be redistributed to LEPC.

Curtis: Yes, if by the next meeting no other projects come up, money could be redistributed to LEPC.

Ken: Wants HMEP money used. (Discussion on pre-planning money)

Clifford: Used \$20,000 for his project.

Ken: Other project can use money, must be completed by Sept. 30, 2007. All training money used.

Clifford: Money can be used to pay for preliminary planning needed for 2 year project?

Ken: Yes, you can. You need to use 2007 money by Sept 30, 2007. It can be a multi year project. They encourage doing multi year project.

Larry: Doing project in phases.

8) MOA between HDOH and SCD

Curtis: Draft MOA from Leland, if you want to response, deadline is Jan. 1, 2007. Send them to Curtis or Beryl.

Larry : Looks like two MOAs

Curtis: One is generic, can be changed.

Ken: Every project should have an MOA. Project used for Travel for training or Fire Pal. That way it would have to be followed, it would be a contract.

9) EPCRA Reporting

Beryl: She has more time to do inspections. Would like to thank Chris Takeno, doing reporting for DOT. Problems with potential filers. Example: Consultants come to HEER Office and claim clients don't have to file. Questions on rules, waiting for Kathy Ho. Triple F Site, supplier for CO2. Major distributors for soda dispensers. Refuses to believe that they need to file.

Larry: Advised Beryl to go to Attorney for interpretation, legal advice needed. May end up in court.

Leland: When businesses go to renew their paperwork they should be directed to check off boxes that apply to them.

Beryl: Checked into this, City referred her to the State.

Tom: Eleven types of business in city that have City Finance Department license, Police usually do check of these business that file with city. Most business not in that category

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Larry: 1. Sustainability, 2. 2-sided copies, 3. Activate for life – walk, take the stairs.

11) Schedule next HSERC meeting.

The next HSERC meeting will be tentatively held on Thursday, March 22, 2007.

The meeting was adjourned at 11:00 a.m.

**Memorandum of Agreement
Between the
Hawaii State Emergency Response Commission,
State Civil Defense, (Parent Agency)
And the _____ Local Emergency Planning Committee**

Purpose and Scope

This Memorandum of Agreement (hereinafter "MOA") establishes a cooperative framework for the funding of the project to update the _____ Local Emergency Planning Committee (hereinafter "_____ LEPC") Hazardous Materials Response Plan, as approved by the Hawaii State Emergency Response Commission (hereinafter "HSERC") at its meeting on _____.

Authority

The Hawaii Emergency Planning and Community Right-to-Know Act, Hawaii Revised Statutes 128E requires the preparation and annual update of the local hazardous materials emergency response plan by each Local Emergency Planning Committee (hereinafter "LEPC").

Funding Protocols

The total cost of the project is \$ _____ to (project description). Of the total anticipated cost, twenty percent (20%) or \$ _____ shall be provided by the HSERC and eighty percent (80%) or \$ _____ shall be provided by the Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) Planning Grant through the State Civil Defense (SCD). The _____ LEPC shall invoice the respective State Departments for not more than the amounts stated above in accordance to the schedule of payments as provided in the contract for the Project. Any allocated funds that are not expended shall be reimbursed to the respective State Departments at the twenty percent (20%) and eighty percent (80%) proportion. Any expenditures beyond the above stated \$ _____ and \$ _____ shall be the responsibility of the _____ LEPC. If the cost of the project is less than the anticipated \$ _____, the respective 20% and 80% apportionment shall apply to the final project cost.

Guidelines

The (parent agency) is responsible for the following:

Selection of a qualified consultant for the Project

Provide contract oversight and ensure "Scope of Services" is being accomplished in accordance to the contract

Provide payment to the consultant for services rendered

Follow all necessary procurement procedures

The _____ LEPC is responsible for the following:

- Assist the (parent agency) in the selection of a qualified consultant for the Project
- Assist the (parent agency) in providing oversight of the contract for services
- Ensure "Scope of Services" is being accomplished in accordance to the contract
- Provide progress reports to the HSERC and SCD
- Provide a written final project report to the HSERC and SCD
- Submit invoices to the HSERC and SCD for respective portions outlined above
- Upon receipt of funds from the HSERC/SCD, provide funding to (parent agency) for payment to the consultant
- Provide the HSERC and SCD with proof of payment to the consultant after payments are made

The HSERC is responsible for the following:

- Provide twenty percent (20%) funding of HSERC approved projects or activities to the _____ LEPC upon receipt of invoice for consultant services

The SCD is responsible for the following:

- Provide eighty percent (80%) funding of HSERC approved projects or activities to the _____ LEPC upon receipt of invoice for consultant services.

Oversight

The _____ LEPC is responsible for utilizing the subject funding for the purposes of completing the Project.

The _____ LEPC is responsible for submitting a written Project summary along with each invoice, describing the progress and work accomplished during that work period, and will provide a progress report at each meeting of the HSERC.

The _____ LEPC shall provide a final project report to the HSERC and SCD.

Amendments and Effective Date

This MOA may be amended by agreement of each signatory. This MOA will remain in effect until completion of the Project.

This MOA is effective upon signing by the HSERC Chair, the Vice Director of State Civil Defense, the (parent agency), and the Chair of the _____ LEPC.

Laurence Lau
Chair, Hawaii State Emergency Response Commission

Date

Edward T. Teixeira
Vice Director of Civil Defense

Date

(name)
(title, parent agency)

Date

(name)
Chair, _____ Local Emergency Planning Committee

Date

APPROVED AS TO FORM:

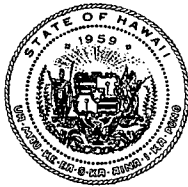
Michael S. Vincent
Deputy Attorney General, State of Hawaii

Date

APPROVED AS TO FORM AND LEGALITY:

(name)
(title)

Date



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

P.O. BOX 3378
HONOLULU, HAWAII 96801

In reply, please refer to:
HEER OFFICE

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #64

Thursday, September 28, 2006 from 9:30 a.m. to 10:50 a.m.

Department of Health
919 Ala Moana Boulevard, Room 103
Honolulu, Hawaii 96814

Final Meeting Summary
Attendees

Voting

Leland Nakai, Honolulu LEPC
Laurence Lau, Department of Health
Ken Lesperance, Department of Defense, Civil Defense Division
Genevieve Salmonson, Environmental Quality Control Office
Gary Moniz, Department of Land and Natural Resources
Tin Shing Chao, Department of Labor and Industrial Relations
John Ross, Hawaii County LEPC
Clifford Ikeda, Kauai LEPC

Non-Voting

Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office
Paul Chong, Department of Health, Hazard Evaluation and Emergency Response Office
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office

- 1) Larry Lau called the meeting to order at approximately 9:30a.m.
 - 1.1 Opening remarks by Larry Lau regarding Biofuels (alternative resource to gasoline and diesel). Governor held a Biofuels summit. She is in favor of this type of industry being in Hawaii.
 - 1.2 A motion was made and seconded to accept the minutes from meeting #63 (Ross/Chao).

2) Local Planning Committee (LEPC) Updates

2.1 Hawaii

John Ross:

- 1) Sending three individuals (2 firefighters and the chairperson) to attend the Hazmat Explo in Las Vegas.
- 2) Hazmat teams to upgrade reference materials on the HAZMAT trucks-some information is over 10 years old.
- 3) In addition to performing their own duties, the HAZMAT teams assist the other firehouses.
- 4) Hawaii Fire Department asked for assistance in drug lab training. 2 seats in Oahu's drug lab class were being offered to HFD.
- 5) Hawaii Electric Company (HELCO) had a drill last week, a bunker oil spill in Hilo Bay-the drill went very well. Requested that HELCO give a briefing of the event at the next Hawaii county LEPC meeting.
- 6) Working with fire department regarding AST (aboveground storage tank) and UST (underground storage tank) information. Trying to compile all information into a database for easier accessibility to all. This was in response to a request from Beryl for AST/UST information.
- 7) Ken: About the Kona HAZMAT station, any progress? John: You're referring to the location issue? I have not gotten any feedback yet. Will get that information and email it to Beryl.
- 8) Larry: Regarding the Hilo barge fire, after a presentation on it, someone commented that there will probably be more Naptha fuel transport to the island. Do you notice a difference? John: No, not at this time.
- 9) LEPC meeting held on September 19th.
- 10) Next LEPC meeting will be on December 6, 2006.

2.2 Kauai

Clifford Ikeda:

- 1) Last LEPC meeting was held on August 24th.
- 2) Next meeting will be on November 30th, at 2:00p.m.
- 3) Regarding Hazmat Tech Training, 5 firefighters attending-good comments on the instruction.
- 4) Will not be sending anyone to the Hazmat Explo this year. Everyone will be busy especially the firefighters. A national Fire conference will be held the same week as the Explo and they will probably be attending that one instead.

2.3 Maui No representative present.

2.4 Oahu

Leland Nakai:

- 1) Carter unable to attend. Leland will stand in.
- 2) LEPC meeting was held on September 18, 2006 (HANDOUTS).
- 3) CLEAN gave an update and had celebrated their 10th anniversary. CLEAN sponsored 5 firefighters to attend the annual Continuing Challenge Workshop in Sacramento, California. They will also work with DOE to distribute the Fire Pal CD to the local schools in the area. Leland will also assist. A total of 10 firefighters attended the Continuing Challenge Workshop; Honolulu LEPC sponsored the other 5 firefighters.
- 4) Discussion on the DOT federal register regarding increasing the fees (by \$3000) for transporters of hazardous materials. Implementation of changes should take place by 2008. This fee will support the 28 million dollar HMEP grant program which was passed in the 2005 Hazardous Material Transportation Security Safety Reauthorization Act which may eventually be the funding used to increase the DOT HMEP grant program at the State level. Carter's concern was that even in the past with a much smaller fee structure, not all the monies were funneled down to the State and local levels. A lot of the monies were held at the Federal level and was not released. Industry is not in favor of the increase if this is going to happen again. But they would be supportive of the increase if the monies flowed down to the local level. Therefore, LEPC forwarded a letter to the NASTTPO Organization expressing the concern and will also be planning to respond to the Federal Register. Hoping to get more information on the issue at the upcoming NASTTPO mid-year meeting at the Hazmat Explo.
- 5) Continuing to do HEPCRA compliance and outreach at various facilities with the State. Finding non-filers by doing the inspections.

6) Homeland Security funded project update and LEPC project (update extremely hazardous substance project and Honolulu Harbor project), both are on track. Completion of LEPC project will be by the end of October. Commodity Flows Project, to identify incoming hazmats to the island. Spoke with Corps of Engineers and they do not keep historical records of this type for Oahu but do for many areas on the mainland, mainly inland waterways. The Coast Guard has limited information and Customs only have information on the foreign shipments. There is no agency that we know of at this time that has HAZMAT information but we will continue to search for someone that may. In the meantime, the project is on hold, the funds for it had to be returned to the Feds. Annual project, Kakaako/Waikiki areas on hazard analyses is in the process of being completed, a draft report so that the invoice can be sent to the State.

7) HECO (Hawaiian Electric Company) making tours of their various facilities available to the LEPC members. Tour includes the new load dispatch center on Ward Ave that cost 20 million dollars.

Larry: Improved Nuclear Device Exercises that occurred in August. Reason for bringing this up was about electromagnetic pulse and how far would it go and when Ward Ave. was mentioned, that might be within the zone.

2) Maui LEPC Updated Membership Listing

Handouts provided via email from Scott Kekuewa.

3) EPA Update

Mike Ardito not present but handouts were sent.

5) HMEP Training Classes

Ken Lesperance:

1) Chemistry and Tactics Class-chemistry class was held on the last 2 weeks in August and the 80 hours tactics course for hazmat technicians is being held at this moment, finishing up this Friday (23 HFD personnel, 5 from Kauai county, 1 from Maui and 1 from the HEER office are attending). Big Island personnel were not in attendance. They might be trying to set up a class of their own.

2) This year 100% of the training funds were spent (\$45,914, in addition, another \$5500 was taken from Ken's budget to make up the difference). The cost of training courses has gone up. Hopefully the increase of HMEP monies that are suppose to be coming about can be used towards the payment of these courses since there will be no restriction on what percentage training or planning funds are to be utilized.

3) Training for 2007, instead of asking all the county fire departments directly, perhaps LEPCs can be the conduit and tell SCD what training they want? What does your island need? Maybe can present it at the next HSERC meeting-a better way to assess training needs? Would like to go about it in that route but asking LEPCs what they think of the idea. Clifford: Would prefer the fire departments speak directly to you.

4) Next on the list for Hazmat Technician Training is Maui County. This year Oahu has it. The course is put on a rotational basis between the 3 counties (Maui, Big Island and Honolulu). Kauai had declined in the past years because they did not have the capability but Clifford said they may be interested now (since there's a different Fire Chief now) but Clifford will find out for sure and get back about it. Just want to make it fair for all the counties-we can decide for certain which county wants to be next if not Maui. With current funding, there is only 1 HazTech class held annually but Ken would like to see more classes available in the future. The host county normally will have 15 seats for the class and 5 seats each for all the other counties.

Leland: HAZMAT awareness classes for city departments were funded by the HMEP program, and when this funding source was no longer available, our city departments were deficient in HAZMAT in awareness training. In the City and County, departments are responsible to determine their training needs and program the training. We believe that city departments should continue to take care of their own HAZMAT awareness training requirements, and that any additional HMEP training funds that may become available should fund specialized training.

Ken: Good idea. Would like to see awareness training, we need it a lot. Continued discussion on HMEP fund usage for training between Leland and Ken.

Document submitted from Ken to Beryl—Addendum to the Grants Package. Last week, SCD received next

year's grant. It has to be signed by Attorney General and Ed Texeira and when it will be mailed back and a signed copy will be provided to Larry. The funding amounts are the same as last year's amounts, Training, \$45,914 and Planning, \$43,006.

Curtis: So next year is NOT the year that they expect the increase?

Ken: Correct. The fence will still exist between training and planning, where we cannot use the monies from planning for training and vice versa. In reference to the Addendum to the Grants Package—can utilize HMEP grant funds on the training side for ethanol/gasoline fuel mixtures training and also for wetline (charged fuel lines) training.

6) HMEP Planning Grant Funding for FY07

The breakdowns for both training and planning funds were presented by Ken and it was rolled into 5) HMEP Training Classes—the grant fund for the planning side is \$43,006 (SCD's portion of payment, DOH provides an additional 20%).

7) HMEP Funding Grant Projects

Larry: Does anyone have a proposal to be made?

Leland: Yes, Honolulu does (Handouts of Proposal available). For our next project, we would like to do a hazard analyses project of the Windward side (Kailua and Kaneohe). It would be along the same lines as the previous projects undertaken. Querying facilities in the area for Hazmats, gathering data, preparing tables of this information along with Marplot; maps of potential releases based on the quantities of Hazmats facilities may have on site. The project may run approximately \$24,000 but it may cost less. Our proposal is to do a study of the Kailua/Kaneohe area for \$24,000.

Beryl: (on behalf of Maui) Scott said he would be here to present something but he's sick. He did not call or email anything about a project so nothing at the time being.

Clifford: Kauai has nothing.

Leland to Beryl regarding Maui: Did he give you an idea of how large a project?

Beryl: Probably a continuation of what the present project is now.

Leland: Do you know about what quantity?

Ken: Not more than 15K. Their projects were not that big. Leland: That would mean that a significant portion of the monies will be left.

Discussions on the percentage of monies DOH is responsible for paying out, 20% (Tier II monies).

Curtis: If there are no other projects, by the next HSERC meeting, we should redistribute the remaining funds to the LEPCs.

Ken: If they can come up with projects or exercises can still use the monies.

Curtis: Referring to the Tier II monies and not HMEP funds.

Larry: Roughly the total planning grant pot (HMEP and Tier II) is about 55K.

Honolulu is proposing a 24K project so that leaves about 31K remaining.

Larry: Call for motion to accept Honolulu's proposal. Motion made and seconded (Leland /Clifford). Motion carried.

Note: Big Island did not make any comments for a proposal.

Larry: Put on the next meeting's agenda, what we will do with the remainder of the monies.

Curtis: If anyone else has a project to present by the next meeting, we can distribute it accordingly.

8) Revised MOA Between the State Department of Health and State Civil Defense

Larry: My understanding is that at this point, we do not have an actual agreed upon revision to present to either Curtis or Ken. Anyone to discuss this issue? A status update?

Curtis: We have more suggestions. We need to discuss it with the LEPCs and our office and come up with an MOA that will satisfy the accounting requirements such that the LEPCs do not have to front the monies for their projects. We will need to have more conference calls, etc., to finalize the MOA, hopefully by the next meeting. The idea is to make it as easy as possible for the LEPC's to utilize the funds.

Larry: Any other comments?

Ken: Distribute handouts (Ken's Proposal 9/28/2006 8:07:36 AM)

Ken's research provides a series of chronological events; the Former Governor Waihee gives DOD authority to

handle training and exercise, MOA is created between SCD and DOH, etc and presents his proposal. Discussion resumes regarding payment for planning projects.

Larry to Ken: Is there a legal problem with advancement of monies? With regards to the HMEP monies?

Ken: We cannot forward monies.

John: Not referring to an operational problem but a legal problem.

Ken: Can't say whether it's legal, I'm not an attorney or a fiscal person. Our fiscal person won't let us do it so it might as well be the law.

Larry: No, I don't accept that because if it's a legal problem, and the Federal grant says you cannot advance money then that's the end of the story, but if it's not a grant restriction and it's simply an administrative thing then the question becomes how do we want the process to be.

More discussion and an example of the distribution process of other Federal grants (per John).

Ken: We have a problem. I suggested a solution. I'm being asked if this is law or is it policy? We (SCD) don't do that, the forwarding of monies. I cannot affect the law or the policy. I can tell you the individual that can affect the policy. I can only work within the constraints.

More discussion involving an EPA grant regarding applicants that cannot front the monies-similar to the situation at hand (Larry). If a policy issue, perhaps there are people above you that could change the policy if it were brought to their attention.

Ken: Right. Need to come up with a quick solution to reimburse LEPCs.

Larry: Maybe we can do something on an interim basis?

John: Problem is that I have a person that has a \$1900 bill.

Ken: That's been paid but it has to go through DOH to SCD via a journal voucher because that's what the MOA says.

Ken: He has gotten approval from DOT, Charley Rogoff, to utilize planning funds for sending 2 people to conferences. Proof of this is an email that Ken has.

John: Needs a copy of this email for documentation purposes. Ken will provide.

Ken: We still need to fix the MOA because you will still need to send through DOH to SCD via journal voucher. Wants to resolve this issue with the MOA so that people can get paid this year and if not, going to have to go by the original MOA.

Larry: A new MOA will have to be signed by my director and your general.

Clifford: Present MOA is fine. He already fronted the monies.

Larry: What about advancing the monies from one government agency to another before paying the final vendor? Is there anything legally stopping that sort of transfer?

Genny: For the bottle bill, we do give the counties the monies (State has an MOA with the counties stating ground rules).

Discussion continues (Larry, Genny, Curtis, Leland, John).

Larry: Poses question to the group, what to do at this point?

Curtis: MOA needs to be changed. It doesn't work. We do not have a funding source. We only have monies from the Tier II collections.

Clifford: I think we should continue this discussion after this meeting or maybe at a later time.

Further discussion on planning/training funds utilization for conference trips with regards to the March 23rd HSERC meeting and Ken's email (John, Larry, Curtis, Ken).

Curtis: If we are going to use planning monies for conference trips, need to reflect that in the minutes.

Ken: Was mentioned in previous HSERC meeting and several of Ken's emails, how leftover planning monies would be used, for conference trips on a rotational basis by the LEPCs.

Larry: Need to move onto the next agenda item. Any objection?

Note: MOA issue still not resolved. Will need to address it at a later date.

9) Decon and Cleanup of Illegal Clan Lab Methamphetamine Manufacturing Sites (Act 170) Interim Guidelines PowerPoint presentation

Larry summarizes Keith's PowerPoint presentation on clan lab clean up (handout available).

Keith: No nation-wide standards on cleanup at the present but there is an interim guideline.

Larry: Actually its interim rules what will become finalized in 2007. The responsible party hires a contractor to

do the cleanup.

Keith: For the island, the police does the raid and confiscates the drugs then DPH takes over. Big Island has a bigger problem with the methlabs. On Oahu, there's the recreational user or "twikers".

Leland: Who certifies the dwelling to be clean?

Keith: The State does, based on levels deemed to be clean.

Larry: Landowner gets stuck with the cleanup costs if the criminal is serving time in prison.

10) Other Business

No other business.

11) Schedule next HSERC meeting

The next HSERC meeting will be tentatively held on Thursday, December 7, 2006 on the 5th floor.

The meeting was adjourned at 10:50 a.m.

Respectfully Submitted,



Beryl Y. Ekinoto
EHS IV

①

1 Aug 64

Larry - opening greeting, remarks 9:02

anniversary of ^{remembrance of} Kolohe dam failure.
This Sat - 1 yr Anniversary Hawaii sewage spill. Learned a lot, ^{keep lessons} need to keep monitoring.

Oct ²⁰⁰⁶ earthquake + power outage, need to work on contingency plan + keep on top of.

Introduction of people present.

minutes of Meeting 65.

Lookover, motion to accept, Sohn, second Gary. approved.

Item #6

Larry Taking agenda out of order (Budget)
Item #6 FY 08 Budget from Tier II collections Curtis (March 14, 2007): ^{Hand out & Explain} \$2,000 base used, \$40,301 to distribute.

percentage

Larry: This is for July 01, 07? Yes

Carter: Discussion ^{meeting \$2000 base} before vote
Kane: 3 ^{motion to accept} agree, 1 oppose
Ken: who opposed

Larry: ←

Larry motion to accept. 1 Carter, 2 John
Senny - why need more funds. ^{Clifford would pay base}

Elton - ^{operations} called to accept
Larry motion carried

#2 LEPC updates reviewing ARP

Big Island John

Hard copies of Tier II ^{reports} coming in. ^{any help from} DOTT for allocation ^{version}

1 person to NASTTPO conference ^{issue} working w/ USCG

+ region 9 to get ICS #00
ICS 300 in ^{try to get} Capt Hand to provide 400

check top →

②

Kauli - Elton - not sure wants, to go last
part in project
Bayl issue of funding, concern about funding HMEP

Ken - check being sent.
Elton - ~~switch~~ ^{switch} to cont. Challenge
instead of haz tech training

check tape

Ken have to check - is acceptable
John - seminar legal training

Discussion between Ken, John, Carter.

What can be covered by HMEP.
Ken used State Civil Defense fund to pay
last years Tech course, \$45,000

Carter stated Tech Training, High priority
1st responder training.

Ken would like to give money to training
if he had any.

John asked Ken several times if he was
going to conference in April.
Ken does not know if he can go.

Merrill Scott - LEPC meeting last week Thursday
website - using Hono. LEPC model, additional
for Anonymous reporting for dumping of hazardous
chemicals, adding e-mail

Carter - who creating website.

Scott - County, discussed with them

John - who did you? just informative or interactive, amount of
cost?

Carter Island.

Island - explained website he started, others don't now.
he is webmaster.

Chris Takens - ^{is} E-mail legal form of notification?
Carter - check w/ federal if legal

③

Curtis - in law 128 D e-mail is not notification
Discussion Larry, Curtis
Curtis problems with notifications, when we find out, we go
after them

Larry 1. Envir crime unit, can top funds, use
state status.

Jenny - In a case what is money limit, small amount.

Larry - If hazardous release, danger to environment, not
just paperwork, but environmental pollution for
profit, Illegal solid waste dumping, storm drains.

Carter - city handling

Dakota - enter LEPC meeting March 14, 07
Discussion Budget concerns

Presentation By Aircraft Fueling Facilities - Handout
Name is now Aircraft Fuel International
all airlines grouped together to share fueling services
problem on outer islands with running out of fuel
not enough storage. Pipelines checked to prevent spills.
regularly

Clean update - 5 Fire fighters to Contingency Challenge
Campbell Industrial Park (CIP) evacuation Plan
Example of "critical incident"

Bio diesel Plant - Kahaloa 100 million gal
annually import veg. oil. 3 million gal
methanol. No appropriate extinguishing agent

MSO Sodium methanol 1,000,000 gals. What plans are
being made for fire prevention.

Example - Grace Pacific not asphalt 9,000 gal
spill on Highway. Impact on traffic being conducted down.
Freeway. Spilling

HECO moves hot fuel oil around similar with
Grace Pacific

With Mike Cripps use exercise to get everyone
together to prepare plan. Mainland has examples

④ Carter

would like to be proactive before situation occurs.

Curtis - Barber's Point Harbor has asphalt plant.
ship to outer island
2 intermodal tanks up to 9,000 gal. - 3'0 tanks a week

Chris - DOT - Transport on roads 5,000 gal capability
Janis Wital did workshop on yr 23 at EPA
outer island + CIP.

Carter ^{for} Railree - ^{to new} Kamehameha - doing HMEP planning. Grant
letter survey.

President's Executive Order 13423

Federal facilities still have to report to HMEP EPA

LSU WMD class - April 11-13 at HAD Training
center.

Chemical bombs, ^{contain chlorine} made with plastic bottles
in community.

Honolulu Emergency Plan ^{was} revised

Jan 12, 07. EOP Approved by General ^{LR}

John - Bio Terrorism w LSU - available?

Iceland - FBI st priority. Mine names in a
waiting list.

3. EPA - Hondart Mike not here.

4. HMEP - Training

Ken Running behind in training class. Breaker

done by June. want help for hosting chemical
& Tactics. Less than 5 approved personnel
want to increase manpower

SCOTT - still wants to host -

work start Feb June. Using

HAZ Mat Tech

class to have certified
personnel

5

Ken - 15 seats for Maui 5 to each countries

Don't run too close to deadline.

Left over will help with hotels, travel to pay expenses

Carter - none for expenses

Ken. yes, no money for traveling, if local teacher lower cost.

Carter - none, money for travel.

you plan on help on travel money, looks like 2 weeks apart.

Ken - yes 2 weeks apart.

Carter nothing out of norm

Discussion on Dept of Agri. course
Ken - Half day course - Dept of Agri course

Larry what type of chemical

Ken - Dept of Agri. Copy of course available Dec 7.
Has dates, come in late to him

Carter - email, focus

Larry information on pesticides
they certify applicator

Discussion Carter Ken - Status of next year Grant

Ken - July 1 application due

Carter need to go online

soon this type of application covered Ken needs to be the proactive.

Cuts - Conference 43,000

2090 grant - LEPC will have to do

Carter up to 70% more than before. Can charge to topic training

Ken seeing change using all training, planning left

Try to do the best to have application by July 1.

Try to condense

Redistribution - leftover money

Ken - Any grant proposals?

John - " planning - unused money.

Deland \$24,000 before returned \$1800 to HSE & RA
have \$2,200 ongoing project

John - what's available?

Ken - have ^{about} \$20,000 left

Discussion Scott + Ken Larry

Would Scott's website follow up planning

I + concerns reporting requirement. Scott needs
regime information to Ken. Has to make it planning
related

\$ 43,600 available - 80% of 22,000 / Curtis - returned
\$1800. Did Clifford have ideas to use money?

#7 Curtis MOA Signed Discussion
Feb 12, distributed

Ken - has none

Larry gave his
Heel 2090 funds

Larry - Ken work w Curtis + report to him later

⑦

Grant process - HMEP Planning
Discussion Ken - Larry

Planning grant refunds did not come back
until late, need to solve problems

What doc are required to

Ken to meet w/LEPC after meeting, Keith, Curtis.

Document missing by Oct-30. This not
in contracts.

new MOA address these, when due +
documents needed. Then new ones can be
requested.

Ken office will be doing this.
Ken to email.

#8

Island Swap -

Curtis explained OSC's charging

Island in Sept.

Paul - Kauai Liz Maui
Terry Big Island Mike - Honolulu-Oahu

#9 - Beryl & A Janice Witwel Jan - Feb

visited RMP facilities

Big Island

- 1. not following
- 2. late filing

RMP

EPA to do follow up enforcement

navy: pass this to LER

Hazmat kits, manual, CD available

Curtis distribute to units

Carter vendor doing training next week

#10

shirley - BEI Chlorine April training - fliers available

Carter HEP CRA - 128 E

not interpreted, questions, challenged by

people filing Tier II.

LEPC - feeling lackey Admin rules. Too

many different interpretations from different people. no rules cause short comings

Discussion John, Island, (etm)

John was doing research, would be easier for HCEER office if there was Admin rules for 128 E

? No problems at present, could develop later. Island. When complaints come in, it would help if Admin rules are in place.

Curtis For enforcement we use EPA. For Admin rules need to have public meeting.

Keith - need AG to give written interpretation

9

Discussion (Larry, John, Curtis, Carter)

Larry staff was asked to go over their rules. Suggested that other islands talk & come up with a committee. Dept do a review of their rules. John will ask other states about their rules.

Larry + Curtis agree. Larry - enforcement is key, should be important. It should be talked about. Carter to talk to Keith + Curtis. Next meeting list issues.

Keith Super Ferry

Coming in July. Anything about operations?

Feedback from Counties. Discussion Larry, Carter, John, Chris, Tom, Shirley. Carter has Traffic, emergency response issues.

Chris can talk to Harbors for information. Questions: Will ferry carry any hazardous substance?

When doing munitions transfer: is ferry going to be allowed in? If explosives on barge - it won't be moved.

Handily should have plans on how to deal with emergency. Cruise ships schedule ^{involved} ^{check}

Chris ^{talks to} DOT. Give information at next meeting.

Larry wants Red Cross present at next meeting on issue of Superferry.

Beryl - John Ross

(10)

Larry - ~~depleted~~ ^{depleted} Uranium -

not taking time to talk about
it in meeting. See him after meeting

Larry schedule next meeting June 21, 2007
9-12.

welcome Ed Teixeira ^{Teixeira}

Ed - Talked about Civil Defense and Earthquakes
Busy year, Upcoming FEMA Hurricane
Exercise in May.

Training for Fed, 1-25

10 is Hazmat

schedule days for State to come in

April 14-19, April 20-24 Tabletop

April 25 wrap up

John ^{Big} Island wide exercise going on
sometime - date to Ed later

Ed - Debris management - Join Taskforce +
C + E do workshop on debris management
John. Can you fund of island training.

Larry - thank everyone + give comments
on taking stairs, copy double sided.
stay of want to talk about depleted Uranium
Adjourned at 10:37

Herc Mtg
Notes

12/7/06

9:06 AM - meeting called to order

Introductions

Opening Remarks - (Closing remarks - Review minutes)
Approval of Minutes
Community + Operations - regarding
Earthquake

Motion + Approval / Second / Adopted
Scott / Tim

Hui - Tracy Dec. 5th - CERC.

\$15,000 -

HFC - trucks Herc + Mike C.

Clan Cab training

Shortage of Tier 2 Reports.

(2) Harvest team members to Harvest
Conf. in Vegas. also
Legis member.

Island - get request from Contractors -
no specific request for Tier 2 -
Fed. Building - reading from

Exemptions for public records - Lamy.

State o.k. - gave a workshop - OFC. of Info Practice
they want you to utilize country law not
rely on Feds.

Ireland - critical ^{Infra -} Structure info -
Screen by Law Enforcement.

OIP - no authority - per Tom S.
Atty. General can tell u. what to
do if someone wants to sue.

Lamy - request fulfilled within 10 days.

Ireland - ^{request} within Tsunami. Inundation zone - what
are the critical Infrastructures? -
Need ^{from requester} credibility - procedure in releasing
info to person.

Lamy - needs to report back in next meeting.

Hwi - not recognized as ?
revising bylaws - to make changes.

CSC / Fric - joint exercise
March 12th

Loge - March 7th Next meeting.

Larry -
Math Lab - rule making - finalized in
2007

Karri - Clifford

Legc Mtg - Thurs. last

Scheduled all Legc Mtg - for next

Mauri - Sept 20th - Legc
Next Meeting - Dec 13

Agenda - #3 - Membership
list - did not
bring it

waiting for vote letter to
approve change of name - list.

~~Handouts~~
Leland - Meeting on 1st - Dec. - Handouts available

CLM update

Resource guide is out - on CD.
~~presenting~~ ^{presenting} Fire Pal at Kapolei Schools.

Hazmet Expt - Nov. (NASRPO mid Year Mtg also)

Keynote Speaker - St. Bernard Parilla

Did not take announcement

seriously. until the last minute.

IED

Handouts —

70% increase in funding — per Charley Reg. Aff.

Thrup rep. — would be helpful

as ~~big~~ ^{big} ~~that~~ State sends to NASRPO —

~~X~~ Leland → move that these send a letter to Ed Texeira — from Larry

~~attached~~

Leland will draft a letter for review by other members.

Scott seconded

Ken — Thanks to all who gives him info. on thrup

Beryl will ~~to~~ help Leland w/ letter presentation on Ethanol — 1/3 of State using

16%

only smaller co. doing this — why is this?

Revised CAMEO -

~~Current~~ Current deadline - Oct 10, 2007 -
Fund

of Rmp - ↓

accounts ↓

Website Achievement Award - Carter.

- P.P. on Hwy project - Handouts.

~~Major projects~~
FCC - info. available

Tommy Smyth -

Markus Winer on the Hotel side.
wants to help

LSU - CAMEO course - WMO -

Better road into into MANproj.

LSU Distur. Course - by next April - work w/ Ken

Larg - Yesterday - How Environmental Farm
(U Sustainability Opt's)

Garrison presentation - goal is zero waste.

8,000 hours - Privatization on building Military Homes -

4) Mike - Murphy Oil Spill pres.

Hours available

~~1,800~~ hours contaminated

Entire Tank Farm underwater.

25,100 barrels released

72% recovered - 18,000 barrels

90% of homes in St. Bernard Parish

Mac Discussion on Katrina

Tom - Hurricane damage tanks?

Mike - By Water surge perhaps

Tom - Canals -

ex. Secondary containment for collection of water - Ma Wai Canal

Behind Curtis
Final Cost - 22,200

5) Ken - Budget Training -

Abing now
asked if there are any
other classes they want
to have.

Schedule to go to Miami -
New training -

Cherilyn
+
Tachis

Scott - Yes

15 seats

5 - each for other counties

6) Intro - duce Sharon Leander.

7) Ken - Spending ~~the~~ money well -
not last minute.

Coland - No other pr

could be redistributed to

LeC.

If don't learn anyone proj. at next
mtg.

Christi

20% set aside going to
redistribute to LeC.

proposal -
Larry planning & talking about.

absolute latest for proj. to be done.

Leland
to
Ken.

Sept 30, 2007 - work must be
Completed

Can't pay for processes - need 2 yrs.
to plan proj. - design. funding?

Clifford
to
Ken

Yes, can do -

② Larry ^(\$) - gives us input by Jan 1st
to Bangl.

Bring single project to have an MOA.
per Ken.

NAICS
Type in
- ~~the~~
- ~~the~~

Leland - Business lic -
State permitted

⊗ ^{PCCA} Tom Sample - only trademark -

⊗ ² Business action order -
starts up
permit Renewal process -

Other Bus —

HTD.

1-day workday on

Curtis



Monday

Feb 5 or 6

~~HTD~~

Moved mine —

Walamia Road — Paula Dr.

~~Large
Sustainability
Fug to X copy
Active for live
walking~~ → 2 sided

Scheduled - Next Hse. mtg.

Monday, 8th

10:57 A.M.