

Sign-In Sheet for HSERC Members Or their Voting Representatives

August 21, 2003

Environmental Coordinator
UH Environmental Center
University of Hawaii Environmental Center

~~Joseph Blackburn~~ *Scott Kekuewa* Co-Chair
Maui Representative/LEPC Chair *MPD*
Maui Electric Company
Maui Representative

Scott Kekuewa

Robert A. Boesch
Pesticides Program Manager
Pesticides Branch, Department of Agriculture
Board of Agriculture

Robert A. Boesch

John Bowen
Hawaii Representative/LEPC Chair
Consultant and Instructor in Hazardous Materials
Hawaii Representative

John Bowen

Captain Carter Davis
Honolulu Representative/LEPC Chair
Honolulu Fire Department
Honolulu Representative

Carter Davis

~~Clifford Ikeda~~ *Charles Hiraawao*
Kauai Representative/LEPC Chair *KFD*
Kauai Civil Defense
Kauai Representative

Charles Hiraawao

Laurence Lau
Deputy Director, Environmental Health
Department of Health
Department of Health

Laurence Lau

Glen Lockwood
Manager, Emergency Services
American Red Cross
American Red Cross

attended not "signed in"

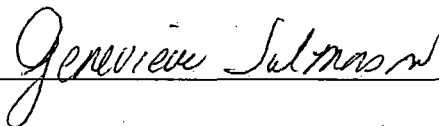
**Sign-In Sheet for HSERC Members
Or their Voting Representatives**

August 21, 2003

Gary Moniz
Chief of Enforcement
Department of Land and Natural Resources
Department of Land and Natural Resources

Masayoshi Ogata
Branch Manager
Occupational Health Branch
Department of Labor and Industrial Relations

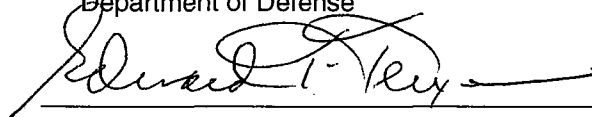
Genevieve Salmonson
Director
Environmental Quality Control Office
Environmental Quality Control Office



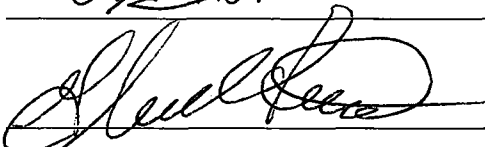
Thomas J. Smyth
Business Services Division
Dept. of Business, Economic Dev. & Tourism
Business, Economic Development & Tourism

Chris Takeno
Hazardous Materials Officer
Department of Transportation
Department of Transportation

Ed Teixeira
Vice Director
Civil Defense Division
Department of Defense



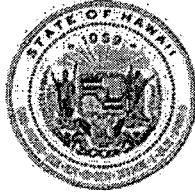
Sign-In Sheet for the August 21, 2003 HSERC Meeting

Name	Organization (If we don't already have this information.)	Phone	Fax	E-mail
CLEMENT JUNG	SCD	733-4300	733-4287	cjung@scd.state.hi.us
LELAND NAHAI	OCJA			
JOHN BOWEN	HI COLERC	935-2785		
SCOTT KEKUEWA	HAUI LEPC	270-7911		Kekuewa001@hawaii.nv.com
CHARLIE CHIRAMOTO	KAUAI FIRE	241 6500		chiramoto@kauai.gov.com
CURTIS MATHIAS	HAUER	586-4249		
TRACY ARNOLD	HI LEPC	9744780		Tracy@350@HHSO.org
DAVID MENDONSA	SOOH-EMS	733 9210		djmendon@camhis.state.hi.us
ETI				
	ARC	739-8114		
Ernest Shih	ES1	261 0740		eshih@esciencel.com

LINDA LINGLE
GOVERNOR

MAJOR GENERAL ROBERT G. F. LEE
DIRECTOR OF CIVIL DEFENSE

EDWARD T. TEIXEIRA
VICE DIRECTOR OF CIVIL DEFENSE

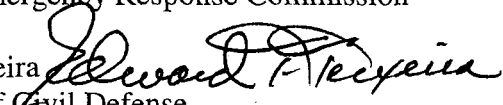


PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF CIVIL DEFENSE
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

August 20, 2003

TO: Hawaii State Emergency Response Commission

FROM: Edward T. Teixeira 
Vice Director of Civil Defense

SUBJECT: AUGUST 21, 2003, HSERC MEETING

If I am not be able to attend the August 21, 2003, HSERC meeting due to a conflicting schedule or have to leave early, I hereby appoint Clement H.M. Jung from State Civil Defense to represent me at the above meeting with all the rights as a voting member.

KAUAI LOCAL EMERGENCY PLANNING COMMITTEE

KAUAI CIVIL DEFENSE AGENCY

3990 KAANA ST 100 • LIHUE, HAWAII 96736
PHONE: (808) 241-1800 • FAX: (808) 241-1160
klepc@kcda.state.hi.us



August 15, 2003

Kauai LEPC Alternate

This authorizes Fire Chief Charles Hiramoto to represent me as a voting member of the Hawaii State Emergency Response Commission at their August 21, 2003, meeting in Honolulu, HI.

A handwritten signature in black ink, appearing to read "Clifford Ikeda", is written over a horizontal line.

Clifford Ikeda Chair
Kauai LEPC

From: Karleen Abalos <kabalos@kauaigov.com>
To: dshimamoto@eha.health.state.hi.us
Copies to: Charlie Hiramoto <CHiramoto@kauaigov.com>
Subject: HSERC meeting
Date sent: Tue, 19 Aug 2003 16:07:10 -1000

Charles Hiramoto will be Cliff's alternate. Can you get a parking pass for him? His e-mail address is chiramoto@kauaigov.com and phone number is 241-6500.



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

P.O. BOX 3378
HONOLULU, HAWAII 96801

In reply, please refer to:
HEER OFFICE

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #52

Thursday, August 21, 2003 from 9:00 a.m. to 12:00 p.m.
Department of Health
919 Ala Moana Boulevard, Fifth Floor
Honolulu, Hawaii 96814

LIEUTENANT GOVERNOR'S
OFFICE

'03 AUG -8 P 1:15

AGENDA

- 1) 9:00 Call to Order Laurence K. Lau, Deputy Director for Environmental Health
Opening Remarks
Approval of Minutes from Mtg #51
Communication "Interoperability" of First Responders
- 2) 9:15 LEPC Updates John Bowen, Hawaii LEPC Representative
Clifford Ikeda, Kauai LEPC Representative
Scott Kekuewa, Maui LEPC Representative
Carter Davis, Oahu LEPC Representative
- 3) 9:45 National Transportation Worker Identification Credential (TWIC) System
Ed T. Teixeira, SCD
- 4) 10:00 HMEP Training Classes and Exercises Clem Jung, SCD
- 5) 10:15 EPA Update Mike Ardito, EPA Region IX
- 10:30 Break
- 6) 10:45 LEPC Guidebook, Understanding the EPA RMP Rule Workshop
Denis Shimamoto, HEER Office, DOH
- 7) 11:00 Update on Chemical/Bio Sampling Training for
First Responders Elizabeth Galvez, HEER Office, DOH
- 8) 11:15 Retention of Hazmat Personnel John Bowen, Hawaii LEPC Representative
- 9) 11:30 Other Business
- 10) 11:45 Schedule next HSERC meeting

Date sent: **Mon, 14 Jul 2003 08:41:25 -1000**
To: **Denis Shimamoto <dshimamoto@eha.health.state.hi.us>**
From: **cjung@scd.state.hi.us (Clement Jung)**
Subject: **Fwd: TSA - Security Threat Assessment for Individuals Applying for a Hazardous Materials Endorsement for a Commercial Drivers License**
Copies to: **Ed Teixeira <eteixeira@scd.state.hi.us>, Leighton Ah Cook <lahcook@scd.state.hi.us>, Warren Chung <wchung@scd.state.hi.us>**

Denis,

Could you include the subject below, TSA - Security Threat Assessment for Individuals Applying for a Hazardous Materials Endorsement for a Commercial Drivers License, as an agenda item for the next HSERC meeting that is scheduled for August 21, 2003. It would be a good discussion item in light of what the Department of Homeland Security is asking the states to do.

Thanks, Clem

X-Sender: eteixeira@koolau.scd.state.hi.us
X-Mailer: QUALCOMM Windows Eudora Version 5.1.1
Date: Mon, 14 Jul 2003 08:12:59 -1000
To: lahcook,wchung,cjung
From: eteixeira@scd.state.hi.us (Edward T. Teixeira)
Subject: Fwd: TSA - Security Threat Assessment for Individuals Applying for a Hazardous Materials Endorsement for a Commercial Drivers License

Clem:

Should the below requirement be an agenda item for the next HSERC?

Ed

Subject: TSA - Security Threat Assessment for Individuals Applying for a Hazardous Materials Endorsement for a Commercial Drivers License
Date: Fri, 11 Jul 2003 17:54:23 -0400
X-MS-Has-Attach: yes
X-MS-TNEF-Correlator:
Thread-Topic: TSA - Security Threat Assessment for Individuals Applying for a Hazardous Materials Endorsement for a Commercial Drivers License
Thread-Index: AcNH9ul5zruPVBKVQsedLOTb+YSHEA==
From: "HSCenter, StateAndLocal" <state&local.hscenter@dhs.gov>
Sender: "Johnson, Kim" <Kim.Johnson@DHS.GOV>
Cc: "Filler, Joshua" <Joshua.Filler@DHS.GOV>, "Bettenhausen, Matt" <Matt.Bettenhausen@dhs.gov>, "Jones, Herbert" <Herbert.Jones@DHS.GOV>
X-OriginalArrivalTime: 11 Jul 2003 21:53:58.0059 (UTC) FILETIME=[EE369FB0:01C347F6]

Secretary Ridge asked that we follow up with the Governors and the Homeland Security Advisors to address questions from the conference call yesterday concerning background checks for drivers seeking hazardous materials endorsements on their commercial driver s licenses.

As you may know, the U.S.A. Patriot Act required that background checks be conducted on commercial truck drivers before they can be issued endorsements for transporting hazardous materials. A copy of the relevant provision of the Patriot Act has been attached to this e-mail. The Transportation Security Administration (TSA), in consultation with our state and local partners, is developing a comprehensive program designed to ensure that background records checks be conducted on all applicants and individuals presently licensed to transport such cargo. This will entail

record checks on the more than three million drivers who presently hold hazardous material endorsements or licenses.

On May 5, 2003, TSA published an Interim Final Rule concerning the standards that will be used to implement the requirements of the U.S.A. Patriot Act. A copy of this Interim Final Rule is attached for your convenience and reference (49 CFR Parts 1570 and 1572). The proposed rule goes beyond the minimum requirements of the U.S.A. Patriot Act by not only conducting background records checks, but also enhancing future background investigations by implementing fingerprint checks on drivers applying for or renewing their endorsements. The Department believes that fingerprinting will be a prudent additional safeguard to protect the motoring public and our citizens. Comments and recommendations on the proposed Interim Final Rule were due this week on July 7, 2003.

Certainly, the fingerprinting and electronic background records checks for new and renewal licensees will require additional infrastructure and capacity in our local motor vehicle departments. The Department appreciates the resource concerns of the requirements and is actively working on options for addressing additional costs. In developing the interim rule, the Department has been guided by two principles: First, that we need an effective and efficient program to maintain the security of hazardous materials and ensure the public's safety, and second, that we make every effort to avoid imposing undue burdens and unfunded mandates on our state partners.

Before and since publishing the interim final rule, TSA has consulted extensively with our state and local partners concerning the implementation of this program. Among others, we have consulted with, and sought feedback from, Departments of Motor Vehicles, American Association of Motor Vehicle Administrators (AAMVA) and various criminal justice agencies. We received valuable advice and recommendations from them and will be reviewing the comments received this week to the proposed final rule. Based on these comments and the ongoing consultations, recommendations concerning the program will be presented to TSA Administrator Loy for decision. It is anticipated that after this process is complete, additional guidance will be drafted concerning the implementation of the Final Rule and shared with you as soon as it is available.

If you have any additional comments or concerns, please contact Justin Oberman, Acting Director of TSA's Credentialing Program Office at 571-227-1637.

*** PDC's eSafe content filter scanned this email for malicious content ***
*** IMPORTANT: Do not open attachments from unrecognized senders ***

Date sent: Tue, 15 Jul 2003 14:21:02 -1000
To: eteixeira@scd.state.hi.us (Edward T. Teixeira)
From: cjung@scd.state.hi.us (Clement Jung)
Subject: Fwd: TSA - Security Threat Assessment for Individuals Applying
for a Hazardous Materials Endorsement for a Commercial Drivers License
Copies to: Denis Shimamoto <dshimamoto@eha.health.state.hi.us>

Ed,

I talked with Denis Shimamoto today. The TSA issue will be on the August 21, HSERC meeting agenda for discussion. I told him that you will bring it up for discussion at the meeting. I am also on the agenda to discuss upcoming training courses and issues.

Clem

X-Sender: cjung@koolau.scd.state.hi.us
X-Mailer: QUALCOMM Windows Eudora Version 5.1.1
Date: Mon, 14 Jul 2003 08:41:25 -1000
To: Denis Shimamoto <dshimamoto@eha.health.state.hi.us>
From: cjung@scd.state.hi.us (Clement Jung)
Subject: Fwd: TSA - Security Threat Assessment for Individuals Applying
for a Hazardous Materials Endorsement for a Commercial Drivers License
Cc: Ed Teixeira <eteixeira@scd.state.hi.us>,
Leighton Ah Cook <lahcook@scd.state.hi.us>,
Warren Chung <wchung@scd.state.hi.us>

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X-Mailer: QUALCOMM Windows Eudora Version 5.1.1
Date: Mon, 14 Jul 2003 08:12:59 -1000
To: lahcook,wchung,cjung
From: eteixeira@scd.state.hi.us (Edward T. Teixeira)
Subject: Fwd: TSA - Security Threat Assessment for Individuals Applying
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Date: Fri, 11 Jul 2003 17:54:23 -0400
X-MS-Has-Attach: yes
X-MS-TNEF-Correlator:
Thread-Topic: TSA - Security Threat Assessment for Individuals Applying for a
Hazardous Materials Endorsement for a Commercial Drivers License
Thread-Index: AcNH9ul5zruPVBKQsedLOTb+YSHEA==

From: "HSCenter, StateAndLocal" <state&local.hscenter@dhs.gov>
Sender: "Johnson, Kim" <Kim.Johnson@DHS.GOV>
Cc: "Filler, Joshua" <Joshua.Filler@DHS.GOV>,
"Bettenhausen, Matt" <Matt.Bettenhausen@dhs.gov>,
"Jones, Herbert" <Herbert.Jones@DHS.GOV>
X-OriginalArrivalTime: 11 Jul 2003 21:53:58.0059 (UTC)
FILETIME=[EE369FB0:01C347F6]

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*** PDC's eSafe content filter scanned this email for malicious content ***

*** IMPORTANT: Do not open attachments from unrecognized senders ***

Date sent: **Wed, 16 Jul 2003 17:22:27 -1000**
To: **Denis Shimamoto <dshimamoto@eha.health.state.hi.us>**
From: **cjung@scd.state.hi.us (Clement Jung)**
Subject: **Fwd: National Transportation Worker ID Credential System**

Denis,

FYI. May tie in with the other issue I ask you to include in the August HSERC meeting agenda.

Clem

>X-Sender: eteixeira@koolau.scd.state.hi.us
>X-Mailer: QUALCOMM Windows Eudora Version 5.1.1
>Date: Wed, 16 Jul 2003 09:42:35 -1000
>To: akang,gburnett,lahcook,lkanda,Debbie Harada
><dharada@scd.state.hi.us>,
> byanagi,vgustafson,tdiggs,nogasawara,cyoshina,dcook,echunghoon,
> fchambers,tmakizuru-higa,wchung,cjung,ggreenly,wtakemoto,lgadingan,
> bhnguyen
>From: eteixeira@scd.state.hi.us (Edward T. Teixeira)
>Subject: Fwd: National Transportation Worker ID Credential System
>
>
>>Subject: National Transportation Worker ID Credential System
>>To: akang@scd.state.hi.us, Barry.Kim@hawaii.gov,
>>Cappy.Caminos@hawaii.gov,
>> donald.k.wong@hawaii.gov, Ernesto.Navarro@hawaii.gov,
>> eteixeira@scd.state.hi.us, Gary.D.Moniz@hawaii.gov,
>> Michael.S.Vincent@hawaii.gov, nixon.d.medina@hawaii.gov,
>> penny.kalua@9rsc.army.mil"PSD", Robert.J.Fernandez@hawaii.gov,
>> stanley.keolanui@hi.ngb.army.mil, William.Anonsen@hawaii.gov,
>> Marshall.Ando@hawaii.gov, William.Anonsen@hawaii.gov,
>> lan.Birnie@hawaii.gov,
>> Robert.Crowell@hawaii.gov, Thomas.Scott.Cunningham@hawaii.gov,
>> Barry.Kim@hawaii.gov, Carter.Luke@hawaii.gov,
>> Ernesto.Navarro@hawaii.gov, Frederick.Nunes@hawaii.gov,
>> glenn.okimoto@hawaii.gov, Jean.Oshita@hawaii.gov,
>> Fred.Pascua@hawaii.gov, Glenn.Soma@hawaii.gov,
>> Jean.Oshita@hawaii.gov, Patrick.Torres@hawaii.gov
>>X-Mailer: Lotus Notes Release 5.0.8 June 18, 2001
>>From: William.Anonsen@hawaii.gov
>>Date: Wed, 16 Jul 2003 09:31:56 -1000
>>X-MIMETrack: Serialize by Router on Exec73/StateHiUS(Release
>>5.0.11 |July 24, 2002) at
>> 07/16/2003 09:31:58 AM
>>
>>SLEC partners and HSC committee:
>>
>>Up-date on National Transportation Worker Identification Credential
>>(TWIC) System
>>
>>The national Transportation Worker Identification Credential (TWIC)
>>system is a multiphase endeavor to provide a common employee ID card for
>>some 12 million transportation workers. I understand the Transportation
>>Security Administration has awarded a \$3.8 million contract to Maximus
>>Inc. in April to evaluate smart card technology. The next phase will
>>involve creating a prototype. A request for proposals (RFP) is expected
>>this summer. It is expected that the prototype contract to be worth \$8
>>million to \$10 million. TWIC's last phase, with an RFP expected in March

>>2004, will call for the system's full implementation. Northrop Grumman
>>plans to pursue both the prototype and implementation phases as prime
>>contractor.

>>

>>

Aloha, Bill Anonsen

Date sent: **Mon, 14 Jul 2003 11:23:25 -0700**
From: **Ardito.Michael@epamail.epa.gov**
Subject: **Re: Agenda Items**
To: **Denis Shimamoto <dshimamoto@eha.health.state.hi.us>**

I'll just have to send an EPA update -- since I will not be at the Aug. 21 meeting in person.

Denis Shimamoto
<dshimamoto@eha.health.s To:
jebowen@gte.net, blackburj001@hawaii.rr.com,
tate.hi.us>
hazmat@hawaii.rr.com, ciked@kauaigov.com,

lnakai@co.honolulu.hi.us,

07/14/2003 10:41 AM
cmartin@eha.health.state.hi.us, Michael

Ardito/R9/USEPA/US@EPA,

kkawaoka@eha.health.state.hi.us,

lkau@mail.health.state.hi.us,

kekuewas001@hawaii.rr.com

cc:

Subject: Agenda

Items

Our next HSERC meeting will be on August 21, 2003 at 9:00 am. If you have any agenda items, please let me know by August 1. Aloha.

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
AUGUST 12, 2003
OAHU CIVIL DEFENSE AGENCY**

Chair Carter Davis called the meeting to order at 9:05 A.M.

I. INTRODUCTION/REMARKS/ADOPTION OF MINUTES

C. Davis welcomed everyone and gave introductory remarks. Attendees (list attached) then introduced themselves. The minutes of the May 21, 2003 meeting were approved as written.

II. OLD BUSINESS

LEPC BUDGET REPORT, 4TH QUARTER, FY03

Balance - 3/31/03	\$18,980.66
• Expenditures	
1 st Payment to Dixon Risk Svcs	4,000.00
Notice/Postage/Supplies	839.40
• Reimbursements	
HSERC Share of Project	4,000.00
Balance - 6/30/03	\$18,141.26

L. Nakai mentioned that a resolution is required to accept new LEPC funding this year, and that a draft is being reviewed before being sent to the City Council.

III. NEW BUSINESS

EPA UPDATE

Mike Ardito, EPA Region IX, provided an update of EPA activities (attachment). He also announced that EPA has given Hawaii the authority to conduct Risk Management Program and EPCRA inspections. Ms. Beryl Ekimoto, RMP Coordinator, of the DOH Hazard Evaluation and Emergency Response (HEER) Office will be visiting facilities in the near future.

C. Jung mentioned that he has requested that a WMD Cameo course be taught in Hawaii. E. Nishikawa also mentioned that he is trying to schedule terrorist related exercises at the Chevron refinery.

HSERC MEETING, 5/29/03

L. Nakai briefed the members on the May 29th meeting of the HSERC. This was the first meeting for the new HSERC Chair, Mr. Larry Lau, Deputy Director for Environmental Health. Hawaii County discussed a public education campaign to provide information on LEPC activities to the citizens of Hawaii County. Maui County is conducting a project to profile hazmat facilities, and will be evaluating an e-software system. Kauai County is addressing the issue of response to an overturned fuel tanker. C. Davis provided the HSERC with an update of Honolulu LEPC activities.

The Department of Land and Natural Resources representative brought up the issue of communications interoperability, and stressed the importance of communications during an incident. The HSERC Chair will look into the issue personally and provide a report at a future meeting.

M. Graf gave an update on the Tier 2 Project. Facility data are still being entered into the Tier 2 Submit program. Once data entry is completed, the data will then be imported into a master Cameo file, and in turn, be exported to the counties. There was some discussion on the decrease in the number of reporting facilities. DOH will follow up on non-reporting facilities.

E. Gomes announced that a 3-day sampling course for fire personnel would take place on October 21-23, 2003. Protocols for chemical & biological sampling will be covered. C. Jung added that a 4-day WMD Public Safety Response course would take place during December 16-19, 2003.

HARBOR AREA PROJECT

L. Nakai reviewed the Harbor Area Project. Letters and surveys were mailed to over 900 businesses, and over 600 replies have been received to date. Dixon Risk Services, Inc. is analyzing the data and will be preparing toxic chemical hazard analyses. The project should be completed in September 2003.

AIRPORT AREA PROJECT

L. Nakai then reviewed the Airport Area Project, which was approved by the HSERC at its last meeting. This \$20,000 project will encompass facilities in the Airport and the Mapunapuna industrial areas. C. Jung stated that he expects the HMEP funding levels to remain the same as in previous years, and should have confirmation of dollar amounts shortly after the start of the Federal Fiscal Year. The project should begin later this fall.

C.L.E.A.N. UPDATE

J. Vinton provided an update of C.L.E.A.N. activities. C.L.E.A.N. recently held its annual meeting and elected a new slate of officers. Tom Shaffer from Chevron was elected as the new president of C.L.E.A.N., replacing Dave Hoffman who recently retired from Tesoro. C.L.E.A.N. also reviewed its mission statement and

is considering the following programs for the upcoming year: The annual update of the CIP Emergency Resources Guide; CIP Evacuation Project; and a training seminar related to a terrorist event in CIP.

TIER 2 PROJECT

L. Nakai reviewed the Tier 2 project that the LEPC and the State is working on, and noted that only 213 Oahu facilities reported this year, compared to 315 facilities that reported last year. This large decrease could be due to reductions in chemical usage, but more likely is due to non-reporting. It was noted that the State encouraged electronic reporting with the Tier 2 Submit program for the first time this year, which may have added some confusion on reporting requirements for the facilities. M. Tsutsumi suggested follow-up actions be taken both at the city and state levels. J. Vinton stated that C.L.E.A.N. might assist with non-reporting CIP businesses. L. Nakai will work with the HEER office to follow-up on non-reporting facilities.

SERC/LEPC AND HOMELAND SECURITY

A major topic at the 2002 State Emergency Response Commission Conference was redefining SERC roles and responsibilities concerning Homeland Security. Participants noted that SERC/LEPCs already have a foundation that can provide support, but that there are issues outside the purview of SERC/LEPCs.

Some potential roles offered at the conference include: SERCs can serve as a facilitator and coordination point; SERCs should collaborate and raise issues at the national level; and SERCs should play a greater role in assessing risks and capabilities and conduct strategic planning.

LEPC members noted that the LEPC is a planning agency, and offered the following guidance and suggestions for the re-write of the LEPC plan. The plan should be expanded to define linkages and interoperability with Homeland Security issues, and the plan should be focused on dealing with consequences of terrorism.

EPCRA BACK-TO-BASICS

L. Nakai explained that this topic was presented at the 2003 National Association of SARA Title III Program Officials (NASTTPO) Conference held in Oklahoma City this past April, and that it was felt that a review of EPCRA was appropriate for our LEPC members. A short history of incidents at Bhopal, India and Institute, West Virginia leading to the enactment of EPCRA was given, and key parts of the law were highlighted. HRS 128E, HEPCRA, was also discussed.

IV. OTHER BUSINESS/OPEN DISCUSSION

A. Keith announced that the tours of HECO facilities scheduled for September 9 & 18, 2003 are totally booked. Future tours will be scheduled next year.

L. Nakai discussed WMD exercises scheduled for August 14 & 25-27, 2003.

V. TRAVEL IR DEMONSTRATION

C. Davis and his Hazmat 1 crew then demonstrated the Travel Infrared Spectrometer. Several test samples were run to demonstrate the operation of the machine and depict the graphical results. The machine will be upgraded in the near future to a self-contained model that can withstand field decontamination. Both HFD Hazmat units have these devices, which greatly aid in the identification of unknown substances in a response.

VI. SCHEDULE NEXT MEETING

The next LEPC meeting is scheduled on November 25, 2003. The meeting adjourned at 11:10 A.M.

Respectfully Submitted,



Leland A. Nakai
LEPC Coordinator

Attachment

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
AUGUST 12, 2003
OAHU CIVIL DEFENSE AGENCY**

ATTENDANCE LIST

VOTING MEMBERS:

Carter Davis
Leland Nakai
Roy Yamamoto
Andy Keith
Alvin Morimoto
Lope Salvatierra
Rick Stercho
Bruce Hisanaga
Earl Nishikawa
Jason Lorenzo
Charles Lee
Ted Metrose
Susan Siu
Tom Vendetta

HFD
OCDA
HAH
HECO
Transportation Services
Enterprise Services
ARC
Department of Education
Chevron
Environmental Services
DOT
Tesoro
Medical Examiner
Human Resources

NON-VOTING MEMBERS:

Denis Shimamoto
Beryl Ekimoto
Michele Chang
Lynne Nakamoto
Ed Gomes
Bob Korodan
Melvin Tsutsumi
Walter Oda
Vernon Maguire
Jim Kappel
Alan Sugihara
Cynthia Pang
Clem Jung
Mike Ardito

HEER
HEER
MCBH
USAGHI Environmental
HEER
Gas Company
HFD
HFD
HFD
Tesoro
Navy Region Hawaii
Navy Region Hawaii
State Civil Defense
EPA Region IX

Sampling Training for First Responders - Update

Mentioned during the last HSERC meeting:

The State On-Scene Coordinators of the HEER Office, along with Rebecca Sciulli and staff of the State Lab Division, and Sonia Campbell of the University of Hawai'i, with whom we have an analytical contract to analyze chemicals, the State Civil Defense, the State Bioterrorism group, and local counties are all working together on a sampling training course to cover biological organisms and chemicals. This state-wide training is targeted primarily for the HazMat Teams, which consist of approximately 150 first responders. We anticipate to teach a total of 9-10 classes. Some of the topics we hope to cover during an all-day training in the coming September to October timeframe of this year are: Hazard Categorization, Sampling Protocol, chain-of-custody, and transportation of samples. More importantly, we hope to show a protocol or a flowchart as how to respond to an incident introducing the scientific method of getting to an ongoing incident, sizing up the situation, coming up with a hypothesis or a theory and proving or disproving the hypothesis. It also needs to be recognized that with terrorism, industrial chemicals are more of a threat than chemical warfare agents. Likewise, with bioterrorism, it also needs to be recognized that overt event rather than a covert event is a more likely scenario to be encountered by HazMat.

Update for 8/21 HSERC meeting:

The training will begin on the island of Oahu. Honolulu County HazMat Teams will be trained on three full, separate days, October 21, 22, and 23, 2003 at the Waimanō State Laboratory facility. Working closely with the Honolulu Fire Dept., we have been told

that off-duty HazMat personnel (rather than the ones on-duty) will be attending the training, in order to have their complete and undivided participation. Arrangements are being made with the Maui, Kauai, and Big Island's Fire Departments to train their HazMat teams.

August 20, 2003

WMD, US&R, HazMat Classes, & RELATED EVENTS SCHEDULED FOR HAWAII

<u>Dates</u>	<u>Subject</u>	<u>Location</u>
May 12 – 16, 2003	Structural Specialist Training (US&R)	Fairfax, Virginia
May 20 - 22, 2003	EMS Operations and Planning for WMD	Hilo Medical Center
May 28 - 30, 2003	Emergency Response to Domestic Biological Incidents	HPD Training Academy, Lecture Room A
Jul 7 – 18, 2003	HazMat Technician Chemistry (80 hours)	HPD Training Academy; Instructor: Dr. John Bowen
Jul 8 – 10, 2003	WMD: Defensive Operations for Emergency Responders	298th RTI, Classroom #1, Bellows Air Force Station
Jul 11, 2003	Cargo Pallet Build Up Class (For US&R Team Members)	Bldg 1072, Hickam Air Force Station
Jul 29 - Aug 1, 2003	Field Exercise Design Course	HPD Training Academy, Portable Classroom A, Instructor: Ron Alves
Aug 4 – 7, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 5 – 8, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 11 – 14, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 12 – 15, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 18 – 21, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 18 – 29, 2003	HazMat Technician Tactics (80 hours)	HFD Training Center, Instructor: Dr. John Bowen

Aug 19 – 22, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 25 – 28, 2003	WMD Rad/Nuc Course for HazMat Technicians (5 Slots)	Nevada Test Site, Nevada
Aug 25 – 28, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 26 – 29, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Aug 26, 2003	Hawaii LEPC HazMat Table Top Exercise	Hawaii Civil Defense Agency EOC
Sep 8 – 11, 2003	WMD Rad/Nuc Course for HazMat Technicians (15 Slots)	Nevada Test Site, Nevada
Sep 8 – 11, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Sep 9 – 12, 2003	Incident Response to Terrorist Bombings – Technician (3 Slots)	Socorro, New Mexico
Sep 15 – 18, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Sep 16 – 19, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Sep 18, 2003	HazMat Technician Refresher (Chemistry)	Kauai Fire Department Training Room, Instructor: Dr. John Bowen
Sep 22 – 25, 2003	WMD Rad/Nuc Course for HazMat Technicians (5 Slots)	Nevada Test Site, Nevada
Sep 22 – 25, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Sep 23, 2003	Canine First Aid Class (9 US&R K-9 personnel to attend)	Honolulu, Hawaii
Sep 23 – 24, 2003	Collapsed Structure Incident Involving WMD (10 Slots for US&R)	Keahou Beach Hotel/Kona Lagoon Hotel
Sep 23 – Oct 1, 2003	WMD IC/Hands-On-Training (HOT) (5 Slots)	Anniston, Alabama
Sep 23 – 26, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Sep 25, 2003	HazMat Technician Refresher (Chemistry)	Maui Fire Department Training Room, Instructor: Dr. John Bowen

Sep 28 – Oct 2, 2003	WMD HAZMAT Technician (4 Slots)	Anniston, Alabama
Sep 30 – Oct 4, 2003	WMD HAZMAT Technician (4 Slots)	Anniston, Alabama
Oct 6 – 9, 2003	WMD Rad/Nuc Course for HazMat Technicians (5 Slots)	Nevada Test Site, Nevada
Oct 6 – 17, 2003	US&R Rescue System I & II (Maximum 38 slots)	Sacramento, California
Oct 7 – 10, 2003	Incident Response to Terrorist Bombings – Technician (2 Slots)	Socorro, New Mexico
Oct 21 – 23, 2003	US&R Heavy Equipment Rigging (4 slots)	Menlo, California
Oct 28 – 30, 2003	WMD: Defensive Operations for Emergency Responders	298th RTI, Classroom #1, Bellows Air Station, Waimanalo
Nov 12 – 21, 2003	Air Mobility Command Affiliated (Manual Load Planning) Course (For members of the Hawaii US&R Team)	Wheeler Army Airfield
Nov 4 – 6, 2003	Public Works: Preparing for & Responding to Terrorist/WMD	Jefferson Hall, East West Center
Nov 17 – 20, 2003	WMD Rad/Nuc Course for HazMat Technicians (5 Slots)	Nevada Test Site, Nevada
Nov 18 – 21, 2003	WMD Rad/Nuc Responder Operations – Train-the-Trainer	Oahu, TBD
Dec 1 – 4, 2003	US&R Plans Chief Training (Tentatively 2 Slots)	Kent, Washington
Dec 1 - 5, 2003	WMD Tactical Operations Course - Technician Level	Hawaii County Police Department, Hilo, HI
Dec 2 – 12, 2003	Air Mobility Command Affiliated (Manual Load Planning) Course (For members of the Hawaii US&R Team)	Wheeler Army Airfield
Dec 8 - 12, 2003	WMD Tactical Operations Course - Technician Level	HPD SWAT, HPD Training Academy
Dec 16 – 19, 2003	Public Safety Response – Sampling Techniques & Guidelines	Oahu, TBD

2004 Classes

Feb 9 – 13, 2004	Automatic Air Load Planning Course (For members of the Hawaii US&R Team)	Wheeler Army Airfield
Jul 28 –29, 2004	Table Top Exercise Design Class	Oahu; Instructor: Ron Alves
Aug 24, 2004	Hawaii LEPC HazMat Field Exercise	Hilo, TBD
TBD	US&R Communication Specialist (5-day course)	TBD
TBD	US&R Deployment Exercise (Specifics to be determined)	Hilo, Hawaii
TBD	US&R Heavy Rigging /Equipment Specialist Training (5-day course)	TBD
TBD	US&R K-9 Certification	TBD
TBD	US&R Rescue System I (5-day course)	Oahu, Bellows Air Force Station
TBD	US&R Rescue System II (5-day course)	Oahu, Bellows Air Force Station
TBD	US&R Safety Specialist	TBD
TBD	US&R Structural Specialist (5-day course)	TBD
TBD	US&R Technical Search Specialist	TBD
TBD	HazMat Technician Chemistry (80-hours)	Kahului, Maui
TBD	HazMat Technician Tactics (80-hours)	Kahului, Maui
TBD	Emergency Response to Domestic Biological Incidents	Hilo, TBD
TBD	Emergency Response to Domestic Biological Incidents	Kauai, TBD

TBD	Emergency Response to Domestic Biological Incidents	Maui, TBD
TBD	WMD: Incident Management/Unified Command	Oahu, TBD

2005 Classes

Feb 2005	Inland Search & Rescue (SAR) (5-day course)	Oahu, TBD
Aug 2005	Field Exercise Design Course (4-day course)	Oahu, TBD
TBD	HazMat Table Top Exercise	Lihue, TBD
TBD	HazMat Technician Chemistry (80-hours)	Hilo, TBD
TBD	HazMat Technician Tactics (80-hours)	Hilo, TBD
TBD	Emergency Response to Domestic Biological Incidents	Oahu, TBD
TBD	WMD: Incident Management/Unified Command	Oahu, TBD

2006 Classes

TBD	HazMat Field Exercise	Lihue, TBD
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NOTE: Items listed in BOLD are confirmed dates; items listed in regular print are tentative.



Anti-Entropics Inc.

P.O. Box 692 - New Market, Maryland - 21774
Phone: (301) 865-0015 - Fax: (301) 865-2848
Email: rjwalter@antientropics.com

January 6, 2003

Ms. Beryl Ekimoto
Environmental Health Specialist - RMP Coordination
Hawaii Department of Health
Hazard Evaluation and Emergency Response
919 Ala Moana Blvd. - RM 206
Honolulu, HI 96814

**SUBJECT: Proposal to Provide Training - LEPC Guidebook - Understanding the
EPA RMP Rule - AEI Proposal No. P030101**

Dear Ms. Ekimoto:

It was a pleasure to meet you at the conference in Las Vegas. I would like to thank you for your request for this proposal to assist the Hawaii Department of Health - Hazard Evaluation and Emergency Response group. We propose to provide customized training for your local emergency planning committee (LEPC) chairpersons, members, and interested state employees using our book *Local Emergency Planning Committee Guidebook: Understanding the EPA Risk Management Program Rule* as a course text. This proposal contains:

- 1.0 Course Objectives and Approach**
- 2.0 Agenda and Scheduling**
- 3.0 Fixed Price Cost and Hourly Rates**
- 4.0 AntiEntropics Experience and Client List**
- 5.0 Terms and Conditions**

Beryl, I look forward to this opportunity to assist you in proactively developing your LEPCs to help them be fully engaged in environmental risk management for their communities. If you have any questions, please feel free to contact me. Thank you in advance for your consideration.

Best regards,

/s/ RJW

Robert Walter

Local Emergency Planning Committee Guidebook *Understanding the EPA Risk Management Program Rule*

1.0 Course Objectives and Approach

The book used in this course is both a handy reference source for LEPCs and an actual case study of the experiences faced by the Yellowstone County Montana LEPC, a group of proactive companies covered under the RMP that sought to aid the committee, and the public and media in the community served by the LEPC in helping everyone to understand and use the information made available through the EPA RMP. It is unique among guidebooks and has received critical acclaim from users. One example from author William Ferroli who referenced the book in his master's thesis is provided below:

“The book Local Emergency Planning Committee Guidebook, Understanding the EPA Risk Management Program Rule is an outstanding tool for communities, as it provides a process for all community planning. Utilizing the local industries' expertise in the risk management process and applying these factors, in combination with local public expertise such as fire and police officials, emergency management agencies, local volunteer organizations, local legal, accounting and various other expertise available within a specific community, is a critical element in successful planning. Applying the advice provided in this guidebook, and the principles of professional risk management within community planning, will assist the community to plan successfully and accomplish the intended objectives of the Local Emergency Planning Committee concept.

Course Learning Objectives

Upon completion, attendees will be able to:

- Identify some of the regulated substances that may be of interest to the LEPC in your community.
- Describe the importance of LEPCs in the effective implementation of the risk management program as it will be implemented in Hawaii.
- Discuss the roles of the various stakeholders in community risk management.
- Identify the similarities and differences in the risk management program rule versus the OSHA process safety management rule.
- Identify the seven things LEPCs can do to enhance public safety using the RMP rule.
- Identify companies that must comply with the RMP rule and how an LEPC can assist them in complying.
- List the three main parts of the rule.

- When provided with the name of a subpart, describe the contents of the eight subparts in their own words.
- Discuss the impact of the general duty clause.
- Use the text of the rule to identify program level selection.
- Identify three things they can do to enhance their LEPC membership's understanding of the rule.
- Describe how LEPCs can efficiently access and use the hazard assessment information for the stationary sources in their area.
- Identify four ways to use worst case scenarios and alternative release scenarios to their maximum advantage in promoting community safety.
- Describe the purpose and uses of the five-year accident history data.
- Discuss how accident history data can be used in planning drill scenarios.
- Discuss the RMP emergency response plan requirements and how an LEPC can make use of it to promote community safety.
- Discuss the integrated contingency plan (one-plan) model for a stationary source's emergency response plan.
- List the requirement in the emergency response plan segment of the RMP rule that makes LEPCs key stakeholders in risk management.
- Describe how LEPCs can use the prevention program information from stationary sources in their area.
- Given the elements of a prevention program, be able to describe what it means in your own words.
- Discuss the proactive aspects of LEPC involvement in risk management and identify those practices described in the material that may work in your area.
- If a Hawaii Department of Health employee, describe how you might work with the LEPCs to strengthen environmental risk management throughout the state.

Course Approach

The approach taken in this course is to reveal the tools that the RMP rule gives to LEPCs and how they may best be used.

The course is very interactive. The instructor uses questioning devices, group exercises and discussion to keep participants involved throughout the day.

We will discuss real examples offered by attendees for discussion and examples brought by the instructor.

2.0 Agenda and Scheduling

Agenda

Morning Session

- Participant and Facilitator Introductions
- Course Background, Overview, and Administrative Items
- Introduction – The LEPC as RMP Stakeholders
- Developing An Understanding: Summary of the RMP Rule
- How LEPCs can use Hazard Assessment Information
- How LEPCs can use RMP Emergency Response Plan Information

12.00 Lunch

Afternoon session

- How LEPCs can use Prevention Program Information
- Proactive Aspects of LEPC Involvement in Risk Management
- Summary and Status of the Rule and Hawaii's version
- Special Discussion of the Rule and Stationary Source Security Measures
- Closing

Scheduling and Requirements

AEI will work with your representative to schedule a mutually agreeable date for courses. We request that the State of Hawaii provide at least 4 weeks advance notification of the requested course date for AEI scheduling purposes. This will also help us keep travel costs to a minimum. In the event that the State of Hawaii accepts this proposal, AEI will work with the DOH Project Representative to determine mutually agreed upon dates for the course. If multiple presentations are requested, scheduling ahead is essential.

We also request that the State of Hawaii provide

- suitable classroom space,
- flipcharts and markers,
- an LCD projector
- access to communication resources,
- reproduction equipment and related facilities.

If the State of Hawaii is unable to provide any of the above items, AEI can arrange to do so at cost.

3.0 Fixed Price Cost and Hourly Rates

Fixed Price We will provide the LEPC Guidebook training course materials and facilitate 1 day of instruction for up to 15 participants for \$5500 - plus travel and living expenses at cost.

Additional attendees above 15 will be billed at \$250 each.

We like to keep the total class size to no more than 25 per session. This allows greater interaction and exchange of ideas.

The rates below apply to all additional consulting, such as assisting the LEPCs develop their community emergency response plans, or other requested consulting work.

Other Direct Costs Other direct costs will be billed at cost at the end of the month in which they occur.

Title	Rate
Executive Consultant	\$95 / hour
Senior Consultant	\$75 / hour
Procedure and Training Consultant	\$65 / hour
Computer Based Training Developer	\$75 / hour
Graphics and Clerical Support	\$35 / hour

4.0 AntiEntropics Experience and Client List

AntiEntropics Inc. has served manufacturers since 1994. We have helped clients establish total management systems for OSHA Process Safety and EPA Risk Management Programs as well as ISO-9000 Quality System and ISO-14001 Environmental Management System components. A partial list of our clients includes:

- **Amerada Hess**
- **American Institute of Chemical Engineers**
- **American Petroleum Institute**
- **Applied Petroleum Technologies**
- **BASF Corporation**
- **BP Solarex**
- **BP Chemicals**
- **Carolina Power & Light**
- **Center for Chemical Process Safety**
- **Chevron**
- **CITGO Asphalt Refining Company**
- **CITGO Petroleum Corporation**
- **Conoco Inc.**
- **DuPont**
- **Equate Petrochemical Kuwait**
- **Georgia Gulf Corporation**
- **Koch Petroleum Group**
- **National Industrial Sand Association**
- **Premcor Refining**
- **Texas Chemical Council**
- **Union Carbide Asia Pacific, Inc.**
- **Union Carbide Corporation**
- **US Steel Corporation**

Robert Walter, will be the Executive Consultant and facilitator assigned to this project. Mr. Walter is president of AntiEntropics, Inc., a performance enhancement consulting firm. He has consulted to the chemical processing industry, the refining industry, pharmaceutical manufacturers, semiconductor manufacturers, mining concerns, the steel industry and public utilities since 1981. Clients include major manufacturers in the U.S. and around the world.

Mr. Ron West may be called upon to provide additional Executive Consulting support. He brings extensive international business modeling, management system development, and organizational reengineering experience to the AntiEntropics team.

Visit www.antientropics.com for more information.

R. J. Walter - List of Publications

- *Guidelines for Investigating Chemical Process Incidents, Second Edition*, American Institute of Chemical Engineers/Center for Chemical Process Safety, spring 2003
- *The Business Case for Process Safety*, American Institute of Chemical Engineers/Center for Chemical Process Safety, spring 2003
- *Discovering Operational Discipline*, Human Resource Development Press, Inc., 2002
- *Guidelines for Process Safety in Outsourced Manufacturing Operations*, American Institute of Chemical Engineers/Center for Chemical Process Safety, fall 2000
- *Practical Compliance with the EPA Risk Management Program*, American Institute of Chemical Engineers/Center for Chemical Process Safety, 1999
- *Developing the Plant Trainer...and the Program*, American Petroleum Institute, Training & Development Workshop, 1999
- *Local Emergency Planning Committee Guidebook: Understanding the EPA Risk Management Program Rule*, American Institute of Chemical Engineers/Center for Chemical Process Safety, 1998
- *Guidelines for Writing Effective Operating and Maintenance Procedures*, American Institute of Chemical Engineers/Center for Chemical Process Safety, 1996
- *Write Better Procedures for Process Safety Management*, Chemical Engineering Progress, September 1996.
- *Operating Procedures for PSM Compliance: Is there a Bulletproof Way to Write Them?*, Chemical Process Safety Report, October 1995

5.0 Terms and Conditions

- AEI's Commitment to You*** AntiEntropics Inc. strives to exceed client expectations. We will make every effort ensure the State of Hawaii's satisfaction with our services.
- Warranty*** AEI will work with the State of Hawaii's purchasing department to adopt the terms and conditions best suited for this project. AEI maintains general liability insurance through the Hartford Company and can name The State of Hawaii as an additional insured party.
- Invoicing Terms*** Invoices will be sent at the end of each month in which work is performed. Invoices are due and payable within 30 days.

Proprietary Information Our team may need access to reference material at the State of Hawaii sites. These materials will be treated in a confidential manner. AEI agrees not to release, publish or share in any way, information that is proprietary or to release information that would in any way compromise the State of Hawaii's position.

In addition, this proposal is AEI proprietary information. It is given to the State of Hawaii solely for the purpose of evaluating our services. Its contents may not be shared with outside parties.

Changes in Scope of Work Scope of work or schedule changes after project inception must be mutually agreed to by AEI management and the State of Hawaii Project Representative.

Expiration Date This proposal expires December 31, 2003 unless extended in writing by AEI management.

END



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION IX
75 Hawthorne Street
San Francisco, CA 94105

U.S. EPA Update for Hawai'i SERC Meeting on August 21, 2003 in Honolulu

National Response Plan

Along with formation of the new Department of Homeland Security earlier this year, the President issued a directive that federal emergency plans be coordinated under a new National Response Plan. Federal agencies are in the midst of figuring out what changes we will need to make for existing written plans.

U.S. EPA Regional Spill Hotline Number (new): (1-800-300-2193)

If you dial 1-800-300-2193, you will have three choices:
Press 1 for the National Response Center (1-800-424-8802)
Press 2 for the EPA Region 9 environmental information hotline
Press 3 for the Regional Response Center duty officer

CEPP Regional Meeting

EPA is planning to hold a one-day regional CEPP conference on Thursday, Nov. 20, 2003 (to follow the mid-year NASTTPO meeting and the major part of Hazmat Explo 7 workshop) at the Orleans Hotel in Las Vegas, NV.

Risk Management Program Resubmittals Due to EPA in June 2004

The five-year resubmittal due date for Risk Management Program facilities is June 2004. The proposed regulations were published in the Federal Register on July 31, 2003 on pages 45124 to 45132. Comments are due by this Sept. 15. Final federal guidance is expected by February 2004.

LEPC/RMP Workshop on December 5 in Honolulu

EPA is co-sponsoring a one-day workshop about the chemical Risk Management Program and tailoring it to representatives of the LEPCs in Hawai'i. There will be 15 slots available statewide for the class scheduled to be held on Friday, December 5 at the Hawai'i Dept. of Health's fifth floor conference room at 919 Ala Moana Blvd., Honolulu.

CEPPO Web Site:

EPA's newly re-designed CEPPO (Chemical Emergency Prevention and Preparedness Office) Web site was launched last October. The material has been reorganized on the web to make it easier to find information and publications, please check out:

<http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/index.html>

However, that Web site address could slightly change soon. We were informed last month that the CEPPO name has been changed due to a reorganization at EPA Headquarters. The new name is: Office of Emergency Prevention, Preparedness and Response.

CEPP Program Contact for EPA Region 9 (Pacific Southwest Region)

For more information about U.S. EPA's Chemical Emergency Preparedness and Prevention program for Hawai'i, please contact Mike Ardito at (415) 972-3081 or by email at ardito.michael@epa.gov

Date sent: Tue, 19 Aug 2003 07:49:58 -1000
To: rCarter Davis <hazmat@hawaii.rr.com>,
Clifford Ikeda <cikedada@kauaigov.com>,
John Bowen <jebowen@gte.net>,
Joe Blackburn <blackburj001@hawaii.rr.com>,
Scott Kekuewa <kekuewas001@hawaii.rr.com>,
Denis Shimamoto <dshimamoto@eha.health.state.hi.us>,
Leland Nakai <lnakai@co.honolulu.hi.us>,
Tracy Aruga <Tracya350@hhsc.org>,
Ron Alves <ronalves@sprynet.com>,
Curtis Martin <cmartin@eha.health.state.hi.us>
From: cjung@scd.state.hi.us (Clement Jung)
Subject: Fwd: (NASTTPO Group) FEMA Redesigns CHER-CAP
Copies to: Ed Teixeira <eteixeira@scd.state.hi.us>,
Leighton Ah Cook <lahcook@scd.state.hi.us>,
Warren Chung <wchung@scd.state.hi.us>,
Gary Greenly <ggreenly@scd.state.hi.us>,
emops@kcda.state.hi.us,
Kyle Watanabe <kyle.watanabe@co.maui.hi.us>,
Doug Aton <daton@co.honolulu.hi.us>,
Troy Krindred <troykrindred@interpac.net>

To All,

For your information. CHER-CAP is now considered for all hazards and not just hazmat.

Clem

>X-eGroups-Return:
>sentto-6877497-327-1061311852-cjung=scd.state.hi.us@returns.groups.yahoo.
>com X-Sender: LBokman@dps.state.oh.us X-Apparently-To:
>nasttpo@yahoogroups.com X-Mailer: Novell GroupWise Internet Agent 5.5.7.1
>To: <nasttpo@yahoogroups.com> From: "Lloyd Bokman"
><lbokman@dps.state.oh.us> X-Yahoo-Profile: lloydbokman
>X-eGroups-Approved-By: lloydbokman <lbokman@dps.state.oh.us> via email;
>19 Aug 2003 16:50:51 -0000 Mailing-List: list nasttpo@yahoogroups.com;
>contact nasttpo-owner@yahoogroups.com Delivered-To: mailing list
>nasttpo@yahoogroups.com List-Unsubscribe:
><mailto:nasttpo-unsubscribe@yahoogroups.com> Date: Tue, 19 Aug 2003
>12:48:54 -0400 Subject: (NASTTPO Group) FEMA Redesigns CHER-CAP Reply-To:
>nasttpo@yahoogroups.com

>
>

>FEMA Launches Redesign Of CHER-CAP Process To Meet All Hazards

>

>Release Date: August 19, 2003

>Release Number: HQ-03-24pd

>

>Washington, D.C. -- The Federal Emergency Management Agency (FEMA) has
>initiated a major redesign of the Comprehensive HAZMAT Emergency Response
>- Capability Assessment Program (CHER-CAP) to expand the scope of the
>highly successful community-based initiative. The new CHER-CAP will allow
>communities to apply the process to any hazards - tornadoes, floods,
>earthquakes, chemical spills, terrorist incidents and all other types of
>emergencies and disasters, not just hazardous materials incidents.

>

>"Effective emergency response operations are based on comprehensive,
>risk-based preparedness programs for all hazards," R. David Paulison,
>director of FEMA's Preparedness Division, said. "A philosophy of
>all-hazards preparedness promotes the efficient use of resources, avoids
>duplication of effort and recognizes that the same framework can be used

>for all types of emergencies and disasters."

>

>CHER-CAP is a community-based planning, training, assessment and exercise
> program that originally focused on preparing communities to respond to
>incidents involving hazardous materials. Since the original CHER-CAP was
>developed by FEMA Region VI in 1989 and expanded to all FEMA regions in
>2000, the initiative has helped scores of local communities and tribal
>governments identify emergency planning deficiencies, update plans, train
> first responders and test their hazardous materials response systems for
> strengths and needed improvements.

>

>In recognition of its all-hazards, community-based orientation, the
>program is being renamed the Community Hazards Emergency Response -
>Capability Assurance Process. It will utilize a comprehensive capability
>assurance methodology that includes risk assessment, a review and
>crosswalk of emergency operations planning and standard operating
>procedures, connecting training resources with needs, both tabletop and
>peer-evaluated full-scale exercises, reporting, documentation and
>sustaining continual improvements.

>

>"CHER-CAP is a quality program that delivers, at a minimum of cost," said
>Sandy Davis, assist chief of the Shreveport, Louisiana Fire Department.
>"It has enhanced our relationships not only with other local responders
>such as hospitals, public works, emergency medical and emergency
>management, but it has created an open line of communication for us at
>the state and federal level."

>

>A full-scale CHER-CAP field exercise typically involves a mass casualty
>scenario that fully involves the local first responder community,
>including law enforcement, fire services, search and rescue, hospitals
>and emergency medical systems, HAM operators, and volunteers, as well as
>elements of the state and federal response structure. The program has
>been highly acclaimed for its success in improving a community's ability
>to prepare for and respond to HAZMAT and mass casualty events.

>

>On March 1, 2003, FEMA became part of the U.S. Department of Homeland
>Security. FEMA's continuing mission within the new department is to lead
>the effort to prepare the nation for all hazards and effectively manage
>federal response and recovery efforts following any national incident.
>FEMA also initiates proactive mitigation activities, trains first
>responders, and manages Citizen Corps, the National Flood Insurance
>Program and the U.S. Fire Administration.

>

>For more information, see: <http://www.fema.gov/>

>

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HONOLULU LEPC MEETING
August 12, 2003

Opening remarks/approval of minutes of last meeting

✓ 4th Quarter LEPC budget report

Expenditures: \$4,839.40
Reimbursements: \$4,000
Balance: \$18,141.26

✓ EPA Update – Mike Ardito, EPA Region IX

HSERC Meeting, 5/29/03

✓ Harbor Area Project

Facilities in vicinity of Honolulu Harbor
Surveys to 900+ businesses
600+ replies
Site visits in June/July
Completion in September, 2003

✓ Airport Area Project

FY 04 Project
Airport Industrial & Mapunapuna Areas
\$20,000 project approved by HSERC
MOA completed, expect Fall '03 start

✓ CLEAN Update – Jim Vinton

*Tom Shaper new president
updating CIP guide*

✓ Tier 2 Project

Facility data input to Tier 2 Submit, import to Cameo fm
Cameo data exported to counties by DOH
213 Oahu facilities reported this year, compared to 315 last year
HEER to follow up on large drop in reports
Summer completion

✓ SERC/LEPC and Homeland Security

2002 State Emergency Response Commission Conference
Major topic: Redefining SERC roles & responsibilities concerning Homeland
Security
Role of HSERC & county LEPCs in Hawaii requires clarification

EPCRA Back to Basics

Review of SARA Title III & HRS 128E

Travel IR Demonstration - *identify unknown materials in the field*

Other Business

- ✓WMD Exercises: 8/14, 8/25-27
- ✓HECO Tours, 9/9 & 9/18
- EPA RMP Training, 12/4/03
- Next Meeting, 11/25/03



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

In reply, please refer to:
HEER OFFICE

P.O. BOX 3378
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #50

Thursday, January 23, 2003 from 9:15 a.m. to 10:34 a.m.

Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

Final Meeting Summary

Attendees

Voting

Leland Nakai, Oahu LEPC Representative
Curtis Martin, Designated Chair, Department of Health, HEER Office
Gary Moniz, Department of Land and Natural Resources
Clem Jung, Department of Defense, Civil Defense Division
Danny Tengan, American Red Cross
Scott Kekuewa, Maui LEPC Representative
Tracy Aruga, Hawaii County LEPC Representative
Masayoshi Ogata, Department of Labor and Industrial Relations

Non-Voting

Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office
Cynthia Pang, CNR HI
Alan Sugihara, Navy Region Hawaii
Ed Gomes, Department of Health, Hazard Evaluation and Emergency Response Office
Cynthia Phillips, UH Hilo
Earl Nishikawa, Chevron Products, Co.
James Decker, HIOSH
Walter Medina, HIOSH
Shirley Zhai, BEI Hawaii
Christine Gustafson, USCG

1) The meeting was convened at 9:16 a.m. by Curtis Martin.

1.1 Minutes from meeting #49 were adopted with no changes.

1.2 Due to a scheduling conflict, Walter Medina, HIOSH, gave his presentation on explosives legislation and future training. He asked that members of the HSERC support proposed explosives legislation at the State Legislature this year. (see handout)

2) LEPC Updates

2.1 Hawaii

Tracy Aruga-1) Sent two people to the HAZMAT Explo in Las Vegas, NV; 2) WMD training held in Hilo in December; 3) Approved \$800 for transportation expenses to ship a used van from Honolulu to Hilo to be converted into a HAZMAT vehicle for the Kona area; 4) Presentation of the HMEP Planning project at the LEPC meeting.

2.2 Kauai

Denis Shimamoto-At the Kauai LEPC meeting, Kauai Power Partners made a presentation of a "quick reference chart" of "Hazardous Materials Spill Prevention & Response Procedures" and "Contingency and Response" that is used by the company.

Clem Jung-1) Kauai will prepare a letter to the Mayor on the new membership of the LEPC; 2) Discussion on the tabletop exercise and full scale exercise to be held in 2005 and 2006.

2.3 Maui

Scott Kekuewa- Gave an update of the January 15, 2003 Maui LEPC meeting. 1)Discussion on the HMEP Planning project; 2)Letter to Mayor Arakawa on the approval of new membership of the LEPC; 3)Update of the HazCat test kit; 4)Someone to attend the NASTTPO Conference in April 2003 in Oklahoma; 5)Training classes for Fire Department and private business.

2.4 Honolulu

Leland Nakai- Gave an update of the January 16, 2003 Honolulu LEPC meeting. (minutes available upon request)

3) Training Classes

Clem Jung, SCD, distributed a schedule of training classes.

Earl Nishikawa, Chevron Products, Co.-Chevron provided an area (decommissioned refining facility) for training for terrorism of a refinery facility. It was a joint training effort with the police department and former military special forces (HALO).

4) EPA Update

Curtis Martin-handouts on EPA updates had been submitted by Mike Ardito and were available at the sign-in desk. (handout available upon request)

5) Tier II

Marsha Graf, HEER Office-The HEER Office will have the master database of the Tier II data and will provide the information to the LEPC, Fire, etc. All data will be converted to Tier2Submit Cameo. The office will coordinate the data entry with all the LEPCs.

6) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, May 29, 2003 at 9:00 am.

The meeting was adjourned at 10:34 am.

Respectfully Submitted

A handwritten signature in cursive script that reads "Denis M. Shimamoto".

Denis M. Shimamoto
HSERC Coordinator



LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

In reply, please refer to:
HEER OFFICE

P.O. BOX 3378
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #51

Thursday, May 29, 2003 from 9:05 a.m. to 11:25 a.m.

Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

Draft Meeting Summary
Attendees

Voting

Carter Davis, Oahu LEPC Representative
Laurence Lau, Department of Health
Gary Moniz, Department of Land and Natural Resources
Clem Jung, Department of Defense, Civil Defense Division
Rick Stercho, American Red Cross
Scott Kekuewa, Maui LEPC Representative
John Bowen, Hawaii County LEPC Representative
Tin Shing Chao, Department of Labor and Industrial Relations
Clifford Ikeda, Kauai LEPC Representative
Genevieve Salmonson, Environmental Quality Control Office
Thomas Smyth, Department of Business, Economic Development & Tourism
Robert Boesch, Department of Agriculture

Non-Voting

Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office
Michael Ardito, EPA Region IX
Leland Nakai, OCDA
Marsha Graf, Department of Health, Hazard Evaluation and Emergency Response Office
Janet Yocum, EPA Region IX
Keith Kawaoka, Department of Health, Hazard Evaluation and Emergency Response Office
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office
Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office
Kathy Ho, Deputy Attorney General

1) The meeting was convened at 9:05 a.m. by Laurence Lau.

1.1 Attendees introduced themselves.

1.2 Minutes from meeting #50 were adopted with no changes. (Ikeda/Davis)

2) Local Emergency Planning Committee (LEPC) Updates

2.1 Hawaii

John Bowen-1) Hawaii County held an LEPC meeting on April 1, 2003; 2) creation of a public education program for Hawaii County commercial, industrial, and government entities to explain the State and Federal regulatory compliance requirements for handling hazardous materials and for responding to a hazardous materials emergency at a facility for which it is potentially the responsible party; 3) execute an Hazardous Materials Emergency Preparedness (HMEP) Planning Grant project with the University of Hawaii Hilo on a geographic emergency hazmat response capabilities plan.

2.2 Kauai

Clifford Ikeda-1) Kauai held an LEPC meeting on May 7, 2003; 2) there has been an increase in the number of attendees at each meeting; 3) the issue of the response to an "overturned" fuel tanker was on the agenda; 4) presently, Kauai County Fire Department will not "sting" the tanker (The "Sting" operation is the emergency off-loading of an aluminum tanker carrying gasoline and/or diesel fuel. It involves drilling a 4" hole into the tanker and transferring its contents using a "stinger" which is a 8 ½ feet aluminum tube with a 90 degree elbow and a 3" cam-lock coupler.); 5) petroleum industry in the process of obtaining a complete "stinger" set and will contract PENCO to do it; 6) next LEPC meeting will be June 25, 2003.

2.3 Maui

Scott Kekuewa- Gave an update of the April 16, 2003 Maui LEPC meeting. 1) they have contracted with Environmental Science International to do the HMEP Planning Grant project which will deal with facility profile of hazmat facilities; 2) news media representative will be Denise Laitinen of Fire Wise Community Liaison Hawaii; 3) Maui Fire Department (MFD) has a new hazmat Captain (James Kino) and Firefighter III (Jeff Kihune).

2.4 Honolulu

Carter Davis- Gave an update of the May 21, 2003 Honolulu LEPC meeting. (Minutes attached)
Agenda Items: January 23, 2003 HSERC Meeting; 2003 National Association of SARA Title III Program Officials (NASTTPO) & HMEP Grants Conference; 2003 LEPC Plan Update; 2004 LEPC Plan Update; Campbell Local Emergency Action Network (C.L.E.A.N.) Update; TIER 2 Project.

3) 2003 NASTTPO & HMEP Grants Conference

Carter Davis gave an overview of the conference that was held in Oklahoma City, OK during April 21-25, 2003.

The funding for the HMEP Grant Program should remain the same (\$13M) for next year.

A discussion was held on the proposed OSHA rule requiring escape hoods for Hazwoper facilities.

A discussion was held on the EPA program requiring water facilities serving communities of 100,000+ to conduct vulnerability assessments of their system.

The Sooner Spring Bio-terrorism exercise conducted in Oklahoma was described. It was the largest bio-terrorism field exercise conducted in the US that involved 4 cities in Oklahoma. "Lessons Learned"-the cell phone system could not handle the number of calls that were being made. Gary Moniz brought up the problem of "Inter-Operability" among emergency personnel during an emergency. He stated that there is no direct communication between first responders because they are on their own radio frequency. This problem occurred during the Sacred Falls incident. This problem must be addressed.

The EPA Chemical Emergency Preparedness and Prevention (CEPP) Office now includes emergency response and the oil spill program.

The chemical site security program will be under the Department of Homeland Security (DHS).

A presentation was given on Cyber-terrorism. There were 32,434 attacks against US interest in 2002. Dutch hackers accessed DOD logistics systems during the Gulf War and unsuccessfully tried to sell the information to Iraq. Potential cyber attacks involve the use of a High Energy Radio Frequency Gun.

4) HMEP Planning Grant/Training Classes

Clem Jung, State Civil Defense, distributed a schedule of training classes. (Schedule attached) He also discussed various courses and budget matters. The frequent turnover of county hazmat personnel was raised as a big problem by one member. Turnover reduces available expertise and lessens the value of training expenses.

5) EPA Update

Mike Ardito, EPA Region IX, gave an update from EPA. Items were: National Response Plan; Environmental Response Team (ERT) West; Risk Management Program (RMP) Resubmittals Due to EPA in June 2004; US EPA Regional Spill Hotline Numbers; Emergency Planning and Community Right to Know Act (EPCRA) and RMP Call Center; Certificates of Appreciations; US EPA Pacific Southwest Region Annual Report 2003; CEPPPO Web Site; CEPPPO Regional Meeting; CEPP Program Contact for EPA Region 9 (Pacific Southwest Region). (Handout attached)

6) HSERC/LEPC Budget

Denis Shimamoto, Department of Health, presented the draft budget.

Available funds for FY 04:	\$86,200.00
To attend LEPC meetings:	\$3,900.00
M2K HazMat Explo 2003:	\$1,545.00
NASTTPO Convention in Maine:	\$3,056.00
20% Match for the HMEP Planning Grant:	\$10,752.00
(based on last years grant amount of \$43,006.00)	

Funds available for distribution to the LEPCs:

\$86,200.00
- 3,900.00
- 1,545.00
- 3,056.00
<u>- 10,752.00</u>
<u>\$66,947.00</u>

Motion to approve the budget. (Bowen/Carter) Unanimously approved.

After deduction for HSERC operational expenses, the balance of the TIER II funds in the amount of \$66,947.00 were proposed to be dispersed in the following manner: a base of \$5,000.00 and the balance on the percentage of TIER II reporting facility in each emergency planning district.

Honolulu	$\$5,000 + .465(\$46,947) = \$5,000 + \$21,831 = \$26,831$
Hawaii	$\$5,000 + .247(\$46,947) = \$5,000 + \$11,595 = \$16,595$
Maui	$\$5,000 + .166(\$46,947) = \$5,000 + \$ 7,793 = \$12,793$
Kauai	$\$5,000 + .122(\$46,947) = \$5,000 + \$ 5,728 = \$10,728$

The distribution of the HMEP Planning Grant in the amount of \$53,758 is based on last years' grant amount of \$43,006.00 and the 20% match of \$10,752 from HSERC.

The Proposed HMEP Planning Grant funds distribution is essentially the same as approved for FY 03.

Honolulu	\$20,000.00
Hawaii	\$14,000.00
Maui	\$ 9,500.00
Kauai	\$10,258.00

Motion to approve the distribution of the TIER II funds and the HMEP Planning Grant. (Carter/Jung)
Unanimously approved.

7) Tier II Update

Marsha Graf, DOH, gave a TIER II update.

After the input of the reportable facility data into CAMEO, this information will be available to first responders, primarily the Fire Departments.

Our records to present show 800 "active" facilities. Approximately 100-150 facilities will have to "follow-up" for not reporting the TIER II.

Kathy Ho, Deputy Attorney General, stated that we need rules for Chapter 128E. Without rules, we do not have enforcement powers. It was suggested that when the Fire Department do their inspections, they also mention to the facilities about the need to file the TIER II reports.

8) Chemical/Bio Sampling Training for First Responders

Liz Galvez, DOH, stated that there will be a sampling training course to cover biological organisms and chemicals primarily for the HazMat Teams. Topics to be covered during an all-day training in the coming September to October timeframe are: Hazard Categorization, Sampling Protocol, chain-of-custody, and transportation of samples. A protocol or a flowchart as to how to respond to an incident, introducing the scientific method of getting to an ongoing incident, sizing up the situation, coming up with a hypothesis or a theory and proving or disproving the hypothesis will be discussed.

9) Other Business - None

10) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, August 21, 2003 at 9:00 am.

The meeting was adjourned at 11:25 am.

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
MAY 21, 2003
OAHU CIVIL DEFENSE AGENCY**

Chair Carter Davis called the meeting to order at 9:05 A.M.

I. INTRODUCTION/REMARKS/ADOPTION OF MINUTES

C. Davis welcomed everyone and gave introductory remarks. Attendees (list attached) then introduced themselves. The minutes of the January 16, 2003 meeting were approved as written.

II. OLD BUSINESS

LEPC BUDGET REPORT, 2ND QUARTER, FY 03

L. Nakai provided the following report for the 2nd Quarter:

Balance - 9/30/02	\$24,166.54*
• Expenditures	
Notice/Hazmat Explo	2,983.06
Dixon Risk Services	3,200.00
• Reimbursements	
Dixon Risk Services	3,200.00
Continuing Challenge	1,500.00
Balance - 12/31/02	\$22,683.48

*Total includes encumbered funds.

LEPC BUDGET REPORT, 3RD QUARTER, FY03

Balance - 12/31/02	\$22,683.48
• Expenditures	
Notice/Explo/NASTTPO	3,702.82
Balance - 3/31/03	\$18,980.66

III. NEW BUSINESS

HSERC MEETING, 1/23/03

Hawaii County is outfitting a hazmat vehicle in Kona. Hazmat personnel responding from the Hilo area would utilize the vehicle when responding to a hazmat incident in the Kona area. Maui is preparing their Hazardous Materials Emergency Response Program (HMEP) project.

E. Nishikawa discussed exercises that Chevron conducted at their Richmond, California refinery, utilizing a group of former military personnel. Security systems were tested and vulnerabilities were identified. Chevron Hawaii is considering conducting similar exercises here.

HSERC members were asked to monitor legislative attempts to transfer funds from the ERRF. D. Shimamoto reported that funds to support the Lake Wilson cleanup expenses were transferred from the ERRF.

2003 NASTTPO & HMEP GRANTS CONFERENCE

C. Davis briefed the members on the 2003 NASTTPO & HMEP Grants Conference held in Oklahoma City, OK during April 21-25, 2003. The HMEP Grant Program should remain funded at the same level (\$13M) next FY, and is the only federal program providing funding to SERC/LEPCs. The training curriculum for hazardous materials & WMD response is being developed and is currently in draft form.

The proposed OSHA rule requiring escape hoods for Hazwoper facilities was discussed. HIOSH will be meeting with the Hawaii Fire Council to discuss this subject. The OSHA role at national events (tech assistance and consultation) was also discussed. In Hawaii, HIOSH will interface at the ICS level and does not expect any direct involvement at the operator level during an incident.

The EPA program requiring water facilities serving communities 100,000+ to conduct vulnerability assessments was then discussed. Alex Leong briefed the committee of Board of Water Supply's involvement. In addition to the vulnerability assessment, an emergency response plan must be prepared. System enhancements will depend on available funds and relative risk factors. The results of the assessment are very close hold and are maintained at EPA.

The Sooner Spring Bio-terrorism exercise conducted in Oklahoma was described. The largest bio-terrorism field exercise conducted in the U.S. involved 4 cities in Oklahoma. The airborne release of pneumonic plague at McAlester, OK resulted in a mass prophylaxis of the community. Over 13,000 simulated doses of medication were given to community members via drive-thru and walk-in distribution centers. It was noted that the cell phone system was overloaded, and radios were the only reliable means of communication. The exercise was conducted at a minimal cost of \$10,000.

L. Nakai discussed the EPA CEPPO Office. The office now includes emergency response and the oil spill program. The chemical site security program will fall

under the Department of Homeland Security, and will require a risk management. The EPA's role as the lead federal agency in the Shuttle Recovery program was due to the potential involvement of hazardous substances in the wreckage.

C. Davis discussed a presentation given on Cyber-terrorism. Exercises conducted by the NSA clearly show that the US is vulnerable to cyber attacks. There were 32,434 attacks against US interests in 2002. Dutch hackers accessed DOD logistics systems during the Gulf War and unsuccessfully tried to sell the information to Iraq. Another example of potential cyber attacks involved the potential use of a High Energy Radio Frequency Gun small enough to be concealed in a van. The bottom line is that there is no technological possibility of stopping cyber problems.

LEPC PLAN UPDATE - '03

L. Nakai then discussed the Harbor Area Project. This project will examine facilities adjacent to Honolulu Harbor. Nimitz Hwy, Nuuanu & Kalihi Streams, and Honolulu Harbor bound the area of interest. Sand Island is also included in the project, along with the following facilities just mauka of Nimitz Hwy: Weyerhaeuser, Costco, Home Depot, BEI, and Conoco-Philips. Dixon Risk Services is working on this \$20K project, and has prepared business surveys and an extensive mailing list of businesses in the area. Letters and surveys were mailed to 943 businesses on May 23, 2003. The project should be completed in September 2003.

LEPC PLAN UPDATE - 2004

L. Nakai proposed a project to further assess businesses that use and store hazardous chemicals in the Mapunapuna and Airport Industrial area for next year's HMEP Planning Grant program. This \$20,000 project will be proposed at the next meeting of the HSERC, and is the next installment to characterize hazmat facilities on the island of Oahu. Members were asked for suggestions for future projects.

C.L.E.A.N. UPDATE

L. Nakai gave a C.L.E.A.N. update in the absence of J. Vinton. Tom Shaffer from Chevron was elected as the new president of C.L.E.A.N., replacing Dave Hoffman who recently retired from Tesoro. Susan Graham from Campbell Estates replaced Tom Shaffer as Treasurer.

C.L.E.A.N. is working with HPD on preparing a CIP Evacuation Plan and will assist with the distribution of the plan to CIP businesses. The 2003 update to the CIP Emergency Resources Guide was recently mailed, along with a restricted version that includes hazard assessments for first response agencies. C.L.E.A.N. is also working with HFD to identify additional resource requirements for Station 40 and institute a facility visitation program. L. Nakai noted that C.L.E.A.N. has spent \$331K on programs to date.

TIER 2 PROJECT

L. Nakai described the Tier 2 project that the State is working on. The State asked facilities that file Tier 2 reports this year to utilize the Tier 2 Submit electronic reporting form. The Honolulu LEPC worked with the State on establishing data protocols, and is assisting with data input for Oahu facilities that send in hard copy forms. The State will import the Tier 2 Submit forms into Cameo fm, and will in turn import Cameo files to the respective counties. The project should be completed by early summer.

EMERGENCY MANAGEMENT PLANNING SYSTEM – ENVIRONMENTAL COMPLIANCE SOLUTIONS

L. Nakai then demonstrated the web-based system developed by Environmental Compliance Solutions for managing data for facilities storing or utilizing hazardous materials. The system is designed for facilities to enter their data, which would then be accessible by response agencies. A trial version can be accessed at <http://www.encompsol.com>.

IV. OTHER BUSINESS/OPEN DISCUSSION

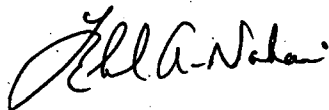
A. Keith of HECO announced that the tours of HECO facilities originally scheduled during March that were cancelled due to the Operation Iraqi freedom will be re-scheduled for September. More information will be provided later this summer.

S. Ogata mentioned that the EPA opened a resource center primarily for environmental crimes. Special Agent in Charge is Fred Burnside, burnside.fred@epa.gov. National assets available for analysis and training are the National Enforcement Investigation Center and the National Enforcement Training Institute. Donna Kahakui is the EPA CID Special Agent. Her phone number is 421-1406.

V. SCHEDULE NEXT MEETING

The next LEPC meeting will be scheduled in August to precede the HSERC meeting. The meeting adjourned at 10:26 A.M.

Respectfully Submitted,



Leland A. Nakai
LEPC Coordinator

Attachment

HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING
MAY 21, 2003
OAHU CIVIL DEFENSE AGENCY

ATTENDANCE LIST

VOTING MEMBERS:

Carter Davis	HFD
Leland Nakai	OCDA
Steven Ogata	Department of Agriculture
Roy Yamamoto	HAH
Andy Keith	HECO
Alvin Morimoto	Transportation Services
Lope Salvatierra	Enterprise Services
Rick Stercho	ARC
Bruce Hisanaga	Department of Education
Paul Epstein	HPD
Earl Nishikawa	Chevron
Tim Houghton	Environmental Services

NON-VOTING MEMBERS:

Denis Shimamoto	HEER
Michele Chang	MCBH
James Abbott	MCBH
Lynne Nakamoto	USAGHI Environmental
Peter Hirai	OCDA
Denis Shimamoto	HEER
Ed Gomes	HEER
James Decker	HIOSH
Bob Korodan	Gas Company
Melvin Tsutsumi	HFD
Walter Oda	HFD
Terry Seelig	HFD
Vernon Maguire	HFD
Mark Lee	HFD
Jerome Nozawa	HFD
Tom Song	USCG MSO
Scott Morse	USCG MSO

TRAINING ANNOUNCEMENT

WMD: Defensive Operations for Emergency Responders

State Civil Defense brings this free training to Hawaii.

Course Overview: This is a hazardous materials operations course that focuses on the special challenges faced by responders in dealing with a WMD or terrorist incident. Participants will learn how to respond to a WMD/Hazmat incident in a defensive mode. Concentrating on the characteristics of these materials, these responders will be able to preclude the spread of the hazard to the public and environment. The WMD Operations course will provide the tools necessary to obtain certification through NPQS (ProBoard) to the Hazardous Materials Operations level. The course is designed around lectures, interactive exercises, and group scenarios.

Course Length: 24 hours (three – 8 hour days)

Target Audience: The course is intended for Awareness level emergency personnel who would be required to respond to an incident involving hazardous materials and/or Weapons of Mass Destruction. Course participants may include:

- Fire Department personnel
- Law enforcement personnel
- Public works
- County, state, and federal responder
- Hospital and pre-hospital medical providers
- County, state, and federal personnel who will respond with a local jurisdiction during a WMD/terrorism incident

Course Size: Maximum of 40 participants; a balanced representation of above disciplines/services.

Dates/Times: July 8 - 10, 2003; 8:00 A.M. – 4:30 P.M.

Location: 298th Regional Training Institute, Classroom #1, Bellows Air Force Station

Instructors: From the National Emergency Response and Rescue Training Center (NERRTC), Texas Engineering Extension Service (TEEX), Texas A&M University

Cost: Free

May 29, 2003

WMD & OTHER CLASSES & RELATED EVENTS SCHEDULED FOR HAWAII

<u>Dates</u>	<u>Subject</u>	<u>Location</u>
May 12 – 16, 2003	Structural Specialist Training (US&R)	Fairfax, Virginia
May 20 - 22, 2003	EMS Operations and Planning for WMD	Hilo Medical Center
May 28 - 30, 2003	Emergency Response to Domestic Biological Incidents	HPD Training Academy, Lecture Room A
Jul 7 – 18, 2003	HazMat Technician Chemistry (80 hours)	HPD Training Academy; Instructor: Dr. John Bowen
Jul 8 – 10, 2003	WMD: Defensive Operations for Emergency Responders	298th RTI, Classroom #1, Bellows Air Force Station
Jul 29 - Aug 1, 2003	Field Exercise Design Course	HPD Training Academy, Portable Classroom A, Instructor: Ron Alves
Aug 18 – 29, 2003	HazMat Technician Tactics (80 hours)	HFD Training Center, Instructor: Dr. John Bowen
Aug 26, 2003	Hawaii LEPC HazMat Table Top Exercise	Hawaii Civil Defense Agency EOC
Sep 17, 2003	HazMat Technician Refresher (Chemistry)	Kauai Fire Department Training Room, Instructor: Dr. John Bowen
Sep 25, 2003	HazMat Technician Refresher (Chemistry)	Maui Fire Department Training Room, Instructor: Dr. John Bowen
TBD	HazMat Technician Refresher (Chemistry)	Hawaii, Location TBD, Instructor: Dr. John Bowen
Nov 4 – 6, 2003	Public Works: Preparing for & Responding to Terrorist/WMD	Jefferson Hall, East West Center
Dec 1 - 5, 2003	WMD Tactical Operations Course - Technician Level	Hawaii County Police Department, Hilo, HI

Dec 8 - 12, 2003

WMD Tactical Operations Course - Technician Level

HPD SWAT, HPD Training Academy

Jul 28 -29, 2004

Table Top Exercise Design Class

Ron Alves, Location TBD

Aug 24, 2004

Hawaii LEPC HazMat Field Exercise

Hilo, TBD



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION IX
75 Hawthorne Street
San Francisco, CA 94105

U.S. EPA Update for Hawai'i SERC Meeting on May 29, 2003 in Honolulu

National Response Plan

Along with formation of the new Department of Homeland Security earlier this year, the President issued a directive that federal emergency plans be coordinated under a new National Response Plan. Federal agencies are in the midst of figuring out what changes will need to be made to existing written plans.

ERT West

U.S. EPA's new Environmental Response Team West is located in Las Vegas, NV and the facility officially opened on February 6. The team is the western branch of EPA's ERT located in Edison, New Jersey.

Risk Management Program Resubmittals Due to EPA in June 2004

The five-year resubmittal due date for Risk Management Program facilities is June 2004. Final federal guidance is expected by February 2004.

U.S. EPA Regional Spill Hotline Number:

If you dial 1-800-300-2193, you will have three choices:
Press 1 for the National Response Center (1-800-424-8802)
Press 2 for the EPA Region 9 environmental information hotline
Press 3 for the Regional Response Center duty officer (transferred to 415-947-4400)

EPCRA and RMP Call Center

1-800-424-9346 (M-F, 9-5 ET) or www.epa.gov/epaoswer/hotline,
e-mail: epacallcenter@bah.com

Certificates of Appreciations

Today U.S. EPA is honoring Clem Jung of Hawai'i State Civil Defense; Leland Nakai, coordinator of the Honolulu Local Emergency Planning Committee (LEPC); and Carter Davis, chair of the Honolulu LEPC, with certificates of appreciation for the outstanding work, along with the Hawai'i State Emergency Response Commission, for hosting and contributing to the big successes of the National Association of SARA Title III Program Officials (NASTTPO) annual conference in Honolulu in April 2002 and the Operation Kalaeloa, CHER-CAP exercise, in May 2002.

U.S. EPA Pacific Southwest Region Annual Report 2003: Copies of the EPA regional annual report, issued in April 2003, are being provided at today's HSERC meeting for members and attendees.

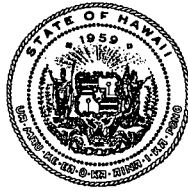
CEPPO Web Site: EPA's newly re-designed CEPPO Web site was launched last October. Please check out: <http://yosemite.epa.gov/oswer/ceppoweb.nsf/content/index.html>

CEPPO Regional Meeting: We are tentatively planning to hold a one-day regional CEPP conference on Thursday, Nov. 20, 2003 to follow the mid-year NASTTPO meeting and the major part of HazMat Explo7 workshop at the Orleans Hotel in Las Vegas, NV.

CEPP Program Contact for EPA Region 9 (Pacific Southwest Region)

For more information about U.S. EPA's Chemical Emergency Preparedness and Prevention program for Hawai'i, please contact Mike Ardito at (415) 972-3081 or by email at ardito.michael@epa.gov





LINDA LINGLE
GOVERNOR OF HAWAII

CHIYOME L. FUKINO, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH

In reply, please refer to:
HEER OFFICE

P.O. BOX 3378
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION
MEETING #51

Thursday, May 29, 2003 from 9:05 a.m. to 11:25 a.m.

Department of Health
919 Ala Moana Boulevard, 5th Floor
Honolulu, Hawaii 96814

1st
Draft Meeting Summary
Attendees

Voting

Carter Davis, Oahu LEPC Representative
Laurence Lau, Department of Health
Gary Moniz, Department of Land and Natural Resources
Clem Jung, Department of Defense, Civil Defense Division
Rick Stercho, American Red Cross
Scott Kekuewa, Maui LEPC Representative
John Bowen, Hawaii County LEPC Representative
Tin Shing Chao, Department of Labor and Industrial Relations
Clifford Ikeda, Kauai LEPC Representative
Genevieve Salmonson, Environmental Quality Control Office
Thomas Smyth, Department of Business, Economic Development & Tourism
Robert Boesch, Department of Agriculture

Non-Voting

Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office
Michael Ardito, EPA Region IX
Leland Nakai, OCDA
Marsha Graf, Department of Health, Hazard Evaluation and Emergency Response Office
Janet Yocum, EPA Region IX
Keith Kawaoka, Department of Health, Hazard Evaluation and Emergency Response Office
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office
Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office
Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office
Kathy Ho, Deputy Attorney General

1) The meeting was convened at 9:05 a.m. by Laurence Lau.

1.1 Attendees introduced themselves.

1.2 Minutes from meeting #50 were adopted with no changes. (Ikeda/Davis)

2) Local Emergency Planning Committee (LEPC) Updates

2.1 Hawaii

John Bowen-1) Hawaii County held an LEPC meeting on April 1, 2003; 2) creation of a public education program for Hawaii County commercial, industrial, and government entities to explain the State and Federal regulatory compliance requirements for handling hazardous materials and for responding to a hazardous materials emergency at a facility for which it is potentially the responsible party; 3) execute an Hazardous Materials Emergency Preparedness (HMEP) Planning Grant project with the University of Hawaii Hilo on a geographic emergency hazmat response capabilities plan.

2.2 Kauai

Clifford Ikeda-1) Kauai held an LEPC meeting on May 7, 2003; 2) there has been an increase in the number of attendees at each meeting; 3) the issue of the response to an "overturned" fuel tanker was on the agenda; 4) presently, Kauai County Fire Department will not "sting" the tanker (The "Sting" operation is the emergency off-loading of an aluminum tanker carrying gasoline and/or diesel fuel. It involves drilling a 4" hole into the tanker and transferring its contents using a "stinger" which is a 8 1/2 feet aluminum tube with a 90 degree elbow and a 3" cam-lock coupler.); 5) petroleum industry in the process of obtaining a complete "stinger" set and will contract PENCO to do it; 6) next LEPC meeting will be June 25, 2003.

2.3 Maui

Scott Kekuewa- Gave an update of the April 16, 2003 Maui LEPC meeting. 1) they have contracted with Environmental Science International to do the HMEP Planning Grant project which will deal with facility profile of hazmat facilities; 2) news media representative will be Denise Laitinen of Fire Wise Community Liaison Hawaii; 3) Maui Fire Department (MFD) has a new hazmat Captain (James Kino) and Firefighter III (Jeff Kihune).

2.4 Honolulu

Carter Davis- Gave an update of the May 21, 2003 Honolulu LEPC meeting. (Minutes attached)
Agenda Items: January 23, 2003 HSERC Meeting; 2003 National Association of SARA Title III Program Officials (NASTTPO) & HMEP Grants Conference; 2003 LEPC Plan Update; 2004 LEPC Plan Update; Campbell Local Emergency Action Network (C.L.E.A.N.) Update; TIER 2 Project.

3) 2003 NASTTPO & HMEP Grants Conference

Carter Davis gave an overview of the conference that was held in Oklahoma City, OK during April 21-25, 2003.

The funding for the HMEP Grant Program should remain the same (\$13M) for next year.

A discussion was held on the proposed OSHA rule requiring escape hoods for Hazwoper facilities.

A discussion was held on the EPA program requiring water facilities serving communities of 100,000+ to conduct vulnerability assessments of their system.

The Sooner Spring Bio-terrorism exercise conducted in Oklahoma was described. It was the largest bio-terrorism field exercise conducted in the US that involved 4 cities in Oklahoma. "Lessons Learned"-the cell phone system could not handle the number of calls that were being made. Gary Moniz brought up the problem of "Inter-Operability" among emergency personnel during an emergency. He stated that there is no direct communication between first responders because they are on their own radio frequency. This problem occurred during the Sacred Falls incident. This problem must be addressed.

The EPA Chemical Emergency Preparedness and Prevention (CEPP) Office now includes emergency response and the oil spill program.

The chemical site security program will be under the Department of Homeland Security (DHS).

A presentation was given on Cyber-terrorism. There were 32,434 attacks against US interest in 2002. Dutch hackers accessed DOD logistics systems during the Gulf War and unsuccessfully tried to sell the information to Iraq. Potential cyber attacks involve the use of a High Energy Radio Frequency Gun.

4) HMEP Planning Grant/Training Classes

Clem Jung, State Civil Defense, distributed a schedule of training classes. (Schedule attached) He also discussed various courses and budget matters. The frequent turnover of county hazmat personnel was raised as a big problem by one member. Turnover reduces available expertise and lessens the value of training expenses.

5) EPA Update

Mike Ardito, EPA Region IX, gave an update from EPA. Items were: National Response Plan; Environmental Response Team (ERT) West; Risk Management Program (RMP) Resubmittals Due to EPA in June 2004; US EPA Regional Spill Hotline Numbers; Emergency Planning and Community Right to Know Act (EPCRA) and RMP Call Center; Certificates of Appreciations; US EPA Pacific Southwest Region Annual Report 2003; CEPP Web Site; CEPP Regional Meeting; CEPP Program Contact for EPA Region 9 (Pacific Southwest Region). (Handout available upon request)

6) HSERC/LEPC Budget

Denis Shimamoto, Department of Health, presented the draft budget.

Available funds for FY 04:	\$86,200.00
To attend LEPC meetings:	\$3,900.00
M2K HazMat Explo 2003:	\$1,545.00
NASTTPO Convention in Maine:	\$3,056.00
20% Match for the HMEP Planning Grant:	\$10,752.00
(based on last years grant amount of \$43,006.00)	

Funds available for distribution to the LEPCs:

\$86,200.00
- 3,900.00
- 1,545.00
- 3,056.00
<u>- 10,752.00</u>
<u>\$66,947.00</u>

Motion to approve the budget. (Bowen/Carter) Unanimously approved.

After deduction for HSERC operational expenses, the balance of the TIER II funds in the amount of \$66,947.00 were proposed to be dispersed in the following manner: a base of \$5,000.00 and the balance on the percentage of TIER II reporting facility in each emergency planning district.

Honolulu	$\$5,000 + .465(\$46,947) = \$5,000 + \$21,831 = \$26,831$
Hawaii	$\$5,000 + .247(\$46,947) = \$5,000 + \$11,595 = \$16,595$
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The distribution of the HMEP Planning Grant in the amount of \$53,758 is based on last years' grant amount of \$43,006.00 and the 20% match of \$10,752 from HSERC.

The Proposed HMEP Planning Grant funds distribution is essentially the same as approved for FY 03.

Honolulu	\$20,000.00
Hawaii	\$14,000.00
Maui	\$ 9,500.00
Kauai	\$10,258.00

Motion to approve the distribution of the TIER II funds and the HMEP Planning Grant. (Carter/Jung)
Unanimously approved.

7) Tier II Update

Marsha Graf, DOH, gave a TIER II update.

After the input of the reportable facility data into CAMEO, this information will be available to first responders, primarily the Fire Departments.

Our records to present show 800 "active" facilities. Approximately 100-150 facilities will have to "follow-up" for not reporting the TIER II.

Kathy Ho, Deputy Attorney General, stated that we need rules for Chapter 128E. Without rules, we do not have enforcement powers. It was suggested that when the Fire Department do their inspections, they also mention to the facilities about the need to file the TIER II reports.

8) Chemical/Bio Sampling Training for First Responders

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9) Other Business - None

10) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, August 21, 2003 at 9:00 am.

The meeting was adjourned at 11:25 am.



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LKL Changes 7-22-03

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The meeting was adjourned at 11:25 am.

HSEPA Mtg. #51
5/21/03

(1)

Larry Lau 9:05 Mtg. Covered

Ikeda/Davis OK Mtg. of last meeting

LEPC updates

Bowen - Last Mtg 4/1/03.

1- Create public education program

2- HMEP Project w/ UH on Geographic Haz Mat Response

Ikeda - Success in attendance of LEPC mtg.

- Issue of overton fuel tankers - county fire
~~will~~ has not taken issue to it.

- Industry will contract w/ PLECO to do it.

- next mtg end of June

Kekoa - 4/16/03 mtg.

HMEP grant w/ EOW.

Do profile facility profile.

New media rep. Denise Sargent

Carter Davis -

2003 NASTTPO mtg.

LEPC / HMEP planning grant

943 businesses survey - 381 responses

HMEP planning grant for FY 04 for airport Mapunigama
areas

update from Ulan

Spent over \$33,000

TIER II project

Emergency Management Planning System.

Audly Keith - Tour HECO

Steve Ogata - EPA opened resource center

Herolinda LEPC

Reduction of approx 25% of TIER II reports.

Sent demand letter for last 3 yrs to facilities.

Carter - 2003 NASTTPO convention overview.

4/21-25/03 Oklahoma City, OK.

SERC, TERC, LEPC, -

- National voice to address problems on a national level.

- OSHA proposal - Escape Hood Requirements.

- FEMA Update

All Hazard approach to include terrorism.

NRP lead agency.

- EPCRA - back to basis

Brief review of EPCRA law.

- Water Facilities Vulnerability Analysis.

EPA Programs

Info is held very closely.

- Sooner Spring Bid - terrorism exercise

- Air release of pneumonic plague

- Mass prophylaxis - 13,362 doses.

- 4 cities in Oklahoma participated.

- Lesson learned - cell phone system "shut down"

- EPA - CEPP

- Cyber-terrorism

(Inter-operability)

No communication between first responders (police, fire, medical, etc. on different phone frequency)

HMEP Planning Grant/Training Classes - Clem.
Schedule + ^{training announcement} distributed
available upon request

EPA Update - Mike Ardito
Handout available on request

LEPC/HSERC Budget - Denis
Down/Center Tier 2 Funds distribution } Annually
Center/Clem HMEP } planned

TIER II Update - Marsha Graf
after input of all facility data into CAMEO, info will
be available to first responders, primarily F.D.
Our records to present show 800 "active" facilities.
Approx. 100-150 will have to be "follow-up" for not
reporting TIER II
Kathy Ho - Need rules for 188E. No rules cannot
enforce
Suggest Fire under inspection, also mentions TIER II not
reported.

Chemical/Bio Sampling Training for First Responders
Luj (to

Next mtg.

Aug 21, 2003 9:00
11:25 pm

Date sent: Tue, 15 Jul 2003 17:32:39 -1000
To: "Denis Shimamoto" <dshimamoto@eha.health.state.hi.us>
From: eteixeira@scd.state.hi.us (Edward T. Teixeira)
Subject: Re: Draft Minutes
Copies to: cjung

Denis,

Concur with draft minutes.

Thanks,

Ed

At 07:29 AM 7/14/2003 -1000, you wrote:

Attached are the draft minutes of the May 29, 2003 HSERC meeting for your review. Let me know if there are any corrections/additions to the minutes. Aloha. The following section of this message contains a file attachment prepared for transmission using the Internet MIME message format. If you are using Pegasus Mail, or any other MIME-compliant system, you should be able to save it or view it from within your mailer. If you cannot, please ask your system administrator for assistance.

----- File information -----

File: 51fmin.doc

Date: 3 Jun 2003, 15:08

Size: 65024 bytes.

Type: Unknown