

# Sign-In Sheet for HSERC Members Or their Voting Representatives

September 17, 2002

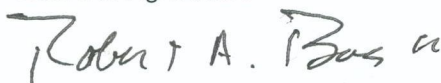
Environmental Coordinator  
UH Environmental Center  
University of Hawaii Environmental Center

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Joseph Blackburn  
Maui Representative/LEPC Chair  
Maui Fire Department  
Maui Representative

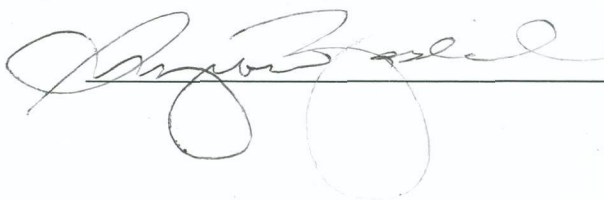
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Robert A. Boesch  
Pesticides Program Manager  
Pesticides Branch, Department of Agriculture  
Board of Agriculture



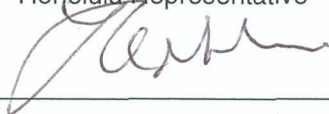
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John Bowen  
Hawaii Representative/LEPC Chair  
Consultant and Instructor in Hazardous Materials  
Hawaii Representative



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 Captain Carter Davis  
Honolulu Representative/LEPC Chair  
Honolulu Fire Department  
Honolulu Representative



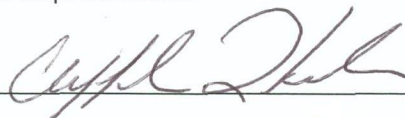
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Gary Gill  
Deputy Director, Environmental Health  
Department of Health  
Department of Health



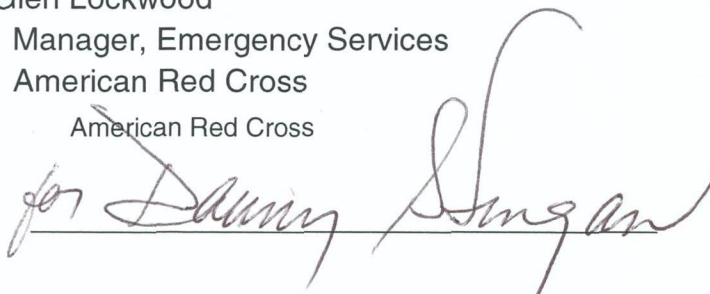
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Clifford Ikeda  
Kauai Representative/LEPC Chair  
Kauai Civil Defense  
Kauai Representative



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Glen Lockwood  
Manager, Emergency Services  
American Red Cross  
American Red Cross




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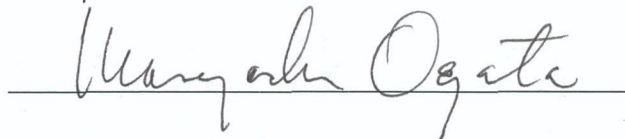
# Sign-In Sheet for HSERC Members Or their Voting Representatives

September 17, 2002

Gary Moniz  
Chief of Enforcement  
Department of Land and Natural Resources  
Department of Land and Natural Resources



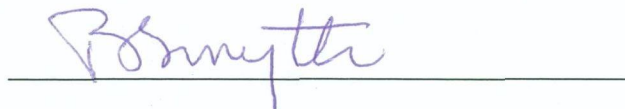
Masayoshi Ogata  
Branch Manager  
Occupational Health Branch  
Department of Labor and Industrial Relations



Genevieve Salmonson  
Director  
Environmental Quality Control Office  
Environmental Quality Control Office



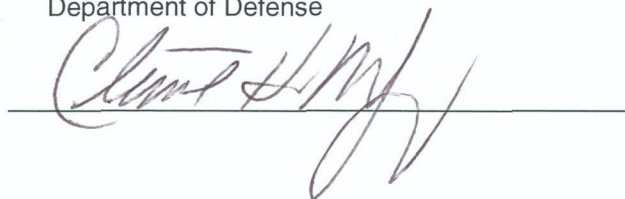
Thomas J. Smyth  
Business Services Division  
Dept. of Business, Economic Dev. & Tourism  
Business, Economic Development & Tourism



Chris Takeno  
Hazardous Materials Officer  
Department of Transportation  
Department of Transportation



Ed Teixeira  
Vice Director  
Civil Defense Division  
Department of Defense



# Sign-In Sheet for the September 17, 2002 HSERC Meeting

Name	Organization (If we don't already have this information.)	Phone	Fax	E-mail
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*Curtis Martin*

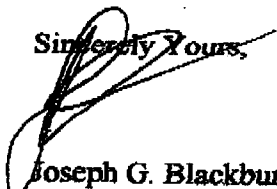
*HEER OFFICE*

**Maui Local Emergency Planning Committee**  
200 Dairy Road  
Kahului, HI 96732  
Ph. (808) 242-1478 Fax. (808) 986-0588  
Joseph Blackburn email: Blackburj001@hawaii.rr.com

9/16/02

Please allow Leland Nakai to vote as a SERC member representing the Maui LEPC.

*Sincerely Yours,*

  
Joseph G. Blackburn



BENJAMIN J. CAYETANO  
GOVERNOR

MAJOR GENERAL EDWARD L. CORREA, JR.  
DIRECTOR OF CIVIL DEFENSE

EDWARD T. TEIXEIRA  
VICE DIRECTOR OF CIVIL DEFENSE



PHONE (808) 733-4300

FAX (808) 733-4287

**STATE OF HAWAII**  
DEPARTMENT OF DEFENSE  
OFFICE OF THE DIRECTOR OF CIVIL DEFENSE  
3949 DIAMOND HEAD ROAD  
HONOLULU, HAWAII 96816-4495

September 16, 2002

TO: Mr. Gary Gill, Chair  
Hawaii State Emergency Response Commission

FROM: Edward T. Teixeira   
Vice Director of Civil Defense

SUBJECT: September 17, 2002, HSERC MEETING

I am not able to attend the September 17, 2002, HSERC meeting due to <sup>a</sup>conflicting schedule.

I hereby appoint Clement H. M. Jung from State Civil Defense, to represent me at the above meeting with all the rights as a voting member.

cc: Clement H. M. Jung

HAWAII COUNTY EMERGENCY PLANNING COMMITTEE

c/o Hawaii State Department of Health

1582 Kamehameha Avenue

Hilo, Hawaii 96720

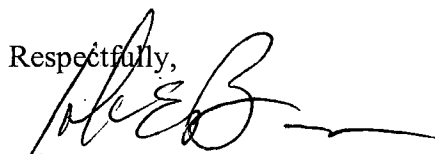
September 13, 2002

Hawaii State Emergency Response Commission  
Mr. Denis Shimamoto  
c/o Hazard Evaluation and Emergency Response  
919 Ala Moana Boulevard – Room 206  
Honolulu, Hawaii 96814

Please accept Myron Yoshioka as the voting representative to the Hawaii State Emergency Response Commission from the Hawaii County Emergency Planning Committee for the meeting scheduled for September 17, 2002. I will be unable to attend due to a scheduling conflict.

Thank you very much.

Respectfully,

A handwritten signature in black ink, appearing to read 'John E. Bowen', with a horizontal line extending to the right.

John E. Bowen  
Chair, Hawaii County LEPC



**American  
Red Cross**

Hawaii State Chapter

September 17, 2002

Hawaii State Department of Health  
HSERC Committee

This letter is appointing Danny Tengan, Oahu Disaster Coordinator of the American Red Cross as Glenn Lockwood, Director of Disaster Services alternate for today's committee meeting at 9:30 a.m. If you have any questions, please feel free to contact me on my cellular phone at 258-4660.

Aloha,

Glenn Lockwood  
Director, Disaster Services



## **Dennis Shimamoto - HEER**

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Send reply to: <BLACKBURJ001@hawaii.rr.com>  
From: "Joseph Blackburn" <BLACKBURJ001@hawaii.rr.com>  
To: "John Bowen" <jebowen@gte.net>  
Copies to: "Dennis Shimamoto" <dshimamoto@eha.health.state.hi.us>  
Subject: **Proxy**  
Date sent: **Sun, 15 Sep 2002 07:20:18 -1000**

Dennis and John, just can't find anyone to go to the SERC meeting from Maui. I have training for a oil spill scenario that day. Could I fax a proxy to John. Thanks, Joe Blackburn

## Dennis Shimamoto - HEER

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From: "Nakai, Leland A" <LNakai@co.honolulu.hi.us>  
To: 'Dennis Shimamoto - HEER' <dshimamoto@eha.health.state.hi.us>  
Subject: RE: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 08:25:49 -1000

Denis,

I cannot make it on 9/17. The 20th is ok.

Leland

*Per phone conversation 9/4  
Can make 9/17*

-----Original Message-----

From: Dennis Shimamoto - HEER [<mailto:dshimamoto@eha.health.state.hi.us>]  
Sent: Wednesday, August 28, 2002 8:22 AM To: [jebowen@gte.net](mailto:jebowen@gte.net);  
[blackburj001@hawaii.rr.com](mailto:blackburj001@hawaii.rr.com); [lockwoodg@hawaii.rr.com](mailto:lockwoodg@hawaii.rr.com); [shermanp@hgea.org](mailto:shermanp@hgea.org);  
[masayoshi.ogata@osha.gov](mailto:masayoshi.ogata@osha.gov); [hazmat@hawaii.rr.com](mailto:hazmat@hawaii.rr.com);  
[glgill@mail.health.state.hi.us](mailto:glgill@mail.health.state.hi.us); [cikeda@kauaigov.com](mailto:cikeda@kauaigov.com); [jth@hawaii.edu](mailto:jth@hawaii.edu);  
[lnakai@co.honolulu.hi.us](mailto:lnakai@co.honolulu.hi.us); [oeqc@health.state.hi.us](mailto:oeqc@health.state.hi.us);  
[tsmyth@dbedt.hawaii.gov](mailto:tsmyth@dbedt.hawaii.gov); [chris\\_takeno@exec.state.hi.us](mailto:chris_takeno@exec.state.hi.us);  
[eteixeira@scd.state.hi.us](mailto:eteixeira@scd.state.hi.us); [gary\\_d\\_moniz@exec.state.hi.us](mailto:gary_d_moniz@exec.state.hi.us);  
[rskimoto@mail.health.state.hi.us](mailto:rskimoto@mail.health.state.hi.us) Subject: HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are

September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date.

If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

## Dennis Shimamoto - HEER

---

Send reply to: <BLACKBURJ001@hawaii.rr.com>  
From: "Joseph Blackburn" <BLACKBURJ001@hawaii.rr.com>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Subject: RE: HSERC Meeting  
Date sent: Wed, 4 Sep 2002 05:55:10 -1000

Dennis, sept. 20 would be better for me or a representative Thanks Joe  
Blackburn

-----Original Message-----

From: Dennis Shimamoto - HEER [mailto:dshimamoto@eha.health.state.hi.us]  
Sent: Tuesday, September 03, 2002 1:17 PM To: bLACKBURJ001@hawaii.rr.com;  
chris\_takeno@exec.state.hi.us; eteixeira@scd.state.hi.us;  
gary\_D\_Moniz@exec.state.hi.us Subject: HSERC Meeting

An e-mail was sent out on Aug 28, 2002 regarding the need of an HSERC meeting to approve the HMEP planning grant projects. The two dates mentioned are September 17 or 20, 2002. Will you please respond as to which date you will be available. If you cannot not make either date, please send an alternate with a letter stating that the individual is your alternate. Please respond ASAP because of the need to file the agenda with the LG office. Aloha.Denis Shimamoto HSERC Coordinator HEER Office 586-4694 fax586-7537

## **Dennis Shimamoto - HEER**

---

From: **Dennis Shimamoto - HEER <dshimamoto@eha.health.state.hi.us>**  
To: **@LIST3585.PML**  
Subject: **HSERC Meeting**  
Date sent: **Wed, 28 Aug 2002 08:22:17 -1000**

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date. If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.



## Dennis Shimamoto - HEER

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From: Clifford Ikeda <cikeda@kauaigov.com>  
To: Dennis Shimamoto - HEER <dshimamoto@eha.health.state.hi.us>, jebowen@gte.net, blackburj001@hawaii.rr.com, lockwoodg@hawaii.rr.com, shermanp@hgea.org, masayoshi.ogata@osha.gov, hazmat@hawaii.rr.com, glgill@mail.health.state.hi.us, Clifford Ikeda <cikeda@kauaigov.com>, jth@hawaii.edu, lnakai@co.honolulu.hi.us, oeqc@health.state.hi.us, tsmyth@dbedt.hawaii.gov, chris\_takeno@exec.state.hi.us, eteixeira@scd.state.hi.us, gary\_d\_moniz@exec.state.hi.us, rskimoto@mail.health.state.hi.us  
Subject: RE: HSERC Meeting  
Date sent: Mon, 2 Sep 2002 06:50:35 -1000

September 20 ...

-----Original Message-----

From: Dennis Shimamoto - HEER [mailto:dshimamoto@eha.health.state.hi.us]  
Sent: Wednesday, August 28, 2002 8:22 AM To: jebowen@gte.net; blackburj001@hawaii.rr.com; lockwoodg@hawaii.rr.com; shermanp@hgea.org; masayoshi.ogata@osha.gov; hazmat@hawaii.rr.com; glgill@mail.health.state.hi.us; cikeda@kauaigov.com; jth@hawaii.edu; lnakai@co.honolulu.hi.us; oeqc@health.state.hi.us; tsmyth@dbedt.hawaii.gov; chris\_takeno@exec.state.hi.us; eteixeira@scd.state.hi.us; gary\_d\_moniz@exec.state.hi.us; rskimoto@mail.health.state.hi.us Subject: HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are

September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date.

If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

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Incoming mail is certified Virus Free.  
Checked by AVG anti-virus system (<http://www.grisoft.com>).  
Version: 6.0.384 / Virus Database: 216 - Release Date: 8/21/02

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Outgoing mail is certified Virus Free.  
Checked by AVG anti-virus system (<http://www.grisoft.com>).  
Version: 6.0.384 / Virus Database: 216 - Release Date: 8/21/02



## Dennis Shimamoto - HEER

---

From: Glenn Lockwood <lockwoodg@hawaii.rr.com>  
Send reply to: "lockwoodg@hawaii.rr.com" <lockwoodg@hawaii.rr.com>  
To: 'Dennis Shimamoto - HEER' <dshimamoto@eha.health.state.hi.us>  
Subject: RE: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 08:17:51 -1000  
Organization: American Red Cross of Hawaii

OK for the 17th not the 20th. Let me know the room when you have it.

Glenn

-----Original Message-----

From: Dennis Shimamoto - HEER [SMTP:dshimamoto@eha.health.state.hi.us]  
Sent: Wednesday, August 28, 2002 8:22 AM To: jebowen@gte.net;  
blackburj001@hawaii.rr.com; lockwoodg@hawaii.rr.com; shermanp@hgea.org;  
masayoshi.ogata@osha.gov; hazmat@hawaii.rr.com;  
glgill@mail.health.state.hi.us; cikeda@kuaigov.com; jth@hawaii.edu;  
lnakai@co.honolulu.hi.us; oeqc@health.state.hi.us;  
tsmyth@dbedt.hawaii.gov; chris\_takeno@exec.state.hi.us;  
eteixeira@scd.state.hi.us; gary\_d\_moniz@exec.state.hi.us;  
rskimoto@mail.health.state.hi.us Subject: HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date. If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

## Dennis Shimamoto - HEER

---

To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Subject: Re: HSERC Meeting  
From: "Thomas Smyth" <TSmyth@dbedt.hawaii.gov>  
Date sent: Wed, 28 Aug 2002 09:08:25 -1000

Hi Dennis,

I can make the 9/17 meeting OK, will be here on the 20th but have to leave for the mainland about noon. If vote is taken early in the meeting will be OK for 20th but 17th would be best. Tom

"Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
08/28/2002 08:22 AM

To: [jebowen@gte.net](mailto:jebowen@gte.net), [blackburj001@hawaii.rr.com](mailto:blackburj001@hawaii.rr.com),  
[lockwoodg@hawaii.rr.com](mailto:lockwoodg@hawaii.rr.com),  
[shermanp@hgea.org](mailto:shermanp@hgea.org), [masayoshi.ogata@osha.gov](mailto:masayoshi.ogata@osha.gov), [hazmat@hawaii.rr.com](mailto:hazmat@hawaii.rr.com),  
[glgill@mail.health.state.hi.us](mailto:glgill@mail.health.state.hi.us), [cikeda@kauaigov.com](mailto:cikeda@kauaigov.com), [jth@hawaii.edu](mailto:jth@hawaii.edu),  
[lnakai@co.honolulu.hi.us](mailto:lnakai@co.honolulu.hi.us), [oeqc@health.state.hi.us](mailto:oeqc@health.state.hi.us),  
[t Smyth@dbedt.hawaii.gov](mailto:t Smyth@dbedt.hawaii.gov), [chris\\_takeno@exec.state.hi.us](mailto:chris_takeno@exec.state.hi.us),  
[eteixeira@scd.state.hi.us](mailto:eteixeira@scd.state.hi.us), [gary\\_d\\_moniz@exec.state.hi.us](mailto:gary_d_moniz@exec.state.hi.us),  
[rskimoto@mail.health.state.hi.us](mailto:rskimoto@mail.health.state.hi.us)

cc:

Subject: HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date. If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

## Dennis Shimamoto - HEER

---

From: "Robert Boesch" <shermanp@hgea.org>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Subject: RE: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 09:49:05 -1000

September 17 is a better day for me.

Bob Boesch

-----Original Message-----

From: Dennis Shimamoto - HEER [mailto:dshimamoto@eha.health.state.hi.us]  
Sent: Wednesday, August 28, 2002 8:22 AM To: jebowen@gte.net;  
blackburj001@hawaii.rr.com; lockwoodg@hawaii.rr.com; shermanp@hgea.org;  
masayoshi.ogata@osha.gov; hazmat@hawaii.rr.com;  
glgill@mail.health.state.hi.us; cikedat@kauaigov.com; jth@hawaii.edu;  
lnakai@co.honolulu.hi.us; oeqc@health.state.hi.us;  
tsmyth@dbedt.hawaii.gov; chris\_takeno@exec.state.hi.us;  
eteixeira@scd.state.hi.us; gary\_d\_moniz@exec.state.hi.us;  
rskimoto@mail.health.state.hi.us Subject: HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date. If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

## **Dennis Shimamoto - HEER**

---

Date sent: **Wed, 28 Aug 2002 09:38:17 -1000**  
From: **John Harrison <jth@hawaii.edu>**  
Subject: **Re: HSERC Meeting**  
To: **Dennis Shimamoto - HEER <dshimamoto@eha.health.state.hi.us>**  
Copies to: **jebowen@gte.net, blackburj001@hawaii.rr.com, lockwoodg@hawaii.rr.com, shermanp@hgea.org, masayoshi.ogata@osha.gov, hazmat@hawaii.rr.com, glgill@mail.health.state.hi.us, cikedata@kauaigov.com, lnakai@co.honolulu.hi.us, oeqc@health.state.hi.us, tsmyth@dbedt.hawaii.gov, chris\_takeno@exec.state.hi.us, eteixeira@scd.state.hi.us, gary\_d\_moniz@exec.state.hi.us, rskimoto@mail.health.state.hi.us**

September 20th is preferable for my schedule...I have office hours for students on the 17th.

On Wednesday, August 28, 2002, at 08:22 AM, Dennis Shimamoto - HEER wrote:

- > Due to the procurement process of executing a contract, an HSERC
- > meeting to approve
- > the HMEP planning grant projects must be held soon. The dates
- > available are
- > September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be
- > announced later. Let me know ASAP (like today) when is a preferable
- > date. If you can't make it, be sure to send an alternate with a letter
- > stating that the individual is your alternate. This meeting is being
- > held because we did not have a quorum at the August 15, 2002 meeting and
- > the approval of the HMEP planning grant projects could not be addressed.
- > Aloha.
- >

## Dennis Shimamoto - HEER

---

From: <jebowen@verizon.net>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Copies to: <myconsul@gte.net>  
Subject: Re: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 17:43:48 -0500

Please follow up on this with Myron Yoshioka. I will be unavailable  
>due the chemistry of hazmat course that I will be teaching in Hilo. Thank  
>you.

> From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
> Date: 2002/08/28 Wed PM 01:22:17 CDT To: jebowen@gte.net,  
> blackburj001@hawaii.rr.com,  
> lockwoodg@hawaii.rr.com,  
> shermanp@hgea.org,  
> masayoshi.ogata@osha.gov,  
> hazmat@hawaii.rr.com,  
> glgill@mail.health.state.hi.us,  
> ciked@kauaigov.com,  
> jth@hawaii.edu,  
> lnakai@co.honolulu.hi.us,  
> oeqc@health.state.hi.us,  
> tsmyth@dbedt.hawaii.gov,  
> chris\_takeno@exec.state.hi.us,  
> eteixeira@scd.state.hi.us,  
> gary\_d\_moniz@exec.state.hi.us,  
> rskimoto@mail.health.state.hi.us  
> Subject: HSERC Meeting  
>  
> Due to the procurement process of executing a contract, an HSERC meeting  
> to approve the HMEP planning grant projects must be held soon. The  
> dates available are September 17 or 20, 2002 at 9:00 am at 919 Ala Moana  
> Blvd. Room will be announced later. Let me know ASAP (like today) when  
> is a preferable date. If you can't make it, be sure to send an  
> alternate with a letter stating that the individual is your alternate:  
> This meeting is being held because we did not have a quorum at the  
> August 15, 2002 meeting and the approval of the HMEP planning grant  
> projects could not be addressed. Aloha.  
>



## Dennis Shimamoto - HEER

---

From: "Ogata, Masayoshi" <masayoshi.ogata@osha.gov>  
To: 'Dennis Shimamoto - HEER' <dshimamoto@eha.health.state.hi.us>  
Subject: RE: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 19:36:36 -0400

Sept 20 is also ok . Masa Ogata

*Sept 17 ok. for.*

-----Original Message-----

From: Dennis Shimamoto - HEER [mailto:dshimamoto@eha.health.state.hi.us]  
Sent: Wednesday, August 28, 2002 8:22 AM To: jebowen@gte.net;  
blackburj001@hawaii.rr.com; lockwoodg@hawaii.rr.com; shermanp@hgea.org;  
Ogata, Masayoshi; hazmat@hawaii.rr.com; glgill@mail.health.state.hi.us;  
cikeda@kauaigov.com; jth@hawaii.edu; Inakai@co.honolulu.hi.us;  
oeqc@health.state.hi.us; tsmyth@dbedt.hawaii.gov;  
chris\_takeno@exec.state.hi.us; eteixeira@scd.state.hi.us;  
gary\_d\_moniz@exec.state.hi.us; rskimoto@mail.health.state.hi.us Subject:  
HSERC Meeting

Due to the procurement process of executing a contract, an HSERC meeting to approve the HMEP planning grant projects must be held soon. The dates available are

September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be announced later. Let me know ASAP (like today) when is a preferable date.

If you can't make it, be sure to send an alternate with a letter stating that the individual is your alternate. This meeting is being held because we did not have a quorum at the August 15, 2002 meeting and the approval of the HMEP planning grant projects could not be addressed. Aloha.

## Dennis Shimamoto - HEER

---

From: "Office of Environmental Quality Control, State of Hawaii" <oeqc@health.state.hi.us>  
To: <dshimamoto@eha.health.state.hi.us>  
Subject: HSERC Meeting  
Date sent: Wed, 28 Aug 2002 15:58:33 -1000

I am open both days.

Genny Salmonson

## Dennis Shimamoto - HEER

---

From: <myconsul@verizon.net>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Subject: Re: (Fwd) Re: HSERC Meeting  
Date sent: Thu, 29 Aug 2002 11:45:12 -0500

Dennis...

I can make it on the 17th...that is the only day I have open...

Aloha..

Myron

> From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
> Date: 2002/08/28 Wed PM 06:18:29 CDT To: myconsul@verizon.net Subject:  
> (Fwd) Re: HSERC Meeting

>

> Hi Myron. John can't make. Will you be able to attend? We have to  
> make sure that we have a quorum. Aloha. ----- Forwarded message

> follows ----- From: <jebowen@verizon.net> To:  
> "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us> Copies  
> to: <myconsul@gte.net> Subject: Re: HSERC Meeting Date  
> sent: Wed, 28 Aug 2002 17:43:48 -0500

>

> Please follow up on this with Myron Yoshioka. I will be unavailable  
> >due the chemistry of hazmat course that I will be teaching in Hilo.  
> >Thank you.

>

>

> > From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
> > Date: 2002/08/28 Wed PM 01:22:17 CDT To: jebowen@gte.net,

> > blackburj001@hawaii.rr.com,  
> > lockwoodg@hawaii.rr.com,  
> > shermanp@hgea.org,  
> > masayoshi.ogata@osha.gov,  
> > hazmat@hawaii.rr.com,  
> > glgill@mail.health.state.hi.us,  
> > cikedada@kauaigov.com,  
> > jth@hawaii.edu,  
> > lnakai@co.honolulu.hi.us,  
> > oeqc@health.state.hi.us,  
> > tsmyth@dbedt.hawaii.gov,  
> > chris\_takeno@exec.state.hi.us,  
> > eteixeira@scd.state.hi.us,  
> > gary\_d\_moniz@exec.state.hi.us,  
> > rskimoto@mail.health.state.hi.us

> > Subject: HSERC Meeting

> >

> > Due to the procurement process of executing a contract, an HSERC  
> > meeting to approve the HMEP planning grant projects must be held soon.  
> > The dates available are September 17 or 20, 2002 at 9:00 am at 919  
> > Ala Moana Blvd. Room will be announced later. Let me know ASAP (like  
> > today) when is a preferable date. If you can't make it, be sure to  
> > send an alternate with a letter stating that the individual is your  
> > alternate. This meeting is being held because we did not have a  
> > quorum at the August 15, 2002 meeting and the approval of the HMEP  
> > planning grant projects could not be addressed. Aloha.

> >

>

> ----- End of forwarded message -----Denis Shimamoto



## Dennis Shimamoto - HEER

---

Send reply to: "Carter Davis" <hazmat@hawaii.rr.com>  
From: "Carter Davis" <hazmat@hawaii.rr.com>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Copies to: "Leland Nakai" <LNakai@co.honolulu.hi.us>  
Subject: Re: HSERC Meeting  
Date sent: Thu, 29 Aug 2002 16:55:16 -1000

Dennis, Leland should be contacting you. I am unable to make either date, however, Leland can act as the LEPC alternate.

Carter

----- Original Message -----

From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
To: <jebowen@gte.net>; <blackburj001@hawaii.rr.com>;  
<lockwoodg@hawaii.rr.com>; <shermanp@hgea.org>;  
<masayoshi.ogata@osha.gov>; <hazmat@hawaii.rr.com>;  
<glgill@mail.health.state.hi.us>; <cikedada@kauaigov.com>; <jth@hawaii.edu>;  
<lnakai@co.honolulu.hi.us>; <oeqc@health.state.hi.us>;  
<tsmyth@dbedt.hawaii.gov>; <chris\_takeno@exec.state.hi.us>;  
<eteixeira@scd.state.hi.us>; <gary\_d\_moniz@exec.state.hi.us>;  
<rskimoto@mail.health.state.hi.us> Sent: Wednesday, August 28, 2002 8:22  
AM Subject: HSERC Meeting

> Due to the procurement process of executing a contract, an HSERC meeting  
> to approve  
> the HMEP planning grant projects must be held soon. The dates available  
> are  
> September 17 or 20, 2002 at 9:00 am at 919 Ala Moana Blvd. Room will be  
> announced  
> later. Let me know ASAP (like today) when is a preferable date. If you  
> can't make it, be  
> sure to send an alternate with a letter stating that the individual is  
> your alternate. This  
> meeting is being held because we did not have a quorum at the August 15,  
> 2002  
> meeting and the approval of the HMEP planning grant projects could not  
> be  
> addressed.  
> Aloha.

## **Dennis Shimamoto - HEER**

---

From: <myconsul@verizon.net>  
To: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
Subject: Re: HSERC Agenda  
Date sent: Mon, 9 Sep 2002 20:54:48 -0500

Denis...

Howzit...I may be late getting to the meeting as we are so short handed that I may not be able to catch the early flight...will try to be there by ten or so...aloha Myron > > From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us> > Date: 2002/09/09 Mon PM 06:39:03 CDT > To: myconsul@verizon.net > Subject: HSERC Agenda > > Hi Myron. Attached is the HSERC agenda for September 17, 2002. Please note that the > time has been changed from 9:30 am to 9:45 am. Aloha.Denis Shimamoto > HSERC Coordinator > HEER Office 586-4694 fax586-7537 > >

## **Dennis Shimamoto - HEER**

---

Dennis, contact Leland as to his availability. I can not make it on this day.

Carter

----- Original Message -----

From: "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>

To: <jebowen@gte.net>; <blackburj001@hawaii.rr.com>;  
<lockwoodg@hawaii.rr.com>; <shermanp@hgea.org>;  
<masayoshi.ogata@osha.gov>; <hazmat@hawaii.rr.com>;  
<glgill@mail.health.state.hi.us>; <cikeda@kauaigov.com>; <jth@hawaii.edu>;  
<lnakai@co.honolulu.hi.us>; <oegc@health.state.hi.us>;  
<tsmyth@dbedt.hawaii.gov>; <chris\_takeno@exec.state.hi.us>;  
<eteixeira@scd.state.hi.us>; <gary\_d\_moniz@exec.state.hi.us>;  
<rskimoto@mail.health.state.hi.us> Sent: Wednesday, September 04, 2002  
2:19 PM Subject: HSERC meeting

> Hi everyone. The HSERC meeting will be scheduled for September 17, 2002  
> at 9:30  
> am in room 103 at 919 Ala Moana Blvd., Honolulu, Hawaii. If you cannot  
> make this  
> meeting, please send an alternate (with a letter stating that the  
> individual is your  
> alternate). We must be able to vote on the HMEP planning grant  
> projects.  
Aloha.

**BENJAMIN J. CAYETANO**  
GOVERNOR OF HAWAII



**BRUCE S. ANDERSON, Ph.D.**  
DIRECTOR OF HEALTH

**STATE OF HAWAII**  
**DEPARTMENT OF HEALTH**

P.O. BOX 3378  
HONOLULU, HAWAII 96801

In reply, please refer to:  
HEER OFFICE

LIEUTENANT GOVERNOR'S  
OFFICE

'02 SEP -9 P12:07

**HAWAII STATE EMERGENCY RESPONSE COMMISSION**  
**MEETING #48**

Thursday, September 17, 2002 from 9:45 a.m. to 11:00 a.m.  
Department of Health  
919 Ala Moana Boulevard, Room 103  
Honolulu, Hawaii 96814

**AGENDA**

- 1) 9:45 Call to Order Gary Gill, Deputy Director for Environmental Health  
Opening Remarks  
Approval of Minutes from Mtg #46
- 2) 10:00 HMEP Planning Projects Denis Shimamoto, HEER Office
- 3) 10:30 Other Business

## **Dennis Shimamoto - HEER**

---

Date sent: **Wed, 04 Sep 2002 14:49:20 -1000**  
From: **Gary L Gill <glgill@mail.health.state.hi.us>**  
Send reply to: **glgill@mail.health.state.hi.us**  
Organization: **Hawaii State Department of Health**  
To: **Dennis Shimamoto - HEER <dshimamoto@eha.health.state.hi.us>**  
Copies to: **Keith Kawaoka - HEER <kkawaoka@eha.health.state.hi.us>**,  
**Curtis Martin - HEER <cmartin@eha.health.state.hi.us>**  
Subject: **Re: HSERC Agenda**

Dennis,  
The agenda looks fine to me.  
G.

Dennis Shimamoto - HEER wrote:

> Hi Gary. Attached is the HSERC agenda for your review. Aloha.Denis  
> Shimamoto HSERC Coordinator HEER Office 586-4694 fax586-7537

## **Dennis Shimamoto - HEER**

---

Dennis,

I thought we were waiting for you.

My understanding was that you would call around to the HSERC and find a date that will guarantee us a quorum for a 20 minute meeting to decide on the planning grant projects.

A question was also raised as to whether we could do this by phone rather than have a special meeting. You could check with Kathy Ho, but I recall suggesting this in the past and finding it was more trouble than it's worth. We could do a video conference at the state video conference rooms and save the airfare for neighbor island members. That may be more work than it is worth too.

You can check with Robyn to find a number of days that I am available. My schedule is lighter than usual in the next couple of weeks. Thanks. G.

Dennis Shimamoto - HEER wrote:

- > Hi Gary. When are we going to have the HSERC meeting to approve the
- > HMEP planning grant projects? I could set it up if you can give me a
- > date. I need at least 7 days advance notice because I have to file the
- > agenda with the LG office. Agenda items should be approval of minutes
- > of HSERC meeting #46 (with a note that meeting
- > #47 did not have a quorum) and approval of the HMEP planning grant
- > #projects.
- > Aloha.Denis Shimamoto
- > HSERC Coordinator
- > HEER Office 586-4694 fax586-7537

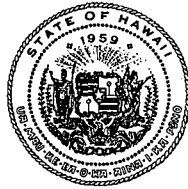
**Robyn S. Kimoto**

---

**From:** "Dennis Shimamoto - HEER" <dshimamoto@eha.health.state.hi.us>  
**To:** <jebowen@gte.net>; <blackburj001@hawaii.rr.com>; <lockwoodg@hawaii.rr.com>;  
<shermanp@hgea.org>; <masayoshi.ogata@osha.gov>; <hazmat@hawaii.rr.com>;  
<glgill@mail.health.state.hi.us>; <cikeda@kauaigov.com>; <jth@hawaii.edu>;  
<lnakai@co.honolulu.hi.us>; <oeqc@health.state.hi.us>; <tsmyth@dbedt.hawaii.gov>;  
<chris\_takeno@exec.state.hi.us>; <eteixeira@scd.state.hi.us>; <gary\_d\_moniz@exec.state.hi.us>;  
<rskimoto@mail.health.state.hi.us>  
**Sent:** Wednesday, September 04, 2002 2:19 PM  
**Subject:** HSERC meeting

Hi everyone. The HSERC meeting will be scheduled for September 17, 2002 at 9:30 am in room 103 at 919 Ala Moana Blvd., Honolulu, Hawaii. If you cannot make this meeting, please send an alternate (with a letter stating that the individual is your alternate). We must be able to vote on the HMEP planning grant projects. Aloha.

BENJAMIN J. CAYETANO  
GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH

In reply, please refer to:  
HEER OFFICE

P.O. BOX 3378  
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION  
MEETING #47

Thursday, August 15, 2002 from 9:23 a.m. to 12:07 p.m.

Department of Health  
919 Ala Moana Boulevard, 5<sup>th</sup> Floor  
Honolulu, Hawaii 96814

Draft Meeting Summary

Attendees

Voting

Carter Davis, Oahu LEPC Representative  
Gary Gill, Department of Health  
Clifford Ikeda, Kauai LEPC Representative  
David Gaud, Department of Land and Natural Resources  
Ed Teixeira, Department of Defense, Civil Defense Division  
Robert A. Boesch, Department of Agriculture  
Glenn Lockwood, American Red Cross

Non-Voting

Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office  
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office  
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office  
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office  
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office  
Joan Chang, Department of Health, Epidemiology Branch  
Leland Nakai, Oahu Civil Defense  
Jim Vinton, Tesoro Hawaii  
Clem Jung, SCD  
Cynthia Pang, CNR HI  
Alan Sugihara, Navy Region Hawaii  
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office  
Mike Latham, Tesoro Hawaii  
Lt. JG Latarsha S. McQueen, MSO Honolulu  
Lt. Marie Byrd, MSO Honolulu  
Clarence A. Callahan, Department of Health, Hazard Evaluation and Emergency Response Office  
Kathy Ho, Deputy Attorney General



Tin Shing Chao, HIOSH  
Dave Hoffman, Tesoro Hawaii  
Ed Gomes, Department of Health, Hazard Evaluation and Emergency Response Office  
Marsha Graf, Department of Health, Hazard Evaluation and Emergency Response Office  
Tessa Badua-Larsen, FEMA Region 9  
Tricia Nagatani, Department of Health, Hazard Evaluation and Emergency Response Office  
Earl Nishikawa, Chevron Products Company  
Bill Wong, DOH, Safe Drinking Water Branch  
Kenneth Chin, FEMA  
Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office  
Kelvin Sunada, Department of Health, Hazard Evaluation and Emergency Response Office

Due to a lack of quorum, HSERC Meeting #47 is an informational meeting.

1) The meeting was convened at 9:23 a.m. by Gary Gill.

1.1 Attendees introduced themselves.

2) LEPC Updates

2.1 Hawaii-No representative

2.2 Kauai

Clifford Ikeda - 1) held a Kauai LEPC meeting on June 9, 2002; 2) will be moving to a new EOC; 3) held a table top exercise on August 14, 2002; 4) there was a petroleum spill in Nawiliwili Bay which is presently in a follow-up stage; 5) HEER Office has not been notified; 6) individual named Tom, from Shell, had called him; 7) will have a WMD-IC class from August 20-23, 2002.

2.3 Maui-No representative

2.4 Honolulu

Carter Davis – Gave an update of the August 6, 2002 Honolulu LEPC meeting which was held in the new OCD EOC. (minutes available upon request)

3) HMEP Training and Planning Grants

Clem Jung-1) no word on the funding amounts of the Grants; 2) use \$43,006 for the planning grant until further notice; 3) several training classes available; 4) process in expanding the trainers list; 5) EMPG funds will be used for urban search and rescue classes; 6) there are eight WMD class subjects and classes are listed on website [www.scd.state.hi.us](http://www.scd.state.hi.us) which are open to private industry; 7) funding for classes that are held on the mainland are only for state, county and federal employees.

4) HMEP Planning Projects-deferred due to lack of quorum.

5) EPA Update

Denis Shimamoto-handouts on EPA updates had been submitted by Mike Ardito and were available at the sign-in desk. (handout available upon request)

6) Electronic TIER II Reporting Data System

Marsha Graf gave an update on the status of the system. (handout available upon request)

## 7) Operational Security Briefing

Christopher McMurray, Special Agent Bomb Technician, gave a presentation on:

### Operations Security Briefing for Public Safety Agencies

#### Operations Security

- Identify adversaries

- Deny adversaries access to critical information

- Way to protect Law Enforcement and Public Safety missions from prior disclosures

#### Who is the threat/adversary

#### What information does an adversary gather

- The response community's reaction to an incident

- Responders' capabilities

  - Strengths and weaknesses

- Equipment and monitoring capabilities

- Vulnerabilities of targets

- Ops plans

#### How does an adversary collect information from us

- Observe training activities

- Listen to public conversations

  - Subway, bus, telephones, radio, fax

- Use internet chats and e-mail

- Take photos

- Look through our trash

- Conduct open source research

#### The 5-step OPSEC process

- Identify your critical information

- Conduct a threat analysis

- Perform a vulnerability analysis

- Assess the risk

- Apply countermeasures

#### OPSEC summary

- If someone doesn't need to know, don't divulge information

- Ask "what is it about our operation I wouldn't want an adversary to know?"

- Protect unclassified information that can be read, heard or observed in day-to-day

  - Operations

- Be wary of what you place on web pages, write in chat groups, e-mail and one lists

- Be aware that public information can be released by the media

## 8) Citizen Corps

Tessa Badua-Larsen-gave a briefing on Citizen Corps which is citizen participation in community safety. (handout available upon request)

## 9) Big Island CHER-CAP Exercise

Kenneth Chin-FEMA will support the Big Island CHER-CAP exercise with the tabletop exercise planned for FY 03 and the full exercise in FY 04.

## 10) Chem-Bio Response Guidelines

Ed Gomes-Will discuss with each LEPC on procedures in collecting samples. (handout available upon request)  
The HSERC will support assessment of protocols to collect Bio samples.

11) Other Business

Lt. JG Latarsha McQueen-The Coast Guard Pacific Strike Team is offering ICS level 200 training on September 17 and level 300 training on September 19 and 20. Respond by August 23.

Carter Davis-Will need a meeting to approve the HMEP planning grant projects before November because of the long process to execute the contract.

Gary Gill-will conduct a special meeting with one agenda of approving the HMEP planning grant projects. Will hold the meeting in about one month.

12) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, November 21, 2002 at 9:00 am.

The meeting was adjourned at 12:07 pm.

HSERC  
September 17, 2002  
HMEP PLANNING GRANT  
FY 03

The primary objective of the planning grants program is to develop, improve, and implement emergency plans under EPCRA.

Available funds:

Federal Funding:	\$43,006
State Funding:	<u>\$10,752</u>
Total	\$53,758

**PROJECT PROPOSALS**

Honolulu LEPC                      \$24,000                      (Federal: \$19,000; State: \$4,800)

Scope: To conduct risk assessments for fixed facilities in the vicinity of Honolulu Harbor that store or utilize hazardous chemicals.

Maui LEPC                              \$9,500                      (Federal: \$7,600; State: \$1,900)

Scope: To continue the Facility Profile Planning Process.

Hawaii County LEPC                      \$14,200                      (Federal: \$11,360; State: \$2,840)

Scope: To continue and expand the study of geographical response patterns and response times for hazardous materials incidents in Hawaii County over the past eight years. To affirm the current distribution of resources and to recommend changes if deemed necessary.

Kauai LEPC                              \$6,058                      (Federal: \$4,846; State: \$1,212)

Purchase computer hardware, software and materials for planning activities.

*Funding Amended*

May 28, 2002

HMEP PLANNING GRANT  
FY 03

Final distribution of funds will be determined upon project proposal and funding amount by DOT HMEP.

Federal Funding - \$43,006  
State Funding - \$10,752  
Total \$53,758

Honolulu	\$24,000	(Fed. \$19,200; State \$4,800)
Kauai	\$ 6,058	(Fed. \$4,846; State \$1,212)
Maui	\$ 9,500	(Fed. \$7,600; State \$1,900)
Hawaii	\$14,200	(Fed. \$11,360; State \$2,840)

HSERC  
August 15, 2002  
HMEP PLANNING GRANT  
FY 03

The primary objective of the planning grants program is to develop, improve, and implement emergency plans under EPCRA.

Available funds:

Federal Funding:	\$43,006
State Funding:	\$10,752
Total	\$53,758

*\$ 42,806.00 (EPCRA)*  
*200.00 (HMEP)*  
*\$ 43,006.00 = TOTAL*

**PROJECT PROPOSALS**

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Scope: To conduct risk assessments for fixed facilities in the vicinity of Honolulu Harbor that store or utilize hazardous chemicals.

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Kauai LEPC                              \$6,058              (Federal: \$4,846; State: \$1,212)

Purchase computer hardware, software and materials for planning activities.

*-400*  
*1600*  
*\$ 4,446.00 (5% OF TOTAL HMEP GRANTS)*  
*\$ 88,920.00*

**HAWAII COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

**c/o Hawaii District Health Office**

**1582 Kamehameha Avenue**

**Hilo, Hawaii 96720**

20 May 2002

Mr. Gary Gill via Mr. Denis Shimamoto  
Hawaii State Emergency Response Commission  
c/o Dennis Shimamoto, HEER  
Hawaii State Dept of Health  
919 Ala Moana Boulevard - Room 206  
Honolulu, Hawaii 96814

Dear Mr. Gill:

The Hawaii County Local Emergency Planning Committee (HC-LEPC) is submitting via this letter an application for \$14,200 from the HMEP Planning Grant funds. It is our intent to use this money to continue and expand the project that we started in the current year with funds from this source.

In cooperation with the University of Hawaii at Hilo, we have implemented a study of geographical response patterns and response times for hazardous materials incidents in Hawaii County over the past eight (8) years. These data are being correlated with the location of emergency response resources in the County (Hawaii County Fire Department, Federal Fire Department at Pohakuloa Training Area and Kilauea Military Camp, US Coast Guard, National Park Service, Clean Island Council, etc.) Our goal is to affirm the current distribution of resources and to recommend changes if deemed necessary. This study and resulting information is especially critical in view of the large area (4000+ square miles) encompassed by Hawaii County.

We are also conducting a statistical analysis of past hazardous materials emergencies in Hawaii County to define patterns in the types of incidents and the chemical(s) involved. These interpretations will be provided to the Hawaii County Fire Department to assist it in prioritizing purchases of equipment that is most likely to be needed for a hazardous materials response in Hawaii County.

We are now asking for additional funding from the HMEP program to enable us to evaluate the availability of off-Island emergency response resources within the State of Hawaii that can respond to Hawaii County in the event of a hazardous materials emergency, and provide accurate estimates for the capabilities and response times for each resource.

We also will undertake a public education program for Hawaii County commercial, industrial, and government entities to explain the State and Federal regulatory compliance requirements for handling hazardous materials and for responding to a hazardous materials emergency at a facility for which it is potentially the responsible party. We presently have a low rate of regulatory compliance in Hawaii County, in large measure because there has never been a unified campaign planned and carried out to strengthen concern among affected persons, companies, and agencies.

Provide planning and training sessions with HC-LEPC members, Hawaii County emergency responders, and insofar as funding permits, off-Island mutual aid emergency responders to generate a shared comprehension of our response capabilities and operating procedures, and to form a cohesive togetherness among the numerous agencies and personnel involved in response to hazmat emergencies in Hawaii County.

This portion of the project will be completed by 30 June 2003. A terminal report on the project, and also a closing summary of expenditures, will be provided to the Hawaii State Emergency Response Commission on or before 31 July 2003.

We thank the HSERC very much for its consideration of our proposal as we strive together to further the safety of Hawaii's emergency responders and the public.

Respectfully submitted,

John E. Bowen  
Chair, Hawaii County LEPC



KAUAI LOCAL EMERGENCY PLANNING COMMITTEE  
**KAUAI CIVIL DEFENSE AGENCY**  
4396 RICE STREET 107 • LIHUE, HAWAII 96766  
PHONE: (808) 241-6336 • FAX: (808) 241-6335  
emops@kcda.state.hi.us



August 7, 2002

Mr. Gary Gill  
Hawaii State Department of Health  
HEER Office  
919 Ala Moana Blvd 206  
Honolulu, HI. 96814-4912

**Subject: HMEP Planning Project Review & Approval**

Dear Mr. Gill,

We are forwarding our project for review and approval. The Kauai Local Emergency Planning Committee (LEPC) submitted a \$6,058.00 proposal for consideration for purchase of computer hardware, software and materials for planning activities.

Our estimate of expenses follows:

Hardware:	
Color Printer	\$1,850.00
Dual Monitors 20" TFT LCD	3,374.00
Memory Card 256 Mb Secure Digital	214.00
On-line Collaboration Kit	370.00
Software:	
CD Labelmaker	55.00
MS Frontpage 2002	195.00
<hr/>	
Total	\$6,058.00

We look forward to a positive reply and thank you for the opportunity to participate as a partner in making our island community a safer place to live. You may call me at (808) 241-6336 if you have any questions.

Sincerely,

Clifford Ikeda, Chair

Maui Local Emergency Planning Committee  
200 Dairy Road  
Kahului, HI 96732  
Ph. (808) 242-1478 Fax. (808) 986-0588  
Joseph Blackburn email: Blackburj001@hawaii.rr.com

July 1, 2002

State of Hawaii  
Department of Health/Heer Office  
P.O. Box 3378  
Honolulu, HI 96801  
Attn: Curtis Martin

Dear Curtis,

In accordance with Memorandum of Agreement between the Department of Health and State Civil Defense on Hazardous Materials Emergency Preparedness (HMEP) Grant Administration, we would like to forward our project for review and approval to ensure that it meet funding guidelines. The HSERC will fund \$1900.00 of the \$9,500.00 grant from HSERC revolving fund, with the balance of \$7600.00 coming from the HMEP planning grant.

I would like to submit this letter as a request to access grant funds for planning in Maui County for 2002-2003 Fiscal Year:

\$9,500.00 for Facility Profile Planning

Scope:

The Maui LEPC needs to continue the Facility Profile Planning Process. We would like to pay a private contractor to continue the facility profiles under our direction for the hazmat facilities with the highest release consequences for our community. Please start the process that will allow this grant to be processed and approved.

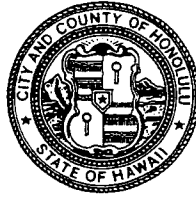
Sincerely Yours,



Joseph G. Blackburn  
320 Ekoa Place  
Wailuku, HI. 96793  
Ph. (808) 242-1478 Fax (808) 242-4479  
Email: joeb@maui.net

HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE  
**CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET • HONOLULU, HAWAII 96813  
PHONE: (808) 523-4121 • FAX: (808) 524-3439



JEREMY HARRIS  
MAYOR

CHAIR  
CARTER DAVIS

COORDINATOR  
LELAND NAKAI

May 31, 2002

Mr. Gary Gill  
Hawaii State Emergency Response Commission  
Hawaii State Department of Health  
919 Ala Moana Blvd. Room 206  
Honolulu, Hawaii 96814-4912

RECEIVED  
DEPARTMENT OF HEALTH  
2002 JUN -3 P 12:15  
HEER OFFICE

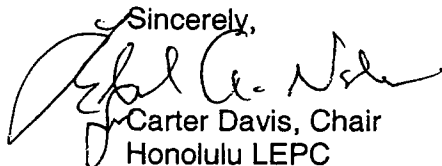
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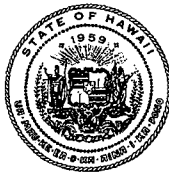
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Please call me or Mr. Leland Nakai, LEPC Coordinator, at 527-5397 if you have any questions or require further clarification.

Sincerely,  
  
Carter Davis, Chair  
Honolulu LEPC

cc: HEER Office



**STATE OF HAWAII**  
DEPARTMENT OF HEALTH  
P. O. BOX 3378  
HONOLULU, HAWAII 96801

In reply, please refer to:  
HEER OFFICE

September 19, 2002

LEPC Chairs:

At the HSERC meeting held on September 17, 2002, the HMEP Planning Grant funds (\$43,006) and the HSERC matching funds (\$10,752) for a total amount of \$53,758 for projects to update the LEPC emergency plans for Fiscal Year 2003 has been approved by the HSERC members to be allocated in the following manner:

Honolulu	\$20,000	(Federal: \$16,000; State: \$4,000)
Hawaii	\$14,200	(Federal: \$11,360; State: \$2,840)
Kauai	\$ 6,058	(Federal: \$ 4,846; State: \$1,212)
Plan B	\$ 4,000	(Federal: \$ 3,200; State: \$ 800)
Maui	\$ 9,500	(Federal: \$7,600; State: \$1,900)

Each LEPC will adhere to their respective county procurement procedure and requirements.

Clem Jung, Hazardous Material Training & Exercise Coordinator, stated that projects cannot be executed before October 1, 2002 and the HMEP Planning Grant funds have not been confirmed. Upon confirmation of the funds, he will notify the HSERC by letter. The HSERC will then notify the LEPCs of the final allocated amounts.

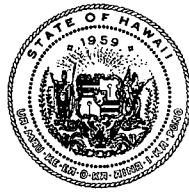
If you have any questions, you may call me at (808) 586-4249.

Sincerely,

A handwritten signature in cursive script that reads "Denis M. Shimamoto".

Denis M. Shimamoto  
HSERC Coordinator

**BENJAMIN J. CAYETANO**  
GOVERNOR OF HAWAII



**BRUCE S. ANDERSON, Ph.D.**  
DIRECTOR OF HEALTH

**STATE OF HAWAII  
DEPARTMENT OF HEALTH**

P.O. BOX 3378  
HONOLULU, HAWAII 96801

In reply, please refer to:  
HEER OFFICE

**HAWAII STATE EMERGENCY RESPONSE COMMISSION  
MEETING #48**

Thursday, September 17, 2002 from 9:45 a.m. to 11:00 a.m.  
Department of Health  
919 Ala Moana Boulevard, Room 103  
Honolulu, Hawaii 96814

LIEUTENANT GOVERNOR'S  
OFFICE

'02 SEP -9 P12:07

**AGENDA**

- 1) 9:45 Call to Order Gary Gill, Deputy Director for Environmental Health  
Opening Remarks  
Approval of Minutes from Mtg #46
- 2) 10:00 HMEP Planning Projects Denis Shimamoto, HEER Office
- 3) 10:30 Other Business

BENJAMIN J. CAYETANO  
GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.  
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STATE OF HAWAII  
DEPARTMENT OF HEALTH

In reply, please refer to:  
HEER OFFICE

P.O. BOX 3378  
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION  
MEETING #46

Thursday, May 23, 2002 from 9:12 a.m. to 11:44 a.m.

Department of Health  
919 Ala Moana Boulevard, 5<sup>th</sup> Floor  
Honolulu, Hawaii 96814

Draft Meeting Summary

Attendees

Voting

Carter Davis, Oahu LEPC Representative  
Gary Gill, Department of Health  
Clifford Ikeda, Kauai LEPC Representative  
Gary Moniz, Department of Land and Natural Resources  
Joseph Blackburn, Maui LEPC Representative  
Chris Takeno, Department of Transportation  
Ed Teixeira, Department of Defense, Civil Defense Division  
Robert A. Boesch, Department of Agriculture  
Genevieve Salmonson, Environmental Quality Control Office  
John Bowen, Hawaii LEPC Representative

Non-Voting

Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office  
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office  
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office  
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office  
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office  
Joan Chang, Department of Health, Epidemiology Branch  
Leland Nakai, Oahu Civil Defense  
Jim Vinton, Tesoro Hawaii  
Todd Smith, FEMA Region IX  
Mike Ardito, EPA Region IX  
Terry Seelig, HFD  
Clem Jung, SCD  
Toby Clairmont, HAH

Cynthia Pang, CNR HI

Keith Kawaoka, Department of Health, Hazard Evaluation and Emergency Response Office

Alan Sugihara, Navy Region Hawaii

Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office

1) The meeting was convened at 9:12 a.m. by Gary Gill.

1.1 Attendees introduced themselves.

1.2 Minutes from meeting #45 were adopted with no changes.

2) Healthcare Association of Hawaii

Toby Clairmont, Healthcare Association of Hawaii, Emergency Program Manager, gave an overview of the Healthcare Association of Hawaii. (Presentation may be found at <http://www.HAH-Emergency.net/PUBLIC-library/HAH%20EMER%20Mgt%20Program%20Orientation.ppt>)

3) LEPC Updates

3.1 Hawaii

John Bowen – 1) MOA for the HMEP grant has been finalized and the HMEP project is ongoing; 2) Have several training programs for fire and police personnel; fire and police dispatchers; and EMS and News Media communication.

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Clifford Ikeda - 1) Federal Forestry conducted a three day ICS class with the utility facilities-hospitals, water, electricity; 2) sent participants to a WMD course; 3) Will be conducting a tabletop exercise August 13-14, 2002 with CST, SCD, and Kauai County; 4) There will be a Kauai LEPC meeting on June 19, 2002; 5) There will be a planning course for Fire, Police and EMS; 6) Will not be using all the HMEP Planning Grant Funds that were allocated to the Kauai LEPC because of the availability of other sources of funding.

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Joe Blackburn - 1) Sent representatives to the April 2002 NASTTPO conference; 2) Purchased all the required equipment for MFD; 3) Trained personnel for the TIER II/Cameo data; 4) Will be retiring and intend to work for Maui Electric; 5) Would like to continue as the Maui LEPC Chair.

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Carter Davis – Gave an update of the May 13, 2002 Honolulu LEPC meeting. (minutes enclosed)

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Clem Jung – 1) Gave an update of the annual NASTTPO conference that was held from April 8-13, 2002 at the Ala Moana Hotel; 2) Distributed the 2002 Hazmat Training Calendar; 3) Possible field exercise in FY 04 for Hawaii County; 4) Possible field exercise in FY 05 for Kauai County; 5) Operation Kalaeloa exercise went well.

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Gary Gill stated that he would like to have Marsha Graf on the agenda for the next meeting to give the status of the electronic TIER II report data system.

8) Other Business

Jim Vinton-CERT (Community Emergency Response Team) CLEAN would like to focus on CERT training. Gary Gill stated to have Toby Clairmont at the next meeting to talk about CERT because Toby is the State representative.

Ken Chin stated that Tessa Badua-Larson will be the lead on this program. It will be called Citizen Core and it will include CERT, Neighborhood Watch and Americore. He will speak to Tessa on possible making a presentation at our next meeting.

Todd Smith- 1) Update on CHER-CAP exercises; 2) Hazmat Video Library will be transferred to the California Emergency Agency and videos will be available through them; 3) FEMA is being reorganized; 4) Office is moving to Oakland, CA; 5) \$900M for Fire Dept. grant will be available next fiscal year for basic needs and training.

9) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, August 15, 2002 at 9:00 am.

The meeting was adjourned at 11:44 am.



HSERC  
September 17, 2002  
HMEP PLANNING GRANT  
FY 03

The primary objective of the planning grants program is to develop, improve, and implement emergency plans under EPCRA.

Available funds:

Federal Funding:	\$43,006
State Funding:	\$10,752
Total	\$53,758

**PROJECT PROPOSALS**

<u>Honolulu LEPC</u>	<i>\$20,000</i> \$24,000	(Federal: <i>80%</i> \$19,000; State: <i>20%</i> \$4,800)	—
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Scope: To conduct risk assessments for fixed facilities in the vicinity of Honolulu Harbor that store or utilize hazardous chemicals.

<u>Maui LEPC</u>	\$9,500	(Federal: \$7,600; State: \$1,900)	—
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Scope: To continue the Facility Profile Planning Process.

<u>Hawaii County LEPC</u>	\$14,200	(Federal: \$11,360; State: \$2,840)	—
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Scope: To continue and expand the study of geographical response patterns and response times for hazardous materials incidents in Hawaii County over the past eight years. To affirm the current distribution of resources and to recommend changes if deemed necessary.

<u>Kauai LEPC</u>	\$6,058	(Federal: \$4,846; State: \$1,212)	—
-------------------	---------	------------------------------------	---

Purchase computer hardware, software and materials for planning activities.

(b) + \$4,000 CR.  
risk assessments for fixed facilities, Kauai.

\* If Fed \$ is greater than *excess funds* \$39,006 ~~or more~~, *up to* \$4,000, will go to Kauai for second project (b)

\* If Fed \$ is less than 39,006 - Each county will have *its* share reduced proportionately (based on *original county* ~~submitals~~ *submitals* ~~of the~~ *not* *Kauai (b)*)

**HAWAII COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

**c/o Hawaii District Health Office**

**1582 Kamehameha Avenue**

**Hilo, Hawaii 96720**

20 May 2002

Mr. Gary Gill via Mr. Denis Shimamoto  
Hawaii State Emergency Response Commission  
c/o Dennis Shimamoto, HEER  
Hawaii State Dept of Health  
919 Ala Moana Boulevard - Room 206  
Honolulu, Hawaii 96814

Dear Mr. Gill:

The Hawaii County Local Emergency Planning Committee (HC-LEPC) is submitting via this letter an application for \$14,200 from the HMEP Planning Grant funds. It is our intent to use this money to continue and expand the project that we started in the current year with funds from this source.

In cooperation with the University of Hawaii at Hilo, we have implemented a study of geographical response patterns and response times for hazardous materials incidents in Hawaii County over the past eight (8) years. These data are being correlated with the location of emergency response resources in the County (Hawaii County Fire Department, Federal Fire Department at Pohakuloa Training Area and Kilauea Military Camp, US Coast Guard, National Park Service, Clean Island Council, etc.) Our goal is to affirm the current distribution of resources and to recommend changes if deemed necessary. This study and resulting information is especially critical in view of the large area (4000+ square miles) encompassed by Hawaii County.

We are also conducting a statistical analysis of past hazardous materials emergencies in Hawaii County to define patterns in the types of incidents and the chemical(s) involved. These interpretations will be provided to the Hawaii County Fire Department to assist it in prioritizing purchases of equipment that is most likely to be needed for a hazardous materials response in Hawaii County.

We are now asking for additional funding from the HMEP program to enable us to evaluate the availability of off-Island emergency response resources within the State of Hawaii that can respond to Hawaii County in the event of a hazardous materials emergency, and provide accurate estimates for the capabilities and response times for each resource.

We also will undertake a public education program for Hawaii County commercial, industrial, and government entities to explain the State and Federal regulatory compliance requirements for handling hazardous materials and for responding to a hazardous materials emergency at a facility for which it is potentially the responsible party. We presently have a low rate of regulatory compliance in Hawaii County, in large measure because there has never been a unified campaign planned and carried out to strengthen concern among affected persons, companies, and agencies.

Provide planning and training sessions with HC-LEPC members, Hawaii County emergency responders, and insofar as funding permits, off-Island mutual aid emergency responders to generate a shared comprehension of our response capabilities and operating procedures, and to form a cohesive togetherness among the numerous agencies and personnel involved in response to hazmat emergencies in Hawaii County.

This portion of the project will be completed by 30 June 2003. A terminal report on the project, and also a closing summary of expenditures, will be provided to the Hawaii State Emergency Response Commission on or before 31 July 2003.

We thank the HSERC very much for its consideration of our proposal as we strive together to further the safety of Hawaii's emergency responders and the public.

Respectfully submitted,

John E. Bowen  
Chair, Hawaii County LEPC

JAI LOCAL EMERGENCY PLANNING COMMITTEE  
**KAUAI CIVIL DEFENSE AGENCY**

4396 RICE STREET 107 • LIHUE, HAWAII 96766  
PHONE: (808) 241-6336 • FAX: (808) 241-6335  
emops@kcda.state.hi.us



August 7, 2002

Mr. Gary Gill  
Hawaii State Department of Health  
HEER Office  
919 Ala Moana Blvd 206  
Honolulu, HI. 96814-4912

**Subject: HMEP Planning Project Review & Approval**

Dear Mr. Gill,

We are forwarding our project for review and approval. The Kauai Local Emergency Planning Committee (LEPC) submitted a \$6,058.00 proposal for consideration for purchase of computer hardware, software and materials for planning activities.

Our estimate of expenses follows:

Hardware:	
Color Printer	\$1,850.00
Dual Monitors 20" TFT LCD	3,374.00
Memory Card 256 Mb Secure Digital	214.00
On-line Collaboration Kit	370.00
Software:	
CD Labelmaker	55.00
MS Frontpage 2002	195.00
	<hr/>
	Total   \$6,058.00

We look forward to a positive reply and thank you for the opportunity to participate as a partner in making our island community a safer place to live. You may call me at (808) 241-6336 if you have any questions.

Sincerely,

Clifford Ikeda, Chair

Maui Local Emergency Planning Committee  
200 Dairy Road  
Kahului, HI 96732  
Ph. (808) 242-1478 Fax. (808) 986-0588  
Joseph Blackburn email: Blackburj001@hawaii.rr.com

July 1, 2002

State of Hawaii  
Department of Health/Heer Office  
P.O. Box 3378  
Honolulu, HI 96801  
Attn: Curtis Martin

Dear Curtis,

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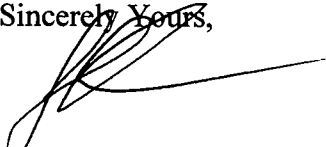
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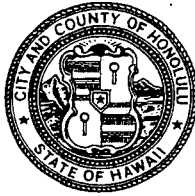


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HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE  
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650 SOUTH KING STREET • HONOLULU, HAWAII 96813  
PHONE: (808) 523-4121 • FAX: (808) 524-3439

JEREMY HARRIS  
MAYOR



CHAIR  
CARTER DAVIS

COORDINATOR  
LELAND NAKAI

May 31, 2002

Mr. Gary Gill  
Hawaii State Emergency Response Commission  
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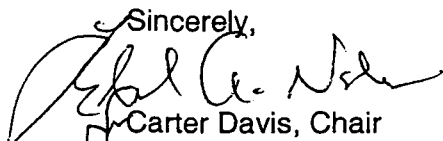
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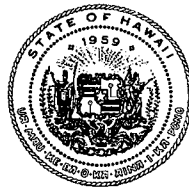
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GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH

In reply, please refer to:  
HEER OFFICE

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HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION  
MEETING #46

Thursday, May 23, 2002 from 9:12 a.m. to 11:44 a.m.

Department of Health  
919 Ala Moana Boulevard, 5<sup>th</sup> Floor  
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Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office  
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Jim Vinton-CERT (Community Emergency Response Team) CLEAN would like to focus on CERT training.

Gary Gill stated to have Toby Clairmont at the next meeting to talk about CERT because Toby is the State representative.

Ken Chin stated that Tessa Badua-Larson will be the lead on this program. It will be called Citizen Core and it will include CERT, Neighborhood Watch and Americore. He will speak to Tessa on possible making a presentation at our next meeting.

Todd Smith- 1) Update on CHER-CAP exercises; 2) Hazmat Video Library will be transferred to the California Emergency Agency and videos will be available through them; 3) FEMA is being reorganized; 4) Office is moving to Oakland, CA; 5) \$900M for Fire Dept. grant will be available next fiscal year for basic needs and training.

9) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, August 15, 2002 at 9:00 am.

The meeting was adjourned at 11:44 am.



BENJAMIN J. CAYETANO  
GOVERNOR OF HAWAII

BRUCE S. ANDERSON, Ph.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH

In reply, please refer to:  
HEER OFFICE

P.O. BOX 3378  
HONOLULU, HAWAII 96801

HAWAII STATE EMERGENCY RESPONSE COMMISSION  
MEETING #47

Thursday, August 15, 2002 from 9:23 a.m. to 12:07 p.m.

Department of Health  
919 Ala Moana Boulevard, 5<sup>th</sup> Floor  
Honolulu, Hawaii 96814

Draft Meeting Summary

Attendees

Voting

Carter Davis, Oahu LEPC Representative  
Gary Gill, Department of Health  
Clifford Ikeda, Kauai LEPC Representative  
David Gaud, Department of Land and Natural Resources  
Ed Teixeira, Department of Defense, Civil Defense Division  
Robert A. Boesch, Department of Agriculture  
Glenn Lockwood, American Red Cross

Non-Voting

Mike Cripps, Department of Health, Hazard Evaluation and Emergency Response Office  
Curtis Martin, Department of Health, Hazard Evaluation and Emergency Response Office  
Liz Galvez, Department of Health, Hazard Evaluation and Emergency Response Office  
Denis Shimamoto, Department of Health, Hazard Evaluation and Emergency Response Office  
Terry Corpus, Department of Health, Hazard Evaluation and Emergency Response Office  
Joan Chang, Department of Health, Epidemiology Branch  
Leland Nakai, Oahu Civil Defense  
Jim Vinton, Tesoro Hawaii  
Clem Jung, SCD  
Cynthia Pang, CNR HI  
Alan Sugihara, Navy Region Hawaii  
Beryl Ekimoto, Department of Health, Hazard Evaluation and Emergency Response Office  
Mike Latham, Tesoro Hawaii  
Lt. JG Latarsha S. McQueen, MSO Honolulu  
Lt. Marie Byrd, MSO Honolulu  
Clarence A. Callahan, Department of Health, Hazard Evaluation and Emergency Response Office  
Kathy Ho, Deputy Attorney General

Tin Shing Chao, HIOSH  
Dave Hoffman, Tesoro Hawaii  
Ed Gomes, Department of Health, Hazard Evaluation and Emergency Response Office  
Marsha Graf, Department of Health, Hazard Evaluation and Emergency Response Office  
Tessa Badua-Larsen, FEMA Region 9  
Tricia Nagatani, Department of Health, Hazard Evaluation and Emergency Response Office  
Earl Nishikawa, Chevron Products Company  
Bill Wong, DOH, Safe Drinking Water Branch  
Kenneth Chin, FEMA  
Sharon Leonida, Department of Health, Hazard Evaluation and Emergency Response Office  
Kelvin Sunada, Department of Health, Hazard Evaluation and Emergency Response Office

Due to a lack of quorum, HSERC Meeting #47 is an informational meeting.

1) The meeting was convened at 9:23 a.m. by Gary Gill.

1.1 Attendees introduced themselves.

2) LEPC Updates

2.1 Hawaii-No representative

2.2 Kauai

Clifford Ikeda - 1) held a Kauai LEPC meeting on June 9, 2002; 2) will be moving to a new EOC; 3) held a table top exercise on August 14, 2002; 4) there was a petroleum spill in Nawiliwili Bay which is presently in a follow-up stage; 5) HEER Office has not been notified; 6) individual named Tom, from Shell, had called him; 7) will have a WMD-IC class from August 20-23, 2002.

2.3 Maui-No representative

2.4 Honolulu

Carter Davis – Gave an update of the August 6, 2002 Honolulu LEPC meeting which was held in the new OCD EOC. (minutes available upon request)

3) HMEP Training and Planning Grants

Clem Jung-1) no word on the funding amounts of the Grants; 2) use \$43,006 for the planning grant until further notice; 3) several training classes available; 4) process in expanding the trainers list; 5) EMPG funds will be used for urban search and rescue classes; 6) there are eight WMD class subjects and classes are listed on website [www.scd.state.hi.us](http://www.scd.state.hi.us) which are open to private industry; 7) funding for classes that are held on the mainland are only for state, county and federal employees.

4) HMEP Planning Projects-deferred due to lack of quorum.

5) EPA Update

Denis Shimamoto-handouts on EPA updates had been submitted by Mike Ardito and were available at the sign-in desk. (handout available upon request)

6) Electronic TIER II Reporting Data System

Marsha Graf gave an update on the status of the system. (handout available upon request)

## 7) Operational Security Briefing

Christopher McMurray, Special Agent Bomb Technician, gave a presentation on:

### Operations Security Briefing for Public Safety Agencies

#### Operations Security

- Identify adversaries

- Deny adversaries access to critical information

- Way to protect Law Enforcement and Public Safety missions from prior disclosures

#### Who is the threat/adversary

#### What information does an adversary gather

- The response community's reaction to an incident

- Responders' capabilities

  - Strengths and weaknesses

- Equipment and monitoring capabilities

- Vulnerabilities of targets

- Ops plans

#### How does an adversary collect information from us

- Observe training activities

- Listen to public conversations

  - Subway, bus, telephones, radio, fax

- Use internet chats and e-mail

- Take photos

- Look through our trash

- Conduct open source research

#### The 5-step OPSEC process

- Identify your critical information

- Conduct a threat analysis

- Perform a vulnerability analysis

- Assess the risk

- Apply countermeasures

#### OPSEC summary

- If someone doesn't need to know, don't divulge information

- Ask "what is it about our operation I wouldn't want an adversary to know?"

- Protect unclassified information that can be read, heard or observed in day-to-day

  - Operations

- Be wary of what you place on web pages, write in chat groups, e-mail and one lists

- Be aware that public information can be released by the media

## 8) Citizen Corps

Tessa Badua-Larsen-gave a briefing on Citizen Corps which is citizen participation in community safety.  
(handout available upon request)

## 9) Big Island CHER-CAP Exercise

Kenneth Chin-FEMA will support the Big Island CHER-CAP exercise with the tabletop exercise planned for FY 03 and the full exercise in FY 04.

## 10) Chem-Bio Response Guidelines

Ed Gomes-Will discuss with each LEPC on procedures in collecting samples. (handout available upon request)  
The HSERC will support assessment of protocols to collect Bio samples.

11) Other Business

Lt. JG Latarsha McQueen-The Coast Guard Pacific Strike Team is offering ICS level 200 training on September 17 and level 300 training on September 19 and 20. Respond by August 23.

Carter Davis-Will need a meeting to approve the HMEP planning grant projects before November because of the long process to execute the contract.

Gary Gill-will conduct a special meeting with one agenda of approving the HMEP planning grant projects. Will hold the meeting in about one month.

✓) Schedule next HSERC meeting

The next HSERC meeting will be on Thursday, November 21, 2002 at 9:00 am.

The meeting was adjourned at 12:07 pm.



Departmental mtg. No Agenda ①

HEER Meeting 8/15/02 #47

Meeting covered by Gary Grier @ 9:23 a  
Introduction -

- CEPC updates -

Kauai - Clifford - CEPC mtg. - several training classes taken moving to a new EOC, 8/14 table top exercise.  
- Petroleum spill in Nawiaiwili Bay - follow up stage.  
HEER office not notified, Tom from shell called Clifford. WMD-IC Class Tues-Fri. 8/20-8/23

Carter - 8/6 CEPC mtg. w New Oahu Civil Defense.  
See attached minutes. (available upon request)  
(will provide up request)

Hawaii - none

Maini - none

Clem Jung - HMAEP Training & Planning Grant

No word for on final amounts of grants (43,000 for planning - use this amt. until further notice)

Several training classes available, trying to expand trainees list. EMPG ~~most~~ funds would be for urban Search & Rescue.

8 WMD classes subjects  
classes listed

WMD. sev. state, hi, wa  
open to private industry  
for classes in Hawaii only

Courses on mainland <sup>funding</sup> only for state, county, fed.

EPA update - see attached handouts (available upon request)  
~~handouts on desk~~



8/15/02 HSERC mtg #47

2

Marsha - TIER II

See attached handout (available upon request)

Send Memo on new version of TIER II submit to Fire Dept. of all countries

- Marsha - updates next mtg.

Chris McMurray, FBI

Operations Security Briefing for Public Safety Agencies

① Operations Security

- identify adversaries

- deny adversaries access to ~~critical~~ <sup>critical</sup> information

- way to protect CE + PS mission from prior disclosure

② Who is <sup>the</sup> threat / adversary

③ What Information does an adversary gather

- the response community's reaction to an incident

- Responders' capabilities

- strengths & weaknesses

- Equipment & monitoring capabilities

- Vulnerabilities of targets

- Ops plans

④ How does an adversary Collect Information From Us.

- Observe training activities

- Listen to public conversations

- subway, bars, telephones, radios, fax

- Use internet chats & e-mail

- take photos

- Look through our trash

- Conduct open source research



8/15/02 HSERC mtg. #47

3

Chris McMurray (cont.)

⑤ The 5-Step OPSEC Process

- Identify your Critical Information
- Conduct a Threat Analysis
- Perform a Vulnerability Analysis
- Assess the Risk
- Apply Countermeasures

⑥ OPSEC Summary

- If someone doesn't need to know, don't divulge information
- Ask "What is it about our operations I wouldn't want an adversary to know?"
- Protect unclassified information that can be readily heard or observed in day-to-day operations
- Be wary of what you place on web pages, write in chat groups, e-mail & one lists
- Be aware that public information can be released by the media

McAloon - FCS training 12/17 & 12/19, 12/20

Tessa Dadua-Larsen - Citizen Corps

see handouts (available upon request)

Ken Chun - Big Island CHER. CAP Exercise

Table Top FY03

Full exercise FY04

Florida will support

Ed Gomes - Chem-Bio Response Guidelines

see attachment



8/15/02 HSEPC mtg, #47

④

- Discuss with each LEPC for procedures in collecting samples.

HSEPC will support assessment of protocol to collect bio samples.

Other Business - to approve HSEPC Funding due to long process to execute  
Center - need mtg <sup>minutes</sup> ~~minutes~~  
Special mtg. w/ one agenda will check w/ AG  
if can do conference call. To hold meeting in about one month.

No quorum to vote on HSEPC projects & approval of meeting minutes #46  
Thurs. Nov. 21, 2002 9:00 am

Meeting adjourned at 12:07 pm

**HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
TUESDAY, AUGUST 6, 2002  
OAHU CIVIL DEFENSE AGENCY**

The meeting was called to order at 9:09 A.M. by Chair Carter Davis.

**I. INTRODUCTION/REMARKS/ADOPTION OF MINUTES**

C. Davis welcomed everyone and gave introductory remarks. L. Nakai then gave a brief orientation on the newly renovated EOC, and introduced Doug Aton, the newly assigned Oahu Civil Defense Agency Administrator. Attendees (list attached) then introduced themselves. The minutes of the May 13, 2002 meeting were reviewed and approved as written.

**II. OLD BUSINESS**

**LEPC BUDGET REPORT, 4th QUARTER, FY 2002**

L. Nakai provided the following report for the 4th Quarter:

Balance - 3/31/02	\$23,516.36
• Expenditures	
Office supplies, meeting notice, NASTTPO support, 1 <sup>st</sup> payment to Dixon Risk Services	6,263.70
Balance - 6/30/02	\$17,252.66

L. Nakai explained that \$12.8K of the June 30<sup>th</sup> balance is encumbered for payments to Dixon Risk Services.

**HECO TOURS**

A. Keith took 7 LEPC representatives on tours of HECO facilities on June 5 & 13, 2002. They visited the Ward Avenue complex, Waiau and Kahe plants, and Campbell Industrial Park facilities. Andy was thanked for hosting the very informative tours.

**III. NEW BUSINESS**

**HEALTHCARE ASSOCIATION OF HAWAII (HAH) EMERGENCY  
MANAGEMENT PROGRAM**

Toby Clairmont briefed the LEPC on the HAH Emergency Management Program (see attachment). He covered its mission, functions and components of the program, the trauma and biological paradigms facing the HAH, and the readiness development program.

## **HSERC MEETING, 5/23/02**

Toby Clairmont gave a presentation on the HAH Emergency Management Program. Kauai will be conducting a tabletop exercise this fall and Hawaii County will be conducting a full-scale exercise in 2004. The following 2002 LEPC HEPCRA fund distribution was approved:

Honolulu	\$12.5K
Hawaii	\$ 9.4K
Maui	\$ 7.9K
Kauai	\$ 7.1K

These amounts reflect a base amount of \$5K plus an amount based on the percentage of reporting facilities in the respective county.

There was discussion on a statewide system of electronic submission of the annual Tier II Chemical Inventory Reports. The new EPA Tier II Submit Program will be an agenda item for the August meeting of the HSERC. J. Vinton discussed the Community Emergency Response Team (CERT) Program, which CLEAN may promote within CIP as a means of elevating disaster readiness of individuals. CERT is part of the FEMA Citizen Core program, which will also be discussed at the August HSERC meeting.

### **LEPC PLAN UPDATE**

L. Nakai informed the committee that fieldwork for the project to update the Hazard Assessment portion of the LEPC plan has been completed. Dixon Risk Services is now analyzing the data, and will complete the project by the end of September.

A follow-on project focused on facilities in the vicinity of Honolulu Harbor and on Sand Island is being considered for this FY. Finding information on businesses and their activities in this area however, is a challenge. LEPC members were asked to examine potential databases such as NPDES permits and agricultural listings to assist with this project. J. Vinton suggested that the State Department of Business, Economic Development and Tourism (DBEDT) and other business associations might be a source of useful information. L. Nakai will follow-up on these potential sources of business information.

### **HAZARDOUS WASTE DISPOSAL**

C. Davis described recent reports by citizens who find abandoned hazardous wastes. He discussed current procedures for handling these hazardous wastes found on City property. HFD will assess the situation and cordon off the area, but cannot transport the material. City work crews also cannot handle or transport the hazardous wastes. The Department of Facility Maintenance planned to have a city contract in place for disposal of these wastes, but reduced funding precluded the implementation of the contract.

C. Davis asked LEPC reps to raise the issue with their Directors to gain their support for contracting the services for hazardous waste pick up and disposal.

Raising public awareness of this issue at neighborhood board meetings was also discussed as another means of gaining public support for the City's involvement.

#### **HAZARDOUS MATERIALS EMERGENCY RESPONSE CAPABILITIES AND ASSESSMENT PROGRAM (CHERCAP) EXERCISE – OPERATION KALAELOA**

L. Nakai provided a summary of Operation Kalaeloa. The exercise was a success and all objectives were met, and the After Action Report should be published shortly. There was a problem in the administration of the exercise due to miscommunication. Student victims scheduled to be treated at Barbers Point Beach Park and transported via ambulance to St. Francis West Hospital were instead taken directly to the hospital. This left EMS personnel and ambulances at the beach park with no activity.

C. Jung briefed the LEPC on future hazmat exercises. Hawaii County will have a tabletop exercise on September 30, 2003, and a full-scale exercise in 2004. A tabletop exercise design course was held last week, and the attendees will form a core group of exercise planners/control staff for these exercises. Next year a four-day field exercise design class will be held to start the planning for the 2004 field exercise. Kauai is next scheduled to conduct exercises after Hawaii County.

#### **C.L.E.A.N. UPDATE**

J. Vinton informed members that CLEAN held their annual planning meeting and re-elected their officers. Dave Hoffman will continue as CLEAN's president. CLEAN will continue with projects to improve emergency planning and response for CIP, and may consider sponsoring CERT training for CIP businesses. C. Jung mentioned that there are only 3 qualified CERT instructors in the State. CLEAN plans to qualify a CERT trainer for this program, and may ask government agencies to assist with the training program.

CLEAN recently published a hazard assessment supplement to the CLEAN Emergency Resources Guide that contains potential CIP release scenarios. Due to security concerns, this supplement will be provided only to government response agencies.

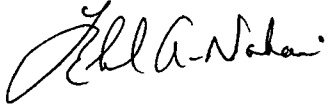
#### **IV. OTHER BUSINESS/OPEN DISCUSSION**

C. Davis mentioned the GAO publication, Emergency Response Community Views on the Adequacy of Federally Required Chemical Information, which discusses the EPCRA and Risk Management Programs. It is available at <http://www.gao.gov/cgi-bin/getrpt?GAO-02-799>.

**V. SCHEDULE NEXT MEETING**

The next LEPC meeting is tentatively scheduled for November 7, 2002. The probable location will be the OCDA EOC. The meeting adjourned at 11:20 A.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Leland A. Nakai". The signature is fluid and cursive, with the first name being the most prominent.

Leland A. Nakai  
LEPC Coordinator

Attachments

HONOLULU LOCAL EMERGENCY PLANNING COMMITTEE MEETING  
AUGUST 6, 2002  
OAHU CIVIL DEFENSE AGENCY

ATTENDANCE LIST

**VOTING MEMBERS:**

Carter Davis	HFD
Leland Nakai	OCDA
Randall Lee	Environmental Services
Melvin Tokuda	Department of Agriculture
Jim Vinton	Tesoro Hawaii
Roy Yamamoto	HAH
Andy Keith	HECO
Glenn Moir	Transportation Services
Lope Salvatierra	Enterprise Services
Rick Stercho	ARC
Elwin Spray	Neighborhood Commission
Bruce Hisanaga	Department of Education
Brian Mohr	Parks & Recreation
Earl Nishikawa	Chevron

**NON-VOTING MEMBERS:**

Denis Shimamoto	HEER
Michele Chang	MCBH
Lynne Nakamoto	USAGHI Environmental
Clem Jung	SCD
Toby Clairmont	HAH
Gary Susag	OCDA



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION IX  
75 Hawthorne Street  
San Francisco, CA 94105

## *EPA Update for Hawai'i SERC Meeting August 15, 2002*

### **Security for Public Water Systems**

In June, President Bush signed into law the Public Health Security and Bioterrorism Preparedness and Response Act. Public water systems serving a population greater than 3,300 are required to certify to the EPA that the system has completed or revised an Emergency Response Plan that incorporates the results of a vulnerability assessment.

### **Site Security for Chemical Facilities**

EPA Headquarters is evaluating with OSHA, the Justice Department and others about determining whether the General Duty Clause of the Clean Air Act Amendments provides EPA the authority to conduct site security reviews for chemical facilities.

Vulnerability assessments are an integral part of site security and EPA has developed a training class based on Sandia National Laboratories' vulnerability assessment model. The class audience will be federal, state and local regulators in addition to industry. This model is aimed at large chemical facilities and businesses. EPA Region 9 will host a training class Nov. 12 - 14 in San Francisco. Classes will also be held in Kansas City on Sept. 24 - 26 and in Atlanta on Oct. 22 - 24. An overview of the vulnerability methodology will be given during the first day of the training. The remainder of the workshop will be focused on applying the methodology. The registration fee is \$350 and class sizes are limited. Final details will be announced shortly.

Meanwhile, other vulnerability assessment model classes are available -- developed by the Chemical Center for Process Safety (an affiliate of the American Chemistry Council). In contrast to the Sandia model, these classes are aimed at medium to small facilities. Classes will be held in Houston on Sept. 9 - 10, in Baltimore on Sept. 12 - 13, and in New Orleans on Sept. 23 - 24. Information at: [www.americanchemical.com](http://www.americanchemical.com) under "Products and Services".

### **New CEPPPO Director in Washington and new CEPP Team Leader in Region 9**

Debra Dietrich is the U.S. EPA's new director for CEPPPO in Washington, replacing Jim Makris who retired last month.

Kay Lawrence is the new CEPP Team Leader in San Francisco, replacing Mary Wesling who has been the Acting Team Leader since Nate Lau's promotion in March. Kay has been an On Scene Coordinator in EPA Region 9 for nine years. Before her work in Region 9 she developed considerable inspection and enforcement experience in EPA Region 7.

### **Upcoming Conferences**

- Continuing Challenge in Sacramento, CA on Sept. 3-6. Website: [www.hazmat.org](http://www.hazmat.org)
  - HazMat Explo in Las Vegas on Dec. 2-6. Website: [www.hazmatexplo.org](http://www.hazmatexplo.org)
- (A two-hour overview session by EPA regarding chemical site security vulnerability

assessments is scheduled for HazMat Explo.)

### **New CAMEO (Computer Aided Management of Emergency Operations) Now Available**

A new expanded, faster CAMEO system is now available. It can be downloaded from [www.epa.gov/ceppo](http://www.epa.gov/ceppo) using the 'What's New Button'.

### **Recent EPA Publications of Interest**

Publications are available at 'What's New' on the EPA Chemical Emergency Preparedness and Prevention website: <http://www.epa.gov/ceppo/> or the Information Hotline at 1-800-424-9346.

LEPCs and Deliberate Releases: Addressing Terrorist Activities in the Local Emergency Plan (August 2001). In recent years, the threat of incidents involving chemical and biological materials has increased. This fact sheet discusses how LEPCs can incorporate counter-terrorism issues when they review and update their local plans.

Chemical Accident Prevention: Site Security (February 2000). As a precaution during this heightened state of alertness, the U.S. EPA in coordination with the U.S. Department of Transportation (DOT) and the Federal Bureau of Investigation (FBI) suggests that those who manufacture, distribute, transport or store hazardous chemicals should be especially vigilant regarding the physical security of those chemicals. In addition to this EPA advisory, DOT, has produced a separate advisory for transporters, available by contacting DOT at (202) 366-6525. The FBI requests that you expeditiously report any threats or suspicious behavior to your local FBI field office.

### **Other Recent Publications of Interest.**

Site Security Guidelines for the U.S. Chemical Industry, developed by a group of company security professionals and designed specifically for the chemical industry, can help companies build upon their existing security programs. The guidelines outline typical elements of a good security program and suggest security practices that managers can consider and tailor to their facilities particular circumstances. This includes information on employee and contractor security issues, risk assessment, prevention strategies, training, emergency response and crisis management, and physical and cyber security issues. This document is available from the American Chemical Council website: [www.americanchemistry.com/](http://www.americanchemistry.com/)

### **CEPP Program Contact for EPA Region 9 (Pacific Southwest Region)**

For more information about U.S. EPA's Chemical Emergency Preparedness and Prevention program in Hawai'i, please contact Mike Ardito at (415) 972-3081 or by email at [ardito.michael@epa.gov](mailto:ardito.michael@epa.gov)

### **EPCRA and RMP Call Center**

1-800-424-9346 (M-F, 9-5 ET) or [www.epa.gov/epaoswer/hotline](http://www.epa.gov/epaoswer/hotline),  
e-mail: [epacallcenter@bah.com](mailto:epacallcenter@bah.com)

### **EPA's Regional Response Center**

EPA's office in San Francisco is expected to have its new Regional Response Center built this fall and have it operable in early 2003.



The HEER Office collects Tier II forms under the Hawaii and Federal Emergency Planning and Community Right-to-Know Acts. Covered facilities are ones that have chemicals present in their facility over the chemical's threshold planning quantity (TPQ) at any time during the calendar year. The facilities are required to submit yearly inventories of these chemicals on Tier II forms. The purpose of this effort has been to provide the responder and the public with information regarding locations and amounts of hazardous chemicals within the community. The HEER Office database contains information on 1531 facilities

EPA and NOAA have developed a software package, Tier2Submit, which facilities may use to submit their inventories to the appropriate SERCs, LEPCs and fire departments.

Tier2Submit software will be re-released mid-September for use in the next reporting round.

The next inventories are due on March 1, 2003 for the 2002 calendar year.

The HEER Office sends out a mailing every January to facilities that have reported in the past reminding them of their reporting requirements. The mail out contains instructions, notices of changes and preprinted forms.

This year, in the mail out, we will be encouraging facilities to use Tier2Submit and provide the HEER Office with an electronic version of their data.


#### Potential Data Entry Options

- 1) At a minimum, we'll point facility contacts to the EPA website where they can go to download the software. In that case facility contacts will have to do their own data entry into the Tier2Submit.
- 2) I'd like to populate copies of the Tier2Submit with the previous years HEER data and send electronic copies so there is very little retyping required. If this works, we'll contact facilities early by phone and arrange to correspond by e-mail.
- 3) In the worst case, some facilities will respond with hardcopy submissions and we won't be able to transfer any of their data electronically. In that case, the HEER Office will have to enter their submissions into Tier2Submit for them to match the ones submitted electronically.

There are two reasons to switch to Tier2Submit. One is to encourage electronic submission in a form already in use by the EPA. The other is to gain compatibility with the CAMEO/ALOHA/MARPLOT software in use by emergency planners.

The HEER Office has attempted in the past to make its electronic data available to fellow agencies in Microsoft Access or Excel format but it appears to have had limited usefulness. The data collected in Tier2Submit imports to CAMEO. The HEER Office plans after the 2003 data collection to make its electronic data available in CAMEO to fellow agencies.


I hope to import the spreadsheets from Tier2Submit into Lotus Notes as well for a data integration project that the HEER Office and the SHWB are working on.



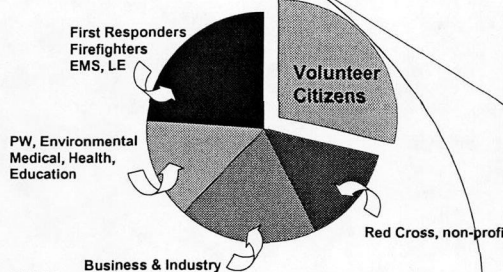
*citizen★corps*

Tessa Badua-Larsen  
 FEMA Region IX  
 510-627-7185 ph  
 Teresita.badua-larsen@fema.gov


08/14/2002



SERC/LEPC




08/14/2002



USA Freedom Corps

- Peace Corps
- Corporation for National and Community Service (CNCS)
  - AmeriCorps
  - Senior Corps
- Citizen Corps


08/14/2002



*citizen★corps*

Citizen participation in Community Safety


08/14/2002



*citizen★corps*

- Opportunities for Citizen participation:
  - Emergency Preparedness
  - Mitigation practices
  - Crime prevention
  - Augment first responders


08/14/2002



*citizen★corps*

- Five Federal Programs:
  - Neighborhood Watch Program
  - Volunteers in Police Service (VIPS)
  - Community Emergency Response Teams (CERT) Program
  - Medical Reserve Corp
  - Operations TIPS


08/14/2002



**citizen★corps**

- Neighborhood Watch
  - DOJ
  - 30 years old
  - National Sheriff's Association
  - Expanded mission to incorporate terrorism prevention and education
  - Goal: 15,000 by 2004


08/14/2002



**citizen★corps**

- Volunteers in Police Service (VIPS)
  - DOJ
  - Launch - May 2002
  - International Association of Police Chiefs
  - Incorporate community volunteers
    - Administrative
    - Non-intervention
  - [www.policevolunteers.org](http://www.policevolunteers.org)


08/14/2002



**citizen★corps**

- Community Emergency Response Teams
  - FEMA
  - Emergency Preparedness Training
  - Basic response techniques
  - Goal: 600,000 by 2004
  - [www.FEMA.gov/EMT/CERT](http://www.FEMA.gov/EMT/CERT)


08/14/2002



**citizen★corps**

- Medical Reserve Corps
  - HHS
  - Medical reserve volunteers
  - Support large-scale local emergencies
  - Promote local community public health
  - [www.surgeongeneral.gov](http://www.surgeongeneral.gov)


08/14/2002



**citizen★corps**

- Operation TIPS
  - DOJ
  - Terrorism Information and Prevention System
  - Launch - Summer 2002 - 10 cities
  - Educational and training materials - industry


08/14/2002



**citizen★corps**

- ROLES:
  - Federal
  - State
  - Local


08/14/2002



## FEDERAL ROLE

- Promote "Citizen Corps"
- Foster State and community participation
- Compile accurate information
- Set training standards
- Help identify volunteer programs and initiatives
- Help secure national partnerships
- Develop financial incentives and tie-ins

08/14/2002



## State Role

- State Role:
  - Designate a Citizen Corps POC
  - Encourage every community to participate in Citizen Corps


08/14/2002



## Local Role

- Citizen Corps Councils
  - Emergency Management
  - First Responders
  - Volunteer, community service, faith-based
  - Educational institutions, Medical facilities
  - Business & Industry
  - Community's neighborhood networks


08/14/2002



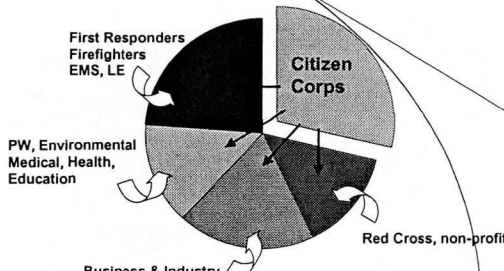
## Citizen Corps Councils

- Objectives
  - Match skills
  - Educate
  - Spearhead volunteer opportunities
  - Promote Citizen Corps programs
  - Highlight accomplishments
  - Assess increased awareness



08/14/2002



## SERC/LEPC



08/14/2002





### DOJ Grants

**Supplemental -**

- FY03 - \$17m
- \$3m - NWP
- \$8m - TIPS
- \$6m - VIPS

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HHS Grants

Supplemental - \$3m

- \$2m – Demonstration Projects
- \$1m – Tech Assist, contracts, website
- Application due: August 23, 2002

FY03 - \$10m

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FEMA Grants

Supplemental -

- \$25m – Citizen Corp/CERT
- \$100m – Planning
- \$56m – EOC
- \$110 – Interoperable Communications
- \$7m – Secure communications

FY03 - ~~\$206m~~ & ~~\$156m~~ - FRI

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Federal Emergency  
Management Agency

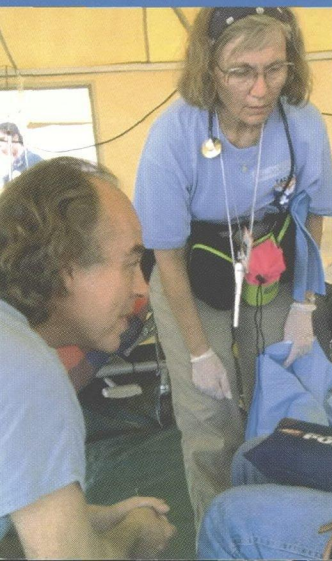
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# Volunteer for Citizen Corps

Volunteer for America



Citizen Corps is a new network of volunteer organizations that utilize the skills and abilities of the American people to prepare communities for the threats of terrorism, crime and disasters. Citizen Corps is administered by the Federal Emergency Management Agency (FEMA) and is a vital part of the USA Freedom Corps, President Bush's initiative to encourage and assist all Americans to engage in service to their communities, our country, and the world.

At the local level, **Citizen Corps Councils** will help drive citizen participation within a community by coordinating Citizen Corps programs, identifying volunteer opportunities to support local law enforcement and emergency response personnel, and specifying local resources to support Citizen Corps. Citizen Corps programs include the following:

The **Community Emergency Response Team** program will train individuals in emergency preparedness and basic response techniques and enable them to prepare volunteers to take a more active role in providing critical support to first responders during emergencies.

An expanded **Neighborhood Watch Program** will incorporate terrorism prevention and education into its existing crime prevention mission and will expand the number of communities served.

**Volunteers in Police Service** will provide support for resource-constrained police departments by tapping civilian volunteers to supplement their community's law enforcement professionals in order to free up sworn officers for frontline duty.

The **Medical Reserve Corps** will coordinate volunteer health professionals during large-scale emergencies to assist emergency response teams, provide care to victims with less serious injuries, and remove other burdens that inhibit the effectiveness of physicians and nurses in a major crisis.

**Operation TIPS**, the Terrorist Information and Prevention System, will be a nationwide program utilizing millions of workers who, by the nature of their jobs, are well-positioned to recognize unusual events. Operation TIPS will provide them with training, materials and a formalized way to report suspicious activity to the nearest FBI field office.

President Bush encourages all Americans to volunteer. You can also receive *The Citizens' Preparedness Guidebook*, created by the National Crime Prevention Council, featuring tips on preparing for the possibility of terrorism, crime and disaster. **Get the guidebook today by calling 1-800-WE-PREVENT (1-800-937-7383).**

**Volunteer your skills for America.  
Sign up today for Citizen Corps!**

 citizen corps

Visit our Web site at  
[www.citizencorps.gov](http://www.citizencorps.gov)





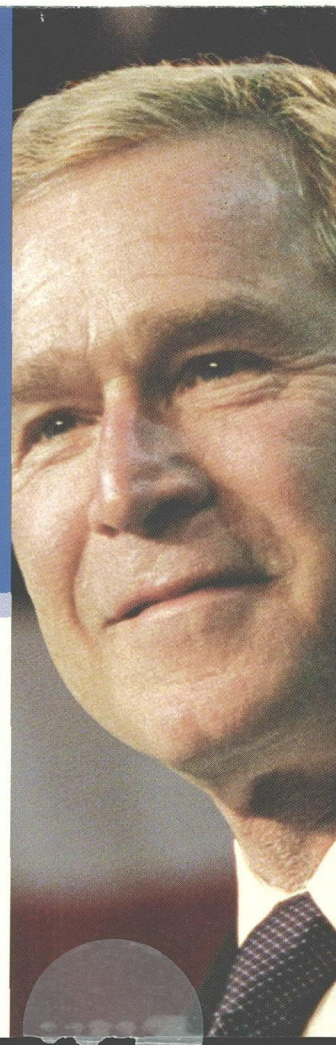
**Volunteer at [www.citizencorps.gov](http://www.citizencorps.gov)**

**“We want to be a nation that serves goals larger than self. We have been offered a unique opportunity, and we must not let this moment pass.”**

—President George W. Bush  
State of the Union Address, January 29, 2002



*Learn more about Citizen Corps and volunteer today!*



# Hazcat Agenda

## Problems identified:

1. Improper identification of samples delivered to labs
2. No cohesiveness on types of hazcat kits or protocols among agencies
3. Need of training and certification
4. Stocking and resupplying
5. Interisland transport

## Addressing needs:

1. Easier way of identifying unknowns
2. Accuracy of identification for delivery to proper lab
3. Unity of response
4. Proper labeling for transport
5. Safety of all personnel-State lab for chemical exposure and UH lab for bio exposure.

## Present status on Kit

1. EPA region 9 Hazard Categorization System
  - a. Acid (liquid/solid)
  - b. Acid Oxidizer (liquid/solid)
  - c. Base (liquid/solid)
  - d. Base Oxidizer (liquid/solid)
  - e. Flammable (liquid/solid)
  - f. Chlorinated Hydrocarbon
  - g. Cyanide (liquid/solid)
  - h. Sulfide (liquid/solid)
  - i. Non-Hazardous (liquid/solid)

## Tasks performed by utilizing hazcat kit

1. Assignment of hazardous waste characteristics per RCRA (40 CFR, 261.20)
2. Assignment of DOT hazard class to permit placarding and manifesting for transport. (49CFR, 171 and 172)
3. Rapid assessment of materials and evaluation of potential hazards. Cannot access CERCLA(40CFR, 300.65) funds for removal if materials are non hazardous.



## Additional Tests

1. Radiation screening
2. Agriscreen Ticket-organophosphates, thiophosphates, carbamates
3. Explosives Detection Field Kit- EXSPRAY
  - Group a.-TNT, Tetryl, TNB, DNT, Picric Acid and its salts.
  - Group b.-Dynamite, Nitroglycerine, C4, RDX, PETN, SEMTEX, Nitrocellulose, smokeless powder
  - Group c Nitrates ANFO, black powder, flash powder, gun powder, potassium chlorate and nitrate, sulfur(powder), ammonium nitrate fertilizer
  - Dropex- Chlorates
4. Nik presumptive drug test- Methamphetamine, Opium, Barbituates, LSD, Cocaine, Methadone, PCP, Opiates, Brown heroin and MDMA, Methaqualone, Pentazocine, Propoxyphene, Ephedrine, Diazepam
5. Protein Test
6. Flour/Starch Test
7. Carbonate Test
8. Char Test
9. Sugar Test

## Dennis Shimamoto - HEER

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Subject:

FW:

Date sent:

Thu, 15 Aug 2002 07:24:42 -1000

Aloha,

One lesson learned during the July NPREP was that there is not a widespread knowledge of the Incident Command System. The Coast Guard Pacific Strike Team is offering ICS level 200 training on September 17 & Level 300 training on September 19 and 20 at the Hawaii Oil Spill Response Center (CIC/MSRC). If you or another member of your organization would like to attend, please send a list of names to LTjg Latarsha McQueen at <<mailto:lmcqueen@d14.uscg.mil>> [lmcqueen@d14.uscg.mil](mailto:lmcqueen@d14.uscg.mil). Please also include personnel's current level of ICS training, email address, and telephone number. Attendance is limited so please respond by August 23. Follow up information will be sent the week of September 2.

\*Note: If you received duplicate copies of this solicitation, you are on more than one of my distribution lists. I apologize in advance for any inconvenience this may cause.

LTjg Latarsha S. McQueen  
MSO Honolulu  
Planning Department  
808-522-8264 ext. 373  
808-522-8270 fax  
<<mailto:lmcqueen@d14.uscg.mil>> [lmcqueen@d14.uscg.mil](mailto:lmcqueen@d14.uscg.mil)

# **DRAFT**

## Proposed HI SERC Agenda Item

Target: CHER-CAP Process for Big Island

Brief summary of CHER-CAP program, aims and objectives

Outline of schedule of events and timetable

Other Federal agencies involved

Funding available

FEMA Monitoring