



**State of Hawaii  
Department of Health  
Kauai District Health Office  
Public Health Preparedness  
Lihue, Kauai**

**Planner III**

\$4,252 - \$5,178 per month (SR-20, Step C – H)

**Planner IV**

\$4,600 - \$5,600 per month (SR-22, Step C – H)

Note: Hiring rates will be based on availability of funds, the applicant's, and other relevant factors.

Full-Time, Temporary, Civil Service position. The primary purpose of this position is to work with the District Health Officer and the Office of Public Health Preparedness on Oahu in the planning, development, and implementation of complex special projects, policies, and procedures to build, improve, and maintain state public health preparedness, response, and recovery capabilities. Primarily, this position develops, implements, and trains key staff on emergency plans related to all hazards. This position is vital to the emergency management functions of the Kauai District Health Office and services as the primary liaison to the County of Kauai's Emergency Operations Center.

**Minimum Qualifications**

**To qualify, you must meet all of the following requirements:**

**EDUCATION:** Bachelor's degree from an accredited four-year college or university.

**SPECIALIZED EXPERIENCE:** One and one half (1 ½) years for the Planner III and Two and one half (2 ½) years for the Planner IV of progressively responsible professional planning experience which included the collection and evaluation of an extensive variety of physical, social, economic and environmental data, determination of public opinion and general community objectives and policies to obtain a comprehensive prospective of conditions and identify problems and opportunities in the area(s) of concern.

For the Planner IV, the experience must also show, in addition to the aforementioned experience, actual involvement in and responsibility for: (1) the integration of such information including the consideration of relationships among resources, facilities, services, needs and values for the development of policy options, alternatives for action, programs and priorities to meet goals and objectives for a given geographic area of concern; (2) advising and assisting agencies and administrators on planning concepts and methods, providing technical information and analyses for the formation of plans and programming of plans; and (3) formulation and presentation of plans and policy recommendations including alternatives and consequences of alternative actions to decision makers and at public hearings.

Such experience should demonstrate possession of the knowledge of general research sources and sources of environmental socioeconomic information, practices for public planning, and the ability to analyze facts and develop sound conclusions therefrom.

**LICENSE:** A valid driver's license is required for some positions at the time of appointment.

**Who May Apply**

**LEGAL AUTHORIZATION TO WORK REQUIREMENT:** The State of Hawaii requires that all persons seeking employment with the government of the State shall be citizens, nationals, or permanent resident aliens of the United States, or eligible under federal law for unrestricted employment in the United States.

**How to Apply**

Visit the Department of Human Resources Development website at <http://agency.governmentjobs.com/hawaii/default.cfm>.

Planner III Recruitment # 21-0704 (position #122625)

Planner IV Recruitment #21-0627 (position #122625)

Continuous until needs are met.

**Other Information**

For additional information, you may contact Hazel Kashiwabara at [Hazel.Kashiwabara@doh.hawaii.gov](mailto:Hazel.Kashiwabara@doh.hawaii.gov).

This position is exempt from civil service and considered temporary in nature. Therefore, if you are appointed to the position, your employment will be considered to be "at will," which means that you may be discharged from your employment at the prerogative of your department head or designee at any time.

Effective immediately, as a condition of employment with the State of Hawai'i, each qualified candidate who has been given a conditional offer of employment must show proof of full COVID-19 vaccination and shall be fully vaccinated by his/her/their employment start date. A reasonable accommodation will be provided if requested by a candidate and it is determined through an interactive process that pregnancy, a qualifying disability, or a sincerely held religious belief prevents the candidate from receiving a COVID-19 vaccination.

Please note that the COVID-19 vaccination policy above will apply to both new hires not currently employed by the State of Hawaii Executive branch, as well as current State of Hawaii Executive Branch Employees who are being considered for placement into another State of Hawaii Executive Branch position.