



**State of Hawaii  
Department of Health  
Office of Public Health Preparedness  
Downtown, Oahu**

**Planner IV**

\$4,413 - \$5,373 per month, salary commensurate w/ training and experience

**Planner V**

\$4,968 - \$6,044 per month, salary commensurate w/ training and experience

Note: Hiring rates will be based on availability of funds, the applicant's, and other relevant factors.

Full-Time, Permanent Civil Service position. The primary purpose of the position is to coordinate the development of statewide comprehensive public health response plans to all hazards, including man-made disasters or events. The position leads the planning, development, and implementation of multiple, complex special projects, policies, and procedures to build, improve, and maintain state public health and healthcare system preparedness capabilities.

**Minimum Qualifications**

**To qualify, you must meet all of the following requirements:**

**EDUCATION:** Graduation from an accredited four (4) year college or university with a bachelor's degree. The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically.

**SPECIALIZED EXPERIENCE:** Two and one half (2 ½) years for the Planner IV and three and one half (3 ½) years for the Planner V of progressively responsible professional planning experience which included the collection and evaluation of an extensive variety of physical, social, economic and environmental data, determination of public opinion and general community objectives and policies to obtain a comprehensive prospective of conditions and identify problems and opportunities in the area(s) of concern.

For the Planner IV and higher levels, the experience must show, in addition to the aforementioned experience, actual involvement in and responsibility for: (1) the integration of such information including the consideration of relationships among resources, facilities, services, needs and values for the development of policy options, alternatives for action, programs and priorities to meet goals and objectives for a given geographic area of concern; (2) advising and assisting agencies and administrators on planning concepts and methods, providing technical information and analyses for the formation of plans and programming of plans; and (3) formulation and presentation of plans and policy recommendations including alternatives and consequences of alternative actions to decision makers and at public hearings.

Such experience should demonstrate possession of the knowledge of general research sources and sources of environmental socioeconomic information, practices for public planning, and the ability to analyze facts and develop sound conclusions therefrom.

**SUPERVISORY APTITUDE:** Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful responsibilities or aspects; by serving as a group or team leader, or in similar work in which opportunities for demonstrating supervisory capabilities exist; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

**Who May Apply**

**LEGAL AUTHORIZATION TO WORK REQUIREMENT:** The State of Hawaii requires that all persons seeking employment with the government of the State shall be citizens, nationals, or permanent resident aliens of the United States, or eligible under federal law for unrestricted employment in the United States.

**How to Apply**

Visit the Department of Human Resources Development website at <http://agency.governmentjobs.com/hawaii/default.cfm>.

Planner IV Recruitment # 217148 (position #121804): Downtown, Oahu  
Planner V Recruitment #216142 (position #121804): Downtown, Oahu

Continuous until needs are met.

**Other Information**

For additional information, you may contact Elsie Yamashita at (808) 587-6569.

Effective immediately, as a condition of employment with the State of Hawai'i, each qualified candidate who has been given a conditional offer of employment must show proof of full COVID-19 vaccination and shall be fully vaccinated by his/her/their employment start date. A reasonable accommodation will be provided if requested by a candidate and it is determined through an interactive process that pregnancy, a qualifying disability, or a sincerely held religious belief prevents the candidate from receiving a COVID-19 vaccination.

Please note that the COVID-19 vaccination policy above will apply to both new hires not currently employed by the State of Hawaii Executive branch, as well as current State of Hawaii Executive Branch Employees who are being considered for placement into another State of Hawaii Executive Branch position.