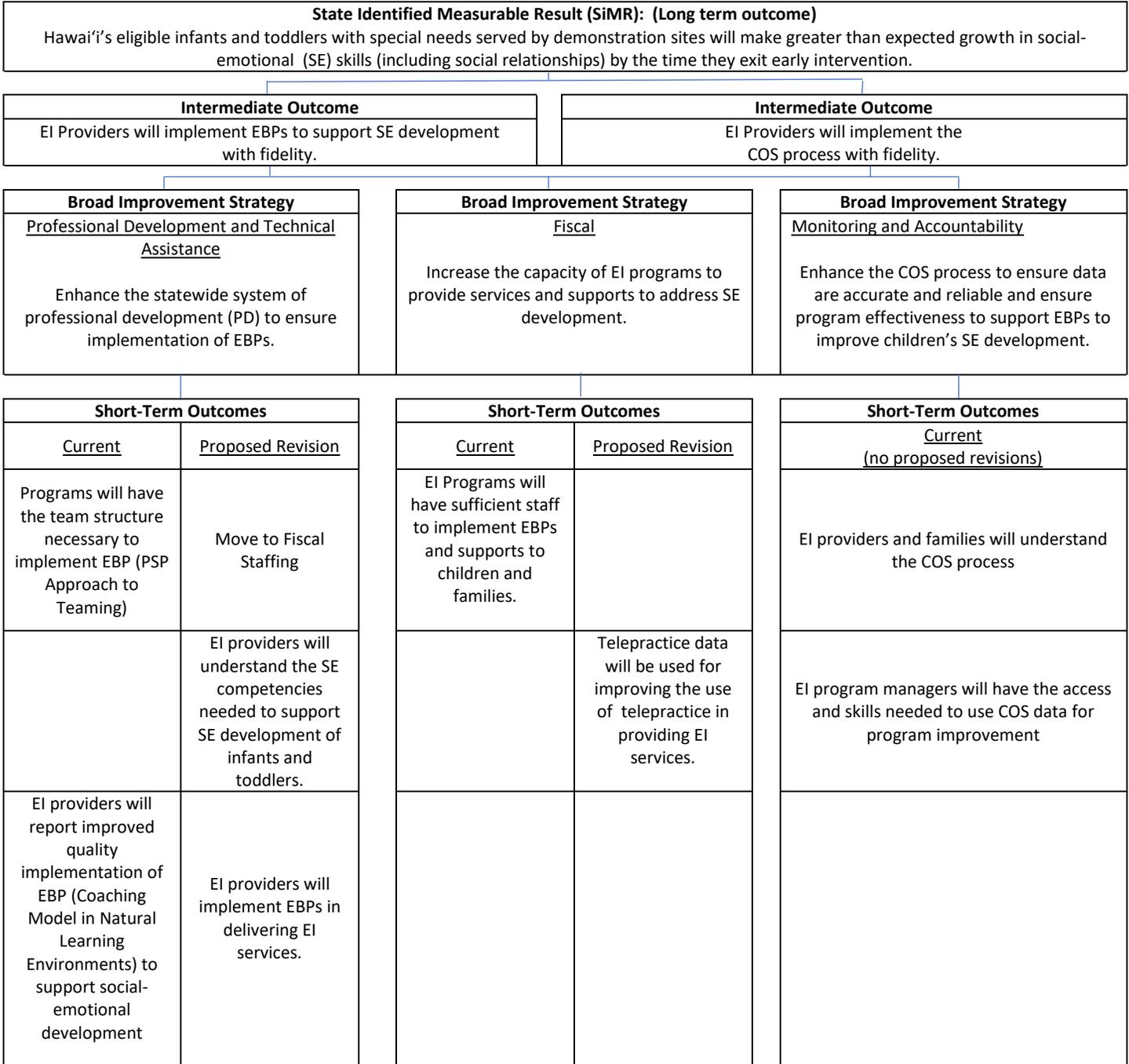


Hawai'i State Systemic Improvement Plan (SSIP) Status and Proposed Changes

The purpose of the SSIP is to increase capacity of Early Intervention (EI) programs to implement, scale up, and sustain evidence-based practices (EBPs) to improve outcomes for children with special needs and their families.



Professional Development and Technical Assistance			
Activities		Steps	
Current	Proposed Revision	Current	Proposed Revision
1.1. Identify competencies related to SE development and incorporate them into EBPs training.	1.1. Update SE competencies to support PD for EI providers .	1.1a. Explore existing SE development trainings and their related competencies. Status: Completed.	1.1a. Re-examine SE competencies for EI providers.
		1.1b. Develop SE competencies with input from stakeholders. Status: Completed; however, propose to reactivate (see proposed activity b.). Justification: Ensure alignment with national competencies and State Initiatives.	1.1b. Develop or adopt SE competencies for EI providers.
1.2. Develop or modify and implement provider self-assessment tool regarding SE competencies and EBPs.	Discontinue		
1.3. Develop and implement training plan for providers that addresses the SE competencies and EBPs.	1.2. Identify or develop and implement training for providers that addresses the SE competencies.	1.2a. Develop SE Verification Worksheet to ensure SE competencies are incorporated into EBP training. Status: Completed.	1.2a. Explore trainings offered on SE competencies for EI providers.
		1.2b. Collaborate with Sheldon & Rush about including the following components in that training: <ul style="list-style-type: none"> SE competencies Building collaborative partnerships, including engaging families Writing functional SE objectives SE EBPs to address SE development Status: Completed.	1.2b. Select or develop SE Competencies training modules on SE competencies for EI providers.
			1.2c. NEW: Develop SE competencies training matrix for providers.
			1.2d. NEW: Implement SE Competencies training modules to EI providers.
			1.2e. NEW: Revise SE Competencies training module as needed based on feedback.
	1.3. Develop and implement training on EBPs (PSP approach to teaming and coaching in natural learning environments) for scale up and sustainability.	1.3a. Collaborate with Sheldon & Rush about including the following components in that training: <ul style="list-style-type: none"> SE competencies Building collaborative partnerships, including engaging families Writing functional SE objectives SE EBPs to address SE development Status: Completed.	
		1.3b. Develop and implement training module on PSP Approach to Teaming, including the following components: <ul style="list-style-type: none"> Family Support Team Meetings PSP Selection Joint Visit Planning Status: Completed. (note: done but was included as updates instead of an added activity)	

Professional Development and Technical Assistance			
Activities		Steps	
Current	Proposed Revision	Current	Proposed Revision
		<p>Scale Up: Training provided statewide.</p> <p>1.3c. Revise training modules and guidelines based on feedback from EI providers and families.</p> <p>Status: Completed; on-going</p>	
	1.4. Implement EBPs for PSP approach to teaming and coaching in natural learning environments.	<p>1.4a. Develop and disseminate mentoring plan, including the infrastructure to support the mentoring plan (e.g., criteria, identification of mentors, roles and expectations of mentors, criteria for selectin mentors, training requirements, interrater reliability across coaches and financial compensation).</p> <p>Status: Completed.</p>	
		<p>1.4b. Develop and implement the Family Support Team Meeting Guidelines for EI providers.</p> <p>Status: Completed. (note: done but was included as part of process instead of an added activity)</p> <p>Scale Up: Disseminated Statewide</p>	
		<p>1.4c. Develop and implement forms to support the FST process.</p> <p>Status: Completed. (note: done but was included as part of process instead of an added activity)</p> <p>Scale Up: Disseminated statewide.</p>	
		<p>1.4d. Develop and disseminate PSP Approach to Teaming and Coaching Model in natural learning environments handout for families.</p> <p>Status: Completed. (note: done but was included as part of process instead of an added activity)</p> <p>Scale Up: Disseminated statewide.</p>	
		<p>1.4e. NEW: Implement TA process regarding FST meetings that includes FST observation, debriefing with the PM, and identifying strategies to be included in the TA Action Plan.</p>	
			<p>1.4f. NEW: Revisit coaching fidelity process, including criteria and maintaining fidelity.</p>

Fiscal - Staffing		
Activities	Steps	
Current (No proposed revisions)	Current	Proposed Revisions
2.1. Hire and/or retain appropriate number of qualified staff to support children with SE needs.	2.1a. Collect and analyze Program Staffing List that includes staff allocation and vacancies. Status: Completed and on-going. Propose to discontinue. Justification: focus on staffing needed for PSP approach to teaming and access to providers specializing in behavioral support. (Revised a & b) to align with SiMR and outcomes.	2.1a. NEW: Identify and implement the teaming structure necessary to implement the PSP approach to teaming.(moved from PD & TA workgroup)
	2.1b. Develop and implement survey to identify barrier to hiring and retaining staff and staff utilization from EI Programs statewide. Status: Completed	2.1b. New: Identify and implement teaming structure necessary to implement the coaching model in natural learning environments.
	2.1c. Conduct analysis of data compiled from survey results. Status: Completed.	2.1c. NEW: Develop a process for EI programs to access providers specializing in behavioral support.
	2.1d. Develop a plan to address applicable staffing needs based on survey results that includes identification of data needed to support personnel funding requests and of infrastructure needed to adjust staffing pattern in Demonstration Sites implement the PSP approach to teaming and coaching model in natural learning environments. Status: Completed	2.1d. NEW: Identify and disseminate effective recruitment and retention strategies.
	2.1e. Implement and annually review the staffing plan to build capacity. Status: Completed and On-going. Propose to discontinue. Justification: Sustainability financing will be addressed in proposed activity a, b and c as applicable. Recruitment and retention strategies will be addressed in proposed activity d.	

Fiscal – Telepractice		
Activities	Steps	
Current (No proposed revisions)	Current	Proposed Revisions
2.2. Develop and implement telepractice capability and procedures.	2.2a. Obtain information on availability of telepractice technology via meetings or surveys. Status: Completed.	
	2.2b. Identify the technology needed to implement telepractice, including costs, and obtain the technology for Demonstration Sites. Status: Completed.	
	2.2c. Develop telepractice procedural guidelines regarding implementation of telepractice services, including billing guidelines (e.g., Hawaii Early Intervention Data System [HEIDS] location code, provider billing codes, etc.) Status: Completed.	

Fiscal – Telepractice		
Activities	Steps	
Current (No proposed revisions)	Current	Proposed Revisions
	2.2d. Develop and implement telepractice training module based on guidelines to providers. Status: Completed.	
	2.2e. Implement services via telepractice. Status: Completed.	
		2.2f. NEW: Review and revise TP guidelines and training annually based on feedback from providers and/or families.

Monitoring and Accountability		
Activities	Steps	
Current (No proposed revisions)	Current	Proposed Revisions
3.1. Develop or modify and implement COS process training to include purpose of COS; COS process including determining ratings; engaging family/team in the process.	3.1a. Gather and review EI COS on-line training modules and identify areas that need to be enhanced. Status: Completed	
	3.1b. Develop and implement family questionnaire regarding their understanding of the COS process. Status: Completed.	
	3.1c. Develop or revised any EI forms needed to support the COS process. Status: Completed.	
	3.1d. Revise EI COS procedural guidelines to reflect new information from ECO Center training module family questionnaire, and new or revised forms. Status: Completed.	
	3.1e. Review and implement with providers (including new providers) EI COS training modules to include identified components. Status: Completed. Scale up: All providers statewide have completed COS Online Modules. It is a requirement on the New Provider Orientation Checklist.	
		3.1f NEW: Develop a training module on “Using the Developmental Milestones to Support the COS Process.”
3.2. Develop and implement a monitoring process to improve implementation of the COS process.	3.2a. Develop COS Self-Assessment tool for providers. Status: Completed.	
	3.2b. Disseminate and implement COS Self-Assessment tool to EI providers. Status: Completed.	
	3.2c. Analyze COS Self-Assessment data to identify training needs. Status: In process. Data has been compiled but not analyzed.	
	3.2d. Gather and review existing COS monitoring tools. Status: Completed.	
	3.2e. Develop or revise a COS monitoring tool with instructions.	

Monitoring and Accountability		
Activities	Steps	
Current (No proposed revisions)	Current	Proposed Revisions
	Status: Completed.	
	3.2f. Develop and implement COS monitoring plan. Status: Completed.	
3.3. Develop and implement training module on using COS data for program improvement.	3.3a. Revise EI COS procedural guidelines to reflect completion of COS ratings on an annual basis for Demonstration Sites. Status: Completed.	
	3.3b. Develop guidelines for using COS data for program improvement. Status: Completed.	
	3.3c. Develop and implement COS Data Use Training Survey. Status: Completed.	
	3.3d. Develop training on the guidelines for using COS data for program improvement. Status: Completed. 3.3e. Implement training module with Program Mangers (including new Program Managers) in Demonstration sites on the use of COS data for program improvement. Status: Completed.	
	3.3e. Revise current CAP process to include guidance related to using COS data for program improvement and implement with Program Mangers in Demonstration Sites. Status: In process.	