

HAWAII EARLY INTERVENTION COORDINATING COUNCIL  
Quarterly Meeting  
May 26, 2021

O'ahu	Zoom Meeting
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**MINUTES**

- Members Present:** Bobbie-Jo Moniz-Tadeo (Chair), Kerrie Urosevich (Co-Chair), Bernadette Lane, Bonyen Colunga, Brianna Levy, Daintry Bartoldus, Douglas Mersberg, Kehau Gollis, Leah Muccio, Nagisa Kimura, Representative Lisa Kitagawa, Verna Chinen, Dayna Luka, Amy Tamashiro, Sharon Thomas, Reinalyn Terrado (Parent)
- Members Absent:** Ku'ulei Arceo (Parent)
- Ex-Officio:** Charlene Robles, Dr. Patricia Heu
- Guests:** Chris Jackson, Jennifer Rivera (Parent), Kathleen Algire, Kelly Shiroma (Parent), Luke Kusumoto, Mavis Okihara
- Staff:** Clayton Takemoto, Amy Rivera

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION/FOLLOW-UP</b>
<b>I. Call to Order</b>	<p>Chair, Moniz-Tadeo, called the meeting to order at 9:03 a.m.</p> <p><i>a. Welcome/Introductions</i></p> <p><i>b. Review Agenda</i> Agenda reviewed. No additions or comments.</p> <p><i>c. Review Minutes from February 24, 2021 HEICC Quarterly Meeting</i> Minutes reviewed and approved.</p>	
<b>II. Early Intervention Section Update (9:30-10:15)</b>	<p><i>a. Part C Update</i> Robles reported Hawaii Part C Grant allocation for FFY 2021 (July 1, 2021 – June 30, 2022) is \$2,352,796, this is an .8% increase, which will give EIS an additional \$19,752. The grant application was submitted on Friday, April 30, 2021. Majority of the funding (62%) is applied personnel cost for the Early Intervention Section administrative staff, 35% for statewide service providers (e.g., Vision, Hearing, Psychologists, Nutritionist, Assistive Technology, etc.), and 3% to operational costs (e.g., HEICC travel, statewide provider travel, Special</p>	

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	<p>Parent Information Network (SPIN) Co-sponsor, statewide supplies, etc.).</p> <p>Robles shared Hawaii part C will receive funds through the American Rescue Plan (ARP). EIS is awaiting allocation amount and instructions for use of funds. Hawaii Part C was informed that funds will be allowable for a specified period and will follow Part C grant guidelines. Therefore, States should consider whether activities will require sustainable funding. EIS has identified the following as activities for use of the ARP funds:</p> <ol style="list-style-type: none"> <li>1. Funds to specific line items in Purchase of Service EI program budget Category B: other current expenses (e.g., staff training, supplies, PPE, and tele-communications).</li> <li>2. Phase 2 enhancements for new data system.</li> <li>3. Statewide training to support State Systemic Improvement Plan (SSIP) in social-emotional development.</li> <li>4. Statewide purchase of Battelle Developmental Inventory-3 (BDI-3).</li> <li>5. Statewide purchase of additional test record booklets for Developmental Assessment of Young Children-2 (DAYC-2) and BDI-3.</li> </ol> <p>Robles shared EIS is open to suggestions for considerations from HEICC.</p> <p><b>b. Budget</b>  Robles shared no General Fund budget updates to report on.</p> <p>Robles reported EIS completed the budget negotiations with the 15 contract providers. New program contracts start from July 1, 2021 and ends June 30, 2022 were completed and submitted for processing.</p> <p><b>c. Vacant Positions – Statewide</b>  Robles reported DOH EIS Admin staff vacancy for 3<sup>rd</sup> quarter was at 10%, CC assigned to POS vacancies was at 15%, 23% vacancies at DOH State programs and 16% at POS Contract programs. All State General Fund positions are</p>	

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	<p>under a hiring freeze. EIS is working to fill two (2) Federal positions (HEICC and Contract Unit Supervisors positions).</p> <p>Robles shared EIS Hearing Specialist, Jennifer Clark resigning at the end of May. EIS will request to fill the position which is Part C funded.</p> <p>Urosevich asked based on the vacancy data, was there an impact in vacancies due to COVID?</p> <p>Robles shared from a service delivery standpoint, COVID did have an impact on many levels. She shared there was a decline in referrals and saw families suspending services. Asked Program members to share their experience.</p> <p>Moniz-Tadeo shared at the start of COVID, did have staff that chose not to continue with work for their own health and safety reasons. She shared towards the middle of the pandemic saw an influx of individuals interested in employment. Imua did recruit but unfortunately, could not retain these individuals and now are not getting any applicants.</p> <p>Mersberg shared his program challenges are more related to what Robles has shared around parents opting out or suspending services and has been a challenge for staff to meet billable hours quota. He also shared did recruit individuals from the mainland but when COVID hit, these individuals decided to move back home.</p> <p><i>d. State Systemic Improvement Plan (SSIP) Update</i>        Robles shared SSIP Stakeholders meeting was held in February and at that meeting each workgroup shared their progress, challenges, and the accomplishments they have made.</p> <ul style="list-style-type: none"> <li>▪ <b><u>Professional Development and Technical Assistance:</u></b>            Revisit social-emotional competencies and identify training needed, revisit coaching fidelity process, and provide support with the Primary Service Provider (PSP) Approach to Teaming and Coaching.</li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ <b><u>Fiscal:</u></b> Staffing – identify and implement the team structure necessary for the PSP Approach to Teaming and Coaching, develop process for EI programs to access behavior support providers, and identify and disseminate effective recruitment and retention strategies.</li>   <li>▪ <b><u>Fiscal: Telepractice</u></b> – presentation by Clayton Takemoto, EIS Social Work/Care Coordination Unit Supervisor and Telepractice Workgroup Co-Lead on the survey results and workgroup activities.</li>   <li>▪ <b><u>Monitoring/Accountability</u></b> – continue to pilot the Child Outcomes Summary (COS) fidelity process. Identify training needs, develop a training module on Using the Developmental Milestones, support Demo Sites with using data for program improvement.</li> </ul> <p>Urosevich asked are we seeing any improvement in social and emotional development outcomes as a result of the SSIP work?</p> <p>Robles shared with the last Annual Performance Report (APR) there was a decline in outcomes data for one of the demo site programs and EIS is looking into the data to understand the data and will not be able to answer at this time.</p> <p>Takemoto, EIS Social Worker Unit Supervisor/co-lead for telepractice work group presented on the telepractice survey results and the accomplishment. He shared Guidelines and family handouts were developed and provided training. Most recently with COVID, EIS went from four (4) Demo Sites trying out telepractice with expanding to an additional four (4) programs on the neighbor island then going statewide. Takemoto shared in December, a family and provider survey was developed and disseminated. He reported EIS received 121 responses from providers and shared initially the struggle to get</p>	

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	<p>providers/staffing to use telepractice prior to the pandemic. Takemoto reported 99% was using telepractice and it allowed staff to provide services to families without having to go into the family's home, reduced mileage and travel time and supported using those coaching and family centered strategies. He shared the barriers provider/staffing faced were child or others touching equipment, with some being comfortable with technology trouble shooting.</p> <p>Takemoto shared EIS had received 331 responses from the family survey with 97.6% receiving services via telepractice with many feeling comfortable receiving services via telepractice. Majority of the family were satisfied with receiving services via telepractice. Takemoto shared some of the challenge families were faced with was child or family members touching the equipment during the session, connectivity or equipment trouble shooting during a session.</p> <p>Robles shared EIS partnered with Pacific Basin Telehealth Resource Center (PBTRC) who helped build EIS telepractice services. She shared PBTRC has been providing technical support throughout the entire process going back as far as 2018. PBTRC is working on the qualitative data they took and has analyzed it for EI and will put it together in a PowerPoint that EI can use, as soon as it is available EI will be sharing it with HEICC and the programs.</p> <p>Takemoto shared work group will now take the survey data and looking at ways how to support the programs based on the feedback EI received. He also shared there is also a family who is willing to share their story with a video.</p> <p>Robles shared EI has been working with PBTRC and wanted to highlight a family and their experience with telepractice and the EI services they received with a video.</p>	

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	<p>Urosevich asked what changes will EIS make based on the survey results?</p> <p>Robles shared based on the data and feedback EI received, in person services needs to continue, in person or blended; families have expressed they would like to have in person services.</p> <p>Urosevich asked are there situations where telepractice is the most viable mode for families and would that family be given that choice?</p> <p>Robles shared it is a choice and a conversation that should occur with the team and the family, it is not dictated.</p> <p>Moniz-Tadeo shared Imua still have some families that want to continue with telepractice even though they have resumed in person and there is some that does not want telepractice and prefers in person, it will vary.</p> <p>Mersberg shared PCDC Waianae had the biggest challenge because a lot of their families rely on that relationship and not having that connection made it particularly challenging for them to stay connected with the program so for them, they are looking forward to resuming in person services. He also shared when providing gross motor and positioning via telepractice some found it challenging. Some of the staff had difficulty demonstrating via telepractice versa demonstrating in person which took some time getting used to where some succeeded more than others.</p> <p>Urosevich shared most programs across the nation are trying to fit what is best for those families that are saying distance learning works best for their child, can they continue with distance learning? For EI, if there are families asking for telepractice only, it that an option?</p> <p>Robles shared telepractice will stay within EI system, prior to COVID EI was building telepractice into EI system.</p>	

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	<p><i>e. Initiatives and Activities</i>                      Robles shared EIS in-person visits resumed on April 1, 2021.</p> <p>Robles shared remote multidisciplinary evaluations (MDE) to determine eligibility for EI services have been scheduled as of April 1, 2021 using the DAYC-2. EIS has scheduled a follow-up session with Program Managers and program trainers on May 10, 2021.</p> <p>Robles shared EIS continues to build the new data system with an anticipated roll-out by the end of this year.</p> <p><i>f. Program Measures Dash Board with Complaint Summary</i>                      [Refer to the HEICC Program Measures Dashboard]</p> <p>Measure #1 - Robles shared this data period covers 3<sup>rd</sup> quarter, January – March 2021 and quarter three (3) data shows an increase in referrals in comparison to quarter two (2).</p> <p>Measure #2 – She shared 96% of referrals are coming in through EI referral line.</p> <p>Measure #3 – She shared 855 referrals are referred to EI programs.</p> <p>Measure #4 – She shared primary source of referrals are coming from Primary Care Providers (56%) and 28% referrals being made by parents.</p> <p>Measure #5, 5a, 5b, 6, 6a, &amp; 6b – She shared timely data on MDEs and IFSP is the same, nothing to report because we are doing the same, partial MDEs and interim IFSP. She shared this is not being reported to OSEP because it is not official data.</p> <p>Measure #6 – She shared because children are being found presumed eligible, they are falling in the DD (Developmental Delay) category.</p>	

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	<p>Robles shared no complaints to report on.</p> <p>Robles shared on COVID data for January, 148 families declined services within the last quarter (January – March 2021), with six (6) families exited EI due to COVID. She shared also saw a decrease in the number of families suspending services due to COVID in the last quarter.</p> <p>Robles shared initially there were 11 families that did not have the resources to participate via phone or telepractice, then decreased to eight (8) in the following month then down to five (5).</p> <p>Robles shared for the IFSP services delivery method, 53 families to receive services via phone; 3,819 the majority, via telepractice; 496 via phone and telepractice; 204 in-person; 79 via in-person and telepractice; 11 via in-person and phone; and 6 with all three (in-person, phone, and telepractice).</p>	
<p><b>III. Council Business (10:15-11:45)</b></p>	<p><i>a. Legislative Update</i>  Robles shared no legislative update to report on.</p> <p>Dr. Heu reported vision and hearing bill, HB 985/SB 1140, HB 987/SB 1141 did not pass.</p> <p>Urosevich asked if the proposed million dollars budget cut bill to EI Special Fund pass?</p> <p>Robles shared has not seen anything on the budget bill.</p> <p>Dr. Heu reported have seen the worksheets from the legislative conference committee, there is no budget cut to EI services however, we are awaiting the Governor’s signature on the budget bill before everything is final.</p> <p>Urosevich shared those vision and hearing bills that was strongly advocated for some reason, there were no funds attached, those bills did not pass. The bills that did pass, SB512, the SNAP Double-Bucks Program passed, the</p>	

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	<p>DOH, Trauma- informed Care Task Force, HB1322/SB1242 passed, HB566/SB829 Protection from Abuse passed and HB1362 Act 46 Revisions Related to Rapid Expansion to Early Learning passed and included a stipend program for individuals that are going into the early education field.</p> <p><b>b. <i>Early Learning Board Update (1:07)</i></b>                      Urosevich reported actively recruiting for new director position and Coleen Momohara will be serving as interim director until position is filled.</p> <p>She shared one of the subcommittees will be engaging in a statewide mapping of early childhood programs and services tied to GPS by zip code project and will provide more information as the work progresses.</p> <p>She shared submitted a governance and financing plan grant, letter of intent was submitted and waiting to see if will be invited to submit a proposal.</p> <p>She shared working in partnership with the Executive Office of Early Learning, Head Start Collaboration Office, Hawaii Community Foundation, Association of Infant Mental Health, DOH EIS, and Early Childhood Action Strategy to create a <a href="#">integrated infant and early childhood behavioral health plan</a> for the State. They are recruiting for a coordinator for this plan, position to be housed with the DOH. If anyone is interested in getting involved or would like to receive email on updates, please email <a href="mailto:info@aimhhi.org">info@aimhhi.org</a>.</p> <p><b>c. <i>HEICC Priorities Update &amp; Discussion (1:32)</i></b>                      Urosevich shared updated timelines on the priority’s handout recognizing that we are behind and really focusing on the summer and what can be accomplished this summer.</p> <p><b>1. <u>Family Participation and Stakeholder Engagement:</u></b>                      Create processes for annual family and provider feedback and enhance family participation on HEICC Board. Align with upcoming OSEP requirements.</p> <p>Urosevich shared the area the council will be focusing on is the family participation and stakeholder engagement and how do we make sure these meetings are most meaningful for families and what</p>	

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	<p>can the council do to support changing the structure of the meetings as well as collecting family input. For the family participation, Gollis and Colunga have volunteered for the ad hoc committee which will be starting in September. She shared this will not be an ongoing committee, will probably run for two (2) to three (3) months and have something in place by the end of the year. This will help to set up the family participation and stakeholder engagement.</p> <p><b>2. <u>Recruitment, Onboarding and Succession Process:</u></b>        Borrow from HANO and other State Boards</p> <p>Urosevich shared second was on recruitment, onboarding, and succession process, which Moniz-Tadeo and Urosevich will be working on that over the summer.</p> <p><b>3. <u>Outreach:</u></b>        Create Ongoing EIS Outreach Design</p> <p>Urosevich shared third is on outreach and how do we do outreach to really advocate for dual referral.</p> <p><b>4. <u>EIS Policy, Data and Budget Support:</u></b>        Advocate for and strategize with EIS as needed and requested.</p> <p>Urosevich shared fourth is on EI policy data and budget support, how does the council be the voice to the legislature around early intervention services and how to do a better job of being prepared for the next session and hearing from EIS where support is needed.</p> <p><b>5. <u>Data Collection and Sharing:</u></b>        Identify critical data needs to inform HEICC priorities and processes (What are the right data set for HEICC?).</p> <p>Urosevich shared fifth is on data collection and sharing and lastly on transition between Part C and Part B.</p>	

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	<p><b>6. <u>Transition between Part C and Part B</u></b>  Improve transitions for keiki and ohana between DOH EIS and DOE Special Education.</p> <p>Urosevich shared really focusing on the top four (4) for now.</p> <p>Urosevich shared an update on HEICC priorities will be provided in August. If anyone is interested in participating in the Family Participation and Stakeholder Engagement ad hoc committee meeting or any of the other priorities, let Moniz-Tadeo or Urosevich know. Family Participation and Stakeholder Engagement ad hoc committee meeting will run for three (3) months, starting in September, meeting twice a month.</p> <p><i>d. HEICC/Exec Committee Appointments and Vacancies</i></p> <p>Robles welcomed the three (3) parents in attendance in today’s quarterly meeting (Jennifer Rivera, Reinalyn Terrado, and Kelly Shiroma). She shared that Council continues to have three (3) parent positions vacant, however working with B&amp;C on finalizing Terrado’s membership and have 2 interested parents who Robles met via video conference. Jennifer Rivera who joined the meeting today is in the process of joining HEICC.</p> <p>Robles reported EIS working with Boards &amp;Commissions (B&amp;C) to follow up application status and reappointments for those terms that are expiring on June 30, 2021.</p> <p>Robles shared for members whose second terms are up, to either identify a successor or consider entering hold-over status.</p> <p>Robles acknowledged and appreciated the State Insurance Commission Designee’s participation in meetings and will be working with them to identify and process a permanent representative.</p> <p>She shared will follow up on the Senate position.</p>	<p>Parents who is interested in being involved in HEICC is to email Amy Rivera at <a href="mailto:amy.rivera@doh.hawaii.gov">amy.rivera@doh.hawaii.gov</a>.</p> <p>EIS to follow up with B&amp;C on new parent application and reappointments.</p> <p>EIS to follow up with Insurance Commission to identify and process a permanent representative.</p> <p>EIS to follow up on Senate position.</p>

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<b>IV. Public Comment (11:45-11:55)</b>	No public comment.	
<b>V. Announcements (11:55)</b>	Urosevich shared Early Childhood Action Strategy virtual network meeting will be held on either on August 24 <sup>th</sup> or 26 <sup>th</sup> with Ellen Galinsky author of Mind in the Making and Rob Smith, director of the campaign for grade level reading will be the speakers at this meeting.	
<b>VI. Future Meeting(s) TBC</b>	The next Quarterly Meeting will be on August 25, 2021, 9:00 am – 12:00 pm.	
<b>VII. Adjourn (12:00)</b>	Moniz-Tadeo adjourned the meeting at 11:00 a.m.	