

**HAWAII EARLY INTERVENTION COORDINATING COUNCIL**  
**Quarterly Meeting**  
**November 28, 2018**

O‘ahu	1010 Richards Street, Honolulu, 96813, Basement Conference Room and zoom connection with Kona
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**MINUTES**

**Members Present:** Jason Maga (Chair), Bobbie-Jo Moniz-Tadeo (Vice-Chair), Ku‘ulei Arceo, Stacy Brown (Kehau Golis designee via zoom), Bonyen Colunga, Michael Fahey, Christine Jackson (Lauren Moriguchi designee), Lindsay Heller, Adam Huillet, Representative Bertrand Kobayashi, Keri Kobayashi, Bernadette Lane, Doug Mersberg, Lauren Moriguchi, Sandra Pak, Toby Portner, Drew Salanillio, Amy Tamashiro, Sharon Thomas, Kerrie Urosevich

**Members Absent:** Lisa Lemon, Dayna Luka, Leah Muccio, Danette Wong Tomiyasu

**Ex-Officio:** Charlene Robles, Patricia Hue, Mathew Shim

**Guest:** Aaron Kimata, Luke Kusumoto, Jung-Sheng Lee, Ann Sasuga

**Staff:** Aya Aoki, Michelle Matsuoka, Paul Uchima

TOPIC	DISCUSSION	DECISION/ FOLLOW-UP
<b>1. Call to Order</b>	Chair, Mr. Maga, called the meeting to order at 8:35 a.m.  <i>a. Introductions</i>  <i>b. Review Agenda</i> Agenda reviewed. No additions or comments.  <i>c. Review Minutes from August 29, 2018 Quarterly Meeting</i> Minutes were reviewed and approved.	
<b>2. Early Intervention Section Update</b>	<i>a. Part C Update – Charlene Robles</i> <i>[Refer to Early Intervention Section Update handout]</i> New Office of Special Education Programs Director, Laurie VanderPloeg. Part C grant amount for FY2019 remains at the same level from the previous year.	

***b. Budget – Paul Uchima, Charlene Robles***

Department of Health shortage differential for direct service positions (Occupational Therapist, Physical Therapist, and Speech-Language Pathologist) increase effective November 1, 2018.

Uchima explained how EIS applied the \$2.7 million increase in the budget to POS program in terms of salaries, program operation costs (by 11.8%), and mandatory training rates. The salary/rate increase by profession was based on the recommendations by the WICHE study. The WICHE study compared salary/rates with 10 other states as well as the private sector.

The Council discussed that we would need to continue the efforts to increase the budget to provide federally mandated EI services and not to stagnate at the same budget level for years. The Council also discussed if/how this increase would give an impact on filling vacancies, given the limited human resources available. Robles explained that it would be about one (1) year or more to see what impact the rate and salary increases has on vacant positions. Robles added that EIS is part of the Comprehensive System of Personnel Development (CSPD) workgroup in Hawaii to build workforce for early childhood. This workgroup includes technical support from the Early Childhood Personnel Center (contracted by Office of Special Education) and various members such as the University of Hawaii, Department of Education, Executive Office of Early Learning (EOEL), and others.

***c. Positions***

Robles shared that vacancies exist across the state and are seriously affecting the provision of EI services.

***d. State Systemic Improvement Plan (SSIP)***

Professional development: finalizing a training and mentoring plan to support the Primary Service Provider (PSP) & Coaching model.

Fiscal/Staffing: developing strategies to address financial issues affecting recruitment and retention of staff.

Tele-practice: supporting implementation and collecting usage data.

Data for program improvement – developing a tool to measure implementation of COS with fidelity.

	<p><i>e. Initiatives and Activities</i> MOU with Hawaii P-20 in longitudinal data collection and analysis.</p> <p><i>f. Program Measures Dashboard with Complaint Summary</i> [Refer to HEICC Program Measures at A Glance Dashboard handout]</p> <p>Measure #4 Referral Agents - there was a discussion and comments by members on why referrals from Home Visiting, Child Welfare Services, or Head Start, are very low. It is possible that these referrals may be coming through pediatricians, but it would be good to reach out and remind partners about referral guidelines through community fairs, etc. Many of the pediatricians may not be completing a formal screening of children who may qualify for EI services. Screening guidelines are available at the DOH website, though more advocacy may be necessary to put them into use. Pak has shared that often children who are not attending preschool do not get screening opportunities, and DOH is exploring with partners if it's possible to have a pre-K health check, including behavioral health aspects, like the 7<sup>th</sup> grade health check.</p> <p>A question was asked regarding how the complaint summary is compiled. Robles shared that the information reported is based on written complaints. She added that there are some concerns/complaints that were solved at the program level. It is acknowledged that many of the parents may be hesitant to file official written complaints for various reasons.</p>	<p>Exec Committee to develop outreach/screening strategies as one of HEICC priority action areas and share with the Council for further discussion.</p>
<p><b>3. Council Business</b></p>	<p><i>a. Legislative Update</i> None.</p> <p><i>b. Early Learning Board</i> Fahey shared that ELB is still working on its structure.</p> <p><i>c. HEICC Priorities</i> [Refer to HEICC Priorities handout]</p> <p>Maga shared that no changes in priorities, while the child find part will be further developed, and that this is a living document that all members are encouraged to review and suggest any update. For example, there is a resource website for parents of children 4-</p>	<p>If Council members have any suggested updates on the HEICC priorities document, please share with Aoki, Maga, and Moniz-Tadeo.</p>

	<p>5-year-old, shared by DOE. Executive committee is reviewing and discussing this document quarterly at every meeting.</p> <p><i>d. HEICC Data Needs Discussion</i></p> <p><i>e. HEICC/Exec Committee Appointment and Vacancies</i> Aoki shared that there are vacancies – one parent post and another to replace former Senator Josh Green, and both are in action. Aoki reminded Urosevich and Lane to submit reapplication documents to B&amp;C.</p> <p><i>f. 2019 HEICC Calendar</i> The November Quarterly Meeting data was changed to November 20, to avoid the day before Thanksgiving.</p>	<p>If Council members have any suggestions on particular data HEICC would like to have in relation to the new database development, please share with Aoki and Robles.</p> <p>Aoki shared the revised final 2019 Calendar with the members.</p>
<b>5.Public Comment</b>	<p>Lee shared that there should be more collaborative efforts for referral and information sharing through different parts of DOH. Robles explained that there has been a regular leadership meeting mechanism to share program updates and information exchange.</p> <p>Kusumoto and Lee shared that the \$2.7 million budget increase is already making an impact on the ground in retaining and recruiting EI staff, including recruits from the mainland.</p> <p>Urosevich requested to save an agenda spot for the Hawaii Action Strategy at the next Quarterly Meeting.</p>	<p>Exec Committee to include Hawaii Action Strategy as a Community Update agenda item at the February Quarterly Meeting.</p>
<b>6. Announcements</b>	<p>Portner shared an upcoming meeting on Dec 14 on education for homeless children.</p> <p>Urosevich shared that Hawaii Action Strategy launched a new website (<a href="http://hawaiiactionstrategy.org">hawaiiactionstrategy.org</a>).</p> <p>Fahey offered to make child’s photo tent to go with the name placards for new parent council members.</p> <p>Fahey shared that the Oral Health project is conducting a focus group.</p>	<p>If anyone is interested in joining the discussion, please contact Portner and Jackson.</p> <p>If anyone would like to share/post any upcoming meetings information etc. on the Hawaii Action Strategy website, please contact Urosevich.</p>

	<p>Robles reminded the Council members about the upcoming EI Annual Stakeholder meeting on Dec 11.</p> <p>Maga thanked out-going HEICC member, Keri Kobayashi, who is retiring at the end of the year.</p>	<p>New parent council members who would like to have their child's photo tent printed, please share a photo with Fahey.</p> <p>If anyone is interested in joining an upcoming Oral Health focus group, please contact Fahey.</p>
<b>7. Future Meeting</b>	The next Quarterly Meeting will be on February 27, 2019, 9am – 12pm.	
<b>8. NCSI Webinar</b>	Primary Service Provider Approach to Teaming (11:00am – 12:00pm)	
<b>9. Adjourn</b>	Meeting was adjourned at 12:10pm.	