

HAWAII EARLY INTERVENTION COORDINATING COUNCIL
Quarterly Meeting
August 31, 2016

O‘ahu	Leiopapa a Kamehameha- State Office Tower 235 South Beretania Street-DHRD Conference Room- 14 th Floor
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MINUTES

Members Present: Bobbie-Jo Moniz-Tadeo (chair); Jason Maga (co-chair); Carrie Pisciotto; Senator Suzanne Chun Oakland; Peter Trang; Lauren Moriguchi; Bernadette Lane; Keri Kobayashi; Lisa Lemon; Mike Fahey; Representative Bertram Kobayashi; Toby Porter; Sabrina “Kehau” Golis; Patricia Dong, Julianne Walsh,

Members Absent: Jill Arizumi; Dr. Daniel Buehler, Ashley Anne Diaz, Dr. Stanton Michels, Colonel Daniel Roy M.D.; Aesha Shapiro, Danette Tomiyasu,

Ex-Officio: Patricia Heu, Charlene Robles

Guests: Chris Jackson, Sue Brown, Ann Sasuga; Daintry Bartoldus, Kerrie Urosevich

Staff: Stacy Kong, Clayton Takemoto

TOPIC	DISCUSSION	DECISION/ FOLLOW-UP
I. Call to Order	<p>Moniz-Tadeo, Chairperson, called meeting to order at 8:42 a.m.</p> <p><i>A. Introductions</i></p> <p><i>B. Announcements</i> No announcements.</p> <p><i>C. Review Agenda</i> Agenda reviewed. No additions or comments.</p> <p><i>D. Review Minutes from June 29, 2016 HEICC Quarterly Committee Meeting</i> Minutes reviewed. Community Update- Three corrections to be made- Removal of Senator’s hyphen in-between her last name on first page and fifth page. Clarification on our Parent Sharing with regards to Child (Arrow) being born at 10 months (1 month late). Removal of “or Keri” on page 7 item #4. Moved and seconded to approve minutes with corrections. Minutes unanimously approved.</p>	

II. Community Update

A. Update on Early Learning Advisory Board (ELAB)- (Fahey)

1. Executive Office of Early Learning is spearheading the (Hawaii's Early Childhood Strategic Plan- Prenatal) with a long-term vision and a 5-year focus. The goal is to share frame work in December. Gather communities' stakeholders input and put in request to endorse plan in June/July 2017 with the board and governor.
2. The ESSA (Every Student Success Act) taskforce is taking the place of "No child left behind". Lauren Moriguchi is the only Early Childhood Representative member of that taskforce developing a blueprint for education, which will serve as a framework for the DOE plan that they need to submit to the U.S.-DOE to meet the new requirements of this Act.
3. There was a Governor's Summit for ESSA at the convention center in June.
4. The National Governor's Association Early Childhood Education Grant and the Samuel M. & Mary Castle Foundation Grant were awarded to the Executive Office of Early Learning. Money will go towards increasing the awareness of the importance of Early Learning thru convening a Governor's Summit, sometime in December.
5. The Executive Office of Early Learning-Public Preschool Program will continue this fall with 19 schools and 21 classrooms. The plans are to expand the program in the 2018-2019 school year with an additional 10 classrooms.
6. The 2017 Legislative priorities include requesting funding for the Early Learning Academy in 2017-2018 to prepare schools to support pre-K programs in the year before they open up new classrooms. A lot of times principal's in elementary schools don't understand what early childhood programs look like, the types of supports that are needed, and how those supports may be different from the support you would provide to a K-6 grade classroom. The Early Learning Academy plans to support school teams and not just the principal. There has been a lot of turn-over at the elementary school level, so having a school team come to an Early Learning Academy (or an induction program) would help to support the issue of continuity in case the principle does leave that school.
7. Next meeting for the Early Learning Advisory Board would be next month on October 13, 2016.

III. Council Business

A. Update on Recommendation for HEICC Reappointments and Vacancies

1. Takemoto reported that Lauren Moriguchi was appointed to her first term on the council and just needs to sign and notarize the oath of office to become a voting member. Kerrie Urosevich’s application has been received by Boards & Commissions (B&C) and awaiting Governor’s signature. Mary Jo Noonan’s application was received by B&C and appointment approval and is being held up pending her submission of background clearance documentation. Dr. Toma’s application still has not been received by B&C.

2. Reappointments- Toby Portner completed her paperwork, and was approved for a second term. B&C have not received reappointment applications from Lisa Lemon. Lemon said she will submit her reappointment application.

3. Senator Suzanne Chun Oakland is stepping down from Legislature and will need to be replaced. According to the bylaws, a legislator can remain as a council member until replaced. November 8th is her last day (General election day). Chun Oakland is not sure she can serve beyond that date if she is no longer a Senator. The Senate president has been informed of the need to find a replacement for Chun Oakland.

4. Mike Fahey represents HEICC on ELAB. Since he was appointed by the Governor for three years. Fahey will stay on the council as a holdover until his term is up.

5. Robles suggested that Dr. Toma should be contacted about his status. Takemoto has made attempts. It was suggested that he be approached by the Council chair.

Takemoto will check with B&C if Chun Oakland can continue as representative for-HEICC even if she is not a senator.

Moniz-Tadeo will follow-up with Dr. Toma regarding the status of his application.

B. Executive Committee Members – Recommendations/Open Nomination

Moniz-Tadeo asked for nominations or for anyone interested in being a part of the executive committee. Discussion held a motion to add Kerrie Kobayashi and Carrie Pisciotto was seconded and approved unanimously.

C. Legislative Updated (Robles)

No updates.

D. Follow-up to last Quarterly Meeting Public Comment

1. Moniz-Tadeo & Maga opened a discussion about conducting either a full orientation

Moniz-Tadeo will email possible dates and details

	<p>meeting for new members or a refresher. Robles suggested working together with them since Early Intervention Section (EIS) does orientation related meetings as well.</p> <p>2. Question was posted about how EIS can inform communities about the Early Intervention Referral Line. Robles reports pediatricians and preschools were mailed the new EI brochure which includes information about the Early Intervention referral line.</p> <p>3. Question was asked about making new brochures for families to show children with bio-risk are eligible to get services via EI. EI brochure already states that children with biological risk or with a suspected biological risk can be referred to early intervention.</p> <p>4. Question was asked about Preschool Open Doors being a subsidy program for four year olds, how do we look at supporting three-year-olds? Fahey shared that there is a possibility that through the 2017 children's legislative agenda that HCAN is compiling information around this topic and it may become a bill.</p> <p>5. A concern was shared about the Department of Education accepting four year olds by July 31st (into DOE preschool), and special education eligible children being accepted, but not three year olds.</p> <p>6. A question was asked about the role of the Hawaii Early Intervention Coordinating Council (HEICC). Moniz-Tadeo attended a conference and learned the role of the council is to assist the Department of Health Early Intervention Section with advocating for resources that's needed as well as providing recommendations and looking at the bigger picture of things. There may be times the council and DOH EIS may not agree, but the role of the council is to ask the important questions that EIS should be considering, then it is up to EIS to decide whether they are going to accept those recommendations or proceed with what they are doing. Senator Chun-Oakland shared that the council's role is also providing advocacy and testimony when Early Intervention and DOH is not in the position to advocate for themselves.</p>	<p>about orientation.</p> <p>Moniz-Tadeo will ask Moriguchi once she is an official member of the council, to do a presentation about the DOE preschools.</p>
<p>IV. Early Intervention Section Update</p>	<p>A. SSIP Update (Kong)</p> <p>1. Kong gave an overview of the State Systemic Improvement Plan (SSIP) (refer to power point handout). A directive that was received from the Office of Special Education Programs (OSEP) who has been moving towards results driven accountability. Recognizing that compliance is still very important, they wanted states to start looking at</p>	

quality. OSEP required all states to develop a State Systemic Improvement Plan. Our area of focus is improving social-emotional outcomes for children. Handouts distributed included:

- Hawaii State Systemic Improvement Plan (SSIP) power point
- Mission and Key Principles for Providing Early Intervention Services in Natural Environments
- Primary Service Provider Approach to Teaming Fact Sheet
- Key Principles of Early Intervention and Effective Practices: A Crosswalk with Statements from Discipline Specific Literature
- Primary Service Provider Approach to Teaming.

2. M’Lisa Shelden and Dathan Rush are nationally recognized experts as Early Intervention service trainers in the primary service provider approach and coaching model. They will be helping us to implement the model with fidelity. Onsite training is scheduled for January 17-18 2017 with implementation to begin on January 23rd.

3. OSEP has been trying to focus and move towards results-driven accountability, and their key words are evidence-based practices. Part of the evidence based practices they're looking at is utilizing a primary service provider teaming approach.

4. Discussion around 3-5 age group as being “gap group” and what resources are available for children who do not qualify for DOE SPED. There needs to be better data to show what the needs are so advocacy can take place. Kong shared once DOH/DOE memorandum of understanding (MOU) have been signed, then EIS will be working with P-20 looking at developing longitudinal studies to look at the children who transition, what happens to them. Do they get into DOE, if not what happens to them? Do they get referred later?

5. Kong reviewed her handouts and summarized the primary service provider approach.

6. Discussion held around “make up” sessions missed due to program reasons (e.g. staff vacancy). Families to be better informed of their rights when situations like this occur.

B. Part C Update (Robles)

DOH-DOE Memorandum of Understanding completed and filed with the Office of Special Education (OSEP).

Missing handouts: “A Family’s Guide to Coaching in Early Intervention” and “A Family’s Guide to Primary Service Provider Approach” will be sent out.

C. Budget

Robles reported no budgetary concerns or deficits anticipated at this time.

D. Vacant Positions

Robles lead discussion of current vacancies.

E. Initiatives and Activities (Robles)

Robles reviewed “Revised Crosswalk HEICC Priorities and Early Intervention Initiatives/ Actions”

1. EI contract rates and staffing workgroup- created a draft survey to gather information from the programs and is getting feedback from the program managers and other stakeholders.

2. Database Project: Robles reported that EIS contracted with Waimanalo Blooms, an IT (information technology) company to help with getting a new database system. She reports Waimanalo Blooms has completed interviews and provided EIS with an assessment and feasibility study, and a traceability matrix. These documents outline what EIS needs. They also consult with the DOH IT Chief of to get feedback and guidance. They are writing the documents needed to develop a request for proposal (RFP), legislative funding, and grant request. Robles reported that a request for funding the database was submitted as part of the Biennial budget.

3. The third priority, videos for families (moving from Part C to Part B) what to expect. Robles reports EIS is partnering with Patty Dong and Debbie Farmer at the DOE on building an integrated Professional Development system around transition. She also plans to poll other states to find out what kinds of online trainings they are doing.

4. EI Salaries: Staffing workgroup developed a survey which includes gathering info on the reasons why staff leave.

5. Develop a system for parent input and notification: Chun Oakland clarified that by parent input she meant having a consistent way of getting feedback from parents when they are exiting through interviews or anonymously. How can we improve our program? Robles shared that we currently have an annual parent survey.

6. Children found not eligible for EI: Robles reported we are working with the Med-Quest/Medicaid to connect EI Care Coordinators (CC) with Health Plan Service

	<p>Coordinators for children who have Quest and are no longer eligible for EI services. If the child exits and still need supports, the CC makes that connection to their service coordinator. We are organizing ride-along with them, webinars, and working on a consent to share information. There is also Hi'ilei, which needs to be revisited.</p> <p><i>F. Program Measures Dash Board with Complaint Summary (Robles)</i> HEICC Program Measures at a Glance Dashboard handout distributed. Measures #8-10 are missing.</p> <p>Pisciotta asked that discussion around staff vacancy be added to Executive Committee agenda. For accountability and sustainability and she feels we need to be brainstorming options for when there are vacancies. Chun Oakland shared there is 30% vacancy in departments across the state and perhaps positions could be re-described to be more relevant to what is needed now.</p> <p>Chun Oakland shared that Children and Youth Day is coming up and shared information. The information about the event may have been lost at EIS because Danelle Cheng position is vacant.</p> <p>Maga clarified that the council is not using wikipage anymore. Council members can go to EI website. Information there needs to be updated.</p>	<p>Robles will email the missing page of the handout.</p>
Public Comment	No Public Comment.	
VI. Announcements	No Announcements	
VII. Future Meetings:	November 30, 2016 (handout with 2017 meeting schedule was distributed)	
VI. Adjourn	Meeting was adjourned at 11:45 a.m.	