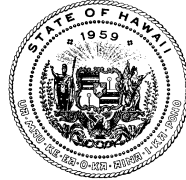


JOSH GREEN, M.D.
GOVERNOR OF HAWAII
KE KIA'ĀINA O KA MOKU'ĀINA 'O HAWAII



KENNETH S. FINK, MD, MGA, MPH
DIRECTOR OF HEALTH
KA LUNA HO'OKELE

**STATE OF HAWAII
DEPARTMENT OF HEALTH
KA 'OIHANA OLAKINO
DEVELOPMENTAL DISABILITIES DIVISION
P. O. BOX 3378
HONOLULU, HI 96801-3378
TELEPHONE: (808) 586-5840
FAX NUMBER: (808) 586-5844**

In reply, please refer to:

File:

Medicaid I/DD Waiver
Memo No.: FY2025-02
Date: October 23, 2024

TO: Medicaid I/DD Waiver Providers

FROM: Mary Brogan, Administrator
Developmental Disabilities Division

SUBJECT: National Core Indicators State of the Workforce Survey

Hawaii has been participating in the National Core Indicators (NCI) since 2012. The purpose of the NCI is to support participating states to gather a standard set of performance and outcome measures that can be used to track their own performance over time, to compare results across states, and to establish national benchmarks. As providers, you may be familiar with the survey as DDD typically conducts the in-person survey with the participants we serve.

As part of the NCI, DDD is collecting information on the State of the Workforce Survey. Research has demonstrated that stability of the workforce has direct impact on the lives of people supported. By participating in this survey through NCI, we can learn about the issues here in Hawaii that providers face in recruiting and retaining a highly skilled workforce. Your participation will allow our system to collect, analyze and use the workforce data to assess the impact of federal and state policy changes.

All I/DD Waiver Providers with direct support workers are required to participate in the survey per the Waiver Standards Version B (effective November 1, 2023) section 3.2.C. The survey is not used for independent contractor arrangements because the caregivers are not employed by the agency. Providers that do not employ any direct support workers are excluded from the survey, i.e., providers that only provide Training and Consultation, Vehicle Modifications, Assistive Technology and Specialized Medical Equipment and Supplies.

We are requesting your assistance to provide 2024 data for the survey which will be open in early February 2025. The survey focuses on all employees who provide Medicaid Waiver services and supports to an adult with I/DD (age 18 years or older). The surveys are typically completed by the Payroll or Human Resources staff at each agency and will only require about an hour per month.

If you would like to read about the State of the Workforce survey results from 2022, please visit: <https://idd.nationalcoreindicators.org/survey-reports-insights-2/>

In preparation, we ask that your agency provide the name and email address of the staff person at your agency who will be the contact person to provide information and to complete the survey. Please submit your information to the Community Resources Branch at doh.dddcrb@doh.hawaii.gov by October 30, 2024.

If there are any questions, please feel free to call Carol Batangan-Rivera of the Outcomes and Compliance Branch, Outcomes Section, at (808) 453-6157.

c: Jon Fujii, DHS-MQD

Victorino Tolentino, DHS-MQD

DDD Management Team