



T&C RN – QUARTERLY VISITS & REPORTS

As of 9/13/2021

Q: Does the RN need to meet with each DSW quarterly? What happens if there are multiple DSW's delegated for one participant?

Yes, the RN must complete quarterly visits with each DSW that nursing activities are being delegated to. This is to provide safeguards for the participant to ensure that the task is being conducted according to the nurse delegation plan.

If there are multiple DSWs for one participant, the provider may choose to conduct the quarterly visits separately with each individual DSW at a time or with multiple DSWs at the same time. Please keep in mind that both the participant and the DSW must be present during the quarterly visits.

Q: Does the Quarterly Report (QR) already being submitted suffice for the nurse delegation items? The slide said we need one but didn't know if this meant stand-alone report or to just make sure it included in the broader QR?

A stand-alone report is not required, and Providers may choose to include T&C RN within the participant's broader quarterly report. However, please ensure that each service included in the quarterly report is clearly identified.

Telehealth as modality for service delivery is an option for Training and Consultation (T&C) services. However, there are limits and specific requirements that must be met. Please refer to current Waiver Standards Manual for details.

In addition, there are certain tasks that should be conducted, trained, or verified in person.

Q: If provider RN determines more frequent than quarterly visits are needed, do they submit more than quarterly reports?

No. The increase in supervision/monitoring does not affect the frequency of the reporting. If the Provider RN determines that more frequent supervision/monitoring is needed for the participant, the Provider should include information from these visits in the quarterly reports that are submitted.



For the latest information visit our website – <https://health.hawaii.gov/ddd>

For additional questions, email – doh.dddcrb@doh.hawaii.gov

Q: Can the quarterly face-to-face visits be conducted via telehealth?