



# T&C RN – NURSE DELEGATION

As of 9/13/2021

**Q: Can the delegation plan have the skills verification documented in the back (with dates, signatures and a checklist of what skills were verified) and this document services as the proof for reimbursement?**

Yes, as long as the required information for documentation of training and skills verification is present. Please see current the Waiver Standards Manual for details.

**Q: I’m not clear about when the Nurse Delegation actually takes place. Can you provide clarification on the order and the timing of those steps: assessment, determine what (if any) tasks to delegate, write the delegation plan, and teach all of the DSWs?**

Two (2) hours will be authorized for the Provider RN to complete the nursing assessment (i.e., DDD Provider Nurse Delegation Packet). Within the nursing assessment, the Provider RN will identify the nursing tasks that may be delegated, the workers who may perform the tasks and their recommendation for the number of hours needed (annually) to complete the nurse delegation requirements.

The development of Nurse Delegation Plan(s), training, and skills verification are to be accomplished after the nursing assessment is completed and the hours to complete the nurse delegation requirements have been authorized.

Please note that the recommended number of hours must be supported by information provided in the nursing assessment and will be reviewed and considered for authorization by the DDD.

**Q: Does the CM list the delegated tasks needed at the very beginning of the process? Or do they just indicate that there may be the need for T&C-RN?**

Participant’s needs, including nursing tasks that may be performed during waiver service hours, should be discussed with the participant and their circle of support during the person-centered planning meeting and documented in the ISP. However, if a Provider or other circle member has any concerns or feels a participant may need T&C RN outside of the person-centered planning meeting, please communicate with the DDD CM.

The Provider RN will determine the nursing tasks that may be delegated and by whom in their nursing assessment.

**Q: Is there a nurse delegation plan template now that there is one for the nursing assessment?**

No, there is no template for Nurse Delegation Plans. We respect the nurse and nurse autonomy to provide a nurse delegation plan.

**Q: When does the delegation plan get written and when does the DSW training take place? Before or after the start of the new plan year?**

Training and skills verification must be performed prior to the start (of performing nurse delegated tasks) and at least annually thereafter for each delegatee performing nurse delegated tasks.

A copy of the Nurse Delegation Plan(s) must be sent to the CM within (15) calendar days of completion of the training and skills verification.



For the latest information visit our website – <https://health.hawaii.gov/ddd>  
 For additional questions, email – [doh.dddcrb@doh.hawaii.gov](mailto:doh.dddcrb@doh.hawaii.gov)