Department of Health

Developmental Disabilities Division

Adult Foster Home Corrective Action Report

 \Box No deficiencies

SECTION	PLAN CORRECTION	Completion Date
	(To be completed by the caregiver)	
§11-148-16 RECORD : (b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.	Effective immediately, the certified caregiver shall take the following action to minimize the risk of medication errors:	10/21/20
	 (a) The certified caregiver shall review the physician's progress notes, after visit instructions or discharge summary/instructions at the conclusion of a medical examination or discharge. The certified caregiver shall never be afraid to ask questions, as it could save both the individual and the individual's caregivers from serious consequence. 	
	(b) When giving medications, the individual's Medication Administration Record (MAR) must be present.	
	(c) Before giving a medication, the medication label and the physician's order shall be read and compared with the MAR (The physician's order, the MAR and the label must match).	
	(d) Record the administration of the medication immediately on the individual's MAR.	
	(e) The certified caregiver shall also follow best practice guidelines by adhering to the "six rights" of medication administration (RIGHT MEDICATION, RIGHT DOSE, RIGHT ROUTE/METHOD, RIGHT TIME, RIGHT PERSON, RIGHT DOCUMENTATION).	

SECTION	PLAN CORRECTION	Completion Date
	(To be completed by the caregiver)	
	(f) An Adverse Event Report (AER) documenting the medication error shall be completed and submitted to the foster adult's assigned Case Manager. A copy of the AER shall be submitted to the Certification Unit for verification by 10/24/20.	
	(g) The certified caregiver shall be retrained on proper medication administration and documentation from the Registered Nurse (RN) overseeing Residential Habilitation (RES/HAB) and delegating the nursing task of administering medications. Verification of such retraining shall be submitted to the Certification Unit by 10/24/20.	
§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains an accurate accounting of foster adult's money and disbursements kept on an ongoing basis, including receipts for expenditures.	Effective immediately, the certified caregiver shall always keep a current and accurate accounting of the foster adult's money. The certified caregiver shall prepare an accounting of foster adult's money for August and September 2020 and forward a copy to the Certification Unit by 10/24/20 for verification.	10/21/20
§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains a current inventory of possessions.	Effective immediately, the certified caregiver shall always have a current inventory of the foster adult's possessions. The certified caregiver shall prepare a current inventory of the foster adult's possessions and forward a copy to the Certification Unit by 10/24/20 for verification.	10/21/20