

Name of Foster Parents (s): Leseli Lavulo

Date of Inspection: 8/12/20

Department of Health
Developmental Disabilities Division
Adult Foster Home Corrective Action Report

No deficiencies

SECTION	PLAN CORRECTION (To be completed by the caregiver)	Completion Date
<p>§11-148-16 RECORD: (b)(2)(A) & (B) Foster adult record includes the contact information of the adult's physician, DDD Case Manager and parents, legal guardian or other responsible party in the event of an emergency.</p>	<p>Effective immediately, the certified caregiver shall always have the emergency contact information for the foster adult's physician, DDD Case Manager and parents/legal guardians on file. The certified caregiver shall complete the Information Sheet for DOH Foster adult and file it in the foster adult's record by 9/12/20.</p>	9/11/20
<p>§11-148-16 RECORD: (b)(2)(C)(1) During residence, foster adult record includes copies of physicians' initial, annual, and periodic medical exams, evaluations, progress notes, and lab reports.</p>	<p>Effective immediately, the certified caregiver shall keep a record of all medical examinations, evaluations, progress notes and lab reports for each foster adult. The certified caregiver shall obtain the medical records for the medical examinations the identified foster adult received since being admitted into the Adult Foster Home (AFH) by 9/12/20.</p>	10/27/20
<p>§11-148-16 RECORD: (b)(2)(C)(1) During residence, foster adult record includes reports of annual tuberculosis clearances.</p>	<p>Effective immediately, the certified caregiver shall keep a TB clearance on file for each foster adult. The certified caregiver shall obtain a TB clearance for the identified foster adult by 9/12/20.</p>	8/12/20

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SECTION	PLAN CORRECTION (To be completed by the caregiver)	Completion Date
§11-148-16 RECORD: (b)(2)(C)(2) During residence, foster adult record includes observations of the foster adult's response to medication, treatments, diet, plan of care (ISP), changes in condition, indications of illness or injury, and behavior patterns monthly or more often as appropriate.	Effective immediately, the certified caregiver shall keep a record of the foster adult's response to medications, treatments, diet, plan of care, behavior patten, etc. on a monthly basis or more frequently as appropriate.	9/11/20

<p>§11-148-16 RECORD: (b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.</p>	<p>Effective immediately, the certified caregiver shall take the following action to minimize the risk of medication errors:</p> <p>(a) When preparing the Medication Administration Record (MAR) the certified caregiver shall record the name of the medication, the dosage, the number of capsules/tablets, the number of times per day it is to be given, the specific time the medication is to be given and the route/method by which it is to be given.</p> <p>(b) When giving medications, the individual’s MAR must be present.</p> <p>(c) Before giving a medication, the medication label and the physician’s order shall be read and compared with the MAR (The physician’s order, the MAR and the label must match).</p> <p>(d) Record the administration of the medication immediately on the individual’s MAR.</p> <p>(e) The certified caregiver shall also follow best practice guidelines by adhering to the “six rights” of medication administration (RIGHT MEDICATION, RIGHT DOSE, RIGHT ROUTE/METHOD, RIGHT TIME, RIGHT PERSON, RIGHT DOCUMENTATION).</p> <p>(f) An Adverse Event Report (AER) documenting each medication error shall be completed and submitted to the foster adult’s assigned Case Manager. A copy of the AERs shall be submitted to the Certification Unit for verification by 9/12/20.</p> <p>(g) The certified caregiver shall be trained on proper medication administration and documentation from</p>	<p>10/14/20</p>
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SECTION	PLAN CORRECTION (To be completed by the caregiver)	Completion Date
	the RES/HAB or T&C-RN provider agency overseeing and delegating the nursing task of administering medications. Verification of such training shall be submitted to the Certification Unit by 9/15/20.	
<p>§11-148-16 RECORD: (b)(2)(C)(5) During residence, foster adult record includes physician's signed orders for diet, medications and treatment.</p>	<p>Effective immediately, the certified caregiver shall always have a signed physician's order for diet and every medication or treatment. The certified caregiver shall obtain the physician's orders for diet and medications for the identified foster adults by 9/12/20. Copies shall be forwarded to the Certification Unit for verification.</p>	10/27/20
<p>§11-148-16 RECORD: (b)(2)(C)(7) During residence, foster adult record includes recordings of foster adult's weight, on a monthly basis or more often when requested by the physician or DDD.</p>	<p>Effective immediately, the certified caregiver shall keep a record of the foster adult's weight on a monthly basis.</p>	9/11/20
<p>§11-148-16 RECORD: (b)(2)(C)(8) During residence, foster adult record includes notations of visits made to or by the resident.</p>	<p>Effective immediately, the Certified Caregiver shall keep a record of all visits made to or by the foster adults.</p>	9/11/20

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SECTION	PLAN CORRECTION (To be completed by the caregiver)	Completion Date
<p>§11-148-16 RECORD: (b)(2)(C)(9) During residence, foster adult record includes incident reports of bodily injury or other unusual circumstances (i.e. suspected abuse/neglect, medication errors and/or unexpected reaction to medication or treatment, change in behavior, change in health condition requiring medical treatment, death, and whereabouts unknown).</p>	<p>Effective immediately, the certified caregiver shall keep a record of all adverse events. The certified caregiver shall obtain a copy of the identified Adverse Event Report (AER) and keep on record in the foster adults file by 9/12/20.</p>	<p>10/22/20</p>
<p>§11-148-21 HEALTH: (a) Foster adult had a completed physical examination by a licensed physician upon initial admission and at least annually thereafter.</p>	<p>Effective immediately, the certified caregiver shall ensure the foster adults receive a physical examination and the appropriate documentation of such an examination on an annual basis. The certified caregiver shall obtain the completed annual physical examination form for the identified foster adult and submit a copy to the Certification Unit for verification by 9/12/20.</p>	<p>10/27/20</p>
<p>§11-148-22 EMERGENCIES: (a) Foster parent obtained an emergency protocol in the event of sudden illness or accident.</p>	<p>Effective immediately, the certified caregiver shall always have a current emergency protocol in place. The certified caregivers shall obtain a copy of the foster adult's current Individualized Service Plan (ISP) that includes the Risk & Safety and Emergency & Crisis planning sections by 9/12/20.</p>	<p>10/22/20</p>

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<p>§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains an accurate accounting of foster adult's money and disbursements kept on an ongoing basis, including receipts for expenditures.</p>	<p>Effective immediately, the certified caregiver shall keep an accurate accounting of the foster adult's money. The certified caregiver shall prepare an accounting of the foster adult's money from the time of admission to present using the Personal Needs Allowance Record Form and submit a copy to the Certification Unit for verification by 9/12/20.</p>	<p>9/11/20</p>
<p>§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains a current inventory of possessions.</p>	<p>Effective immediately, the certified caregiver shall maintain a current inventory of the foster adults' possessions. The certified caregiver shall complete an inventory of each foster adult's possessions and forward a copy to the Certification Unit for verification by 9/12/20.</p>	<p>9/11/20</p>
<p>§11-148-34 PERSONAL QUALIFICATIONS REQUIRED: (b)(1) Criminal history record for foster parents and substitute caregiver(s) does not pose a risk to the foster adult(s) in care.</p>	<p>The certified caregiver shall submit the signed request for criminal history record clearance and processing fee for herself and her substitute caregiver to the Certification Unit by 8/19/20.</p>	<p>9/23/20</p>