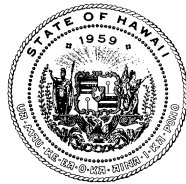


DAVID Y. IGE  
GOVERNOR OF HAWAII



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DIRECTOR OF HEALTH

STATE OF HAWAII  
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DEVELOPMENTAL DISABILITIES DIVISION

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In reply, please refer to:  
File:

Medicaid I/DD Waiver  
Memo No.: FY2020-09  
Date: May 13, 2020

TO: Medicaid I/DD Waiver Providers

FROM: Mary Brogan, Administrator  
Developmental Disabilities Division

SUBJECT: DDD 1915(c) Appendix K Operational Guidelines Version 3 Transmittal

The Appendix K Operational Guidelines have been updated as “DDD 1915(c) Appendix K Operational Guidelines – Version 3”.

It is posted on the DDD website at <https://health.hawaii.gov/ddd/covid-19/waiver-providers/> on the COVID-19 page for Waiver Providers, under Appendix K References. Please note that Appendix K Operational Guidelines, Version 2, issued April 27, 2020, has been removed from the website and is no longer in effect.

Version 3 includes a number of updates. New language in the document is highlighted in yellow, and strikethrough is used to denote language that has been deleted. Several sections have been revised in total.

### **Highlights in Version 3**

- Additional Residential Supports (ARS) and Personal Assistance/Habilitation (PAB) – when used to support someone in the hospital, added clarification to align with the CARES Act
- Private Duty Nursing (PDN) – additional flexibilities to meet participants’ health and safety needs
- Medical Respite – new service added to support participants who need to self-isolate or quarantine, outside of their place of residence, due to exposure or test positive for COVID-19
- Specialized Medical Equipment and Supplies (SMES) – revision in the allowable use of the PPE and infection control supplies
- Retainer Payments – information on retainer payments following approval from the Centers for Medicare and Medicaid Services (CMS)

Medicaid I/DD Waiver Program – Provider Memo  
Memo No. FY2020-09  
May 13, 2020  
Page 2 of 2

**Upcoming Training**

A training to review the Appendix K Operational Guidelines Version 3 with a focus on PDN, Medical Respite, and Retainer Payments is scheduled for May 14, 2020, at 1:30 p.m. We hope you will be able to attend the training.

Thank you for your hard work during these challenging times to ensure that participants and families are safe and getting the supports they need. If there are any questions, please feel free to call the Community Resources Branch at (808) 733-2135.

c: Jon Fujii, DHS-MQD  
DDD Management Team