Name of Foster Parents (s): Emerita Espiritu Date of Inspection: 2/06/20

§11-148-16 **RECORD**:

(b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.

- (1) Effective immediately, the certified caregiver shall take the following action to minimize the risk of medication errors:
- (a) When giving medications, the individual's Medication Administration Record (MAR) must be present.
- (b) Record the administration of the medication immediately on the individual's MAR.
- (c) The certified caregiver shall also follow best practice guidelines by adhering to the "six rights" of medication administration (RIGHT MEDICATION, RIGHT DOSE, RIGHT ROUTE/METHOD, RIGHT TIME, RIGHT PERSON, RIGHT DOCUMENTATION).
- (d) An Adverse Event Report (AER) documenting the medication error shall be completed and submitted to the foster adult's assigned Case Manager. A copy of the AERs shall be submitted to the Certification Unit for verification by 3/06/20.
- (e) The certified caregiver shall be retrained on proper medication administration and documentation from the Registered Nurse overseeing Residential Habilitation Services and delegating the nursing task of administering medications. Verification of such retraining shall be submitted to the Certification Unit by 3/06/20.
- (2) Effective immediately, the certified caregiver shall take the following action:
- (a) When a pharmacy is unable to fill a prescription due to it being out of stock, the certified caregiver shall instruct the pharmacy to forward the prescription to another pharmacy that is able to fill the prescription.

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- (b) Follow the Developmental Disabilities Division's AER policy by verbally notifying foster adult's case manager of an adverse event within 24 hours and submitting as written AER form within 72 hours.
- (c) An AER documenting the medication error shall be completed and submitted to the foster adult's assigned Case Manager. A copy of the AERs shall be submitted to the Certification Unit for verification by 3/06/20.
- (d) The certified caregiver shall be retrained on proper medication administration and documentation from the Registered Nurse (RN) providing Training & Consultation-RN Services and delegating the nursing task of administering medications. Verification of such retraining shall be submitted to the Certification Unit by 3/06/20.
- (f) The certified caregiver shall be retrained on the AER policy. Verification of such retraining shall be submitted to the Certification Unit by 3/06/20.

§11-148-16 **RECORD**:

(b)(2)(C)(9) During residence, foster adult record includes incident reports of bodily injury or other unusual circumstances (i.e. suspected abuse/neglect, medication errors and/or unexpected reaction to medication or treatment, change in behavior, change in health condition requiring medical treatment, death, and whereabouts unknown).

Effective immediately, the certified caregiver shall take the following action:

- (a) When a pharmacy is unable to fill a prescription due to it being out of stock, the certified caregiver shall instruct the pharmacy to forward the prescription to another pharmacy that is able to fill the prescription.
- (b) Follow the Developmental Disabilities Division's AER policy by verbally notifying foster adult's case manager of an adverse event within 24 hours and submitting as written AER form within 72 hours.
- (c) An AER documenting the medication error shall be completed and submitted to the foster adult's assigned Case Manager. A copy of the AERs shall be submitted to the Certification Unit for verification by 3/06/20.
- (d) The certified caregiver shall be retrained on proper medication administration and documentation from the Registered Nurse (RN) providing Training & Consultation-RN Services and delegating the nursing task of administering medications. Verification of such retraining shall be submitted to the Certification Unit by 3/06/20.
- (f) The certified caregiver shall be retrained on the AER policy. Verification of such retraining shall be submitted to the Certification Unit by 3/06/20.

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§11-148-22 EMERGENCIES: (a) Foster parent obtained an emergency protocol in the event of sudden illness or accident.	Effective immediately, the certified caregiver shall insure foster adult's Functional Behavior Assessments (FBA) and Positive Behavior Support Plans (PBSP) are kept on file as part of the participant's Individualized Support Plan (ISP) and emergency protocol. The certified caregiver shall obtain a copy of the identified FBA/PBSP by 3/06/20.	2/19/20
§11-148-28 RESIDENT'S ACCOUNTS: (d) Record contains a current inventory of possessions.	Effective immediately, the certified caregiver shall always have a current inventory of foster adults' possessions. The certified caregiver shall complete a current inventory of the identified foster adult's possessions by 3/06/20.	2/19/20
§11-148-34 PERSONAL QUALIFICATIONS REQUIRED: (b)(4) Background information for foster parents and substitute caregivers does not contain a history of child abuse or neglect.	The certified caregiver shall obtain and submit to the Certification Unit an Adult Protective Services (APS) and Child Abuse & Neglect (CAN) clearance for the identified household member by 3/06/20.	2/19/20