

Name of Foster Parents (s): Ana RAMOS

Date of Inspection: 1/14/20

Department of Health
Developmental Disabilities Division
Adult Foster Home Corrective Action Report

No deficiencies

SECTION	PLAN CORRECTION (To be completed by the caregiver)	Completion Date
<p>§11-148-16 <u>RECORD</u>: (b)(2)(A) & (B) Foster adult record includes the contact information of the adult's physician, DDD Case Manager and parents, legal guardian or other responsible party in the event of an emergency.</p>	<p>Caregiver to fill in the Foster Adult Info sheet & place in the front of the chart for easy access. Caregiver to send a copy of the sheet to the Certification Unit for verification.</p> <p>Correction due: <u>February 14, 2020</u></p>	<p>Correction received 2/5/20</p>
<p>(b)(2)(C)(4) & (6) During residence, foster adult record includes medications administered as ordered by physicians.</p>	<p>Caregiver to practice the following expectations prior to administering medications:</p> <ol style="list-style-type: none"> 1. Review the complete & accurate, signed and dated medication orders. 2. Ensure that the medication label matches the order. 3. Ensure that the MAR matches the order. 4. If there are discrepancies, Caregiver to call the prescribing physician to clarify. 5. If the medication label & MAR match the order, Caregiver to administer the medication. 6. Once the medication is administered, Caregiver to <u>IMMEDIATELY</u> initial the MAR. <p>*If Caregiver discovers that a medication was not administered or that it was administered but the MAR was not initialed, Caregiver to complete an AER for the missed dose/documentation error. Do not go back and initial the MAR at a later time. Caregiver to call the Case Manager and ResHab Nurse to inform of the medication errors. Caregiver to complete an AER for each of the errors and submit it to the ResHab Agency for review and forwarding to the CM. Certifier will verify with the CM that the AERs were submitted. Caregiver to reattend the Medication Administration Training on 2/12/20, All corrections due: <u>2/14/20.</u></p>	<p>AERs received 1/22/20. Med. Admin. Training completed 2/12/20</p>

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(b)(2)(C)(5) During residence, foster adult record includes physician's signed orders for diet, medications and treatment.	<p>Proper medication administration begins with current, complete and accurate medication orders, signed and dated by the prescribing physician. An order is required any time a medication is increased, decreased, added, or discontinued.</p> <p>Caregiver to review medication orders at every doctor visit and confirm that orders are accurate prior to leaving the doctor's office. If medications are modified with doctor over the phone, Caregiver to obtain signed and dated orders indicating the changes within 48 hours.</p> <p>Caregiver to obtain orders for the identified medications, ensuring that information contains: name of medication, dosage size (50mg), frequency (BID), route (PO), and any special instructions (with dinner) and submit a copy to the Certification Unit for verification. Caregiver to ensure that Medication Administration Records (MARs) match the orders. Caregiver to submit a copy of the MARs to the Certification Unit showing that they accurately reflect the orders.</p> <p>Once orders are signed and dated by the doctor, DO NOT modify the order in any way.</p> <p>If there are discrepancies between orders and medication labels, caregiver to call the prescribing doctor immediately to clarify.</p> <p>Correction due: <u>February 14, 2020</u></p>	Correction received 2/5/20
<p>§11-148-22 <u>EMERGENCIES</u>:</p> <p>(a) Foster parent obtained an emergency protocol in the event of sudden illness or accident.</p>	<p>Caregiver to ensure a current copy of the ISP is kept in Participant's chart. Caregiver to remind CM after ISP meetings that a copy is needed.</p> <p>Caregiver to follow-up with CM if ISP is not provided within 1 month. Caregiver to obtain a copy of the current ISP and send a copy of the Emergency Protocol to the Certification Unit for verification. (Caregiver also to send copies of services pages to the Certification Unit.)</p> <p>Correction due: <u>February 14, 2020</u></p>	Correction received 2/5/20

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§11-148-28 <u>RESIDENT'S ACCOUNTS</u> : (d) Record contains an accurate accounting of foster adult's money and disbursements kept on an ongoing basis, including receipts for expenditures.	Caregiver to keep an accurate accounting of foster adult's money & disbursements on an ongoing basis. Caregiver to submit a copy of January and February accounting log for both Participants to the Certification Unit for verification. Correction due: <u>February 14, 2020</u>	Correction received 2/5/20