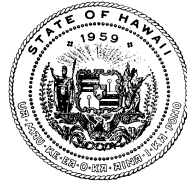


DAVID Y. IGE
GOVERNOR OF HAWAII



BRUCE S. ANDERSON, Ph.D.
DIRECTOR OF HEALTH

**STATE OF HAWAII
DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES DIVISION**

P. O. BOX 3378
HONOLULU, HI 96801-3378
Telephone: (808) 586-5840
Fax Number: (808) 586-5844

In reply, please refer to:
File:

Medicaid I/DD Waiver
Memo No.: FY2019-06
Date: December 13, 2018

TO: Medicaid I/DD Waiver Providers

FROM: Mary Brogan, Administrator
Developmental Disabilities Division

SUBJECT: National Core Indicators Staff Stability Survey

Hawaii has been participating in the National Core Indicators (NCI) since 2012. The purpose of the NCI is to support participating states to gather a standard set of performance and outcome measures that can be used to track their own performance over time, to compare results across states, and to establish national benchmarks. As providers, you may be familiar with the survey as DDD typically conducts the Adult Consumer Survey through face-to-face interviews with the participants we serve.

As part of the NCI, DDD is collecting information on the State Stability Survey. Research has demonstrated that stability of the workforce has direct impact on the lives of people supported. By participating in this survey through NCI, we can learn about the issues here in Hawaii that providers face in recruiting and retaining a highly skilled workforce. Your participation will allow our system to collect, analyze and use the workforce data to assess the impact of federal and state policy changes.

All I/DD Waiver Providers with direct support workers are required to participate in the State Stability Survey per the Waiver Standards Version B-3 section 2.6.B. The Staff Stability Survey is not used for independent contractor arrangements because the caregivers are not employed by the agency. Providers that do not employ any direct support workers are excluded from the State Stability Survey, i.e., providers that only provide Training and Consultation, Vehicle Modifications, Assistive Technology and Specialized Medical Equipment and Supplies.

We are requesting your assistance to provide data for the Staff Stability Survey, starting in January 2019. The survey focuses on all employees who provide Medicaid Waiver services and supports to an adult with I/DD (age 18 years or older). The surveys are

Medicaid I/DD Waiver Program – Provider Memo
Memo No. FY2019-06
December 13, 2018
Page 2 of 2

typically completed by the Payroll or Human Resources staff at each agency and will only require about an hour per month.

If you would like to read about the Staff Stability Survey results from 2016, please visit: https://www.nationalcoreindicators.org/upload/coreindicators/2016_Staff_Stability_Survey_Report_Final.pdf

In preparation, we ask that your agency provide the name and email address of the staff person at your agency who will be the contact person to provide information and to complete the survey. Please submit your information to the Community Resources Branch at doh.dddcrb@doh.hawaii.gov by December 18, 2018.

If you have questions, please contact Debra Tsutsui at 733-2135. We look forward to partnering with you to learn more about the workforce needs in our state. Thank you for your continued work on behalf of the individuals we support.

c: Jon Fujii, DHS-MQD
DDD Branch Chiefs