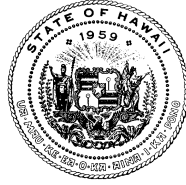


DAVID Y. IGE
GOVERNOR OF HAWAII



VIRGINIA PRESSLER, M.D.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH
Developmental Disabilities Division
Case Management Branch
3627 Kilauea Avenue, Room 104
Honolulu, Hawaii 96816

In reply, please refer to:
File:

May 25, 2018

Dear Consumer Directed Participant/Employer:

Subject: **Reminder of Deadline to Enroll with Acumen**

Employers and employees must enroll with Acumen. If you are not enrolled your **employees will not get paid. Your CD services will end.**

The enrollment deadline is **June 15, 2018.**

Acumen sent you enrollment forms in April. Contact Arlina Wong for more forms:

- Phone: (480) 386-0477
- Email: arlinaw@acumenfiscalagent.com

Please return forms to Acumen before June 15, 2018.

It is important to meet the deadline. The CD Office will **NOT** accept July time sheets. Acumen will set up employees for July time sheets. Send the time sheets directly to Acumen.

You have choices.

- Meet June 15, 2018 deadline – continue CD services
- Do not meet deadline – end CD services

Your Case Manager can help you switch to agency services. Please call your Case Manager if you have questions.

Sincerely,

Mary Brogan, Administrator
Developmental Disabilities Division

c: Jennifer La'a, Case Management Branch
Debra Tsutsui, Community Resources Branch
Robert Jones, Case Management Branch, Consumer-Directed Service Office
Tracey Comeaux, Outcomes and Compliance Branch
Aileen Manual, Med-QUEST Division
Arlina Wong, Acumen
Case Management Units