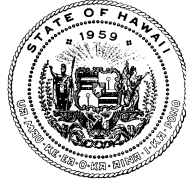


DAVID Y. IGE
GOVERNOR OF HAWAII



VIRGINIA PRESSLER, M.D.
DIRECTOR OF HEALTH

Telephone: 808-733-2135
Fax: 808-733-9841

In reply, please refer to:
File:

**STATE OF HAWAII
DEPARTMENT OF HEALTH
DEVELOPMENTAL DISABILITIES DIVISION
COMMUNITY RESOURCES BRANCH
3627 KILAUEA AVENUE, ROOM 411
HONOLULU, HAWAII 96816**

DDD Medicaid Waiver Program
Memo No.: 2016-09
Date: October 20, 2016

TO: I/DD Medicaid Waiver Program Providers

FROM: Debra Tsutsui, Branch Chief
Community Resources Branch

SUBJECT: National Core Indicators Staff Stability Survey

Hawaii has been participating in the National Core Indicators (NCI) since 2012. The purpose of the NCI is to support participating states to gather a standard set of performance and outcome measures that can be used to track their own performance over time, to compare results across states, and to establish national benchmarks. As providers, you may be familiar with the survey as DDD typically conducts the Adult Consumer Survey through face-to-face interviews with the participants we serve.

Hawaii has an opportunity to participate in a new survey through NCI that can help us gather data about our workforce of direct support workers and service supervisors. Research has demonstrated that stability of the workforce has direct impact on the lives of people supported. By joining the Staff Stability Survey, we can begin to learn about the issues here in Hawaii that providers face in recruiting and retaining a highly skilled workforce. Your participation will allow our system to collect, analyze and use the workforce data to assess the impact of federal and state policy changes.

We are requesting your assistance to provide data for the Staff Stability Survey, starting in January 2017. The survey focuses on all employees who provide Medicaid Waiver services and supports to an adult with I/DD (age 18 years or older). The surveys are typically completed by the Payroll or Human Resources staff at each agency and will only require about an hour per month.

If you would like to read more about the Staff Stability Survey, please visit:
<http://www.nationalcoreindicators.org/indicators/domain/staff-stability>

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In preparation, we ask that your agency provide the name and email address of the staff person at your agency who will be the contact person to provide information and to complete the survey. Please submit your information to Ellen Sumida at ellen.sumida@doh.hawaii.gov by October 31, 2016. If you have questions, please contact Debra Tsutsui at 733-2135.

We look forward to partnering with you to learn more about the workforce needs in our state. Thank you for your continued work on behalf of the individuals we support.

c: Mary Brogan, DDD
Tracey Comeaux, OCB
Jon Fujii, DHS, MQD