



DISABILITY AND COMMUNICATION ACCESS BOARD

Ka 'Oihana Ho'oka'a'ike no ka Po'e Kīnānā

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DRAFT MINUTES

Standing Committee on Facility Access Meeting

Location: Virtual Location Via Zoom and 1010 Richards Street, Room 111A and Room 111B
Date: June 2, 2026
Time: 10:00 a.m.

PRESENT: Michael Nojima, Chairperson; Ron Awa, Dayne Greene, Teri Spinola-Campbell, Board Members; Rodney Kanno, Glenn Arakaki, Staff

ABSENT: Scott Fleming, Board Member

PUBLIC PARTICIPANT: Curt Kiriu

I. Chairperson Michael Nojima called the meeting to order at 10:06 a.m. and reviewed the Virtual Meeting Procedures.

II. Roll was called and Board members and staff introduced themselves.

III. Statement from the Public and Written Testimonies Submitted

No public statements or written testimonies were submitted.

IV. Old Business

A. Document Reviews and Implementation of Fee Schedule – Update Report on review fees collected and the number of document reviews conducted between January 9, 2026 to June 1, 2026.

Rodney Kanno informed Committee members that the Facility Access Unit (FAU) conducted five hundred forty six (546) reviews from January 9, 2026 to June 1, 2026 of which two hundred ninety one (291) were new submittals. FAU collected \$868,873.83 in fees during that same time period. Rodney Kanno shared that during the same time period a year ago, FAU conducted three hundred forty six (346) reviews of which one hundred fifty nine (159) were new submittals and collected \$383,239.76 in fees.

V. New Business

A. Report on virtual 2026 Disability Access Conference

Rodney Kanno shared that the virtual 2026 Disability Access Conference is scheduled for June 25 and 26, 2026 from 8:00 a.m. to 11:30 a.m. each day. The conference will feature presenters from the U.S. Access Board and will include four (4) sessions. The session topics include:

- Education Facilities and Play Areas
- Toilet and Bathing Rooms with “Intro to” Universal Adult Changing Tables
- Historic Buildings
- Medical Care and Long-Term Care Facilities with “Intro to” Medical Diagnostic Equipment (MDE) Requirements

B. Review of Section 2 of the Plan of Action – Facility Access

Rodney Kanno explained the purpose of the Plan of Action, its policy requirements and goals and objectives for the fiscal year (FY).

Facility Access ensures the maximum inclusion of persons with disabilities in society through the design and construction of buildings, facilities, and sites that are free of barriers.

The goals and objectives in the area of **Facility Access** are:

2.1 State and county buildings, facilities, and sites will be designed and constructed to meet the requirements of Section 103-50, Hawaii Revised Statutes.

Objectives:

2.1.1 Review State and county construction documents as required by Section 103-50, Hawaii Revised Statutes (projected number = 1,200 reviews). **(Priority 1)**

2.1.2 Issue interpretive opinions on State of Hawaii design guidelines for Section 103-50, Hawaii Revised Statutes, as requested, for the purpose of clarifying design requirements for State and county construction projects (projected number = 5 opinions), and post decisions sorted by the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and the Fair Housing Accessibility Guidelines (FHAG) sections and the Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG), on the Disability and Communication Access Board’s website. **(Priority 1)**

2.1.3 Review and decide upon site specific alternate design requests, per the public hearing process, for Section 103-50, Hawaii Revised Statutes projects. **(Priority 1)**

2.1.4 Review urban or project master plans to ensure that accessibility compliance is acknowledged at the earliest phase of planning. Monitor large projects in the conceptual stage by initiating contact with State and local government to offer assistance with accessibility issues and encourage dialogue with the Disability and Communication Access Board before and during the development of construction drawings. Provide technical assistance on urban, pedestrian planning committees to ensure inclusion of accessibility concepts. **(Priority 3)**

2.1.5 Monitor projects that have been published as starting construction or that are going out to bid but have not been submitted for review as required by Section 103-50, Hawaii Revised Statutes. Inform appropriate ADA Coordinators or Department/Agency by email that the project is required to comply with Section 103-50, Hawaii Revised Statutes. **(Priority 2)**

2.1.6 Maintain a list of construction projects reviewed under Section 103-50, Hawaii Revised Statutes for which staff have conducted a written

document review. The list will be posted quarterly on the Disability and Communication Access Board's website. (Priority 3)

2.2 Design professionals, the building industry, facility managers, State and county agencies, and others will be educated about current and evolving design requirements, innovative design requirements and solutions, as well as other design information regarding access for persons with disabilities.

Objectives:

2.2.1 Provide technical information and assistance to design professionals on the requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG), Fair Housing Accessibility Guidelines (FHAG), and other relevant design codes by responding to questions on design via meetings, faxes, email, and phone inquiries (projected number = 400 responses). (Priority 1)

2.2.2 Conduct or coordinate workshops and training sessions for 1) public works personnel, 2) the architectural and engineering community, and 3) user agencies on design standards, human factor requirements for persons with disabilities, access laws, and exemplary design (target = 10 workshops and/or conference). Workshops and training sessions will focus on the revised Americans with Disabilities Act Accessibility Guidelines (ADAAG), following its adoption by the U.S. Department of Justice and the Disability and Communication Access Board. (Priority 2)

2.2.3 Prepare a periodic "Access E-Bulletin" to inform design professionals and State and county project managers of the latest information on accessibility design standards and guidelines and distribute via email (target = 16 issues/year). (Priority 2)

2.3 Existing and new construction codes, standards, and policies relevant to facility access will include the current minimum requirements for accessibility for persons with disabilities.

Objectives:

2.3.1 Provide policy guidelines to State and local government to recommend adherence to the Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Fair Housing Accessibility Guidelines (FHAG), the Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG), or other draft/interim guidelines of the U.S. Access Board as best practices; when such guidelines do not exist, provide appropriate design recommendations to ensure program access for persons with disabilities. (Priority 2)

2.3.2 Monitor and provide testimony to ensure that applicable codes incorporate or reference the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and Fair Housing Accessibility Guidelines (FHAG), and the Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG) as a minimum. As appropriate, support changes that mirror best practices or expanded access for persons with disabilities. (Priority 2)

2.4 Existing codes, standards, policies, and practices shall be examined to provide recommendations for expanded coverage to those areas where no accessibility design guidelines exist, but where best practices can increase access for individuals with disabilities.

Objectives:

2.4.1 Monitor proposed guidelines and standards for increased access to buildings, facilities, and sites, equipment, and furniture and provide comment, as needed. (Priority 2)

2.4.2 Provide guidance to State and local governments to promote increased accessible housing or residential settings not covered by the Fair Housing Act or the Americans with Disabilities Act. (Priority 2)

2.4.3 Provide information on areas of acoustics, wayfinding, equipment, and other areas where existing guidance may provide greater functionality for persons with disabilities. (Priority 2)

Board member Dayne Greene asked a question about Objective 2.1.5. Rodney Kanno clarified that Objective 2.1.5 involved monitoring news articles for projects that have started construction or are planning to start construction that did not submit drawings for DCAB review.

Testimony: Public participant Curt Kiriu asked about the qualifications of the DCAB plan reviewers. Rodney Kanno stated that the plan reviewers have architecture degrees and work experience in the design and construction industry. Rodney Kanno explained that DCAB's primary objective is to provide technical assistance for accessibility compliance, but it is not an enforcement agency.

Testimony: Public participant Curt Kiriu asked how the fees that are collected by DCAB spent. Rodney Kanno explained that the review fees collected are used to pay the salaries of the Facility Access Unit (FAU) and FAU's operating expenses.

Chairperson Michael Nojima asked Committee members if someone would like to make a motion to accept the Plan of Action. The Committee approved the Facility Access section of the Plan of Action with no changes (M/S/P Spinola-Campbell/Greene).

VI. Open Forum

Chairperson Michael Nojima asked if there were any questions or concerns from the Committee or the public.

Testimony: Public participant Curt Kiriu asked why DCAB's Plan of Action references the 2004 Americans with Disabilities Act Accessibility Guidelines (ADAAG) and not the Department of Justice's (DOJ) 2010 ADA Standard for Accessible Design. Rodney Kanno explained that the 2010 ADA Standards are comprised of the 2004 ADAAG plus regulations that were added by the Department of Justice. DCAB reviews to the 2004 ADAAG plus DCAB's Interpretive Opinions which bring in the DOJ regulations into the review process, so in essence DCAB reviews are equivalent to the requirements of the 2010 ADA Standards.

VII. Announcement of Next Meeting

The next meeting is to be determined.

VIII. Adjournment

The meeting was adjourned at 10:43 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

RODNEY KANNO