



# DISABILITY AND COMMUNICATION ACCESS BOARD

Ka 'Oihana Ho'oka'a'ike no ka Po'e Kīnānā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813  
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

## NOTICE OF MEETING

Disability and Communication Access Board

Standing Committee on Facility Access Meeting

June 2, 2026

10:00 a.m.

The public is welcome to participate as follows.

### **Physical Meeting Location**

Kamamalu Building  
1010 Richards Street, Room 111A and 111B  
Honolulu, HI 96813

### **Participate Virtually via Zoom**

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/83673471478> and enter Meeting ID: 836 7347 1478

### **To join by phone**

Dial 1-646-568-7788 and enter Meeting ID: 836 7347 1478

One tap mobile: +16694449171,,83673471478# US

### **HOW TO TESTIFY:**

**Written testimony** can be emailed to the Standing Committee on Facility Access at [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) TESTIMONY in the title, mailed Attention: Standing Committee on Facility Access – Testimony or delivered in person to Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, Hawaii, 96813, or faxed to (808) 586-8129.

There is no deadline for submission of testimony, however to ensure the public as well as Committee members are able to review testimony prior to the meeting, we request written testimony be submitted no later than 9:00 a.m., one business day prior to the scheduled meeting date and time.

**Oral testimony** will be accepted via the remote testimony link or in person at the physical meeting at 1010 Richards Street, Room 111A and 111B, Honolulu, Hawaii, 96813.

Testimony or comments presented by members of the public during Committee meetings shall be limited to three (3) minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Committee meeting agendas.

Members of the public may present comment or testimony during Committee meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Committee deliberates on the item. After all public comment or testimony is presented, the Committee shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Committee.

## AGENDA

### I. Call to Order

#### Review Remote Meeting Procedures

- This meeting is being recorded.
- A quorum of Committee members is required to be visible on screen.
- If quorum is not achieved at the beginning of the meeting, the meeting will be cancelled within fifteen (15) minutes after the scheduled start time and update any posted notices or calendar accordingly.
- If a Committee member leaves the meeting permanently at any time, the Committee member shall notify the Chairperson. If this results in a lack of quorum, the meeting will adjourn at that time.
- If a Committee member leaves the meeting temporarily, the Committee member shall notify the Chairperson. If this results in a lack of quorum, the Chair shall call a recess. If the Committee member does not return within 10 minutes, the meeting will be adjourned.
- Raise hand to speak unless called upon.
- Identify yourself before speaking however public testifiers may use an alias to maintain anonymity.

### II. Roll Call/Introductions

### III. Statement from Public and Written Testimonies Submitted

### IV. Old Business

#### A. Document Reviews and Implementation of Fee Schedule – Update.

Report on the amount of construction document review fees collected and the number of construction document reviews conducted for State and County projects between January 9, 2026 to June 1, 2026.

### V. New Business

- #### A. Report on virtual 2026 Disability Access Conference scheduled for June 25 and 26, 2026.

## B. Section 2 of the Plan of Action – Facility Access

The plan of action purpose is to formalize the Board's philosophy that underlies its policy statements, and to set forth the goals and objectives that guide its actions for the fiscal year (FY).

1. Review and discussion of the current FY 2025-2026 Plan of Action goals and objectives.
2. Discussion and approval of FY 2026-2027 Plan of Action goals and objectives.

### **Section 2**

#### **2. Facility Access**

**Facility Access** ensures the maximum inclusion of persons with disabilities in society through the design and construction of buildings, facilities, and sites that are free of barriers.

The goals and objectives in the area of **Facility Access** are:

- 2.1 State and county buildings, facilities, and sites will be designed and constructed to meet the requirements of Section 103-50, Hawaii Revised Statutes.

Objectives:

- 2.1.1 Review State and county construction documents as required by Section 103-50, Hawaii Revised Statutes (projected number = 1,200 reviews). **(Priority 1)**
- 2.1.2 Issue interpretive opinions on State of Hawaii design guidelines for Section 103-50, Hawaii Revised Statutes, as requested, for the purpose of clarifying design requirements for State and county construction projects (projected number = 5 opinions), and post decisions sorted by the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and the Fair Housing Accessibility Guidelines (FHAG) sections and the Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG), on the Disability and Communication Access Board's website. **(Priority 1)**
- 2.1.3 Review and decide upon site specific alternate design requests, per the public hearing process, for Section 103-50, Hawaii Revised Statutes projects. **(Priority 1)**
- 2.1.4 Review urban or project master plans to ensure that accessibility compliance is acknowledged at the earliest phase of planning. Monitor large projects in the conceptual stage by initiating contact with State and local government to offer assistance with accessibility issues and encourage dialogue with the Disability and Communication Access Board before and during the development of construction drawings. Provide technical assistance on urban, pedestrian planning committees to ensure inclusion of accessibility concepts. **(Priority 3)**

- 2.1.5 Monitor projects that have been published as starting construction or that are going out to bid but have not been submitted for review as required by Section 103-50, Hawaii Revised Statutes. Inform appropriate ADA Coordinators or Department/Agency by email that the project is required to comply with Section 103-50, Hawaii Revised Statutes. **(Priority 2)**
- 2.1.6 Maintain a list of construction projects reviewed under Section 103-50, Hawaii Revised Statutes for which staff have conducted a written document review. The list will be posted quarterly on the Disability and Communication Access Board's website. **(Priority 3)**
- 2.2 Design professionals, the building industry, facility managers, State and county agencies, and others will be educated about current and evolving design requirements, innovative design requirements and solutions, as well as other design information regarding access for persons with disabilities.

Objectives:

- 2.2.1 Provide technical information and assistance to design professionals on the requirements of the Americans with Disabilities Act Accessibility Guidelines (ADAAG), Fair Housing Accessibility Guidelines (FHAG), and other relevant design codes by responding to questions on design via meetings, faxes, email, and phone inquiries (projected number = 400 responses). **(Priority 1)**
- 2.2.2 Conduct or coordinate workshops and training sessions for 1) public works personnel, 2) the architectural and engineering community, and 3) user agencies on design standards, human factor requirements for persons with disabilities, access laws, and exemplary design (target = 10 workshops and/or conference). Workshops and training sessions will focus on the revised Americans with Disabilities Act Accessibility Guidelines (ADAAG), following its adoption by the U.S. Department of Justice and the Disability and Communication Access Board. **(Priority 2)**
- 2.2.3 Prepare a periodic "Access E-Bulletin" to inform design professionals and State and county project managers of the latest information on accessibility design standards and guidelines and distribute via email (target = 16 issues/year). **(Priority 2)**
- 2.3 Existing and new construction codes, standards, and policies relevant to facility access will include the current minimum requirements for accessibility for persons with disabilities.

Objectives:

- 2.3.1 Provide policy guidelines to State and local government to recommend adherence to the Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Fair Housing Accessibility Guidelines (FHAG), the Hawaii Outdoor Developed Areas

Accessibility Guidelines (HODAAG), or other draft/interim guidelines of the U.S. Access Board as best practices; when such guidelines do not exist, provide appropriate design recommendations to ensure program access for persons with disabilities. **(Priority 2)**

2.3.2 Monitor and provide testimony to ensure that applicable codes incorporate or reference the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and Fair Housing Accessibility Guidelines (FHAG), and the Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG) as a minimum. As appropriate, support changes that mirror best practices or expanded access for persons with disabilities. **(Priority 2)**

2.4 Existing codes, standards, policies, and practices shall be examined to provide recommendations for expanded coverage to those areas where no accessibility design guidelines exist, but where best practices can increase access for individuals with disabilities.

Objectives:

2.4.1 Monitor proposed guidelines and standards for increased access to buildings, facilities, and sites, equipment, and furniture and provide comment, as needed. **(Priority 2)**

2.4.2 Provide guidance to State and local governments to promote increased accessible housing or residential settings not covered by the Fair Housing Act or the Americans with Disabilities Act. **(Priority 2)**

2.4.3 Provide information on areas of acoustics, wayfinding, equipment, and other areas where existing guidance may provide greater functionality for persons with disabilities. **(Priority 2)**

VI. Open Forum: Public comment on issues not on the agenda for consideration for the Committee's agenda at the next meeting.

VII. Next Meeting

VIII. Adjournment

#### **HOW TO REQUEST ACCOMMODATION:**

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura or Scott Castor at (808) 586-8121 or [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov). Requests made as early as possible will allow more time to fulfill your request if possible.

Upon request, this notice is available in alternate/accessible formats.

#### **MEETING MATERIALS AND OTHER INFORMATION:**

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.

If the remote connection (via Zoom) is lost, the meeting will be recessed for up to thirty (30) minutes to restore communication. If the connection is lost, we will attempt to restart the

meeting again with the same link. If the Committee is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be reestablished within thirty minutes, the meeting will be automatically terminated.

If you have trouble entering the meeting, please contact Cindy Omura or Scott Castor at (808) 586-8121.