

DISABILITY AND COMMUNICATION ACCESS BOARD

Ka 'Oihana Ho'oma'alahi Ka'a'ike no ka Po'e me nā Kino Kīnā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

NOTICE OF MEETING

Disability and Communication Access Board

Standing Committee on Parking Meeting

May 12, 2025
12:00 p.m.

AGENDA

The Disability and Communication Access Board will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

Public In-Person Meeting Location

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, Hawaii 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:
<https://us02web.zoom.us/j/83016345634> and enter Meeting ID: 830 1634 5634.

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 830 1634 5634.

Public Testimony

Oral testimony - Members of the public may present comment or testimony on each agenda item.

Written Testimony - To ensure the public as well as Committee members are able to review testimony prior to the meeting, we request written testimony be submitted 48 hours prior to the scheduled meeting date and time.

Written testimony may be submitted by one of the methods listed below:

- By email to: dcab@doh.hawaii.gov
- By U.S. Postal Mail:
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

AGENDA

- I. Call to Order
Review Remote Meeting Procedures
 - This meeting is being recorded.
 - A quorum of Committee members is required to be visible on screen.
 - Raise hand to speak unless called upon.
 - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Written Public Testimonies Submitted - Review
- IV. Approval of Meeting Minutes for March 17, 2025.
- V. Old Business
 - A. Disability Parking Placard Issuance Statistics for Quarter 3 Fiscal Year 2024-2025 – Update.
 - B. Email Notification to Permittees of Pending Parking Permit Expirations for Quarter 3 Fiscal Year 2024-2025 – Update.
 - C. Procurement of Disability Parking Placards and Month/Year Decals – Update.
 - D. Death Records Crossmatch and Disability Parking Permit Retrieval – Update.
 - E. Public Education Efforts
 1. Webpage for Reporting Placard or Access Aisle Abuse - Number of Submissions - Update.
 2. Webpage for Reporting Non-Design Compliant Accessible Spaces - Number of Submissions – Update.
 - F. Van Accessible Spaces
 1. Public Education Options: “Park with Aloha” Theme.
 - G. State Capitol Building, Parking, and Accessibility Concerns - Update.
 - H. United States Architectural and Transportation Barriers Compliance Board Notice of Proposed Rulemaking - [Accessibility of Electric Vehicle Charging Stations](#). – Update.
 - I. State Legislation - Update
 1. Bills Under Consideration.
 - (a) [SB1008 HD1 CD1](#) - Relating to Parking. Authorizes the counties to adopt ordinances to enforce the accessible parking space requirements for parking spaces reserved for persons with disabilities and electric vehicles.

- (b) [SB1009 SD2 HD2 CD1](#) – Relating to Parking. Establishes a state reserved parking space enforcement fine for parking in parking spaces reserved for persons with disabilities or electric vehicles. Increases the fines for any person who parks a non-electric vehicle in a space designated and marked as reserved for electric vehicles. Requires the fine to be deposited into the Safe Routes to School Special Fund.
 - (c) [HB1153 HD1 SD2 CD1](#) – Relating to Funding Adjustments for State Programs. Authorizes supplemental allotments and transfers of unrequired balances for capital improvement program projects and establishes a protocol fund with a cap of \$7,000 for each state principal department. Makes emergency appropriations and commensurate reductions to pay for anticipated operating shortfalls in the 4th quarter due to the limited ability to transfer funds between programs. Authorizes the Governor to use program savings and available funds for the purpose of temporarily maintaining critical federally funded state programs and positions. Authorizes the transfer of an amount in excess of the requirements of the State Educational Facilities Improvement Special Fund to the general fund.
- J. Proposed procedure to send warning letters to vehicle owners who use fraudulently manufactured or altered placards.

VI. New Business

- A. Meter Fee Exemption Maximum Time Limits – State by State Comparison.
- B. Review of California, Ohio, and Hawaii’s Guidance Documents on the Design of Accessible Parking Spaces.
- C. Proposed Parking Plan of Action FY 2025-2026.
- D. Procedures for informing people with Special License Plates (DP) that they must renew parking permits or surrender the DP.

VII. Open Forum: Public comment on issues not on the agenda for consideration on a future Committee agenda.

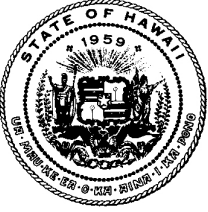
VIII. Next Meeting

IX. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessable formats.

The agenda and meeting materials for this meeting are available for inspection at the DCAB office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on the DCAB website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.



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MINUTES

Standing Committee on Parking Meeting

Location: Virtual via Zoom and 1010 Richards Street, Room 118

Date: May 12, 2025

Time: 12:00 p.m.

PRESENT: Summer Kozai, Chairperson; Dayne Greene, Violet Horvath, Charlotte Townsend, Board Members; Bryan Mick, Staff

ABSENT: Gerald Ohta, Board Member

PUBLIC

PARTICIPANTS: Peter Fritz, Donald Sakamoto

- I. Chairperson Summer Kozai called the meeting to order at 12:09 p.m.
- II. Committee members and staff introduced themselves.
- III. Bryan Mick reported one email from the public was received, and although not directly related to an agenda item it concerns the parking program. The person felt it was burdensome to only be able renew a long term placard by mail and wondered why it cannot be done in person at a county issuing site. The Committee asked staff to contact the member of the public and ask what his specific challenges are with using the renewal by mail process.
- IV. The Committee approved the March 17, 2025 meeting minutes as circulated (M/S/P Horvath/Townsend).
- V. Old Business

A. Parking Placard Issuance Statistics

Bryan Mick reported in the third quarter of fiscal year 2024-2025, around seven thousand seven hundred (7,700) placards were issued. Three hundred fifty eight (358) special license plates were reauthorized or issued. Of the placards, about two thousand one hundred (2,100) were temporary and five thousand six hundred (5,600) were long term. DCAB issued three thousand five hundred (3,500) long term placards and eleven (11) Disabled Paid Parking Exemption Permits (DPPEP). The placard renewal rate was sixty four percent (64%).

B. Email Notification to Permittees of Pending Parking Permit Expirations

For the third quarter of fiscal year 2024-2025, DCAB emailed three thousand three hundred fourteen (3,314) permittees to notify them of their pending permit expirations. DCAB recently added a line to the notification for permittees who also have special license plates. This warns them that prior to their next annual vehicle registration, they need to renew their parking permit or surrender the plates for a standard set.

C. Procurement of Parking Placards and Decals

Twenty three thousand (23,000) parking placards were procured.

D. Death Records Crossmatch and Parking Permit Retrieval

Three thousand seven hundred (3,700) permittees were flagged by the Department of Health's Vital Records section as deceased. Letters and pre-paid return envelopes were sent to the estates. To date thirty three percent (33%) of the placards have been returned, two percent (2%) were reported as lost, and seven percent (7%) of the letters were undeliverable.

E. Public Education Efforts

Webpage for Reporting Placard or Access Aisle Abuse

Eight (8) inquiries were submitted through the webpage to report abuse of a disability parking permit.

Webpage for Reporting Non-Design Compliant Accessible Spaces

Five (5) inquiries were made to the webpage on a non-design compliant parking space.

F. Van Accessible Spaces

Public Education

Bryan Mick reported he still hopes to pursue development of a television Public Service Announcement. However, the budget uncertainty makes it difficult to commit to a large expenditure such as this.

G. State Capitol Building, Parking, and Accessibility Concerns

Most of the issues identified in the letter sent to the Governor and legislative leadership are unresolved, staff will try and raise these again during the interim period.

H. United States Architectural and Transportation Barriers Compliance Board Notice of Proposed Rulemaking – Accessibility of Electric Vehicle Charging Stations – Update

Staff contacted the U.S. Access Board who replied they do not have an estimated date for issuance of the final rule.

I. State Legislation – Update

Senate Bill 1008 HD1 CD1 - Relating to Parking

This bill has been enrolled to the Governor. It authorizes the counties to adopt ordinances to enforce the accessible parking space requirements for parking spaces reserved for persons with disabilities and electric vehicles

Senate Bill 1009 SD2 CD1 - Relating to Parking

This bill also has been enrolled. It establishes a state reserved parking space enforcement fine for parking in parking spaces reserved for persons with disabilities or electric vehicles. And it increases the fines for any person who parks a non-electric vehicle in a space designated and marked as reserved for electric vehicles. It requires the state reserved parking space enforcement fine to be deposited into the Safe Routes to School Program Special Fund.

House Bill 1153 HD1 SD2 CD1 – Relating to Funding Adjustments for State Programs

The original draft of the bill would have transferred funds from various special funds such as the DCAB special fund. The final version does not transfer any money but gives the Governor the ability to do so if cuts to federal funds make it necessary.

J. Proposed procedure to send warning letters to vehicle owners who use fraudulently manufactured or altered placards.

Bryan Mick reported that the City and County of Honolulu's Department of Customer Services has determined that they can share the name and mailing address of a registered vehicle owner for legitimate government purposes. So DCAB could request that information and mail a warning letter when the vehicle is observed in likely violation of an accessible parking law or administrative rule. This will require an amendment to the Memorandum of Agreements (MOA) with the Counties. Those were already sent to the four Counties for signature, so the amendment will be pursued later this year.

Testimony: Donald Sakamoto asked what the proper procedure is when a person finds a lost placard. Bryan Mick explained they can turn it into a county issuing site or DCAB can send them a postage paid envelope to return it. The Committee suggested that information to be added to DCAB's website.

VI. New Business

A. Meter Fee Exemption Maximum Time Limits – State by State Comparison

Bryan Mick reported that a chart showing state laws on meter fee lengths of time exemption was included in the Committee packet. It shows many States do not provide any meter fee exemption, but of those that do, Hawaii has one

of the shorter time periods. Staff is concerned that if the exempt time period was equal to a workday, employees would be incentivized to obtain a DPPEP in order to avoid paying for off street parking. On street parking is not meant to serve as employee parking. Committee member Charlotte Townsend commented she is in favor of increasing the exemption period, and there has been a push to have less off street parking which forces people to use on street parking. Bryan Mick clarified that the current statute provides the fee exemption for “first two-and-a-half hours or the maximum amount of time the meter allows, whichever is longer.” Committee member Charlotte Townsend replied that many permittees may not be aware that if a meter is longer than two and a half hours, they are entitled to park without payment for the longer period. Bryan Mick replied that the draft Plan of Action includes a new objective amending the statute to increase the meter fee exemption period. The Committee agreed to revisit this topic at the next meeting.

B. Review of California, Ohio, and Hawaii’s Guidance Documents on the Design of Accessible Parking Spaces

The Committee packet included DCAB’s brochure entitled “How to Design an Accessible Parking Space” and similar documents from California and Ohio. Bryan Mick commented the Ohio document was very visually pleasing and used color and three dimensional graphics to great effect. Perhaps DCAB should look at revising its brochure. The Committee asked staff to determine where in the Plan of Action an objective to revise the brochure would be appropriately inserted.

C. Proposed Plan of Action FY 2025-2026

Staff suggested several changes to the Plan of Action: (1) Delete the objective of legislation that would suspend the driver’s license of anyone caught using a deceased permittee’s permit to park in an accessible space; (2) Add an objective to amend the length of the meter fee exemption; (3) Add an objective to work with the counties to establish a process to warn registered vehicle owners about accessible parking laws where photographic evidence is submitted to DCAB showing a likely violation.

Testimony: Peter Fritz said that the Plan of Action could include an objective to establish a tax credit for businesses which add accessible parking spaces beyond the legally required minimums. He also advocated that DCAB put together a committee to find out if the accessible public parking spaces under the State Capitol are going to be removed, and if so, what will be done to provide access to the building.

VII. Open Forum

There were no concerns.

VIII. Next Meeting

The next meeting is scheduled for Monday, July 7, 2025, at 12:00 p.m.

VIII. Adjournment

The meeting adjourned at 12:56 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

/s/
BRYAN K. MICK