



# DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813  
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## NOTICE OF MEETING

### Disability and Communication Access Board

### General Board Meeting

February 6, 2025

11:00 a.m. – 1:00 p.m.

### AGENDA

The Disability and Communication Access Board (DCAB) will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

#### **Public In-Person Meeting Location**

Kamamalu Building  
1010 Richards Street, Room 118  
Honolulu, HI 96813

#### **Participate Virtually via Zoom**

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/89259893851?pwd=HXiLldWmWIHSiYKL9dfxILLrDt4k6x.1>

and enter Meeting ID: 892 5989 3851

#### **To join by phone**

Dial 1 669 900 6833 and enter Meeting ID: 892 5989 3851

#### **Public Testimony**

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

**Written Testimony** - To ensure the public as well as Board members are able to review testimony prior to the meeting, written testimony should be submitted 48 hours prior to the scheduled meeting date and time. Written testimony may be submitted by one of the methods listed below:

- By email to: [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov)
- By U.S. Postal Mail:  
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

## **AGENDA**

- I. Call to Order  
Review Remote Meeting Procedures
  - This meeting is being recorded.
  - A quorum of Board members is required to be visible on screen.
  - If quorum is not achieved at the beginning of the meeting or quorum is lost, the meeting will be stopped and cancelled.
  - If a Board member leaves the meeting, the Board member will need to notify the Chairperson.
  - Raise hand to speak unless called upon.
  - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Statement from Public and Written Testimonies Submitted
- IV. Approval of General Board Meeting Minutes of September 26, 2024.
- V. Executive Director's Report
  - A. Update on Act 172, SLH 2022 - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards”.
  - B. Personnel
    1. DCAB Staffing Status.
      - a. Program Support Technician I position filled.
      - b. Special Parent Information Network Program Specialist I position move to office in Hilo.
    2. Submittal of request for new Program Specialist to provide technical assistance to State and County entities on making web content and mobile apps accessible to persons with disabilities pursuant to the recently amended U.S. Department of Justice ADA Title II regulations – Update.
- VI. Committee Reports
  - A. Executive Committee
    1. United States Architectural and Transportation Barriers Compliance Board - Notice of Proposed Rulemaking, Electric Vehicle Charging Stations. Vote to ratify the Committee's decision to submit comments in support of the proposed regulation.

- B. Legislative Committee
1. Reviewed DCAB legislative position statements and determined subject matter categories.
  2. Determined the types of positions to take on legislation.
  3. Authorized submission of testimony on companion legislation when the Legislative Committee has previously taken a position on a sibling bill or resolution.
  4. Authorized submission of testimony on bills and resolutions that are functionally similar to bills or resolutions on which the Legislative Committee took a position.
  5. DCAB Bills Introduced.
    - a) Parking Bill.
    - b) Travel Placard Bill.
  6. Communication with legislators.
  7. Update on the number of bills the Legislative Committee has taken a position on.
  8. Discuss SB1009 – Relating to Parking. Establishes a state accessible parking space enforcement fine for parking in parking spaces reserved for persons with disabilities or electric vehicles. Increases the fines for any person who parks a non-electric vehicle in a space designated and marked as reserved for electric vehicles. Requires the fine to be deposited into the state general fund.
- C. Standing Committee on Communication Access
1. Report on SB 3290 SD2 HD1 CD1 – Relating to American Sign Language. Requires the Disability and Communication Access Board to convene a working group to study the state of American Sign Language interpretation services in Hawaii (Act 204, SLH 2024).
  2. 2025 Communication Access State Conference.
  3. Report on the Hawaii Quality Assurance System (HQAS) Test.
- D. Standing Committee on Facility Access
1. 2024 Basic ADA Training Sessions on the ADA Accessibility Guidelines (ADAAG) and Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG) – Update.
  2. Planning for the 2025 Disability Access Conference.
- E. Standing Committee on Parking
1. The Committee held a meeting on January 13, 2025.
  2. Disability Parking Placard Issuance Statistics for Quarter 1 and Quarter 2 Fiscal Year 2024-2025 – Update.
  3. Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the ADA or State design requirements.
  4. Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.
  5. Update on procurement of placards and decals.
  6. Summary of staff meetings with the Departments of Law Enforcement, Department of Land and Natural Resources, and Honolulu Police Department (HPD) Volunteer Special Enforcement Officer (VSEO) Program.

7. Update on letters sent to Retail Merchants Association and the Chamber of Commerce.
  8. Update on Draft Legislation: (1) Bill to authorize the counties to adopt and enforce design requirements for accessible parking spaces, and (2) Bill to create a travel placard for use by a Hawaii permittee at their destination location.
- F. Standing Committee on Transportation
1. The Committee held a meeting on January 13, 2025.
  2. Maui County Bill 141 (2024) relating to taxi fare surcharges for wheelchairs.
  3. Proposed changes to metered on and off street parking in the City and County of Honolulu.
  4. Request that the full Board amend DCAB Guiding Principles on the Mobility and Safety of Pedestrians: “7) Support regulations that new vehicles are designed to prevent pedestrian collisions or to minimize their impact, including through the use of technology such as pedestrian automatic emergency breaking.”
  5. Request the Board to Establish a Permitted Interaction Group to Investigate the Animal Inspection Station and Procedures for Individuals Arriving with Animals at the Daniel K. Inouye International Airport.
- G. Special Parent Information Network (SPIN)
1. Report on the December 3, 2024 State Performance Plan/Annual Performance Report (SPPP/APR) Engagement Meeting
  2. Planning for the March 22, 2025 SPIN Conference. Update.
  3. New Infographic Series – Coordination with the Department of Education.
- VII. Old Business
- A. ADA Coordination
1. Review statistics of ADA technical assistance program. Update.
  2. State and County ADA Coordinators meetings.
  3. Making State and Counties web content and mobile apps accessible for persons with disabilities training sessions for ADA Coordinators. Update.
- B. Emergency Preparedness Efforts
1. Meetings with the Federal Emergency Management Agency (FEMA).
  2. Update on the 2009 Interagency Plan.
- VIII. New Business
- None.
- IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board’s agenda at the next meeting.
- X. Next Meetings: March 20, 2025, 11:00 a.m. – 1:00 p.m.
- XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.