



# DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813  
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## NOTICE OF MEETING

### Disability and Communication Access Board

#### General Board Meeting

May 23, 2024

11:00 a.m. – 1:00 p.m.

#### AGENDA

The Disability and Communication Access Board (DCAB) will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

#### **Public In-Person Meeting Location**

Kamamalu Building  
1010 Richards Street, Room 118  
Honolulu, HI 96813

#### **Participate Virtually via Zoom**

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/84588874829?pwd=a3Jvc20zRFBtTGZaZm9zN0ZQeVordz09>

and enter Meeting ID: 845 8887 4829, Passcode: 716464

#### **To join by phone**

Dial 1 669 900 6833 and enter Meeting ID: 845 8887 4829, Passcode: 716464

#### **Public Testimony**

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

**Written Testimony** - To ensure the public as well as Board members are able to review testimony prior to the meeting, written testimony should be submitted 48 hours prior to the

scheduled meeting date and time. Any written testimony submitted after such time will be distributed to the members and the public at the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov)
- By U.S. Postal Mail:  
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

## AGENDA

- I. Call to Order  
Review Remote Meeting Procedures
  - This meeting is being recorded.
  - A quorum of Board members is required to be visible on screen.
  - If quorum is not achieved at the beginning of the meeting or quorum is lost, the meeting will be stopped and cancelled.
  - If a Board member leaves the meeting, the Board member will need to notify the Chairperson.
  - Raise hand to speak unless called upon.
  - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Statement from Public and Written Testimonies Submitted
- IV. Approval of General Board Meeting Minutes of April 18, 2024.
- V. Executive Director's Report
  - A. Update on Act 172, SLH 2022 - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards”.
  - B. Personnel
    1. New Planner/Americans with Disabilities Act (ADA) Coordinator position filled.
    2. DCAB Staffing Status.
  - C. 2024 National ADA Symposium – Minneapolis, June 9-12, 2024 – Disability and Communication Access Board (DCAB) staff attendance.
  - D. Maui County Abilities Resource Fair, June 22, 2024 – DCAB staff attendance.
  - E. 57<sup>th</sup> Biennial National Association of the Deaf Conference – Chicago, July 1-6, 2024 - DCAB staff attendance.
- VI. Committee Reports
  - A. Executive Committee  
No meeting held. No report.

- B. Legislative Committee
  - 1. 2024 Legislative Wrap Up meeting, May 22, 2024.
  
- C. Standing Committee on Communication Access
  - 1. Report on the proposed Fiscal Year (FY) 2024-2025 Communication Access section of the Plan of Action.
  - 2. Report on [Senate Bill \(SB\) 3290 Senate Draft \(SD\) 2 House Draft \(HD\) 1](#) – Relating to American Sign Language. Requires the Disability and Communication Access Board to convene a working group to study the state of American Sign Language interpretation services in Hawaii.
  
- D. Standing Committee on Facility Access
  - 1. Document Reviews and Implementation of Fee Schedule – Update.
  - 2. Review proposed Facility Access section of the Plan of Action FY 2024-2025.
  
- E. Standing Committee on Parking
  - 1. Legislative Update
    - a. [House Bill \(HB\) 2447 HD1 / SB 3136](#) – Relating to Parking for Disabled Persons. Establishes a disability travel placard to be issued to an existing permittee for use at the travel destination.
    - b. [HB 2446 HD2 SD2 / SB 3135 SD1](#) – Relating to Parking for Disabled Persons. Authorizes the Examiner of Drivers to suspend the driver's license of a person using a parking permit issued to a deceased person who was deceased when the permit was issued to obtain parking privileges. Provides that fifty per cent of any fine imposed for violating part III of chapter 291, HRS, is remitted to the law enforcement agency that issued the citation. Authorizes each county to enact ordinances to enforce the design and construction requirements for the provision of accessible parking spaces, including the establishment of penalties for failure to comply with the ordinances. Authorizes officials appointed by a county to enter the property of places of public accommodation to enforce violations of the county ordinances.
  - 2. Disability Parking Placard Issuance Statistics for Quarter 3 FY 2023-2024 – Update.
  - 3. Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the ADA or State design requirements and the webpage to report misuse of a parking permit.
  - 4. Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.
  - 5. Update on procurement of placards and decals.
  - 6. Update on crosscheck of DCAB Parking Database with the Office of Vital Records Deceased Residents Database.
  
- F. Standing Committee on Transportation
  - a. County of Kauai's suspension of bus and paratransit service on Sundays.
  - b. Accessibility concerns with the new autonomous electric passenger shuttle service known as "Miki" at the Daniel K Inouye International Airport.
  
- G. Special Parent Information Network (SPIN)
  - 1. Dispute Resolution Activities. The Individuals with Disabilities Education Act (IDEA) provides procedural safeguards to parents of children with disabilities who have a dispute with school over their child's identification, evaluation, program, placement, or discipline.

- a. Prepared the annual report for the Special Education Advisory Council on the utilization of these safeguards by parents.
  - b. Attended a special training on how to support parents who participate in a special education due process hearing without the benefit of legal counsel.
2. Follow-Up Activities Related to the April 6<sup>th</sup> SPIN Conference.

VII. Old Business

- A. ADA Coordination
  1. Review statistics of ADA technical assistance program. Update.
  2. Making web content accessible for persons with disabilities training sessions for ADA Coordinators. Update.

VIII. New Business

- A. Request for Board Volunteers to Serve on Nominating Committee to Select Slate of Officers, Chairperson and Vice Chairperson, for FY 2024-2025.
  - B. Proposed Board Meeting Schedule for Fiscal Year 2024-2025.
    1. Third Thursday of every other month, 11:00 a.m. – 1:00 p.m.
  - C. Establish a Permitted Interaction Group to study the accessibility of the new autonomous electric passenger shuttle service known as “Miki” at the Daniel K. Inouye International Airport.
  - D. Proposal to send a letter to the White House concerning procurement of culturally appropriate and qualified American Sign Language (ASL) interpreters in reference to the live stream broadcast of the [Lasting Legacies: A White House Celebration of Asian American, Native Hawaiian, and Pacific Islander Heritage and History](#) event held on May 13, 2024, where for example, the ASL interpreter improperly signed spoken Hawaiian words such as “mahalo nui loa” to mean “good luck” in ASL.
- IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board’s agenda at the next meeting.
- X. Next Meetings: July 18, 2024, Annual Planning Committee meeting, 9:00 a.m. – 11:00 a.m. and General meeting, 11:00 a.m. – 1:00 p.m.

XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB’s office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB’s website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.