



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 586-8162 TTY

NOTICE OF MEETING

Disability and Communication Access Board

General Board Meeting

April 18, 2024

11:00 a.m. – 1:00 p.m.

AGENDA

The Disability and Communication Access Board (DCAB) will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

Public In-Person Meeting Location

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/88473963654?pwd=QmdXN1F3QWNSeHdwMUZqZWluUHE0Zz09>

and enter Meeting ID: 884 7396 3654, Passcode: 687844

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 884 7396 3654, Passcode: 687844

Public Testimony

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

Written Testimony - To ensure the public as well as Board members are able to review testimony prior to the meeting, written testimony should be submitted 48 hours prior to the

scheduled meeting date and time. Any written testimony submitted after such time will be distributed to the members and the public at the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: dcab@doh.hawaii.gov
- By U.S. Postal Mail:
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

AGENDA

- I. Call to Order
Review Remote Meeting Procedures
 - This meeting is being recorded.
 - A quorum of Board members is required to be visible on screen.
 - If quorum is not achieved at the beginning of the meeting or quorum is lost, the meeting will be stopped and cancelled.
 - If a Board member leaves the meeting, the Board member will need to notify the Chairperson.
 - Raise hand to speak unless called upon.
 - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Statement from Public and Written Testimonies Submitted
 - A. Report on testimony and presentations from November 16, 2023 meeting where quorum was not achieved.
 1. Rules of Public Testimony and Office of Information Practices Guidelines
 2. Submit Testimony Webpage demonstration.
 3. Courtesy letters to departments and agencies regarding public notice and agenda accessibility issues.
 - B. New and/or additional testimony.
- IV. Approval of General Board Meeting Minutes of November 16, 2023.
- V. Executive Director's Report
 - A. Report on testimony and presentations for the following agenda items from November 16, 2023 meeting where quorum was not achieved.
 1. Update on [Act 172, SLH 2022](#) - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards.”
 2. Personnel
 - a. Recruitment for the Planner/ADA Coordinator, Communication Access Specialist, Program Support Technician I positions – Update.
 3. Videos on Civil Rights in American Sign Language for persons who are Deaf, Hard of Hearing and DeafBlind.
 4. Training sessions for State ADA Coordinators and employees on making web content accessible for persons with disabilities.

- B. Board Member Resignation.
- C. Hawaii Ethics Commission Annual [Financial Disclosure E-Filing](#) Requirement for Board Members.

VI. Committee Reports

- A. Executive Committee
 1. Report on testimony and presentations from November 16, 2023 where quorum was not achieved. No meeting held. No report.
 2. Report on scheduled meetings.
- B. Legislative Committee
 1. Report on testimony and presentations from November 16, 2023 where quorum was not achieved. Kirby Shaw reported that in preparation for the upcoming legislative session, a December Committee meeting is planned.
 2. Report on the total number of bills and resolutions the Committee has taken a stance on, number of bills and resolutions that are still alive, and the number of testimonies submitted to date.
 3. DCAB travel bill ([HB 2447/SB 3136](#) – Relating to Parking for Disabled Persons. Establishes a disability travel placard to be issued to an existing permittee for use at the travel destination) and minibus parking bill ([HB 2446/SB 3135](#) – Relating to Parking for Disabled Persons. Authorizes the Examiner of Drivers to suspend the driver's license of a person who violates certain regulations relating to the use of disability parking permits. Requires the court to distribute fifty per cent of any fine imposed on a person who violates certain regulations for the use of disability parking permits to the law enforcement agency that issued the citation. Authorizes each county to enact ordinances to enforce the design and construction requirements for the provision of accessible parking spaces, including the establishment of penalties for failure to comply with ordinances. Authorizes officials appointed by a county to enter the property of places of public accommodation to enforce violations of the county ordinances.
- C. Standing Committee on Communication Access
 1. Report on [SB 3290 SD2 HD1](#) – Relating to American Sign Language. Requires the Disability and Communication Access Board to convene a working group to study the state of American Sign Language interpretation services in Hawaii. Requires a report to the Legislature.
 2. Establish in-person Quarterly Continuing Education Unit Workshops.
 3. Organize State Communication Access Conference by Next Summer.
 4. Recruit individuals to take Hawaii Quality Assurance System testing and increase the number of interpreters with Hawaii State Sign Language Interpreter Credentials.
- D. Standing Committee on Facility Access
 1. Report on basic training sessions on accessible design requirements for design professionals held in November and December of 2023.
 2. Report on virtual 2024 Disability Access Conference tentatively scheduled for June 20 and 21, 2024.
 3. Report on Facility Access Unit staff telework schedules.
- E. Standing Committee on Parking

1. Proposed parking related legislation for the 2024 session. [The two measures below were introduced as part of the Governor's package of legislation.]
 - a. [HB 2447/SB 3136](#) – Relating to Parking for Disabled Persons. Establishes a disability travel placard to be issued to an existing permittee for use at the travel destination.
 - b. [HB 2446/SB 3135](#) – Relating to Parking for Disabled Persons. Authorizes the Examiner of Drivers to suspend the driver's license of a person who violates certain regulations relating to the use of disability parking permits. Requires the court to distribute fifty per cent of any fine imposed on a person who violates certain regulations for the use of disability parking permits to the law enforcement agency that issued the citation. Authorizes each county to enact ordinances to enforce the design and construction requirements for the provision of accessible parking spaces, including the establishment of penalties for failure to comply with ordinances. Authorizes officials appointed by a county to enter the property of places of public accommodation to enforce violations of the county ordinances.
2. Statistics on the issuance of disability parking permits.
3. Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the ADA and or State design requirements.
4. Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.
5. Update on letter to ADA Title III entities (places of public accommodation) with 100 or more parking spaces requesting additional accessible spaces and informing them of a voluntary information sign that can be placed at their van accessible parking spaces to notify permittees that the priority for using such spaces is for vehicles with a side mounted lift/ramp.
6. Update on procurement of placards and decals.
7. Update on crosscheck of DCAB Parking Database with the Office of Vital Records Deceased Residents Database.

F. Standing Committee on Transportation

1. Proposed Amendments to the DCAB Guiding Principles on Public Transit Fixed Route Bus Service and Paratransit Service and DCAB Guiding Principles on the Mobility and Safety of Pedestrians. The proposed amendments to the specific sections below are underscored.
 - a. DCAB Guiding Principles on Public Transit Fixed Route Bus Service and Paratransit Service.
 - i. (10) The procurement of public transit vehicles should include specifications that exceed Federally required accessibility minimums, consider the preferences of riders with disabilities, and prioritize electric vehicles.
 - b. DCAB Guiding Principles on the Mobility and Safety of Pedestrians.
 - i. These guiding principles are to assist DCAB in preparing testimony or offering comments on Federal, State, and county government proposed laws, rules, policies, and procedures. DCAB shall advocate for and promote these principles whenever appropriate.
 - ii. (3) Utilize the best design guidelines of accessibility, not only the Americans with Disabilities Act Accessibility Guidelines (ADAAG), but also the proposed Public Right of Way Accessibility Guidelines (PROWAG). Incorporate the principles of Universal Design. Implement best practices from other jurisdictions around the world.

- iii. (7) Prioritize the safety and security of pedestrians with disabilities during their interactions with others using personal transportation devices such as bikes, e-bikes, scooters, e-scooters, and Segways. This includes but is not limited to the planning and design of transportation systems, the passing of statutes and ordinances, and the enforcement of regulations and laws.
- iv. (8) When accessible routes are changed or removed, such as mid-block crosswalks, ensure that any feature (curb cuts, tactile floor mats, etc.) used to indicate the presence of the accessible route are also altered or removed.
- v. (13) Recognize that traffic speed is an important element of pedestrian safety. Speed limits should be set and enforced with an emphasis on pedestrian safety, including enhanced penalties for speeding in areas which have designated pedestrian routes.
- vi. (14) Ensure maximum visibility and audibility at pedestrian crossings. Technology installed at pedestrian crossings such as push activated lights utilize technology should provide maximum accessibility for pedestrians with disabilities and others.
- vii. (15) Any task force, committee, working group, etc., which will be discussing pedestrian safety should include members with mobility related disabilities and disabilities that impact wayfinding and navigation.

G. Special Parent Information Network (SPIN)

- 1. Working with the Civil Rights Compliance Branch (State of Hawaii Department of Education) Work Group.
- 2. SPIN's participation in the Maui Ohana Resource Fair.
- 3. SPIN Conference Update.
- 4. Presentation at the Office of Student Support Services Conference.
- 5. Children's Mental Health Acceptance Activities.

VII. Old Business

- A. Report on testimony and presentations from November 16, 2023 meeting where quorum was not achieved.
- B. ADA Coordination
 - 1. Review statistics of ADA technical assistance program. Update.
 - 2. Making web content accessible for persons with disabilities training sessions for ADA Coordinators.

VIII. New Business

- A. Report on the U.S. Department of Justice, Notice of Proposed Rulemaking, [Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities.](#)
- B. U.S. Department of Transportation – Notice of Proposed Rulemaking, [Ensuring Safe Accommodations for Air Travelers with Disabilities Using Wheelchairs](#) – Staff Summary.

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

X. Next Meeting on May 16, 2024 at 11:00 a.m. – 1:00 p.m.

XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.