



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 586-8162 TTY

NOTICE OF MEETING

Disability and Communication Access Board

General Board Meeting

November 16, 2023

11:00 a.m. – 1:00 p.m.

AGENDA

The Disability and Communication Access Board will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

Public In-Person Meeting Location

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/86046137273?pwd=WXA3QWlxOTJiMFhDMnBMWU9RcEZKdz09>

and enter Meeting ID: 860 4613 7273, Passcode: 123463

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 860 4613 7273, Passcode: 123463

Public Testimony

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act, a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or

testimony from the public unless further public comment or testimony is requested by the Board.

Written Testimony -To ensure the public as well as its board members receive such testimony in a timely manner, written testimony should be submitted 24 hours prior to the scheduled meeting date and time. Any written testimony submitted after such time cannot be guaranteed to be distributed in time for the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: dcab@doh.hawaii.gov
- By U.S. Postal Mail:
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street,
Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

AGENDA

- I. Call to Order
Review Remote Meeting Procedures
 - This meeting is being recorded.
 - A quorum of Committee members is required to be visible on screen.
 - Raise hand to speak unless called upon.
 - Identify yourself before speaking.
- II. Introductions
- III. Statement from Public and Written Testimonies Submitted
 - Rules on Public Testimony and Office of Information Practices Guidance.
 - Submit Testimony Webpage demonstration.
 - Courtesy letters to departments and agencies regarding public notice and agenda accessibility issues.
- IV. Approval of Annual Planning and General Board Meeting Minutes of July 20, 2023
- V. Executive Director's Report
 - Presentation to the Maui County Council Committee Water Authority, Social Services and Parks on July 31, 2023.
 - Response to Maui Wildfires.
 - ADA Overview training for University of Hawaii-Hilo Campus on October 27, 2023.
 - Two new laws with impact on DCAB: Act 019, SLH 2023 ([SB 1513](#)), which requires a board to report its discussion and any final action it took in an executive session when it reconvenes in public session, and Act 125, SLH 2023 ([HB 712 HD1 SD1](#)), which encourages boards to keep recordings of remote meetings online, requires a copy of a recording be sent to the State Archives before a board removes a remote meeting recording from its website, and requires the beginning of a board's written minutes to include a link to an electronic audio or video recording of the meeting if such a recording is available online.

- Update on Act 172, SLH 2022 - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards.”
- Personnel
 - Recruitment for the Planner/ADA Coordinator, Communication Access Specialist, Program Support Technician I positions – Update.
- Videos on Civil Rights in American Sign Language for persons who are Deaf, Hard of Hearing, and DeafBlind.
- Training sessions for State ADA Coordinators and employees on making web content accessible for persons with disabilities – Update.

VI. Committee Reports

- A. Executive Committee
 - No meeting held. No report.
- B. Legislative Committee
 - Membership
 - Next Committee meeting in December 2023.
- C. Standing Committee on Communication Access
 - No meeting held. No report.
- D. Standing Committee on Facility Access
 - No meeting held. No report.
- E. Standing Committee on Parking
 - Report of the Committee meeting held on November 9, 2023.
 - Proposed parking related legislation for the 2024 session.
 - Statistics on the issuance of disability parking permits.
 - Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the Americans with Disabilities Act and or State design requirements.
 - Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.
 - Update on letter to ADA Title III entities with 100 or more parking spaces requesting additional accessible spaces and informing them of a voluntary information sign that can be placed at their van accessible parking spaces to notify permittees that the priority for using such spaces is for vehicles with a side mounted lift/ramp.
 - Update on procurement of placards and decals.
 - Update on crosscheck of DCAB Parking Database with the Office of Vital Records Deceased Residents Database.
- F. Standing Committee on Transportation
 - Report of the Committee meeting held on November 9, 2023.
- G. Special Parent Information Network
 - Working with the Civil Rights Compliance Branch (DOE) Work Group.
 - SPIN’s participation in the Maui Ohana Resource Fair

- SPIN Conference Update

VII. Old Business

A. ADA Coordination

- Review statistics of ADA technical assistance program. Update.
- Making web content accessible for persons with disabilities training sessions for State ADA Coordinators.

VIII. New Business

- A. Report on the U.S. Department of Justice, Notice of Proposed Rulemaking, Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities.

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meet.

X. Next Meeting

XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.