



# DISABILITY AND COMMUNICATION ACCESS BOARD

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## MINUTES

### Disability and Communication Access Board Annual Planning Meeting

Location: Virtual via Zoom and 1010 Richards Street, Room 118  
Date: July 20, 2023  
Time: 9:00 a.m.

PRESENT: Violet Horvath, Chairperson; Ron Awa, Rosanna Daniel-Kanetake, Gerald Isobe, Marie Kimmey, Summer Kozai, Michael Nojima, Gerald Ohta, Teri Spinola-Campbell, Charlotte Townsend, Board Members; Kirby Shaw, Kristine Pagano, Duane Buote, Bryan Mick, Susan Rocco, Sue Radcliffe, Staff

ABSENT: Anthony Akamine, Scott Fleming, Dean Georgiev, Nikki Kepo'o, LisaAnn Tom, Board Members

GUESTS: Peter Fritz; Donald Sakamoto, Citizens for a Fair ADA Ride

#### SIGN LANGUAGE

INTERPRETERS: Mala Arkin and Erika Perry

#### REAL TIME

CAPTIONERS: April Chandler and Kelly DeCamp

I. Chairperson Violet Horvath called the meeting to order at 9:20 a.m. She provided information about testimony or comments presented by members of the public.

Kirby Shaw reported that no public testimony was received.

II. Roll was called and Board members, staff, and guests introduced themselves.

III. Disability and Communication Access Board End of the Year Report FY 2022-2023

Kirby Shaw reported that Board members received the End of the Year Report on staff accomplishments over the previous fiscal year relative to DCAB's Plan of Action.

Staff reported on the section by section accomplishments and noted the following new goal(s) and objective(s) under:

Civil Rights and Justice - New objective: Provide training to State ADA Coordinators on making website and web content accessible. **(Priority 1)**

Communication Access – New objectives: 1) Provide continuing education workshops and trainings for State credentialed interpreters and individuals studying for a credential to gain workforce experience. **(Priority 1)**; and 2) Update the Hawaii

State Sign Language Interpreter Credential and recommended fee schedule, as needed. **(Priority 1)**

Parking - New objectives: 1) Establish a disability travel placard, including any necessary amendments to Chapter 291, Part III, Hawaii Revised Statutes and Title 11, Chapter 219, Hawaii Administrative Rules. **(Priority 2)**; 2) Explore legislation that would suspend the driver's license of a person who illegally uses a deceased permittee's parking permit to obtain disability parking privileges. **(Priority 2)**; 3) Explore legislation that would deposit a percentage of the fine from parking citations issued for a violation of Chapter 291, Part III, Hawaii Revised Statutes to the parking enforcement agency that issued the citation. **(Priority 1)**

Parking – New goal: Advocate that ADA Title II and Title III entities provide accessible and van accessible parking spaces that exceed the minimum number required under the Americans with Disabilities Act Accessibility Guidelines. Advocate that all accessible parking spaces are maintained and located on an accessible route that connects to an accessible entrance. New objectives: 1) Send correspondence to State and local governments to request an increase in the number of accessible and van accessible parking spaces. **(Priority 2)**; 2) Send correspondence to ADA Title III entities to request an increase in the number of accessible and van accessible parking spaces. **(Priority 2)**; 3) Testimony will encourage ADA Title II and Title III entities to provide van accessible parking spaces that exceed the minimum number required under the Americans with Disabilities Act Accessibility Guidelines. **(Priority 2)**

Other Program Issues – New objectives: 1) Establish a policy to remediate all inaccessible documents on the Disability and Communication Access Board's website to ensure they are accessible, and to ensure that all new documents and other content posted on the website are accessible. **(Priority 1)**; and 2) Establish an interim notice and grievance procedure pursuant to the requirements of Title II of the ADA and post on the DCAB website until DOH establishes a notice and grievance procedure that covers DOH and attached agencies, including DCAB. **(Priority 1)**

Guest Peter Fritz stated that DCAB needs to create its own grievance procedure. Kirby Shaw explained that DCAB is currently working on a grievance procedure.

Board member Charlotte Townsend suggested that DCAB staff network with the County of Hawaii regarding their grievance procedure. Board member Teri Spinola-Campbell commented that the County of Hawaii had a comprehensive anti-harassment, anti-discrimination policy, and complaint procedure.

Board member Charlotte Townsend inquired if the Governor's Emergency Proclamation on Housing has any impact on DCAB. Duane Buote indicated that he is unsure if the proclamation exempts DCAB's Hawaii Revised Statutes §103-50 review process, but it would not exempt the state or county from federal compliance obligations.

#### IV. Disability and Communication Access Board Proposed Plan of Action for FY 2023-2024

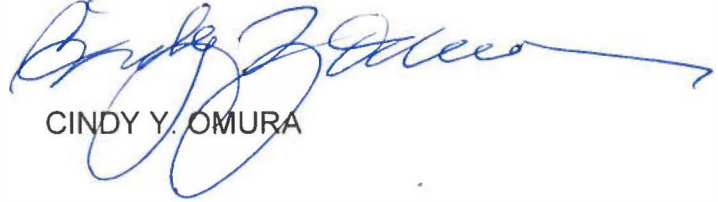
After reviewing the Proposed Plan of Action for fiscal year 2023-2024, Chairperson Violet Horvath called for a vote to accept the Plan of Action with staff's

recommendations and additional objectives under the "Other Program Issues" section (M/S/P Townsend/Ohta).

V. The meeting was adjourned at 10:55 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Cindy Y. Omura", with a long horizontal flourish extending to the right.

CINDY Y. OMURA