



# DISABILITY AND COMMUNICATION ACCESS BOARD

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## MINUTES

### Standing Committee on Parking Meeting

Location: Virtual via Zoom and 1010 Richards Street, Room 118

Date: July 13, 2023

Time: 1:00 p.m.

**PRESENT:** Summer Kozai, Chairperson; Violet Horvath, Gerald Ohta, Board Members;  
Bryan Mick, Romala Sue Radcliffe; Staff

**ABSENT:** Charlotte Townsend, Board Member

**GUEST:** Linda Nuland-Ames, Kauai County ADA Coordinator

- I. Chairperson Summer Kozai called the meeting to order at 1:02 p.m.
- II. Committee members, staff, and guest introduced themselves.
- III. Chairperson Summer Kozai reported no written public testimony was submitted.
- IV. The Committee approved the May 11, 2023, meeting minutes (M/S/P Horvath/Ohta).
- V. Old Business
  - A. Parking Placard Issuance Statistics

Bryan Mick reported that in quarter four of fiscal year 2023, around seven thousand nine hundred (7,900) placards were issued. Three hundred fifty eight (358) special license plates were reauthorized or issued. Of the placards, about two thousand (2,000) were temporary and five thousand nine hundred (5,900) were long term. DCAB issued two thousand four hundred eighty eight (2,488) long term placards and twenty one (21) Disabled Paid Parking Exemption Permits (DPPEP). The placard renewal rate was sixty-six percent (66%).
  - B. Email Notification to Permittees of Pending Parking Permit Expirations

In the fourth quarter, DCAB emailed one thousand fifty-nine (1,059) permittees to notify them of their pending permit expirations.
  - C. Procurement of Parking Placards and Decals

DCAB will prepare to solicit bids for the procurement of temporary and long term placards.

D. Death Records Crossmatch and Parking Permit Retrieval

The annual crosscheck with Department of Health (DOH) Vital Records will be started during the first quarter of this fiscal year.

E. Public Education Efforts

Webpage for Reporting Placard or Access Aisle Abuse

Twelve (12) inquiries were submitted through the webpage to report abuse of a disability parking permit.

Webpage for Reporting Non-Design Compliant Accessible Spaces

One (1) submission was made to the webpage on a non-design compliant parking space. DCAB sent a letter to the property owner.

F. Van Accessible Spaces

Request State and local governments to increase the number of accessible and or van accessible parking spaces at their facilities

A letter requesting more accessible parking spaces at state and county parking facilities was signed by DCAB's Chairperson and sent to Governor Green and the four (4) County Mayors.

Voluntary Informational Sign for Van Accessible Spaces at Places of Public Accommodation

The priority side lift or ramp equipped vehicle sign was delivered to DCAB from a local vendor. The informational sign is for ADA Titles II and III entities, and the high-resolution artwork is posted on DCAB's website. Signs may be voluntarily purchased and installed. The "Park with Aloha" sign urges permittees who do not have a side ramp or lift to not park in the van accessible space. To educate the public, a press release about the sign has been prepared. DCAB has reached out to the Department of Accounting and General Services (DAGS) about the sign, and DAGS may voluntarily install signs on their existing sign poles or on the wall at the front of their van accessible parking spaces.

Draft of Letter Requesting Private Entities With Parking Facilities to Consider Providing Accessible Parking Spaces That Exceeds the Minimum Number Required by the Americans with Disabilities Act Accessibility Guidelines and Other Accessibility Considerations

Bryan Mick provided a draft letter that includes photos showing accessibility considerations regarding accessible parking spaces or accessible routes. Committee member Violet Horvath made a comment that points of the letter were unclear or confusing. Bryan Mick agreed and said staff would rewrite it to better convey the idea that if a parking lot has accessible parking spaces which share an access aisle, adding an extra three (3) feet to the access aisle makes both spaces van accessible.

DCAB has a list of seven hundred fifty (750) parking lots with one hundred fifty (150) or more parking spaces. To personalize the request, DCAB located the general manager's names for two hundred fifty (250) of the parking lots.

Senate Bill 384 – Relating to Access for Disabled Persons Amends Section 291-58, Hawaii Revised Statutes to Authorize the Counties to Enforce the Requirements for the Minimum Number of Accessible Parking Spaces, Minimum number of Van Accessible Parking Spaces and Other Accessible Parking Space Design Requirements, at Places of Public Accommodation

Senate Bill 384 will carryover to the 2024 legislative session. Kirby Shaw contacted the Finance Committee Chair to learn more about the bill. Staff of the House Finance Committee arranged an office visit to DCAB on August 2, 2023.

VI. New Business

There was no discussion under "New Business."

VII. Open Forum

Guest Linda Nuland-Ames mentioned that the Department of Justice visited Kauai County six (6) years ago and she had concerns if the County could legally place additional signage on its van accessible spaces.

One (1) oral public testimony was relayed to the Committee. An applicant with a visual disability was denied a placard. This applicant wants DCAB to expand the placard eligibility requirements to include vision impairments.


The next meeting is scheduled for Thursday, September 14, 2023, at 1:00 p.m.

VIII. Adjournment

The meeting adjourned at 1:38 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,



ROMALA SUE RADCLIFFE