



# DISABILITY AND COMMUNICATION ACCESS BOARD

## Ka 'Oihana Ho'oka'a'ike no ka Po'e Kīnānā

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### MINUTES Standing Committee on Parking Meeting

Location: Virtual via Zoom and 1010 Richards Street Room 118  
Date: January 23, 2026  
Time: 12:00 p.m.

PRESENT: Violet Horvath, Chairperson; Dayne Greene, Charlotte Townsend, Board members; Bryan Mick, Kristine Pagano, Mylynne Simon, Staff

ABSENT: Gerald Ohta, Board member

#### PUBLIC

PARTICIPANT: Donald Sakamoto

#### SIGN LANGUAGE

INTERPRETERS: Michele Morris and Sarah Grasso

- I. Chairperson Violet Horvath called the meeting to order at 12:12 p.m.
- II. Committee members, staff, and public participant introduced themselves.
- III. Public Testimonies Submitted – Review
  - A. No public testimonies submitted.
- IV. The Committee approved the November 17, 2025 meeting minutes as circulated (M/S/P Townsend/Green).
- V. Old Business
  - A. Concern with availability of appointments at City and County of Honolulu issuing locations and change in policy to no longer assist people without internet access - Update

DCAB staff previously sent a letter to the City and County of Honolulu asking for placards to be processed in the express service line as done in prior years. The City and County of Honolulu responded that they have transitioned to in-person assistance to make AlohaQ appointments and created step-by-step instructions on how to make AlohaQ appointments online, but do not intend to add disability parking permits back to its list of express services at this time. In response, staff suggested the City and

County of Honolulu offer walk in service for disability parking permits at certain locations on certain days. DCAB staff will wait to hear from the City and County of Honolulu if this suggestion is viable and will continue to advocate for disability parking permits to be added back to the list of express services offered.

Committee member Charlotte Townsend suggested that DCAB reconvene a meeting with the county issuing agencies to discuss any issues they have with the parking program, and brainstorm suggestions on what DCAB can do to address those issues.

Chairperson Violet Horvath brought up the point that the rise in issuance of the disability parking permits over the years could be an argument in favor of having it added back to the list of express services. A trial period of two to three (2 to 3) months of having the walk in service available would allow the City and County of Honolulu to collect data on how effective it is to have disability parking permits serviced in the express line.

Testimony: Public participant Donald Sakamoto advocated that the City and County of Honolulu Mayor's Advisory Committee for Disabilities be restarted, this would allow persons with disabilities to provide their input on issues directly to the City.

B. Maui County Parking Ambassadors Program

DCAB staff hopes to eventually execute a Memorandum of Agreement (MOA) with the Maui County Parking Ambassadors Program for enforcement of disability parking permits in Maui.

C. Public Education Efforts

Currently, DCAB staff are only able to generate a reminder letter on proper use of the disability parking permit if a report is received with photo evidence that an altered parking permit is being used, or a vehicle with a disability parking permit is parked in an access aisle. For reports where there is no disability parking permit visible, but a license plate is, DCAB does not have access to the motor vehicle database to send the vehicle owner a reminder letter. Bryan Mick explained that a Memorandum of Agreement (MOA) could allow DCAB to provide the City and County of Honolulu, Department of Customer Services a list of license plates, and they in turn could provide the registered vehicles owner name and mailing address. Staff would then be able to send a reminder letter.

D. State Capitol Building, Parking, and Accessibility Concerns

While some of the construction at the State Capitol Building has been completed, there are still ongoing accessibility issues that need to be addressed. The 2026 Legislative calendar is posted in two (2) places, only one (1) of which is accessible. DCAB sent an email to the Legislature asking for the calendar on the Legislature's homepage be replaced with the accessible version.

Kristine Pagano spoke briefly with the House and Senate Clerk's Offices to address the accessibility concerns DCAB had outlined in a letter dated December 4, 2024. To date, she is still waiting for a formal response to the letter.

She also attended the budget informational hearing to talk about the issues regarding those who are deaf or hard of hearing. In the conference rooms, there are no ASL interpreters, and the captioning available is very small and often turned off. It is hoped that accessible captioning be addressed this legislative session, but no meetings have been set up as of now. The Committee has decided to forward this concern to the Legislative Committee and the Standing Committee on Communication Access.

E. State Legislation – Update

1. House Bill 469 did not advance last year, but in this session House Bill 1773 and Senate Bill 2559 were introduced that are almost identical to House Bill 469. These two (2) bills were introduced by Senator Moriwaki and Representative Grandinetti respectively.
2. Senate Bill 2366 was also introduced by Senator Moriwaki. This bill would change the fee exemption period for individuals possessing a disabled paid parking exemption permit from the first 2.5 hours or the maximum amount of time the meter allows, whichever is longer, to the first 4.5 hours.

F. Death Records Crossmatch and Disability Parking Permit Retrieval

A crosscheck with Vital Record flagged three thousand four hundred (3,400) records and letters were sent to the estates of deceased placard holders starting January 2, 2026. As of January 15, 2026, sixteen percent (16%) were returned, two percent (2%) were reported as lost, and seven percent (7%) of the letters were undeliverable.

VI. New Business

A. Disability Parking Placard Issuance Statistics for Quarter 2 Fiscal Year 2025-2026

In the second quarter of fiscal year 2025-2026, around eight thousand three hundred (8,300) placards were issued and three hundred fifty (350) special license plates reauthorized or issued. Of the placards, about two thousand two hundred (2,200) were temporary, six thousand one hundred (6,100) long term, and twenty four (24) were Disabled Paid Parking Exemption Permits. Of the long term placards, about two thousand six hundred (2,600) were renewals issued by DCAB. The renewal rate was sixty five percent (65%).

B. Email Notification to Permittees of Pending Parking Permit Expirations for Quarter 2 Fiscal Year 2025-2026

Two thousand four hundred thirty eight (2,438) emails were sent reminding permittees of a pending permit expiration.

C. Procurement of Disability Parking Placards and Month/Year Decals

Procurement has begun for year and month decals. Blue identification (ID) card stock for ID cards was ordered and received. Staff will be ordering more parking placards to ensure enough stock for upcoming years.

D. Reporting Placard or Access Aisle Abuse – Number of Submissions

Nine (9) submissions were received via the webpage to report parking placard misuse. One was forwarded to a retail establishment and another to HPD parking enforcement.

E. Reporting Non-Design Compliant Accessible Spaces - Number of Submissions

Two (2) submissions were received via the webpage to report a non-design compliant space; a follow up with the Department of Education was conducted.

F. Discussion and Vote on the Proposal of a Draft Survey to Disability Parking Permittees

The following changes were made to the Draft Survey to Disability Parking Permittees:

Question 1 – “My Age Bracket”

- Changed option “61 or older” to “61 to 80”
- Added option “81 or older”

Question 2 – “What kind of disability parking permit do you have?”

- Added option "Special license plate and long term placard" as subcategory to option "Special license plate and a placard"
- Added option "Special license plate and disabled paid parking exemption permit" as subcategory to option "Special license plate and a placard"

Question 4 – "Which of these describe you?"

- Added option "Usually a driver, occasionally a passenger"
- Added option "Usually a passenger, occasionally a driver"

Question 5 – "Which one of these describes the private vehicle you primarily ride in or drive? "

- Added "or rear mounted" to question
- Added "If yes, please choose an option"
- Added "Right side" as subcategory to "If yes, please choose an option"
- Added "Left side" as subcategory to "If yes, please choose an option"
- Added "Rear" as subcategory to "If yes, please choose an option"

VII. Next Meeting

A new meeting date and time will be coordinated and announced by email.

VIII. Adjournment

The meeting adjourned at 1:31 p.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

/s/

MYLYNNE N. SIMON