



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 586-8162 TTY

NOTICE OF MEETING

Disability and Communication Access Board

General Board Meeting

September 19, 2024

11:00 a.m. – 1:00 p.m.

AGENDA

The Disability and Communication Access Board (DCAB) will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

Public In-Person Meeting Location

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/89259893851?pwd=HXiLldWmWIHSiYKL9dfxILLrDt4k6x.1>

and enter Meeting ID: 892 5989 3851, Passcode: 529193

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 892 5989 3851, Passcode: 529193

Public Testimony

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

Written Testimony - To ensure the public as well as Board members are able to review testimony prior to the meeting, written testimony should be submitted 48 hours prior to the

scheduled meeting date and time. Any written testimony submitted after such time will be distributed to the members and the public at the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: dcab@doh.hawaii.gov
- By U.S. Postal Mail:
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

AGENDA

- I. Call to Order
Review Remote Meeting Procedures
 - This meeting is being recorded.
 - A quorum of Board members is required to be visible on screen.
 - If quorum is not achieved at the beginning of the meeting or quorum is lost, the meeting will be stopped and cancelled.
 - If a Board member leaves the meeting, the Board member will need to notify the Chairperson.
 - Raise hand to speak unless called upon.
 - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Statement from Public and Written Testimonies Submitted
- IV. Approval of Annual Planning Meeting Minutes and General Board Meeting Minutes of August 1, 2024.
- V. Executive Director's Report
 - A. Update on Act 172, SLH 2022 - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards”.
 - B. Personnel
 1. DCAB Staffing Status.
 - a. Program Support Technician I position
 - b. Facility Access Specialist II position
 2. Submittal of request for new Program Specialist to provide technical assistance to state and county entities on making web content and mobile apps accessible to persons with disabilities pursuant to the recently amended U.S. Department of Justice ADA Title II regulations – Update.
 - C. Report on staff attendance at conferences and events.
 1. 2024 ADA Coordinator Training Certification Program (ACTCP), Fall ADA Coordinator Conference, Madison, Wisconsin, October 21–22, 2024.
 - D. Office of Information Practices
 1. Whether there is a legal requirement for State entities to use on their notices of public meetings or events the exact wording of the sample statements provided in DCAB's [Guidance on the Provision of Auxiliary Aids/Services or Accommodations Due to a Disability at Public Meetings or Events](#) to inform

the public that they may request auxiliary aids/services or other accommodations due to a disability to participate in a public meeting or event?

2. Whether DCAB enforces the ADA notice requirements ([28 Code of Federal Regulations 105.36](#)) or Sunshine Law notice requirements ([§ 92-7, Hawaii Revised Statutes](#)) as they pertain to informing the public that they may request auxiliary aids/services or other accommodations due to a disability to participate in a public meeting or event?

VI. Committee Reports

- A. Executive Committee
No meeting held. No report.
- B. Legislative Committee
No meeting held. No report.
- C. Standing Committee on Communication Access
 1. Report on [SB 3290 SD2 HD1 CD1](#) – Relating to American Sign Language. Requires the Disability and Communication Access Board to convene a working group to study the state of American Sign Language interpretation services in Hawaii ([Act 204, SLH 2024](#)).
- D. Standing Committee on Facility Access
 1. 2024 Basic ADA Training Sessions on the ADA Accessibility Guidelines (ADAAG) and Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG).
- E. Standing Committee on Parking
 1. Disability Parking Placard Issuance Statistics for first two months of Quarter 1, Fiscal Year 2024-2025 – Update.
 2. Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the ADA or State design requirements.
 3. Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.
 4. Update on procurement of decals.
 5. Summary of a staff meeting with the Department of Land and Natural Resources.
 6. Letter to the Retail Merchants Association and Chamber of Commerce requesting they forward to their members DCAB's letter requesting Title III entities provide accessible spaces in addition to the legally required minimum and install priority for lift and ramp equipped vehicles signs on their van accessible spaces. Draft press release about priority signs.
 7. Proposed parking legislation.
- F. Standing Committee on Transportation
 1. Consultant recommendation that the City and County of Honolulu establish a second base yard for paratransit.
 2. University of Hawaii at Manoa pilot project – Automated Driverless Student Shuttle.
 3. Roundabouts and accessibility for pedestrians with disabilities.

4. 911 calls from wheelchair users who are dropped off at curbside and need assistance to get from the curb to home – Update.

G. Special Parent Information Network (SPIN)

1. Update on the 2025 SPIN Conference Planning - Venue, theme, date, and collaboration with the Special Education Conference.
2. Invitation to present two workshops at the Early Childhood Conference.
3. Special Education Advisory Council (SEAC) Annual Report for School Year 2023-2024.

VII. Old Business

A. ADA Coordination

1. Review statistics of ADA technical assistance program. Update.
2. State and County ADA Coordinators meetings.
3. Making State and Counties web content and mobile apps accessible for persons with disabilities training sessions for ADA Coordinators. Update.

B. Review of DCAB Organizational Chart

VIII. New Business

- A. United States Architectural and Transportation Barriers Compliance Board - [Notice of Proposed Rulemaking, Electric Vehicle Charging Stations](#) – Staff Summary.

- IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

- X. Next Meetings: November 21, 2024, 11:00 a.m. – 1:00 p.m.

XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.