



# DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813  
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## NOTICE OF MEETING

### Disability and Communication Access Board

#### General Board Meeting

July 18, 2024

11:00 a.m. – 1:00 p.m.

#### AGENDA

The Disability and Communication Access Board (DCAB) will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

#### Public In-Person Meeting Location

Kamamalu Building  
1010 Richards Street, Room 118  
Honolulu, HI 96813

#### Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:

<https://us02web.zoom.us/j/82530707634?pwd=mK6cCGiSUN3OUS4sO1vbbRbSvaQIAp.1>

and enter Meeting ID: 835 3070 7634, Passcode: 590002

#### To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 835 3070 7634, Passcode: 590002

#### Public Testimony

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

**Written Testimony** - To ensure the public as well as Board members are able to review testimony prior to the meeting, written testimony should be submitted 48 hours prior to the

scheduled meeting date and time. Any written testimony submitted after such time will be distributed to the members and the public at the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov)
- By U.S. Postal Mail:  
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street, Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

## AGENDA

- I. Call to Order  
Review Remote Meeting Procedures
  - This meeting is being recorded.
  - A quorum of Board members is required to be visible on screen.
  - If quorum is not achieved at the beginning of the meeting or quorum is lost, the meeting will be stopped and cancelled.
  - If a Board member leaves the meeting, the Board member will need to notify the Chairperson.
  - Raise hand to speak unless called upon.
  - Identify yourself before speaking.
- II. Roll Call/Introductions
- III. Statement from Public and Written Testimonies Submitted
- IV. Approval of General Board Meeting Minutes of June 6, 2024.
- V. Executive Director's Report
  - A. Update on Act 172, SLH 2022 - Hawaii Electronic Information Technology Accessibility Act – Working Group progress on developing the “Hawaii Electronic Information Technology Disability Access Standards”.
  - B. Personnel
    1. New Facility Access Specialist II position filled.
    2. DCAB Staffing Status.
    3. Submittal of request for new Program Specialist to provide technical assistance to state and county entities on making web content and mobile apps accessible to persons with disabilities pursuant to the recently amended U.S. Department of Justice ADA Title II regulations.
  - C. Report on staff attendance at conferences and events.
    1. 2024 National ADA Symposium – Minneapolis, June 9-12, 2024.
    2. 57<sup>th</sup> Biennial National Association of the Deaf Conference – Chicago, July 1-6, 2024.
    3. Maui County Abilities Resource Fair, June 22, 2024.
    4. U.S. Access Board webinar: Foundation on Artificial Intelligence (AI) and Disability – July 9, 2024.
    5. U.S. Department of Housing and Urban Development Region IX Disability and Housing workshop, “Disability-Forward Housing: “No Body Left Behind” – July 17, 2024.

VI. Committee Reports

A. Executive Committee  
No meeting held. No report.

B. Legislative Committee  
No meeting held. No report.

C. Standing Committee on Communication Access  
1. Report on [SB 3290 SD2 HD1 CD1](#) – Relating to American Sign Language. Requires the Disability and Communication Access Board to convene a working group to study the state of American Sign Language interpretation services in Hawaii ([Act 204, SLH 2024](#)).

D. Standing Committee on Facility Access  
1. Report on the Virtual 2024 Disability Access Conference held on June 20-21, 2024.

E. Standing Committee on Parking  
1. Disability Parking Placard Issuance Statistics for Quarter 4 FY 2023-2024 – Update.  
2. Disability Parking Placard Issuance Statistics for FY 2023-2024 – Update.  
3. Report on the number of submissions via the webpage to report the misuse of disability parking permits and the webpage to report reserved parking spaces for persons with disabilities that do not comply with the ADA or State design requirements and the webpage to report misuse of a parking permit.  
4. Update on crosscheck of DCAB Parking Database with the Office of Vital Records Deceased Residents Database.  
5. Statistics on the number of emails sent to permittees regarding a pending disability parking permit expiration.  
6. Update on procurement of placards and decals.  
7. Summary of staff meetings with the Department of Law Enforcement and the Honolulu Police Department Volunteer Special Enforcement Officer (VSEO) program and requests to meet with the Department of Land and Natural Resources and the Honolulu Police Chief.  
8. Letter to the Retail Merchants Association and Chamber of Commerce requesting they forward to their members DCAB's letter requesting ADA Title III entities provide more accessible parking spaces than the legally required minimum number of spaces and install priority signage for vehicles with a side mounted lift/ramp. Draft press release about priority signs.

F. Standing Committee on Transportation  
1. Driverless automated technology.  
2. 911 calls for wheelchair users who are dropped curbside and need assistance to get from the curb to home.

G. Special Parent Information Network (SPIN)  
1. The June issue of the SPIN News including SPIN Award winners and two new infographics.  
2. SPIN staff report to the Special Education Advisory Council (SEAC) on special education due process activity by parents of children eligible for services under the Individuals with Disabilities Education Act.  
3. Upcoming training events with special education teachers.

VII. Old Business

A. ADA Coordination

1. Review statistics of ADA technical assistance program. Update.
2. Making State and counties web content and mobile apps accessible for persons with disabilities training sessions for ADA Coordinators. Update.

B. Nominating Committee

1. Proposed slate of officers, Chairperson and Vice Chairperson.

C. Report from the Permitted Interaction Group (PIG) to study the accessibility of the new autonomous electric passenger shuttle service known as "Miki" at the Daniel K. Inouye International Airport.

VIII. New Business

A. Review of DCAB Organizational Chart

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

X. Next Meetings: September 19, 2024, 11:00 a.m. – 1:00 p.m.

XI. Adjournment

If you need an auxiliary aid/service or other accommodation due to disability, contact Scott Castor at (808) 586-8121 or email [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcas-agendas-and-minutes/>.