



# DISABILITY AND COMMUNICATION ACCESS BOARD

Ka 'Oihana Ho'oka'a'ike no ka Po'e Kīnānā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813  
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

## **NOTICE OF MEETING**

Disability and Communication Access Board  
General Board Meeting  
March 19, 2026  
11:00 a.m. – 1:00 p.m.

The public is welcome to participate as follows.

### **Physical Meeting Location**

Kamamalu Building  
1010 Richards Street, Room 111A and 111B  
Honolulu, HI 96813

### **Participate Virtually via Zoom**

Click on the link below or copy and paste it into your web browser:

<https://us02web.zoom.us/j/83860510373> & Enter the Meeting ID: 838 6051 0373

### **To Join by phone**

Dial 1 699 900 6833 and enter the Meeting ID: 838 6051 0373

One tap mobile: +12532158782,,83860510373# US

### **HOW TO TESTIFY:**

**Written testimony** – There is no deadline for submission of testimony, however, to ensure the public as well as Board members are able to review testimony prior to the meeting, we request written testimony be submitted no later than 9:00 a.m. one business day prior to the scheduled meeting date and time.

- **To Submit by Email:** Email the Disability and Communication Access Board at [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov). Please include TESTIMONY in the subject line.
- **To Submit by U.S. Postal Mail or Hand-Delivery:**

Attention: Disability and Communication Access Board – Testimony  
Disability and Communication Access Board  
1010 Richards Street, Room 118  
Honolulu, Hawaii, 96813

- **To Submit via Facsimile:** (808) 586-8129

**Oral testimony** will be accepted via the remote testimony link or in-person at 1010 Richards Street, Room 111A and 111B, Honolulu, Hawaii, 96813.

Testimony or comments presented by members of the public during the Board meetings shall be limited to three (3) minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

## AGENDA

### I. Call to Order

#### Review Remote Meeting Procedures

- This meeting is being recorded.
- A quorum of Board members is required to be visible on screen.
- If quorum is not achieved at the beginning of the meeting, the meeting will be cancelled within fifteen (15) minutes after the scheduled start time and updates will be made to any posted notices or calendar accordingly.
- If a Board member leaves the meeting permanently at any time, the Board member shall notify the Chairperson. If this results in a lack of quorum, the meeting will adjourn at that time.
- If a Board member leaves the meeting temporarily, the Board member shall notify the Chairperson. If this results in a lack of quorum, the Chair shall call a recess. If the Board member does not return within ten (10) minutes, the meeting will be adjourned.
- Raise hand to speak unless called upon.
- Identify yourself before speaking however public testifiers may use an alias to maintain anonymity.

### II. Roll Call/Introductions

### III. Statement from Public and Written Testimonies Submitted

### IV. Approval of meeting minutes of November 20, 2025.

## V. Executive Director's Report

- Board membership.

Judy Paik and Ed Chevy have been appointed by the Governor to serve on the Board.

There are three (3) vacancies remaining to complete the seventeen (17) board membership. The Board is seeking a Maui County representative who may be a person with a disability, design professional, or parents or guardians of persons with disabilities; a representative who is a design professional; and parents or guardians of persons with disabilities.

### Personnel

1. Vacant Facility Access Office Assistant position number 121818

On January 5, 2026, the position was filled.

2. Vacant Planner and ADA Coordinator position number 102158.

The position announcement is posted on the following websites below:

Hawaii Department of Human Resources Development

<https://www.governmentjobs.com/careers/hawaii/transferjobs?page=8>

Hawaii Department of Health

[https://health.hawaii.gov/employment/files/2026/02/DCAB Planner and ADA Co  
ordinator\\_102158.pdf](https://health.hawaii.gov/employment/files/2026/02/DCAB_Planner_and_ADA_Coordinator_102158.pdf)

Disability and Communication Access Board

<https://health.hawaii.gov/dcab/employment/>

3. Report on staff attendance at trainings, conferences, and events.
  1. County of Kauai, Service Animals and the ADA, January 14, 2026.
  2. Responsive Caregivers of Hawaii, General Overview, Disability Etiquette, and Service Animals, January 16, 2026.
  3. Opening Day for the 33<sup>rd</sup> Legislature, Hawaii State Capitol, January 21, 2026.
  4. John A. Burns School of Medicine, Americans with Disabilities Act Title III, Effective Communication, February 11, 2026.
  5. Department of Health, Governor's Administrative Directive No. 25-03 Accessibility to State Government by Persons with Disabilities, February 24, 2026.
  6. Hawaii State Council on Developmental Disabilities, Day at the Capitol, March 4, 2026.
  7. Waikele Elementary School, Inclusive Playgrounds/A Safe and Fun Playground for All, March 5, 2026 with a follow up on April 2, 2026.

## VI. Committee Reports

### A. Executive Committee

1. The Committee met on January 12, 2026.
2. Status of Executive Director and Interim Executive Director.
3. Discussion and approval of January 12, 2026, Executive Committee minutes.

B. Legislative Committee

1. The Committee met on November 3, 2025, and January 26, 2026.
2. Discussion and approval of November 2, 2025, and January 26, 2026, minutes.
3. The Committee met on February 20, 2026, with continuation on February 23, 2026.

As of March 10, 2026, DCAB has taken a position on sixty three (63) legislative bills, submitted sixty nine (69) written and offered twenty one (21) oral testimonies.

C. Standing Committee on Communication Access

1. The Committee met on October 30, 2025.
2. Discussion and approval of October 30, 2025 minutes.
3. The Committee met on January 8, 2026.
  - a. Report on the Discussion of the Continuing Education Unit (CEU) Workshop Funding Application Form.
  - b. Report on Planning for the 2026 Communication Access Conference.
  - c. Report on the Review and to Establish a Disability and Communication Access Board Guiding Principles on Communication Access.

D. Standing Committee on Facility Access

1. The Committee met on January 9, 2026.
  - a. The Interpretive Opinion "DCAB 2026-01 Slope of Walking Surfaces" was reviewed and approved. The purpose of the interpretive opinion is to clarify that at a change in direction, the cross slope of the surface is measured perpendicular to the direction of entry and exit.
2. Discussion and approval of January 9, 2026 minutes.

E. Standing Committee on Parking

1. The Committee met on November 17, 2025.
  - a. The first quarter of Fiscal Year (FY) 2026, around 8,700 placards were issued. 6,500 were long term placards and 2,800 were issued by DCAB. The renewal rate is 68 percent.
  - b. Staff continue to advocate at the City and County of Honolulu to revert to process parking permit applications at their express windows which do not require an appointment.
  - c. The Committee discussed the need to oppose a bill what may be introduced and would remove the penalty for parking in an access aisle.
2. The Committee met on January 23, 2026.
  - a. The second quarter of FY 2026, around 8,300 placards were issued. 6,100 were long term placards and 2,600 were issued by DCAB. The renewal rate is 65 percent.
  - b. There were 3,400 records of deceased permittees. On January 2, 2026, letters were mailed to retrieve the placards. As of January 15, 2026, 16% were returned, 2% were reported as lost, and 7% of the letters were undeliverable.
  - c. Procurement has begun for months and year decals. DCAB also procured blue identification (ID) paper for the ID cards.

F. Standing Committee on Transportation

1. The Committee met on January 23, 2026.
  - a. Reviewed nine areas of deficiencies that a federal audit flagged with the City and County of Honolulu's paratransit program.
  - b. Reviewed press releases, public concerns, and performance data regarding the paratransit programs in the County of Maui and County of Hawaii.
  - c. Report on the Honolulu City Council decline to eliminate the public transit fare exemption for personal care attendants (PCA) when serving as a PCA.

G. Special Parent Information Network (SPIN)

1. SPIN Conference Update

Since January, SPIN's Advisory Committee has been meeting twice a month to finalize the plans for the 40th Annual SPIN Conference which will be held on Saturday, March 28, 2026, at the University of Hawaii Manoa Campus Center from 8:30 a.m. to 3:30 p.m. The conference has fourteen (14) workshops, and a resource fair featuring sixty (60) agencies.

2. Footsteps to Transition Fair

The Footsteps to Transition Fair was held on February 21, 2026. SPIN participated as the emcee. The Fair attracted eighty (80) parents and helped professionals learn more about resources for students with disabilities transitioning from high school to higher education, employment and community living. The Footsteps to Transition Fair presentations will be captioned by SPIN and posted at <https://footstepstotransition.weebly.com>.

3. SPIN News – January issue

The quarterly issue announced the SPIN conference schedule of activities and featured three (3) new infographics for families. The issue also shared tips for families who wish to become involved in advocating through the legislative process, provided information about the Independent Educational Evaluations (IEEs) and special education eligibility criteria for the categories of Deaf and Hard of Hearing.

VII. Old Business

A. ADA Coordination.

1. Review statistics of ADA technical assistance program
2. State and County ADA Coordination

B. Vote on the membership of the Permitted Interaction Group established on November 20, 2025 to review and update the Programs and Services Reference Manual for Persons with Disabilities.

VIII. New Business

A. Discussion and Approval of process to fill vacant Executive Director position.

B. Discussion and Approval of Staff Summary on Advanced Notice of Proposed Rulemaking docket number ATBCB-2026-0001, U.S. Access Board Seeks Public Comment Regarding Approach to Technical Requirements for Universal Changing Stations.

The U.S. Access Board seeks public comments due by April 20, 2026 on twelve (12) specific questions which can be found at the Federal Register website at: <https://www.federalregister.gov/documents/2026/02/18/2026-03199/accessibility-standards-for-universal-changing-stations>

IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

X. Next Meeting: May 21, 2026, 11:00 a.m. – 1:00 p.m.

XI. Adjournment

**How to Request Accommodation:**

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura or Scott Castor at (808) 586-8121 or [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov). Requests made as early as possible will allow more time to fulfill your request if possible.

Upon request, this notice is available in alternate/accessible formats.

**Meeting Materials and Other Information:**

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.

If the remote connection (via Zoom) is lost, the meeting will be recessed for up to thirty (30) minutes to restore communication. If the connection is lost, we will attempt to restart the meeting again with the same link. If the Committee is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be reestablished within thirty minutes, the meeting will be automatically terminated.

If you have trouble entering the meeting, please contact Cindy Omura or Scott Castor at (808) 586-8121.