



DISABILITY AND COMMUNICATION ACCESS BOARD

Ka 'Oihana Ho'oka'a'ike no ka Po'e Kīnānā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

NOTICE OF MEETING

Disability and Communication Access Board
Standing Committee on Communication Access Meeting
April 9, 2026
11:00 a.m.

The public is welcome to participate as follows:

Physical Meeting Location

Kamamalu Building
1010 Richards Street, Room 111A and 111B
Honolulu, HI 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:
<https://us02web.zoom.us/j/89805645643> and enter Meeting ID: 898 0564 5643

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 898 0564 5643

One tap mobile: +17193594580,89805645643#

HOW TO TESTIFY:

Written testimony – There is no deadline for submission of testimony, however, to ensure the public as well as Committee members are able to review testimony prior to the meeting, we request written testimony be submitted no later than 9:00 a.m. one business day prior to the scheduled meeting date and time.

- **To Submit by Email:** Email the Standing Committee on Communication Access at dcab@doh.hawaii.gov. Please include TESTIMONY in the subject line.
- **To Submit by U.S. Postal Mail or Hand-Delivery:**

Attention: Standing Committee on Communication Access – Testimony
Disability and Communication Access Board
1010 Richards Street, Room 118
Honolulu, Hawaii, 96813

- **To Submit via facsimile:** (808) 586-8129.

Oral testimony will be accepted via the remote testimony link or in-person at 1010 Richards Street, Room 111A and 111B, Honolulu, Hawaii, 96813.

Testimony or comments presented by members of the public during the Committee meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Committee meeting agendas.

Members of the public may present comment or testimony during Committee meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Committee deliberates on the item. After all public comment or testimony is presented, the Committee shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Committee.

AGENDA

I. Call to Order

Review Remote Meeting Procedures

- This meeting is being recorded
- A quorum of Committee members is required to be visible on screen.
- If quorum is not achieved at the beginning of the meeting, the meeting will be cancelled within fifteen (15) minutes after the scheduled start time and update any posted notices or calendar accordingly.
- If a Committee member leaves the meeting permanently at any time, the Committee member shall notify the Chairperson. If this results in a lack of quorum, the meeting will adjourn at that time.
- If a Committee member leaves the meeting temporarily, the Committee member shall notify the Chairperson. If this results in a lack of quorum, the Chair shall call a recess. If the Committee member does not return within 10 minutes, the meeting will be adjourned.
- Raise hand to speak unless called upon.
- Identify yourself before speaking however public testifiers may use an alias to maintain anonymity.

II. Roll Call/Introductions

III. Statement from Public and Written Testimonies Submitted

IV. Approval of Meeting Minutes of January 8, 2026.

V. Old Business

- A. Continuing discussion on the Continuing Education Unit (CEU) Workshop Funding Application Form, including next steps related to a recent sponsor request.

- B. Continuing discussion and planning for the 2026 Communication Access Conference.
 - C. Review and Establish a Disability and Communication Access Board Guiding Principles on Communication Access – Draft.
- VI. New Business
- A. Staff report on speaking engagement with John A. Burns School of Medicine students on February 11, 2026.
 - B. Report on the outcome of an applicant for the Hawai'i Quality Assurance System (HQAS) test.
- VII. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.
- VIII. Next Meeting
- IX. Adjournment

HOW TO REQUEST ACCOMMODATION:

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura or Scott Castor at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

MEETING MATERIALS AND OTHER INFORMATION:

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.

If the remote connection (via Zoom) is lost, the meeting will be recessed for up to thirty (30) minutes to restore communication. If the connection is lost, we will attempt to restart the meeting again with the same link. If the Committee is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be reestablished within thirty (30) minutes, the meeting will be automatically terminated.

If you have trouble entering the meeting, please contact Cindy Omura or Scott Castor at (808) 586-8121.