



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawaii 96813
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NOTICE OF MEETING

Disability and Communication Access Board

General Board Meeting

September 30, 2022

12:00 p.m. – 2:00 p.m.

AGENDA

The Disability and Communication Access Board will be meeting remotely using interactive conference technology. The public is welcome to participate as follows.

Public In-Person Meeting Location

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Participate Virtually via Zoom

Click on the link below or copy and paste it into your browser window:
<https://zoom.us/j/98573526075> and enter Meeting ID: 985 7352 6075

To join by phone

Dial 1 669 900 6833 and enter Meeting ID: 985 7352 6075

Public Testimony

Testimony or comments presented by members of the public during Board meetings shall be limited to three minutes per agenda item. In compliance with the Americans with Disabilities Act, a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or

testimony from the public unless further public comment or testimony is requested by the Board.

Written Testimony -To ensure the public as well as its board members receive such testimony in a timely manner, written testimony should be submitted 24 hours prior to the scheduled meeting date and time. Any written testimony submitted after such time cannot be guaranteed to be distributed in time for the meeting. Written testimony may be submitted by one of the methods listed below:

- By email to: dcab@doh.hawaii.gov
- By U.S. Postal Mail:
Kirby Shaw, Disability and Communication Access Board, 1010 Richards Street,
Room 118, Honolulu, HI 96813
- By facsimile to: (808) 586-8129

AGENDA

- I. Call to Order
Review Remote Meeting Procedures
 - This meeting is being recorded.
 - A quorum of Committee members is required to be visible on screen.
 - Raise hand to speak unless called upon.
 - Identify yourself before speaking.
- II. Introductions
- III. Statement from Public and Written Testimonies Submitted
- IV. Approval of Annual Planning Meeting and General Board Meeting Minutes of July 21, 2022
- V. Executive Director's Report
 - Personnel
Update on Planner and ADA Coordinator and Communication Access Specialist Positions
- VI. Committee Reports
 - A. Executive Committee
No meeting held. No report.
 - B. Legislative Committee
No meeting held. No report.
 - C. Standing Committee on Communication Access
Report on the Standing Committee on Communication Access activities.
 - D. Standing Committee on Facility Access
No meeting held. No report.

- E. Standing Committee on Parking
Report on the Standing Committee on Parking activities.
- F. Special Parent Information Network
Report on the Special Parent Information Network activities.
- VII. Old Business
 - A. ADA Coordination
Review statistics of ADA technical assistance program. Update.
 - B. Guidance on the Provision of Auxiliary Aids/Services or Accommodations Due to a Disability at Public Meetings or Events. Review and update the guidance language on the provision of auxiliary aids/services or accommodations due to a disability at public meetings or events. Update.
- VIII. New Business
 - A. Plan of Action
Objective 3.4.3 Pursuant to Act 271-22, participate in a working group on accessible government documents and develop electronic information in technology accessibility standards titled, "Hawaii Electronic Information Technology Disability Access Standards" to be implemented by all state entities with the Office of Enterprise Technology Services. **(Priority 1)**
 - Consultation with the Office of Enterprise Technology Services (ETS) regarding Act 172-22 - the Hawaii Electronic Technology Accessibility Act. Update.
 - B. Update of Disability and Communication Access Board Programs and Services Manual.
- IX. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.
- X. Next Meeting
- IX. Adjournment

If you require an auxiliary aid or service for disability or other accommodation to participate in the meeting, please contact Scott Castor at (808) 586-8121 or email, dcab@doh.hawaii.gov. Requests made as early as possible will allow adequate time to fulfill your request.

Upon request, this notice is available in alternate formats.

The agenda and meeting materials for this meeting are also available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: <https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/>.