



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Rm. 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129

MINUTES

Standing Committee on Facility Access Meeting

Location: Virtual Location Via Zoom
Date: November 10, 2021
Time: 10:30 a.m. – 11:00 a.m.

PRESENT: Marie Kimmey, Chairperson; Scott Fleming, Michael Nojima, Board Members; Duane Buote, Rodney Kanno, Staff

ABSENT: Ron Awa, Board Member

- I. Chairperson Marie Kimmey called the meeting to order at 10:30 a.m.
- II. Board members and staff introduced themselves.
- III. Members approved the meeting minutes of September 9, 2021 (M/S/P Nojima/Fleming).

IV. Old Business

A. Document Reviews and Implementation of Fee Schedule – Update

Duane Buote informed the Committee members that the Facility Access Unit (FAU) reviewed one hundred thirty (130) projects from October 1 to November 9, 2021 of which sixty one (61) were new submittals. The FAU collected \$77,042 in fees during that same period.

V. New Business

A. Planned training opportunities for FY 2021-2022

Duane Buote informed the Committee members about the basic ADA training series for fiscal year 2021-2022 which is scheduled for November 3, November 17, December 1, and December 15, 2021. The FAU is also planning a new training module for the Spring 2022, the date and topic has not been finalized. The 2022 Disability Access Conference will be virtual and will be scheduled sometime in May or June of 2022. The FAU is still working on the topics for the 2022 Disability Access Conference.

VI. Open Forum

There were no items raised.

VII. Next Meeting

Next Meeting: TBD

VIII. The meeting adjourned at 10:42 a.m.

Note: All votes were unanimous unless otherwise noted.

Respectfully submitted,

A handwritten signature in blue ink that reads "Duane Buote". The signature is written in a cursive style with a large initial "D" and a long horizontal stroke extending from the end of the name.

DUANE BUOTE