



# DISABILITY AND COMMUNICATION ACCESS BOARD

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## MINUTES

### Standing Committee on Parking Meeting

Location: Virtual Location Via Zoom

Date: November 9, 2021

Time: 9:30 a.m.

PRESENT: Summer Kozai, Chairperson; Pauline Aughe, Violet Horvath, Gerald Ohta, Board Members-; Bryan Mick, Romala Sue Radcliffe, Staff

- I. Chairperson Summer Kozai called the meeting to order at 9:36 a.m.
- II. The Committee approved the September 9, 2021, meeting minutes (M/S/P Aughe/Ohta).
- III. Old Business
  - A. Placard Renewal Statistics

Bryan Mick reported that in the first quarter of fiscal year 2022, 5,410 placards and 268 special license plates were issued. Of the placards issued, about 1,400 were temporary and 3,800 were long term. Of the long term placards, about 1,800 were renewals issued by DCAB. The long term placard renewal rate was sixty eight percent (68%). One hundred seventy (170) Disabled Paid Parking Exemption Permits (DPPEP) placards were issued.

- B. Death Records Crossmatch

DCAB's annual crossmatch process with the Department of Health's Vital Records Division identified 3,200 deceased permittees. Letters were sent to these families requesting the return of the placards. As of October 2021, forty three percent (43%) of the placards were returned to DCAB. Families reported to DCAB that five percent (5%) of the placards were discarded or lost, and nine percent (9%) of the letters sent were returned by the post office as undeliverable.

- C. Public Education Efforts

Disabled Paid Parking Exemption Permit (DPPEP) Outreach Efforts.

Staff has performed quality assurance phone calls for the confirmation of the DPPEP qualifications with physician offices. Due to this effort, several

applications for a DPPEP were denied because the physician confirmed that the applicant did not meet the qualifications.

#### DOE Driver's Education Program Flyer

DCAB supplied 4,500 flyers for students who attend driver's education courses through the Department of Education (DOE). The DCAB flyer informs them of penalties for parking in a reserved accessible parking space.

#### Webpage for Reporting Placard or Access Aisle Abuse

For the first quarter of fiscal year 2022, twenty four (24) reports of abuse of a disability parking placard were submitted. Follow up by staff with businesses, parking enforcement, and permittees was performed when possible.

#### Webpage for Reporting Non-Design Compliant Accessible Parking Spaces

DCAB will create a new page on its website for the public to report accessible parking spaces that have a non-compliant design element. This will allow staff to conduct follow up technical assistance with the parking spaces owners and property owners.

#### D. Staffing Update

Scott Castor was hired as the Program Support Technician II (position formerly held by Kamaile Hopfe). Interviews have been completed for the two (2) Program Support Technician I positions. DCAB's Facility Access Unit staff member, Mylynne Simon, has been assisting the Program and Policy Development Unit.

### IV. New Business

#### A. The Dollar Bill Legislation Update

Kirby Shaw met with Governor Ige to request that the Governor include the dollar bill legislation in the 2022 Administration package of bills.

#### B. Procurement of Placards and Decals

Eighty thousand (80,000) decals for various months and the year 2028 were procured.

#### C. Email Notification to Permittees of Pending Expirations

Eight hundred sixty four (864) emails were sent in the first quarter of this fiscal year to placard holders sixty (60) days prior to the expiration of their

placards to remind them to seek certification from their physician if they want to renew their placard.

D. Meeting with Parking Enforcement Agencies

Staff will schedule a meeting with the county enforcement agencies in January 2022 to discuss County enforcement requirements.

V. Open Forum

Testimony was submitted by a member of the public on the use of accessible parking spaces by drivers who do not appear to have a physical disability. Bryan Mick drafted a letter for a response. Members made suggestions to enhance the letter. Bryan Mick will incorporate the suggestions and share a second draft with members.

Pauline Aughe reminded the Committee that for numerous years she has suggested a process for van owners who must use a wheelchair ramp to have more accessible spaces. She requested that an agenda item be added for discussion at the next meeting. Vice-Chairperson Violet Horvath suggested that at the next meeting, staff educate Committee members on potential scenarios and specifications that would be needed to change the law for additional van only usage spaces and for parking lot design.

VI. Next Parking Committee Meeting

The next meeting is scheduled for Tuesday, January 18, 2022, at 9:30 a.m.

VII. Adjournment

The meeting adjourned at 10:40 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,



ROMALA SUE RADCLIFFE