



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Room 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129

MINUTES

Disability and Communication Access Board Annual Planning Meeting

Location: Virtual Location Via Zoom

Date: July 15, 2021

Time: 9:00 a.m. to 11:00 a.m.

PRESENT: Pauline Aughe, Chairperson; Anthony Akamine, Rosanna Daniel-Kanetake, Scott Fleming, Dean Georgiev, Violet Horvath, Nikki Kepo'o, Marie Kimmey, Summer Kozai, Phyllis Meighen, Michael Nojima, Gerald Ohta, Board Members; Kirby Shaw, Kristine Pagano, Susan Rocco, Duane Buote, Bryan Mick, Colin Whited, Sue Radcliffe, Kamaile Hopfe, Cindy Omura, Staff

ABSENT: Ronald Awa, Gerald Isobe, Justin Tokioka, Amy Tsuji-Jones, Board Members

GUESTS: Sol Espinas; Peter Fritz; Donald Sakamoto, Citizens for a Fair ADA Ride; Annette Tashiro, Statewide Independent Living Council

SIGN LANGUAGE

INTERPRETERS: Darlene Baird and Michele Morris

- I. Chairperson Pauline Aughe called the meeting to order at 9:09 a.m.
- II. Roll was called and Board members, staff, and guests introduced themselves.
- III. Disability and Communication Access Board End of the Year Report for FY 2020-2021

Kirby Shaw reviewed the End of the Year Report for fiscal year 2020-2021 which was forwarded to Board members. He highlighted staff's accomplishments during the fiscal year and provided insight to the new objectives suggested by the various Committees.

Discussion ensued regarding the public comment period. Kirby Shaw provided an explanation of the protocol and procedure of taking public comment during a meeting. The public can comment up to three minutes per agenda item, once public comment is done it's closed, and the Board may deliberate and take into consideration the comments made by the public. Once that's done the Board can continue uninterrupted unless the Board chooses to ask the public participant for more information. He stated that our rule is supported by the Office of Information Practices.

DCAB staff continued to review and highlight the changes, additions, and deletions to the goals and objectives of each section.

Board member Nikki Kepo'o suggested the verbiage be added to staff's accomplishments of objective 1.1.4 to include guidance and to ensure that the contents of the Department of Health's COVID-19 website are accessible to persons with disabilities.

Under Communication Access, staff indicated that the number of interpreters currently enrolled in the Hawaii State Sign Language Interpreter Credential Program is forty five (45) and twenty eight (28) interpreters are in the Continuing Education Program. The corrected numbers will be included in the adopted Plan of Action.

Under Parking, objective 8.1.5 "Administer in-house the statewide issuance of the long term placard renewals by mail," staff will need to verify the correct number of placard renewals completed.

IV. Disability and Communication Access Board Proposed Plan of Action for FY 2021-2022

Kirby Shaw noted that Board members received the Proposed Plan of Action for fiscal year 2021-2022.

Board member Nikki Kepo'o commented on bill (SB 1034, SD1, HD2, CD1) regarding reconvening meetings after technical difficulties since it may affect DCAB's meetings and accessibility. Kirby Shaw said DCAB could lead by example, being sensitive and aware in a break in a virtual meeting to the needs for people with disabilities (e.g., transportation schedule, etc.). If there are interruptions in DCAB's Board meetings, perhaps a rule could be developed for the Board's conduct (in line with the Office of Information Practices Sunshine Law requirements).

Under Facility Access, two (2) new objectives were added, 2.1.7 "Evaluate the review fee rates charged for the review of plans under §103-50, Hawaii Revised Statutes, to determine whether the rates are adequate to sustain future budget requirements. (Priority 2)"; and 2.1.8 "Propose legislation to amend §103-50, Hawaii Revised Statutes, to increase the plan review fee rates to sustain future budget requirements (Priority 2)." Board member Violet Horvath suggested that the Priority 2 should be changed to Priority 1 with budget cuts, maybe it should be looked at sooner than rather than later.

Under Communication Access, objective 3.1.3 was reworded "Provide technical assistance regarding revised Hawaii Administrative Rules, Title 11, Chapter 218, including the Hawaii State Sign Language Interpreter Credential and the recommended fee schedule (Priority 1)." A new objective was added, 3.4.3 "Participate in a working group on accessible government documents convened by the Office of Enterprise Technology Services in collaboration with the National Federation of the Blind of Hawaii, per Senate Resolution 5, SD1 (2021) (Priority 1)." The first sentence of the Communication Access Goal was reworded to read: "Communication Access includes the provision of auxiliary aids and services that facilitate the effective exchange of information with or by persons with disabilities who require such access."

Discussion ensued on meeting agenda accommodation notices and the obligation by an agency to continue to seek to provide the accommodation up to the time of the meeting.

Discussion on the Proposed Plan of Action will be continued during the General meeting to follow.

V. The meeting adjourned at 10:58 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Cindy Y. Omura", with a long, sweeping flourish extending to the right.

CINDY Y. OMURA