

# DISABILITY AND COMMUNICATION ACCESS BOARD

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1010 Richards Street, Room 118 • Honolulu, Hawaii 96813  
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • TTY (808) 586-8162

## AGENDA

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### Standing Committee on Parking Meeting

Location: Virtual Location via Zoom  
Date: August 11, 2020  
Time: 9:30 a.m.

**To join by PC or mobile device**, click on the link below or copy and paste it into your browser window:

<https://zoom.us/j/96495908980?pwd=WEZxdzVoOEtmZHhjT1h4djcrdjBndz09>

and enter Meeting ID: 964 9590 8980.

**To join by phone**, dial 1 253 215 8782 and enter Meeting ID: 964 9590 8980.

- I. Call to Order
- II. Approval of the January 16, 2020 Meeting Minutes
- III. Old Business
  - A. Placard Renewal Statistics – Update
  - B. Death Records Crossmatch – Update
  - C. Public Education Efforts
  - D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219 “Parking for Persons with Disabilities” - Update
  - E. Constant Contact and Draft Questions for Survey of Permittees
  - F. Draft Webpage for Reporting Placard or Access Aisle Abuse
- IV. New Business
  - A. Plan of Action - Parking
- V. Open Forum: Public comment on issues not on the agenda for consideration for Committee’s agenda at the next meeting
- VI. Next Meeting
- VII. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov) as soon as possible, preferably by August 7, 2020. If a response is received after August 7, 2020, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.



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### MINUTES

#### Standing Committee on Parking Meeting

Location: Virtual via Zoom  
Date: August 11, 2020  
Time: 9:30 a.m.

PRESENT: Summer Kozai, Chairperson; Pauline Aughe, Violet Horvath, Gerald Ohta, Board Members; Kirby Shaw, Bryan Mick, Sue Radcliffe, Kamaile Hopfe, Staff

- I. Chairperson Summer Kozai called the meeting to order at 9:30 a.m.
- II. The Committee approved the minutes of the January 16, 2020 meeting (M/S/P Aughe/Kozai).
- III. Old Business

A. Placard Renewal Statistics

Bryan Mick reported that during the fourth quarter of fiscal year 2019-2020, 3,668 placards and 223 special license plates were issued. Of the placards, 703 were temporary and 2,965 were long term. Of the long term placards, 1,830 were renewals issued by DCAB. The renewal rate fell to thirty-seven percent. This was due to the Governor suspending the expiration dates of the parking permits due to COVID-19, and presumably will rebound to its normal rate of sixty percent in the future.

B. Death Records Crossmatch – Update

Bryan Mick reported that the Department of Health's (DOH) Vital Records Branch had recently filled vacancies and indicated they could now proceed to perform a crossmatch for DCAB. Staff has requested our database vendor produce a file of all of the active permittees. Due to recent statutory requirements on how personal data is stored, this is taking longer than anticipated. Staff still hopes to mail out the letters to estates of deceased permittees before the end of this calendar year.

C. Public Education

Permittee Emails

Bryan Mick reported that the budget for this year included funds to use a service such as Constant Contact, which would allow staff to email permittees regarding pending permit expirations, the introduction of the disabled paid parking exemption permit, and other program changes. DCAB has been collecting email addresses for a few years, therefore the percentage of database records that have an email attached to them is steadily rising. Committee member Violet Horvath mentioned that other services besides Constant Contact may be better suited or cheaper.

D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219, "Parking for Persons with Disabilities" - Update

Kirby Shaw reported that the rules were reviewed by our assigned Deputy Attorney General, and we have now asked the Legislative Reference Bureau to review and provide feedback. Once that is complete the rules will be sent to the DOH Director. The Director will submit the rules to the Governor's Office with a request for permission to schedule public hearings.

E. Draft Question for Survey of Permittees

Bryan Mick distributed the revised draft questions for permittees and asked if there were any suggested edits. Committee member Pauline Aughe commented that a question should be added asking if someone is normally a driver or passenger. She also asked that "lift or ramp" be changed to "lift and/or ramp." Committee member Violet Horvath suggested adding the response option of "other please specify" on several of the questions. She also suggested a revised order of questions. Committee member Gerald Ohta noted some formatting issues. Bryan Mick responded that he would revise the draft survey based on the feedback provided.

F. Draft Webpage for Reporting Placard or Access Aisle Abuse

Bryan Mick circulated a revised draft webpage which would allow the public to submit a complaint if they see someone using a mutilated or fraudulently manufactured placard or parked in an access aisle. The page would require attaching a photo of the placard and/or access aisle so staff can verify misuse is occurring. Staff had set up a Beta webpage not linked to the DCAB webpage, yet two members of the public still found it and submitted complaints. So, it appears people are searching for a page to submit complaints. Receiving the complaints will allow staff to follow up and provide educational materials to the permittee. Committee member

Violet Horvath suggested that “other please specify” be added as a possible response in several questions. Committee member Pauline Aughe commented that if one of the violations was a vehicle parked in two accessible parking spaces, that response should include the word ‘accessible.’ She noted that when the van accessible spaces are occupied, she will often park in the farthest two non-accessible parking spaces to ensure she will be able to reenter her vehicle. Bryan Mick said he would revise this for further consideration.

#### IV. New Business

##### A. Plan of Action

Bryan Mick explained there were several proposed substantive changes to this year’s Plan of Action.

##### (1) Amend the Administrative Rules to Reflect Statute

Kirby Shaw explained this primarily was to provide for the issuance of the new disabled paid parking exemption permit starting on July 1, 2021. This is a priority 1.

##### (2) Design a New Disability Paid Parking Exemption Permit, Application Form, and Educational Material

Bryan Mick explained that this is a priority 1. Chairperson Summer Kozai asked how the new placard would be distinguished from the existing ones. Bryan Mick replied they would be a different color, and to accommodate enforcement personnel who are color blind, have some sort of marking. Chairperson Summer Kozai observed she has seen permits that have a word printed on them indicating color of the permit.

##### (3) Create a Mechanism to Communicate with Permittees

Bryan Mick explained that as discussed earlier, this is envisioned to be accomplished using emails. He noted that many applicants provide the email address of their child. Committee member Violet Horvath suggested that maybe permittees should be allowed to provide multiple emails.

##### (4) Introduce Legislation to Provide a Dedicated Funding Source for the Parking Program

Kirby Shaw explained that the funding source would be a \$1 fee added to the existing State motor vehicle registration fee. Unused funds would be returned to the State Highway Fund at the end of each fiscal

year. This bill previously passed the Legislature but was not enacted into law due to a technical conflict with another bill. Committee member Violet Horvath commented that while she likes the idea, she has concerns if declining automobile ownership means that the fee would not generate enough funds down the road. Committee member Gerald Ohta asked if this would prohibit other funding sources. Kirby Shaw replied that the estimated revenue generated should cover the parking program.

(5) Host a Webpage to Allow Public to Report Misuse of Permit

Bryan Mick explained that this would need to be a proposed amendment to the draft Plan of Action at the Planning Meeting. Committee member Gerald Ohta asked if “webpage” was the best term. Bryan Mick suggested that “method” would provide more flexibility. Committee member Gerald Ohta also suggested splitting this into two objectives, one regarding the public’s ability to report misuse and the other on staff’s efforts to provide educational advice to the permittee upon receiving a report.

V. Open Forum

There were no issues raised.

VI. Next Meeting

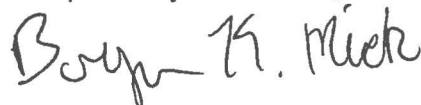
The next Committee meeting is scheduled for September 10, 2020, at 9:30 a.m.

VII. Adjournment

The meeting adjourned at 10:44 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,



BRYAN K. MICK