AGENDA

Standing Committee on Parking Meeting

Location: Virtual Location Via Zoom
Date: September 10, 2020
Time: 9:30 a.m.

To joint by PC or mobile device, click on the link below or copy and paste it into your browser window: https://zoom.us/j/94058225414 and enter Meeting ID: 940 5822 5414

To join by phone, dial 1 253 215 8782 and enter Meeting ID: 940 5822 5414

I. Call to Order

II. Approval of the August 11, 2020 Meeting Minutes

III. Old Business

A. Placard Renewal Statistics – Update

B. Death Records Crossmatch – Update

C. Public Education Efforts

D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219 “Parking for Persons with Disabilities” - Update

E. Constant Contact and Draft Questions for Survey of Permittees

F. Draft Webpage for Reporting Placard or Access Aisle Abuse

IV. Open Forum: Public comment on issues not on the agenda for consideration for Committee’s agenda at the next meeting

V. Next Meeting

VI. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible, preferably by September 4, 2020. If a response is received after September 4, 2020, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.
MINUTES

Standing Committee on Parking Meeting

Location: Virtual Via Zoom
Date: September 10, 2020
Time: 9:30 a.m.

PRESENT: Summer Kozai, Chairperson; Pauline Aughe, Gerald Ohta, Violet Horvath
Board Members; Sue Radcliffe, Bryan Mick, Kamaile Hopfe, Staff

I. Chairperson Summer Kozai called the meeting to order at 9:37 a.m.

II. The Committee approved the minutes of the August 11, 2020 meeting (M/S/P
Horvath/Ohta).

III. Old Business

A. Placard Renewal Statistics - Update

Bryan Mick reported that during the two months of the first quarter of fiscal
year 2020-2021, a little less than seven hundred long term renewal
placards a month were issued. This is due to changes at County issuing
sites and other COVID-19 related conditions. Pre COVID-19 monthly
placard issuances were about eight hundred fifty long term renewals a
month. The placard renewal rate is at sixty six percent. Members were
provided with a Parking Data Analysis report generated by the database.
Committee member Gerald Ohta suggested staff provide members with a
graph. Bryan Mick said that at the next meeting he can share a graph of
renewal placards issued by week from the start of the calendar year.

B. Death Records Crossmatch - Update

Bryan Mick reported that the Department of Health Vital Records Branch
completed a crosscheck on September 4, 2020. Approximately five
thousand letters will be mailed to the estates of deceased permittees with
unexpired placards. The letters will be mailed out in October.

C. Public Education Efforts

Bryan Mick mentioned that once the Committee finalizes the survey on the
availability of reserved accessible parking spaces, the survey will be sent
via Constant Contact to those permittees with email addresses.
D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219, "Parking for Persons with Disabilities" - Update

The rules were reviewed by the Legislative Review Bureau. The next step in the process is to send a copy of the rules to the Director of Health for her approval.

E. Constant Contact and Draft Question for Survey of Permittees

Committee members reviewed the draft questions for the survey on the availability of reserved accessible parking spaces. Suggested edits from the Committee included: limiting the questions to ten, reordering the questions, using less formal language, and making the survey question responses come from the perspective of the permittee.

F. Draft Webpage for Reporting Placard or Access Aisle Abuse

For the next Committee meeting, Bryan Mick will create another draft of a webpage which would instruct people who see a vehicle parked in an accessible space with no disability parking permit displayed to contact the police or the parking lot manager.

The webpage will also allow the public to submit a complaint to DCAB when they see a vehicle parked in a designated space using an expired, mutilated or fraudulently manufactured placard.

IV. Open Forum

There were no issues raised.

V. Next Meeting

The next Committee meeting is scheduled for November 2, 2020, at 9:30 a.m.

VII. Adjournment

The meeting adjourned at 10:59 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,

ROMALA SUE RADCLIFFE