



DISABILITY AND COMMUNICATION ACCESS BOARD

1010 Richards Street, Room 118 • Honolulu, Hawaii 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • TTY (808) 586-8162

AGENDA

Standing Committee on Parking Meeting

Location: Disability and Communication Access Board
1010 Richards Street, Conference Room 111A
Date: January 16, 2020
Time: 9:30 a.m.

- I. Call to Order
- II. Approval of the November 21, 2019 Meeting Minutes
- III. Old Business
 - A. Placard Renewal Statistics – Update
 - B. Death Records Crossmatch – Update
 - C. Public Education Efforts
 - D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219 “Parking for Persons with Disabilities”
 - E. Draft Questions for Survey of Permittees
 - F. Draft Webpage for Reporting Placard or Access Aisle Abuse
- IV. New Business
 - A. Public Suggestions
 - (1) Require Parking Lot Owners to File Annual Report on Number and Location of Accessible Parking Spaces
 - (2) Design Standards for Speed Bumps
 - (3) Temporary Permit Length Longer than Six Months but Shorter than Six Years
 - (4) Instances of Drivers Unable to Gain Access to Parking Meters
- V. Open Forum: Public comment on issues not on the agenda for consideration for Committee’s agenda at the next meeting.
- VI. Next Meeting
- VII. Adjournment

If you need an auxiliary aid/service or other accommodation due to a disability, contact Cindy Omura at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible, preferably by January 13, 2020. If a response is received after January 13, 2020, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.



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MINUTES

Standing Committee on Parking Meeting

Location: Disability and Communication Access Board
1010 Richards Street, Conference Room 111A

Date: January 16, 2020

Time: 9:30 a.m.

PRESENT: Summer Kozai, Chairperson; Pauline Aughe, Board Members; Kirby Shaw, Bryan Mick, Kamaile Hopfe, Staff

ABSENT: Violet Horvath, Board Member

- I. Chairperson Summer Kozai called the meeting to order at 9:38 a.m.
- II. The Committee approved the minutes of the November 21, 2019 meeting (M/S/P Aughe/Kozai).
- III. Old Business

A. Placard Renewal Statistics

Bryan Mick reported that during the second quarter of fiscal year 2019-2020, 7,898 placards and 462 special license plates were issued. Of the placards, 1,912 were temporary and 5,985 were long term. Of the long term placards, 2,751 were renewals issued by DCAB. The renewal rate was steady at fifty-nine percent.

B. Death Records Crossmatch – Update

Bryan Mick reported that DCAB performed a crosscheck with the Department of Health Vital Records Branch, and that 2,496 letters were sent to the estates of deceased permittees. To date, 1,299 (52%) placards were returned, 135 (5%) placards were reported as lost or disposed of by the family, and 370 (15%) letters were returned by the post office as undeliverable. Staff will delay the next crosscheck by a few months so that the letters to the estates go out in June and the returned placards start to arrive after the new fiscal year begins on July 1. As the top two people in the Vital Records Branch just retired, there might be some additional delays for this cycle.

C. Public Education

Permittee Emails

Bryan Mick reported that vendor who maintains our database recently adjusted it so that the expiration lists include any email addresses. In doing random list generation, about ten percent of the email addresses of permittees whose parking permits expire in 2020 have provided email addresses to DCAB. This is to be expected because DCAB only began collecting email addresses a few years ago when we revised the parking application form. By 2024, thirty-five percent of the permittees whose permits will expire have provided email addresses to DCAB. DCAB will need to subscribe to an email service such as Constant Contact, with a cost of roughly \$50 a month. The bigger issue is that once monthly email blasts start, it's important that they are done every month on the first business day so that equal notification is being provided to all permittees. The procedure could be delayed until the percentage of permittees who have provided email addresses to DCAB is higher, or it could be started sooner because the cost is so low. Staff recommends that once all the currently vacant staff positions are filled, this procedure should be implemented.

Summer Kozai agreed that the timeline made sense and pointed out that the positive aspect in any delay is that presumably more email addresses will be collected.

D. Amendments to Hawaii Administrative Rules, Title 11, Chapter 219, "Parking for Persons with Disabilities" - Update

Kirby Shaw mentioned that he made a few minor edits to the draft rules so that they complied with the State of Hawaii drafting manual, and the rules would be transmitted to the Deputy Attorney General assigned to DCAB very shortly. However, a new Deputy has been assigned to DCAB, and will be meeting the staff next week. This may slow the review down slightly.

E. Draft Question for Survey of Permittees

Bryan Mick distributed the draft questions for permittees and asked if there were any suggested edits. Pauline Aughe commented that questions three and four seemed to be asking the same question and could be combined. She suggested the addition of a question that asks if someone uses a side mounted ramp or lift, because that would be indicative of their need for a van accessible space. She also wondered if it should ask for someone's email address or phone number. Bryan Mick explained that the usual rule for surveys is that anonymous surveys have greater

response rates. Summer Kozai suggested that the survey should include broad age range identifiers.

Kamaile Hopfe asked how the surveys would be sent to the permittees. Bryan Mick explained that the initial idea was for it to be an online survey and the link could be emailed to any permittee with a valid email address on file with DCAB. This likely is several thousand permittees. Mailing hard copies to everyone would be expensive, even more so if DCAB paid for return postage. Pauline Aughe suggested that hard copies could be sent to places where a large number of permittees tend to be, such as the Aging and Disability Resource Centers. Bryan Mick replied that could be accomplished for a relatively low cost. Staff will present a draft survey with revised questions at the next Committee meeting.

F. Draft Webpage for Reporting Placard or Access Aisle Abuse

Bryan Mick circulated a draft webpage which would allow the public to submit a complaint if they see someone using a mutilated or fraudulently manufactured placard or parked in an access aisle which would require attaching a photo of the placard and/or access aisle. This will allow DCAB to send an educational letter to the permittee, which might point out things such as how an access aisle serves as an accessible route for other people.

The webpage would also instruct people who see a vehicle parked in an accessible space with no disability parking permit displayed to contact the police or the parking lot manager. Because DCAB cannot access the Department of Motor Vehicles' database, there is no way for DCAB to conduct an education effort with the vehicle owner without a placard or special license plate number.

Pauline Aughe suggested adding a field for the placard number in case the photo is blurry, and that under Type of Infraction, "other" should be an option as DCAB cannot anticipate every possible issue.

IV. New Business

A. Public Suggestions

(1) Require Parking Lot Owners to File Annual Report on Number and Location of Accessible Parking Spaces

Bryan Mick explained that a member of the public suggested that annual reports should be legislatively mandated to make DCAB more proactive in assuring that private facilities have the required minimum number of accessible spaces. This would be a large administrative task unless it was restricted to parking lots over a certain size.

Currently, if we receive a complaint about the number or design of accessible spaces in a private parking lot, we do outreach to the parking lot owners. The Committee felt that the process should continue to be complaint driven.

(2) Design Standards for Speed Bumps

Bryan Mick explained that a member of the public noted an influx of temporary speed bumps made from plastic and metal instead of asphalt. These deliver a jarring impact to vehicles going over them. This can be painful for passengers with disabilities such as spinal cord injuries. If reaching the accessible parking space requires passing over them there is no choice. He suggested that the establishment of design standards to reduce the jarring effect. The Committee decided to ask the Facility Access Unit for their thoughts.

(3) Temporary Permit Length Longer than Six Months but Shorter than Six Years

Bryan Mick explained that a member of the public suggested increasing the minimum duration of the temporary permits validity to exceed six months up to one year or more. This may prevent physicians and Advanced Practice Registered Nurses (APRN) from improperly giving someone years of placard use they aren't entitled to. He added that the federal uniform system of parking recommends the six-month maximum time period for temporary permits however, each state can decide its own validity period. Summer Kozai commented that if a physician or APRN is so lazy they are going to improperly give someone a long term permit just so they don't have to potentially fill out paperwork in six months, they will do the same to avoid filling it out in twelve months. The Committee decided to stay with the existing maximum time period for temporary permits.

(4) Instances of Drivers Unable to Gain Access to Parking Meters.

Bryan Mick explained that a member of the public raised concerns about the change to the parking meter exemption effective July 1, 2021. The concern seemed to be instances where access to the meter was being blocked by an object such as a car, in an adjacent stall that extends over its designated parking space boundaries. Staff thinks that in instances where something is improperly blocking access to a meter, the solution is to remove the barrier, not to provide parking meter exemptions to all permittees. The Committee decided they did not want to propose any changes to the law.

V. Open Forum

There were no issues raised.

VI. Next Meeting

The next Committee meeting is scheduled for March 19, 2020, at 9:30 a.m.

VII. Adjournment

The meeting adjourned at 10:35 a.m.

NOTE: All votes were unanimous unless otherwise noted.

Respectfully submitted,



BRYAN K. MICK